

A G E N D A

City Council Meeting

Tuesday, January 18, 2022 – 6:00 p.m.

➤ **OPENING**

- **Call to Order**
- **Invocation:** Pastor Bruce Campbell from Oak Grove Missionary Baptist Church
- **Pledge of Allegiance**
- **Roll Call**
- **Presentation:** Mayor Bethune will present a proclamation to recognize January 23 – 29, 2022 as School Choice Week in Garden City.

➤ **FORMAL PUBLIC COMMENT**

- **Robert W. Groves High School FBLA:** Mr. Sterling Guess, Sr., will address the City Council regarding the Groves High School's student led organization.

Formal Public Comment – City Council Agenda Protocol

The City of Garden City has identified this portion of the meeting to allow individuals an opportunity to formally address the City Council on issues of importance. Garden City requires that individuals who desire to formally address the City Council submit a written request form outlining the subject matter that they intend to discuss so that they can be placed on the meeting agenda. Members of the public desiring to be placed on the agenda to present or address matters to the City Council must submit a formal ***“REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA”*** form to the Office of the City Manager at least 10 days prior to the requested City Council meeting date that you wish to speak. City Council meetings are held on the first and third Monday of each month so the request must be submitted no later than 5:00 pm on the Friday which constitutes 10 days prior. The request can be done in person, regular mail, fax or e-mail and the speaker should obtain acknowledgement of the request from the City to demonstrate that the 10 day requirement has been met. The request form may be obtained from the Office of the City Manager and on the City's website www.gardencity-ga.gov. The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Manager, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the completion of a request form does not entitle the speaker to be added to the agenda.

➤ PUBLIC HEARINGS

Speaking to a Public Hearing Item Protocol

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council's time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

***PROCEDURES FOR CONDUCTING PUBLIC HEARINGS ON PROPOSED ZONING DECISIONS BEFORE
GARDEN CITY'S MAYOR AND COUNCIL AND STANDARDS GOVERNING THE EXERCISE OF
CITY COUNCIL'S ZONING POWER***

Procedures for Conducting Public Hearings on Proposed Zoning Decisions:

All public hearings conducted by the Mayor and Council on Garden City, Georgia, on proposed zoning decisions shall be conducted as follows:

- (1) All public hearings by the Mayor and Council on zoning amendments shall be chaired by the Mayor.
- (2) The Mayor shall open the hearing by stating the specific zoning amendment being considered at the public hearing and further stating that printed copies of the adopted standards governing the exercise of the Mayor and Council's zoning power and the procedures governing the hearing are available to the public.
- (3) The Director of the City's Planning and Zoning Department shall advise the Mayor and Council of the recommendation of the Planning Commission when applicable.
- (4) The Mayor shall determine the number of attendees who desire to testify or present evidence at the hearing.
- (5) When there is a large number of individuals wishing to testify at a hearing, the Mayor may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponents, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence, and expert opinions; opponents of the proposed decision shall have an equal minimum period of time. The Mayor may grant additional time; provided, however, an equal period of time shall be granted both sides.
- (6) The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- (7) After all individuals have had an opportunity to speak in accordance with subparagraph (6) above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak.
- (8) The Mayor may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- (9) It shall be the duty of the Mayor to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- (10) Once all parties have concluded their testimony, the Mayor shall adjourn the public hearing.

Standards Governing the Exercise of The Zoning Powers of Garden City's Mayor and Council:

Prior to making a zoning amendment, the Mayor and Council shall evaluate the merits of a proposed amendment according to the following criteria:

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
- (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
- (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
- (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

➤ **Public Hearings**

- **PC2126, Rezoning Request:** Receipt of public comment on a request by Chad Zittrouer, Kern & Company, LLC to rezone 4713 Old Louisville Road, 4711 Old Louisville Road and US Highway 80 from R-1 to I-1.
- **PC2127, Rezoning Request:** Receipt of public comment on a request by Chad Zittrouer, Kern & Company, LLC to rezone 4709 Old Louisville Road from R-1 to I-1.
- **Alcoholic Beverage License Application (Love's Travel Stop):** Receipt of public comment on an alcoholic beverage license application made by Amy Elizabeth Guzzly to sell wines, beer and/or malt beverages at Love's Travel Stop #893, 2 Sonny Perdue Drive, Garden City.
- **Alcoholic Beverage License Manager's Application (Love's Travel Stop):** Receipt of public comment on an alcoholic beverage license manager's application made by Donald Andrew Grinde III to sell wines, beer and/or malt beverages at Love's Travel Stop #893, 2 Sonny Perdue Drive, Garden City.

➤ **Approval of City Council Minutes**

- Consideration of the November 15, 2021 Pre-Agenda Session Minutes and City Council Minutes; January 3, 2022 Inaugural Council Meeting Minutes; January 10, 2022 Workshop Synopsis and Executive Session Minutes.

City Manager's Report

- 2021 Year-end staff reports included with the agenda packet
- Updates and/or announcements

➤ **ITEMS FOR CONSIDERATION**

- **Resolution, Chief Judge Agreement (Tomlinson):** A resolution by the City Council to authorize the Mayor to execute an agreement between the City and Billy Tomlinson which sets forth the terms of Mr. Tomlinson's appointment as the Chief Judge of the Garden City Municipal Court.
- **Resolution, Associate Judge Agreement (Huffman):** A resolution by the City Council to authorize the Mayor to execute an agreement between the City and Brian Joseph Huffman, Jr., which sets forth the terms of Mr. Huffman's appointment as the Associate Judge of the Garden City Municipal Court.
- **Resolution, Judge Pro Tem Agreement (Sanders):** A resolution by the City Council to authorize the Mayor to execute an agreement between the City and Richard Sanders, Jr., which sets forth the terms of Mr. Sanders appointment as Judge Pro Tem of the Garden City Municipal Court.
- **Resolution, Prosecuting Attorney Agreement (Moody):** A resolution by the City Council to authorize the Mayor to execute an agreement between the City and Lindy Moody which sets forth the terms of Ms. Moody's appointment as the City's Prosecuting Attorney.
- **Resolution, Public Defender Agreement (Harmon):** A resolution by the City Council to authorize the Mayor to execute an agreement between the City and Crystal D. Harmon which sets forth the terms of Ms. Harmon's appointment as the City's Public Defender on a part-time basis.

