

Development Review Process: Land Development & Site Construction

Begin

An application package is received by the Planning Department, who will confirm that all required forms and fees are included.

2

Planning Department distributes plans and applications to applicable departments for review and approval.

3

Planning Department compiles comments/approvals, confirms receipt of other needed (outside) comments/approvals (Chatham County Health Department, NRCS, GDOT, etc.) and issues City response to applicant with offer to meet with applicant and staff to review comments.

4

Applicant's response to comments and re-submittal is received by the Planning Department and distributed as necessary. City response and applicant resubmittal process continues until all approvals are granted by necessary departments.

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Once all comments have been addressed and approvals have been issued by necessary departments, Planning Department notifies applicant of approval for construction and any remaining permit fees (if applicable).

7

In order to obtain a Land Disturbance Activity Permit, all contractors must be State-licensed and show a current business license in the State of Georgia. If a contractor does not have a current business license in the State of Georgia, one must be applied for in the City of Garden City.

End

Planning Department issues permits to applicant along with quantity of inspections required. Planning Department will schedule inspections once notified by applicant or contractor that construction has reached a stage when ready for inspection.