The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: (912) 966-7777 Fax: (912) 963-2735

MONTHLY RETURN – HOTEL / MOTEL TAX COLLECTIONS

IMPORTANT: This return must be filed and taxes paid by the 20th of the month following the month for which the tax is due. If the 20th day falls on other than a business day, the report shall be due on the following business day.

Mail return and tax payment to:

Revenue Department
CITY OF GARDEN CITY
100 Central Avenue
Garden City, GA 31405

Return for the month of _____, _____ Date return filed _____, _____

Business Name: _____

Address: _____

Number of total lodging rooms: _____

Georgia Sales Tax Certificate Number: _____

This report includes all excise taxes collected for the City of Garden City during the month upon the furnishing for value to the public of any room or rooms, lodging or accommodations, provided that no such tax shall be levied or collected upon the sale or charges for any rooms, lodgings, or accommodations furnished for a period of more than 30 consecutive days, or for the use of meeting rooms.

1. Total charges for lodging or accommodations and meeting rooms $_____
2. Deduct charges for accommodations furnished for a period of **more than thirty (30) consecutive days** $_____
3. Deduct charges for meeting rooms $_____
4. Net taxable charges for lodgings or accommodations (Line 1 less lines 2 and 3) $_____
5. City excise tax – six percent (6%) of line 4 above $_____
6. Deduct three percent (3%) of Line 5, provided the amount is not delinquent at the time of payment to the City $_____
7. Net tax payable $_____
8. If return is postmarked after the 20th of the month in which payment is due, add three-fourths percent (3/4%) per month of Line 7 $_____
9. TOTAL AMOUNT REPORTED AND REMITTED TO GARDEN CITY, GEORGIA $_____

I certify that this return has been examined by me and is to the best of my knowledge and belief a true and complete return made in good faith for the period stated.

_____ _____ _____ _____

Signature **Print or type name** **Title** **Date**