- **Resolution, Judge Pro Tem Appointment (Andrews):** A resolution by the Mayor and Council to appoint Douglas G. Andrews to serve as Judge Pro Tem of the Garden City Municipal Court.
- **Resolution, Judge Pro Tem Appointment (Gerard):** A resolution by the Mayor and Council to appoint James P. Gerard to serve as Judge Pro Tem of the Garden City Municipal Court.
- **Resolution, Board of Zoning Appeals / Planning Commission Appointments:** Resolution by the Mayor and Council to reappoint Billy Jackson, Misty Selph, Jenecia Perry and Jeff Ashely to serve on the City's consolidated Board of Zoning Appeals/Planning Commission for a four (4) year term running from the effective date of this resolution until their respective successors are appointed at Council's first regular meeting in January 2026.
- **Convention Visitors Bureau Appointments**
 - **Resolution, Joint Appointment by Mayor and Council:** A resolution by the Mayor and Council to jointly reappoint Patt Gunn and Ed Chapman to serve on the Garden City Area Convention and Visitors Bureau Authority from the effective date of this resolution until their respective successors are appointed within 45 days of the first meeting of the Mayor and City Council in January 2024.
 - **Appointment by At Large Councilmember:** Bruce Campbell hereby appoints Curtis Faircloth, Manager/Operator of Grainger Nissan, to serve on the Garden City Area Convention and Visitors Bureau Authority during his term of office as Councilmember.
- **Ethics Committee Appointments:** Nominations by the Mayor and Council for appointment to serve on the City's Ethics Committee.
- **City Attorney Appointment:** Motion by the Mayor and Council to appoint James P. Gerard to serve as City Attorney.
- **President of Council Appointment:** Nominations by the Mayor and Council for appointment of a member of City Council as President of Council to serve a two (2) year-term commencing January 2022 and expiring when a successor is appointed by City Council at the first regular Council meeting in January 2024.
- **Resolution, Paving Assessment Engineering Services:** A resolution authorizing the city to engage the services of CHA Consulting, Inc., for the provision of engineering services to inspect, evaluate and rate the paving needs of 163 roadways within the City and to develop and recommend paving or road repair options and authorizing the City Manager to execute a work order for such services.
- **Resolution, 2021 Byrne Justice Assistance Grant Program Award:** A resolution of the Mayor and Council authorizing the application for, and acceptance of, a grant award from the City of Savannah for the 2021 Byrne Justice Assistance Grant Program and authorizing the City Manager to execute a memorandum of understanding with the City of Savannah in connection with such acceptance.

- **Resolution, TSPLOST Intergovernmental Agreement:** a resolution to accept that certain “Intergovernmental Agreement for the use and distribution of proceeds from the 2022 Transportation Special Purpose Local Option Sales Tax (TSPOST) for capital transportation projects” as proposed by Chatham Council; to identify the City’s capital transportation projects to be funded by TSPLOST; to authorize the seeking of approval from the Garden City Electorate the seeking of approval from the Garden City Electorate for the City’s incurring general obligation debt of up to \$18,434,220.00 to initially fund the cost of such projects.
- **FY2022 Fee Schedule Update:** Consideration by the Mayor and City Council to approve certain updates to the fiscal year 2022 fee schedule.
- **Alcoholic Beverage License Application (Love’s Travel Stop):** Consideration for approval by Mayor and City Council an alcoholic beverage license application made by Amy Elizabeth Guzzy to sell wines, beer and/or malt beverages at Love’s Travel Stop #893, 2 Sonny Perdue Drive, Garden City.
- **Alcoholic Beverage License Manager’s Application (Love’s Travel Stop):** Consideration for approval by Mayor and City Council an alcoholic beverage license manager’s application made by Donald Andrew Grinde III to sell wines, beer and/or malt beverages at Love’s Travel Stop #893, 2 Sonny Perdue Drive, Garden City.

➤ **RECEIPT OF INFORMAL PUBLIC COMMENT:**

- **Procedure:** In an effort to best manage this section of the meeting, any person that desires to address the City Council must sign up using the process outlined on the website where this meeting is advertised. Once recognized by the Mayor, the person will be allowed to speak in accordance with the Informal Public Comment – Speaker Protocols outlined below.

Informal Public Comment – Speaker Protocol

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ **ADJOURN**



P R O C L A M A T I O N

SCHOOL CHOICE WEEK

WHEREAS, all the children in the City of Garden City should have access to the highest-quality education possible; and,

WHEREAS, the City of Garden City recognizes the important role that an effective education plays in preparing all students in the City of Garden City to be successful adults; and,

WHEREAS, quality education is critically important to the economic vitality of the City of Garden City; and,

WHEREAS, the City of Garden City is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS, our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE RESOLVED, that the Mayor and City Council of the City of Garden City, Georgia, does hereby recognize ***January 23 – January 29, 2022 as SCHOOL CHOICE WEEK*** in Garden City.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Garden City to be affixed this 18th day of January 2022.

DON BETHUNE, Mayor



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.7792

REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA

The City of Garden City would like to hear issues of importance brought by citizens of Garden City as it is in the best interest of the City that the Mayor and City Council be well-informed and prepared to address topics placed on the agenda. In order to better ensure that this process is efficient and effective, the City requires that citizens submit a written form outlining the subject matter about which they would like to speak. The Mayor may rule out of order personal, abusive or indecorous language or matters that the City has no purview over. Completion of this form does not entitle the Speaker to be added to the agenda.

Request Submittal Date: December 6, 2021

Name of Person to Speak: Sterling L. Guess, Sr.

Title: FBLA Advisor

Business / Organization: Robert W. Groves High School FBLA

Address: 201 Romell Ave.

City/State/Zip: Garden City, GA 31408

Telephone Number: 912-856-2701 Email Address: sterling.guess@sccpss.com

Have you addressed your issue(s) with City staff? ☐ Yes ☒ No

Have you addressed your issue(s) with the City Manager? ☐ Yes ☒ No

City Council Meeting Date: December 6, 2021

PURPOSE:

Brief summary / paragraph of topic:

The Robert W. Groves High FBLA organization would like an opportunity to speak to you about our student led organization, and what it means, to us, to have the local municipality onboard and supporting the organization before the new school is built. We feel that it is imperative that all stakeholders: Mayor, City Council, Chamber of Commerce be actively engaged in the growth and development of young minds in order to prepare them for tomorrow.

Sterling L Guess, Sr

December 6, 2021

Signature

Date

A request must be received by the City Manager **one (1) week** prior to the requested City Council Meeting date in order to include this form in the City Council packet. Please be sure to include a detailed summary of your presentation topic on this form or with your typed description. If presenting collateral materials (handouts, maps, fliers, etc.), **eleven (11)** copies must be submitted with this form. If using other forms of media (PowerPoint Presentation, DVD, CD, etc.), the final version must be submitted electronically (or on flash drive/CD) with this form and no modifications will be accepted or allowed. It is understood that the City reserves the right to re-format the presentation to facilitate its use during the City Council meeting, but the City will not edit content.



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.7792

CITY STAFF USE ONLY

City Manager	Approved_____	Denied_____	Initial / Date _____
Mayor	Approved_____	Denied_____	Initial / Date _____
Clerk of Council Notified			Initial / Date _____
Council Agenda / Meeting	Approved Date		_____
Requester Notified	Date		_____

Reason for Denial:



MEMORANDUM

To: Garden City Planning Commission & Board of Appeals
From: Scott Robider – Deputy City Manager
Date: December 10, 2021
Re: PC2126- Kern & Co, LLC

The petitioner Chad Zittrouer, with Kern & Company, is seeking to develop a commercial warehouse for a logistics operation on 10 +/- AC located at 4713, 4711 and 0 Old Louisville Road. The purpose of this petition is to rezone several parcels that are currently zoned R-1 to I-1. The proposed development is to be located adjacent to Griffin Avenue (Woodlawn) which is zoned R-1.

The proposed request has been evaluated against the standards governing the exercise of the Board of Zoning Appeals/Planning Commission powers of Garden City which are as follows;

- 1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
Yes. The current zoning posture of the area is a mixture of R-1, I-1 and I-2 and the proposed development will be a reflection of the general area.
- 2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
No. The property is located within a cluster of existing properties currently zoned I-1 and I-2.
- 3) Could traffic be created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise and traffic hazards?
Yes. Based on the review by the City Staff the location currently has an elevated commercial traffic volume and based on the location of the adjacent neighborhood minor streets will very likely experience a higher incursion of commercial traffic. The proposed warehouse does produce operational noise but it is typically lower than a truck yard or trucking terminal.
- 4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
Yes. The property is currently zoned R-1 which may be used for further residential development and other approved uses permitted within the R-1 zoning classification. Although the requested rezoning to I-1 is reflective of the Future Land Use Map (FLUM) the zoning change may have negative



implications for the adjacent neighborhood resulting in quality-of-life issues for the community at this present time.

- 5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?

Yes. The development and the rezoning request are compatible with the existing uses in the area. The rezoning is also necessary so that the proposed warehouse can be built if approved.

- 6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

Yes. The proposed rezoning and development of this property by the petitioner for commercial warehousing will likely create an adverse impact in the immediate area. This plan will likely generate operational noise, truck traffic and significant related safety concerns above that which currently exist.

City Staff Position: The proposed rezoning request is reflective of the Future Land Use Map (FLUM) which shows this property as I-1.

The City Staff has reviewed the above criteria and would recommend further consideration of this request by the Planning Commission.

The Planning Commission's approval of the site plan only constitutes the initial step in the overall process and additional requirements still must be met prior to commencement of any construction activities. The Petitioner should note that final approval of the site plan will require City staff approval of the detailed engineering plans for the project through the City's standard process and a Land Disturbance Activity (LDA) Permit must be issued prior to construction. The Petitioner should also note that final approval of the site architectural plans will require City staff approval via its standard process and a building permit must be issued before vertical construction shall commence.

Rezoning Narrative-

The rezoning applications for PIN #'s 6-0925-02-008, 6-0925-02-007A, 6-0926-05-017 & 6-0925-02-011 are a combined 14.1 Acres located off of Old Louisville Road. 3 of the parcels are currently owned by Nick and Rose Sanders and the 4th parcel is owned by Mark and Wendy Backiel. The specific use for the property is unknown at this time, however, the general use is a logistics operation to support the supply chain needs of the area. The property is bordered to the North by Old Louisville Road, to the west by Snider Fleet Solutions (Industrial Use), the property to the south is a planned multi-purpose recreation center and the property to the east is residential. The intent is to provide fencing and security measures in order to protect the development from the proposed recreation use to the south as well as provide a 50' buffer to the adjacent residential properties to the east. It should be noted the Garden City Comprehensive Plan and associated Future Land Use Plan Identify all 4 of the parcels as Industrial.

City of Garden City Rezoning Application



Development Information

Development Name (If applicable)

To Be Determined

Property Address

4713 Old Louisville Rd & 4711 Old Louisville Rd & Rear Parcel

Current Zoning

R-1

Current Use

Residential

Parcel ID

60925 02008 & 60925 02007A & 60926 05017

Proposed Water Supply

☒ Public ☐ Private

Proposed Zoning

I-1

Proposed Use

Logistics Operation

Total Site Acreage

10.5 acres

Proposed Sewage Disposal

☒ Public ☐ Private

Describe the current use of the property you wish to rezone, including property characteristics (developed, wooded, cleared, etc.)

Residential structures with remaining areas wooded/undeveloped- one home is in disrepair

Describe the use that you propose to make of the land after rezoning

Logistics Operations - Subject to site plan approval by the Planning Commission

Describe the uses of the other property in the vicinity of the property you wish to rezone

Adjacent property to the West is zoned I-1 with an active transportation facility in operation at this time and the

adjacent property to the East is zoned R-1 and is primarily wooded

Describe how your rezoning proposal will allow a use that is suitable in view of the uses and development of adjacent and nearby property

The property adjacent to the west is zoned I-1 with additional I-1 and I-2 present in further towards Dean Forest Rd which makes the proposed Sanders property rezoning a logical extension of the industrial zoning for this area. Additionally the future land use plan adopted by the City identifies the various Sanders parcels as "Industrial". The future site operations and traffic patterns will be designed for western access to and from Dean Forest Rd

Will the proposed zoning change result in a use of the property, which could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools? Describe the proposed access.

Proposed use of the property will limit the impact on City streets and adjacent areas to the East by designing site traffic

and operations to the west towards Dean Forest Rd

Please provide any additional information that you deem relevant.

The developer is agreeable to provide enhanced measures to the properties east of the Sanders parcels via earthen berm with vegetation to screen and buffer these areas to address an potential visual or noise concerns. Further, the two R-1 properties adjacent to the east provide approximately 150ft of undisturbed wooded buffer between the cluster of homes on Griffin Avenue.

City of Garden City Rezoning Application



Applicant Information

Owner	
Name	Address
Nick and Rose Sanders	4713 Old Louisville Rd., Garden City
Phone	Email
912-657-5847	roseandnick45@yahoo.com
Nature of Ownership Interest	
Is the Owner an: <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Firm <input type="checkbox"/> Corporation <input type="checkbox"/> Association	
Note: If a corporation, submit a list of officers, directors & major stockholders with name, address and title.	
If a partnership: Submit list of all partners with name, address and title.	
Engineer/Surveyor <input type="checkbox"/> Same as authorized agent <input type="checkbox"/> Check here to receive staff review comments via email	
Company Name	Contact (Individual Name)
Kern & Co., LLC	Chad Zittrouer
Phone	Email
912-547-5894	czittrouer@kernengineering.com
Authorized Agent (Requires Authorized Agent Form) <input type="checkbox"/> Check here to receive staff review comments via email	
Company Name	Contact (Individual Name)
Kern & Co., LLC	Chad Zittrouer
Phone	Email
912-547-5894	czittrouer@kernengineering.com
Campaign Contribution	
List below the names of local government officials, Garden City City Council, to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.	
Elected Official's Name	Amount or Description of Gift

I understand that I will need to attend or be represented by a duly authorized agent at the meeting of the Planning Commission and City Council and that my application cannot be approved unless I am represented.

Chad Zittrouer
Print Name

Signature

Date

OFFICE USE ONLY		
Received By	Date Received	Case Number
Submittal Format <input type="checkbox"/> Electronic <input type="checkbox"/> Paper <input type="checkbox"/> Both	Fee Amount Paid	Invoice Number

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
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PC2126



12/8/2021, 3:12:32 PM

Chatham County Parcels Zoning Classifications

Garden City Limits

C-2A = Heavy Commercial with Alcoholic Sales

I-1 = Industrial

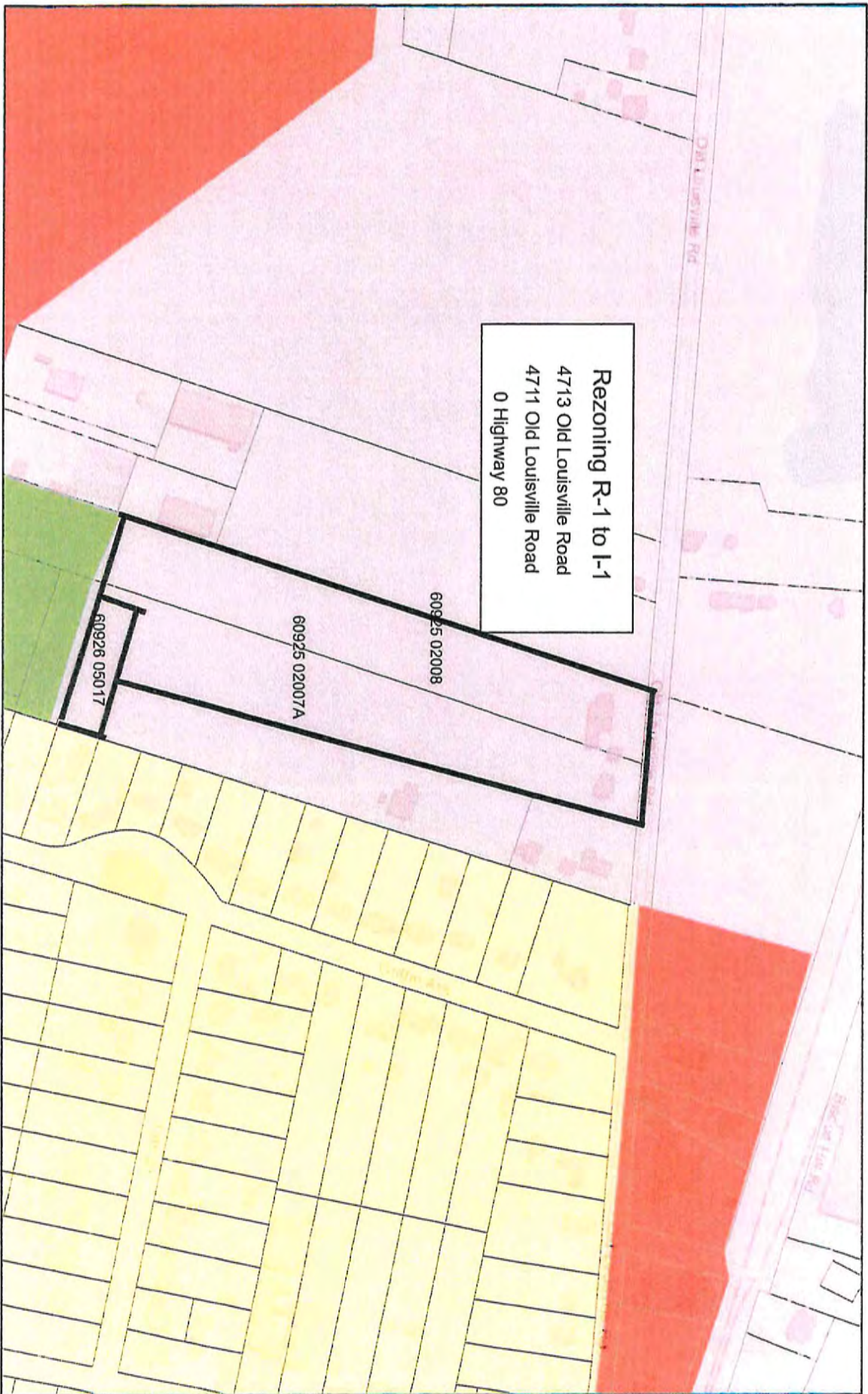
I-2 = Industrial

R-1 = Residential

R-2 = Residential

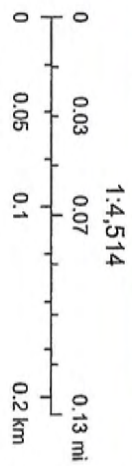
Savannah Area GIS, Esri, HERE, Garmin, INCREMENT P, USGS, EPA,

Savannah Area GIS, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA | Geo Rec



12/8/2021, 3:30:07 PM

- Chatham County Parcels
- Garden City Limits
- Future Land Use
- Residential
- Commercial
- Industrial
- Greenspace





MEMORANDUM

To: Garden City Planning Commission & Board of Appeals
From: Scott Robider – Deputy City Manager
Date: December 10, 2021
Re: PC2127 - Kern & Co, LLC

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The proposed request has been evaluated against the standards governing the exercise of the Board of Zoning Appeals/Planning Commission powers of Garden City which are as follows;

- 1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
Yes. The current zoning posture of the area is a mixture of R-1, I-1 and I-2 and the proposed development will be a reflection of the general area.
- 2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
No. The property is located within a cluster of existing properties currently zoned I-1 and I-2.
- 3) Could traffic be created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise and traffic hazards?
Yes. Based on the review by the City Staff the location currently has an elevated commercial traffic volume and based on the location of the adjacent neighborhood minor streets will very likely experience a higher incursion of commercial traffic. The proposed warehouse does produce operational noise but it is typically lower than a truck yard or trucking terminal.
- 4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
Yes. The property is currently zoned R-1 which may be used for further residential development and other approved uses permitted within the R-1 zoning classification. Although the requested rezoning to I-1 is reflective of the Future Land Use Map (FLUM) the zoning change may have negative



implications for the adjacent neighborhood resulting in quality-of-life issues for the community at this present time.

- 5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?

Yes. The development and the rezoning request are compatible with the existing uses in the area. The rezoning is also necessary so that the proposed warehouse can be built if approved.

- 6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

Yes. The proposed rezoning and development of this property by the petitioner for commercial warehousing will likely create an adverse impact in the immediate area. This plan will likely generate operational noise, truck traffic and significant related safety concerns above that which currently exist.

City Staff Position: The proposed rezoning request is reflective of the Future Land Use Map (FLUM) which shows this property as I-1.

The City Staff has reviewed the above criteria and would recommend further consideration of this request by the Planning Commission.

The Planning Commission's approval of the site plan only constitutes the initial step in the overall process and additional requirements still must be met prior to commencement of any construction activities. The Petitioner should note that final approval of the site plan will require City staff approval of the detailed engineering plans for the project through the City's standard process and a Land Disturbance Activity (LDA) Permit must be issued prior to construction. The Petitioner should also note that final approval of the site architectural plans will require City staff approval via its standard process and a building permit must be issued before vertical construction shall commence.

City of Garden City Rezoning Application



Development Information

Development Name (if applicable)

To Be Determined

Property Address

4709 Old Louisville Rd

(4709 B) JB

Current Zoning

R-1

Current Use

Residential

Parcel ID

60925 02011

Proposed Zoning

I-1

Proposed Use

Logistics Operation

Total Site Acreage

~~3.62 acres~~ 3.99 acres JB

Proposed Water Supply

☒ Public ☐ Private

Proposed Sewage Disposal

☒ Public ☐ Private

Describe the current use of the property you wish to rezone, including property characteristics (developed, wooded, cleared, etc.)

Residential structure with remaining areas wooded/undeveloped

Describe the use that you propose to make of the land after rezoning

Logistics Operations - Subject to site plan approval by the Planning Commission

Describe the uses of the other property in the vicinity of the property you wish to rezone

Adjacent property to the West of the project is zoned I-1 with an active transportation facility in operation at this time and the adjacent property to the East is zoned R-1 and is primarily wooded

Describe how your rezoning proposal will allow a use that is suitable in view of the uses and development of adjacent and nearby property

The property adjacent to the west is zoned I-1 with additional I-1 and I-2 present in further towards Dean Forest Rd which makes the proposed Backiel property rezoning a logical extension of the industrial zoning for this area. Additionally the future land use plan adopted by the City identifies the various Backiel parcels as "Industrial". The future site operations and traffic patterns will be designed for western access to and from Dean Forest Rd

Will the proposed zoning change result in a use of the property, which could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools? Describe the proposed access.

Proposed use of the property will limit the impact on City streets and adjacent areas to the East by designing site traffic and operations to the west towards Dean Forest Rd

Please provide any additional information that you deem relevant.

The Developer is agreeable to provide enhanced measures to buffer the properties east of the Backiel parcels via an earthen berm with vegetation specifically designed to screen and buffer these residential areas

Rezoning Narrative-

The rezoning applications for PIN #'s 6-0925-02-008, 6-0925-02-007A, 6-0926-05-017 & 6-0925-02-011 are a combined 14.1 Acres located off of Old Louisville Road. 3 of the parcels are currently owned by Nick and Rose Sanders and the 4th parcel is owned by Mark and Wendy Backiel. The specific use for the property is unknown at this time, however, the general use is a logistics operation to support the supply chain needs of the area. The property is bordered to the North by Old Louisville Road, to the west by Snider Fleet Solutions (Industrial Use), the property to the south is a planned multi-purpose recreation center and the property to the east is residential. The intent is to provide fencing and security measures in order to protect the development from the proposed recreation use to the south as well as provide a 50' buffer to the adjacent residential properties to the east. It should be noted the Garden City Comprehensive Plan and associated Future Land Use Plan Identify all 4 of the parcels as Industrial.

City of Garden City Rezoning Application



Applicant Information

Owner	
Name	Address
Mark and Wendy Backiel	4709 Old Louisville Rd (4709 B)
Phone	Email
912-655-4259	markid0890@aol.com
Nature of Ownership Interest	
Is the Owner an: <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Firm <input type="checkbox"/> Corporation <input type="checkbox"/> Association	
Note: If a corporation, submit a list of officers, directors & major stockholders with name, address and title.	
If a partnership: Submit list of all partners with name, address and title.	
Engineer/Surveyor <input type="checkbox"/> Same as authorized agent <input type="checkbox"/> Check here to receive staff review comments via email	
Company Name	Contact (Individual Name)
Kern & Co, LLC	Chad Zittrouer
Phone	Email
912-547-5894	czittrouer@kernengineering.com
Authorized Agent (Requires Authorized Agent Form) <input type="checkbox"/> Check here to receive staff review comments via email	
Company Name	Contact (Individual Name)
Kern & Co, LLC	Chad Zittrouer
Phone	Email
912-547-5894	czittrouer@kernengineering.com
Campaign Contribution	
List below the names of local government officials, Garden City City Council, to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.	
Elected Official's Name	Amount or Description of Gift

I understand that I will need to attend or be represented by a duly authorized agent at the meeting of the Planning Commission and City Council and that my application cannot be approved unless I am represented.

Chad Zittrouer
Print Name

Signature

Date

11/24/21

OFFICE USE ONLY			
Received By	Date Received	Case Number	
Submital Format	Fee Amount Paid	Invoice Number	
<input type="checkbox"/> Electronic <input type="checkbox"/> Paper <input type="checkbox"/> Both			

- (e) *Criteria for enactment.* Prior to making a zoning amendment, the mayor and council shall evaluate the merits of a proposed amendment according to the following criteria:
- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
 - (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
 - (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise and traffic hazards?
 - (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
 - (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
 - (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

PC2127



Rezoning R-1 to I-1
4709 Old Louisville Road

60925 02011

12/8/2021, 3:41:23 PM

- Chatham County Parcels
- Garden City Limits
- Zoning Classifications
 - C-2A = Heavy Commercial with Alcoholic Sales
 - I-1 = Industrial

- R-1 = Residential
- R-2 = Residential
- R-A = Residential - Agricultural

1:4,514
0 0.03 0.07 0.13 mi
0 0.05 0.1 0.2 km

Savannah Area GIS, Esri, HERE, Garmin, INCREMENT P, USGS, EPA,
Geo Rec
Savannah Area GIS, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA

PC2127

Rezoning R-1 to I-1
4709 Old Louisville Road

60925 02011

12/8/2021, 3:39:43 PM

- Chatham County Parcels
- Garden City Limits
- Future Land Use
 - Industrial
 - Residential
 - Commercial
 - Greenspace

1:4,514

0 0.03 0.07 0.13 mi

0 0.05 0.1 0.2 km

Savannah Area GIS, Esri, HERE, Garmin, INCREMENT P, USGS, EPA,

Savannah Area GIS, Esri, HERE, Garmin, INCREMENT P, USGS, EPA, USDA I

Geo Rec



City of Garden City
 100 Central Avenue, Garden City, Georgia 31405
 Phone: 912.966.7777 Fax: 912.966.2735
 Email: Occtax@gardencity-ga.gov

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Date Filed: 12/3/2021

For the Year: 2021 2022
 Expires at December 31 of the above year.

Type of License (check all that apply)

- | | | | |
|--|------------|--|----------|
| <input type="checkbox"/> Spirituous Liquors (package) | \$2,722.00 | <input checked="" type="checkbox"/> Beer and/or malt beverages | \$682.00 |
| <input type="checkbox"/> Spirituous Liquors (by the drink) | \$2,722.00 | <input checked="" type="checkbox"/> Wines | \$236.00 |
| <input checked="" type="checkbox"/> Advertising Cost | \$75.00 | | |

TOTAL: \$ 993.00

Business Information

Business Name: Love's Travel Stops & Country Stores, Inc.

D/B/A/ (if applicable): Love's Travel Stop #893

Business Address: 2 Sonny Perdue Dr., Garden City, GA 31408 Business Phone: 405-463-8891

Mailing Address: Attn: Licensing, PO Box 26210 Emergency Phone: 405-751-9000
 (If different from Business Address)

City: Oklahoma City State: OK Zip Code: 73126

Business Email Address: storelicensing@loves.com

What other kinds of business will be conducted at this location? Convenience Store with Gasoline, fast food, tire sales,
tire services, oil changes and light mechanical

List all persons with a financial interest in the business:
 (For corporations, include all stockholders who own more than 10% of the outstanding stock of the corporation.)

Name	Address	% Ownership
Gregory M. Love	10601 N. Pennsylvania Ave, Oklahoma City, OK 73126	25%
Frank C. Love IV	10601 N. Pennsylvania Ave., Oklahoma City, OK 73126	25%
Jennifer Love Myer	10601 N. Pennsylvania Ave., Oklahoma City, OK 73126	25%
Laura Love	10601 N. Pennsylvania Ave., Oklahoma City, OK 73126	25%

Has any person having an interest in said business been convicted of any violation of law other than a traffic violation? Served time in prison, or other correctional institution? ☐ Yes ☒ No

If Yes, describe circumstances: _____

Applicant/Licensee InformationFull Name: Amy Elizabeth GuzyHome Address: 1505 Drury LanePhone: 405-302-6576City: Oklahoma CityState: OK

Zip Code: _____

SSN: [REDACTED]Date of Birth: [REDACTED]Age: [REDACTED]

Ever held a similar license: _____

Year: _____

Describe the interest owned or held by the applicant in the business: Assistant SecretaryWill the applicant operate the business in person? ☐ Yes ☒ NoIf No, list the name of the manager: Donald Andrew Grinde III

Brief personal history of applicant:

(Include education, previous jobs, businesses owned, and any place of residence during last five years.)

Director and officer of Love's Travel Stops & Country Stores, Inc. which operates over 500 locations nationallyCriminal history of applicant (if any): N/A**Fingerprints of applicant shall be required with the initial application.**

List five character references that will vouch for the applicant:

Name	Address
Shontai Mouton	10601 N. Pennsylvania Ave, Oklahoma City, Ok 73120
Janice Kindle	10601 N. Pennsylvania Ave, Oklahoma City, Ok 73120
Richie Hardwick	10601 N. Pennsylvania Ave, Oklahoma City, Ok 73120
Rhonda Bartlebough	10601 N. Pennsylvania Ave, Oklahoma City, Ok 73120
Rhona Freeman	10601 N. Pennsylvania Ave., Oklahoma City, OK 73120

*ALL OF THE FOREGOING INFORMATION IS HEREBY GIVEN AND ALL OF THE FOREGOING STATEMENTS ARE HEREBY MADE ON OATH, WILLFULLY, KNOWINGLY, AND ABSOLUTELY, AND THE SAME IS AND ARE HEREBY SWORN TO BE TRUE UNDER PENALTY FOR FALSE SWEARING AS PROVIDED BY LAW.

DocuSigned by:

Amy Guzy

-Amy Guzy, Assistant Secretary

720A6F5AE2 Applicant's Signature

Sworn to and subscribed before me this

5th day of November, 20 21Rhona Freeman

Notary Public





City of Garden City
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735
Email: Occtax@gardencity-ga.gov

MANAGER APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

This form must be completed if manager or other employee operates the business on behalf of the License Applicant. If this is a new manager (change from last year's application) an additional advertising cost fee of \$75.00 made payable to the City of Garden City must accompany this application.

Date Filed: 12/3/2021

For the Year: 2021

☒ Advertising Cost \$75.00

Expires at December 31 of the above year.

Business Information

Business Name: Love's Travel Stops & Country Stores, Inc.

D/B/A/ (if applicable): Love's Travel Stop #893

Business Address: 2 Sonny Perdue Dr., Garden City, GA 31408

Manager Information

Full Name: Donald Andrew Grinde III

Home Address: 135 Ashley Drive

Phone: 912-655-2940

City: Guyton

State: GA

Zip Code: 31312

SSN: [REDACTED]

Date of Birth: [REDACTED]

Age: [REDACTED]

Ever held a similar license: Beverage Card/ Richmond Hill

Year: 2021

Brief personal history of applicant:

(Include education, previous jobs, businesses owned, and any place of residence during last five years.)

HS - Milford High, DE ;, Home Depot 1989-2016

Previous Address - 25 Walthour Cove, Savannah, GA 31410

Criminal History of Applicant (if any): N/A

Fingerprints of applicant shall be required with the initial application.

List five character references that will vouch for the applicant:

Name	Address
John Columbia	4 Summit Dr., Savannah, GA 31406
Doug Coleman	11 South Stillwood CT 31419
Mike Cannon	11151 280 E Ellwood, GA 31308
Michael Wisher	8436 Ford Ave., Richmond Hill, GA 31324
Jason Mathews	2766 US 75, Brunswick, GA 31523

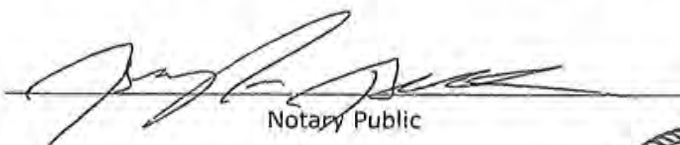
*ALL OF THE FOREGOING INFORMATION IS HEREBY GIVEN AND ALL OF THE FOREGOING STATEMENTS ARE HEREBY MADE ON OATH, WILLFULLY, KNOWINGLY, AND ABSOLUTELY, AND THE SAME IS AND ARE HEREBY SWORN TO BE TRUE UNDER PENALTY FOR FALSE SWEARING AS PROVIDED BY LAW.



Applicant's Signature

Sworn to and subscribed before me this

5 day of November, 20 21



Notary Public



THIS PAGE FOR OFFICE USE ONLY

RECEIVED

Application received by: HB Date: NOV 12 2021

POLICE DEPARTMENT REVIEW

Fingerprinted by: OK for license HB Date: 12/14/2021

Separate report submitted to the City Administrator:

[Signature] Date: 12/15/21
Police Chief

Public Hearing held on: January 18, 2022

Date advertised in Savannah Morning News: January 5-7, 2022

Action of Council: ☐ Approval ☐ Denial

License(s) Issued: _____ Date: _____

MINUTES

City Council Meeting Monday, November 15, 2021 – 6:00 p.m.

Call to Order: Mayor Bethune called the council meeting to order at approximately 6:00 p.m.

Opening: Council Member Elect Bruce Campbell gave the invocation and Mayor Bethune led City Council in the pledge of allegiance to the flag.

Roll Call:

Council Members: Mayor Don Bethune, Councilmember Bruce Campbell, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice.

Staff Members: Scott Robider, Interim City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Ben Brengman, IT Director; Gil Ballard, Chief of Police; Pam Sweeney, HR Director; Michelle Johnson, Interim Fire Chief; Jon Bayer, Public Works Director and Cliff Ducey, Recreation Director.

Oath of Office: City Attorney performed the swearing in of Bruce Campbell to serve the remaining one and a half (1.5) months of the four (4) year term of Bessie Kicklighter who retired from City Council, said four (4) year term expiring at the first regular Council meeting in January 2022.

Public Hearing:

Alcoholic Beverage License Manager's Application (Food Lion): Mayor Bethune opened the public hearing for public comment on an application made by Tonya Green to sell wines, beer and/or malt beverages at Food Lion #811, 109 Minus Avenue, Garden City, Georgia.

There being no speakers, Mayor Bethune closed the public hearing.

City Council Minutes: Councilmember Lassiter made a motion to approve the November 1, 2021 Pre-agenda Session Minutes and City Council Meeting Minutes. The motion was seconded by Councilmember Morris and passed without opposition.

City Manager's Report: Interim City Manager stated that he had no updates.

Items for Consideration

First Reading, Ordinance – Insurance Companies License Fee: Clerk of Council read the first reading of the heading of an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, to amend Chapter 74, Article II, Sections 74-26 and 74-27, to re-establish the amount of license fees for insurance companies in general, and for life insurers insuring certain risks at additional business locations.

Councilmember Daniel made a motion to approve the ordinance on the first reading. The motion was seconded by Councilmember Tice and passed without opposition.

Councilmember Lassiter made a motion to suspend the rules of council and hold the second reading of the ordinance. The motion was seconded by Councilmember Morris and passed without opposition.

Second Reading, Ordinance – Insurance Companies License Fee: Clerk of Council read the second reading of the heading of an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, to amend Chapter 74, Article II, Sections 74-26 and 74-27, to re-establish the amount of license fees for insurance companies in general, and for life insurers insuring certain risks at additional business locations.

Councilmember Daniel made a motion to adopt the ordinance on the second reading. The motion was seconded by Councilmember Campbell and passed without opposition.

Resolution, Wastewater Pollution Control Plant Operations Agreement: Clerk of Council read the heading of a resolution to enter into an agreement for the operation, maintenance, and management of the City's water and wastewater operations composed of the City's Wastewater Treatment Facility as well as all wells, water tanks, and lift stations, including the management and performance of all aspects of the Drinking Water Monitoring Program; and to authorized the City Manager to execute on behalf of the City, a Professional Service Agreement.

Councilmember Lassiter made a motion to award the contract to EOM. The motion was seconded by Councilmember Morris. Councilmember Lassiter and Councilmember Morris voted to award the contract to EOM with Councilmember Campbell, Councilmember Daniel, Councilmember Ruiz, Councilmember Tice and Mayor Bethune opposed.

Councilmember Ruiz made a motion to award the contract to ClearWater. The motion was seconded by Councilmember Daniel. Councilmember Campbell, Councilmember Daniel, Councilmember Ruiz, Councilmember Tice and Mayor Bethune voted to award the contract to ClearWater with Councilmember Lassiter and Councilmember Morris opposed.

Resolution, Southside Communities Fire Protection Agreement: Clerk of Council read the heading of a resolution authorizing an amendment to the City's fire protection agreement with Southside Communities Fire Protection, Inc., dated January 1, 1999, to increase fees, to plan for the assignment of a staffed ladder truck to provide firefighting services to higher elevation commercial and residential structures within the City's service areas, and to amend renewal terms; providing an effective date; and for other purposes.

Councilmember Morris made a motion to adopt the resolution. The motion was seconded by Councilmember Tice and passed without opposition.

Resolution, Old Haynes School Property Listing Agreement: A resolution declaring the Haynes Elementary School Property as surplus property to be sold, and authorizing Garden City to enter into an exclusive seller listing agreement with Richard Bell of R. Bell Realty to find prospective purchasers for the property subject to such purchasers being required to participate in a publicly advertised bidding process or auction for the property pursuant to section 36-37-6 of the Official Code of Georgia Annotated, and for other purposes.

Councilmember Lassiter made a motion to adopt the resolution. The motion was seconded by Councilmember Campbell and passed without opposition.

Resolution, CenterPoint Norfolk Southern Tract Development Agreement: Clerk of Council read the heading of a resolution authorizing Garden City, Georgia, to enter into a development agreement with CenterPoint Dean Forest, LLC, for the development of a 252.74-acre tract known as a portion of Lot 1 of the Southern Region Industrial Realty, Inc., Subdivision, south of Dean Forest Road and to the immediate west and north of the Savannah city limits; to authorize the City Manager to execute an agreement for said development.

Councilmember Morris made a motion to adopt the resolution. The motion was seconded by Councilmember Campbell and passed without opposition.

FY2022 Schedule of Fees: Consideration by the Mayor and City Council to approve the updated schedule of fees for fiscal year 2022.

Councilmember Tice made a motion to approve the updated schedule of fees for fiscal year 2022. The motion was seconded by Councilmember Lassiter and passed without opposition.

Resolution, FY2022 Annual Budget Adoption: Clerk of Council read the heading of a resolution to adopt the FY2022 Operating and Capital Budgets; to provide appropriation of funds for operating and capital expenditures; and to appropriate funding for specific operating and capital funds of the Garden City Government.

Councilmember Ruiz made a motion to approve the resolution. The motion was seconded by Councilmember Daniel and passed without opposition.

Resolution, City Council Meeting Schedule Amendment: Clerk of Council read the heading of a resolution to amend the regular meeting schedule of the Garden City City Council during the period of December 6, 2021 – January 18, 2022; to eliminate the December 6, 2021 and December 20, 2021 regular city council meetings due to the holiday season; to establish a special city council meeting on January 3, 2022 for the purpose of swearing in the newly elected city council members; to eliminate the January 17, 2022 regular meeting of city council in observance of Martin Luther King Jr., Day; and to establish a meeting of the city council on January 18, 2022.

Councilmember Campbell made a motion to adopt the resolution. The motion was seconded by Councilmember Tice and passed without opposition.

Resolution, Alcohol Licenses Renewals for 2022: Clerk of Council read the heading of a resolution to authorize renewal of Garden City alcohol licenses for the 2022 calendar year: to provide for review and limited investigation of said license holders.

Councilmember Tice made a motion to adopt the resolution. The motion was seconded by Councilmember Lassiter and passed without opposition.

Alcoholic Beverage License Manager's Application (Food Lion): Consideration by the Mayor and Council of an application made by Tonya Green to sell wines, beer and/or malt beverages at Food Lion #811, 109 Minus Avenue, Garden City, Georgia.

Councilmember Ruiz made a motion to approve the alcoholic beverage license manager's application. The motion was seconded by Councilmember Daniel and passed without opposition.

Handling of Travel Advance Issue: City Attorney stated that we had an issue with a travel advance that was given to a councilmember. The money has been paid back to the city. I have several problems with how money is advanced for travel. I will be working with the Finance Director to change the policy on how travel advances are issued.

Councilmember Morris stated that GMA will be holding a Diversity Training class at City Hall on Thursday, November 18th from 8:00 a.m. to 12:00 p.m. She invited all of council to attend.

The Interim City Manager stated that the cost is \$199 per person to attend the Diversity Training class.

Informal Public Comment: Mayor Bethune stated that no one signed up to address City Council.

Mayor Bethune stated that he has been working with the Pastors in Garden City and we will have a press release coming out on Wednesday.

Adjournment: There being no further items to discuss, Mayor Bethune called for a motion to adjourn the meeting. Councilmember Ruiz made a motion to adjourn the meeting at approximately 6:40 p.m. The motion was seconded by Councilmember Morris and passed without opposition.

Transcribed & submitted by: Clerk of Council

Accepted & approved by: City Council 1/18/22

SYNOPSIS
Pre-Agenda Session
Monday, November 15, 2021 – 5:00 p.m.

Call to Order: Mayor Bethune called the pre-agenda session to order at approximately 5:00 p.m.

Attendees:

Council Members: Mayor Don Bethune, Councilmember Bruce Campbell, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice.

Staff Members: Scott Robider, Interim City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Ben Brengman, IT Director; Gil Ballard, Chief of Police; Pam Sweeney, HR Director; Michelle Johnson, Interim Fire Chief; Jon Bayer, Public Works Director and Cliff Ducey, Recreation Director.

Revenue & Expenditures Report as of 10/31/21: Finance Director presented the Revenue & Expenditures report for the month of October. There were no questions or comments from City Council.

Wastewater Pollution Control Plan Operations Contract: Interim City Manager stated that a total of three firms submitted proposals to the City: ClearWater Solutions, EOM, and U.S. Water. He stated a four-person Selection Committee comprised of City Staff that included the Director of Public Works, the Supervisor of Public Works, the Supervisor of Water Operations, and the Executive Assistant reviewed and scored the three Service Provider proposals. Based upon the Committee's review the firms received the following scores as follows: ClearWater 5.00, EOM 4.89, and U.S. Water 4.65. He stated that the current contract with ClearWater expires on December 31, 2021, as such City Council will need to consider awarding this contract at tonight's council meeting.

Review of Council Agenda Items: Interim City Manager gave an overview of the agenda items going before City Council for consideration.

Councilmember Morris stated that she had an issue with the wording "to be sold" being used in the language of the Old Haynes School Property resolution. She said it makes it sound like the City will be selling the property.

Interim City Manager stated that you can't broker something that's not for sale.

City Attorney stated that in order to find a buyer we would have to post the property up for sale in paper, because we are asking for bidders on the property. He stated, but if you would like I can remove the wording "to be sold". Councilmember Morris replied, yes, please remove it.

City Attorney stated that the issue concerning a travel advance that was referred to me has been resolved.

Interim City Manager reported on the street paving assessment study and the City's potential participation in Chatham One.

Councilmember Lassiter asked for a work schedule to be created for public works for each area of the city.

Mr. Richard Bell of R. Bell Realty gave an overview of the solicitation process for prospective purchasers or bidders interested in purchasing the Haynes School Property for the development of affordable housing to include recreational features such as a walking trail, splash pad, or community center.

Mayor Bethune asked about input from the community. Mr. Bell stated that when an offer comes in then we would move forward with getting input from the community on what they would like to do.

City Attorney stated that when we advertise the property in the newspaper, we will set forth certain restrictions for added protection on what can go on the property.

Mr. Bell gave an overview of the public assistance / grant funding application process and deadlines. He stated that if everything were to go right you would be looking at potentially closing in June 2023 and development commencing in 2024.

There being no further items to discuss, the Mayor and City Council adjourned the pre-agenda session at approximately 5:47 p.m.

Transcribed & submitted by: Clerk of Council
Accepted & approved by: City Council 1/18/22

MINUTES

Special Inaugural City Council Meeting Monday, January 3, 2022 – 6:00 p.m.

Call to Order: Mayor Bethune called the meeting to order at approximately 6:00 p.m.

Opening: Pastor Paul Mongin from the First Baptist Church of Port Wentworth Baptist Church gave the invocation and Mayor Bethune led City Council in the pledge of allegiance to the flag.

Roll Call:

Members of Council: Mayor Don Bethune, Councilmember Elect Bruce Campbell, Councilmember Elect Marcia Daniel, Councilmember Lassiter, Councilmember Morris, Councilmember Debbie Ruiz and Councilmember Elect Kim Tice.

Staff Members: Scott Robider, Interim City Manager; James P. Gerard, City Attorney; Rhonda Ferrell, Finance Director/Clerk of Council; Gil Ballard, Chief of Police; Cliff Ducey, Recreation Director; Pam Sweeney, HR Director; Ben Brengman, IT Director; Jon Bayer, Public Works Director; Mike Dick, Fire Chief and Michelle Johnson, Deputy Fire Chief.

Swearing in of City Council Elect: The City Attorney/Judge Pro-tem administered the oath of office to Councilmember At Large Bruce Campbell, District 1 Councilmember Marcia Daniel and District 5 Councilmember Kimberly Wexel-Tice.

Benediction: Pastor Bruce Campbell, Oak Grove Missionary Baptist Church gave the benediction.

Adjournment: Mayor Bethune invited everyone to attend the reception and called for a motion to adjourn the meeting. Councilmember Lassiter made a motion to adjourn the meeting at approximately 6:12 p.m. The motion was seconded by Councilmember Morris and passed without opposition.

Transcribed & submitted by: Clerk of Council

Accepted & approved by: City Council 1/18/22

SYNOPSIS

City Council Workshop Monday, January 10, 2022 – 4:00 p.m.

Call to Order: Mayor Bethune called the workshop to order at approximately 4:00 p.m.

Attendees:

Council Members: Mayor Don Bethune, Councilmember Bruce Campbell, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice.

Staff Members: Scott Robider, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell, Finance Director/Clerk of Council; Mike Dick, Fire Chief; Jon Bayer, Public Works Director; Gil Ballard, Chief of Police; Cliff Ducey, Recreation Director; and Ben Brengman, IT Director.

Municipal Court Appointments / Agreements: City Manager presented the following court staff appointees and agreements for consideration. He stated that these are the same ones that were in place in 2021. He stated that the agreements are for one year. He stated that the municipal court has been successfully moved from the police department.

- Chief Judge – Billy Tomlinson
- Associate Judge – Brian Huffman
- Judge Pro tem – Richard Sanders
- Prosecuting Attorney – Lindy Moody
- Public Defender – Crystal Harmon
 - Municipal Court Non-Agreement Appointments
 - Judge Pro-tem Doug Andrews
 - Judge Pro-tem James P. Gerard

City Council recommended that staff move forward with placing the municipal court appointments/agreements on the January 18th council agenda for formal consideration and action by City Council.

Board of Zoning Appeals/Planning Commission Appointments: City Manager stated that Billy Jackson, Misty Selph, Jenecia Perry, and Jeff Ashley are up for re-appointment. He stated that each one has expressed interest in continuing to serve on the Board of Zoning Appeals/Planning Commission for another term.

City Council recommended that staff move forward with placing the Board of Zoning Appeals/Planning Commission appointments on the January 18th council agenda for formal consideration and action by City Council.

Convention Visitors Bureau Appointments: City Manager stated that the following members terms have expired.

- Patt Gunn (Joint Appointment by Mayor & Council)
- Ed Chapman (Joint Appointment by Mayor & Council)
- Davendra Patel (District 1 Council Member Appointment by Marcia Daniel)
- Irina Tsoy (District 5 Council Member Appointment by Kim Tice)
- Curtis Faircloth (At Large Council Member Appointment by Bruce Campbell)

City Council recommended that staff move forward with placing the Convention Visitors Bureau Appointments on the January 18th council agenda for formal consideration and action by City Council.

City Official Appointments: Mayor Bethune stated that Jim Gerard has been the City Attorney for a long time and has done a great job for the city. He stated that Councilmember Tice's term as President of Council is up.

City Attorney stated that the vote to elect a President of Council will need a majority of the vote. If more than one person is nominated then there will need to be a runoff.

Ethics Committee Appointments: City Attorney stated that the Mayor selects one member and the Council selects a member and then the Committee selects someone. Mayor Bethune stated that he has reached out to a longtime resident that is also an attorney about serving on the Committee.

Councilmember Morris stated that since we are a City of Ethics, we need to have an Ethics Committee.

City Council recommended that staff move forward with placing the Ethics Committee Appointments on the January 18th council agenda for formal consideration and action by City Council.

City Manager's Updates: City Manager presented the new utility bill format to Council. He said the main change is the location of the address.

City Manager gave a brief status update on TSPLOST. He stated that we should have the cost estimate(s) for the new Gym in time for the upcoming council meeting. He stated that we have received approximately fifteen proposals for the old Haynes School site. Councilmember Morris suggested that staff go through them and provide a summation of highlights. City Attorney stated that we still have to advertise it for bid.

Chief of Police gave an update on the installation of license plate reader cameras. Councilmember Morris asked the Chief about his staffing level. Chief of Police stated that he currently has one official opening. Councilmember Morris asked if was identifying anyone for the Community Policing Officer's position. Chief of Police stated that we have a vacancy in the detective division and we are looking at having the person that fills that position perform some of the community policing aspects.

Mayor's Updates: Mayor Bethune stated that he did not have any updates to report at this time.

Councilmember Tice stated that Waste Management was still picking up the trash at the Senior Center around 5:00 a.m.

Recreation Director reported on the upcoming volunteer work day at Sharon Park. He stated that the works day is associated with the Republic grant and Habitat of Humanity. City Manager stated that the Housing Team is also doing a clean up this weekend.

Councilmember Campbell stated that speed bumps are needed in the Chatham Villa area.

Councilmember Daniel introduced Michael Bruner who serves on the Board of Zoning Appeals/Planning Commission. She stated that she invited him to observe our meetings.

New Fire Chief, Mike Dick gave a brief update on the fire department activities. He stated that he and the staff have been working on Per-Plans, SOPS, etc., to put us in line with the State and improve our ISO rating. He stated that he is excited to be here.

Personnel: Councilmember Lassiter made a motion to enter into an executive session at approximately 5:04 p.m. The motion was seconded by Councilmember Campbell and passed without opposition.

Transcribed & submitted by: Clerk of Council

Accepted & approved by: City Council 1/18/22

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 12, 2022

SUBJECT: Human Resources Department Report for December, 2021 & Year End

Report in Brief

Attached is the Human Resources Department's Month-End Report for December and Year-End.

Prepared by: Pamela L. Sweeney

Title: Human Resources Director

Reviewed by: _____

Title _____

City Manager

Human Resources Department - December / Month-End Report

Recruitment/Positions Filled

In addition to the continuous recruitment for Police Officers/Police Officer Recruits, the City has job opportunities for: a Heavy Equipment Operator, 2 Water Repair Technicians, 1 Public Works Technician, 2 full-time firefighters and 2 part-time fire-fighters and either a full-time and/or a part-time Building Inspector and a Code Enforcement Officer. The City also began recruitment for a Maintenance Facilities Coordinator.

New Hires

The City welcomed four (4) new hires during the months of November and December: one individual was hired as a part-time firefighter the other three (3) individuals were hired as police officer/police recruits.

Promotions/Milestones

There were no promotion(s) during the month of November or December.

Employment Terminations

There was one (1) separation(s) from employment during the months of November & December—he resigned from the Police Department.

City Employment

The City ended the month/year with 99 full-time employees at the end of the year.

The chart below illustrates the percentage distribution by department of both full- and part-time employees.

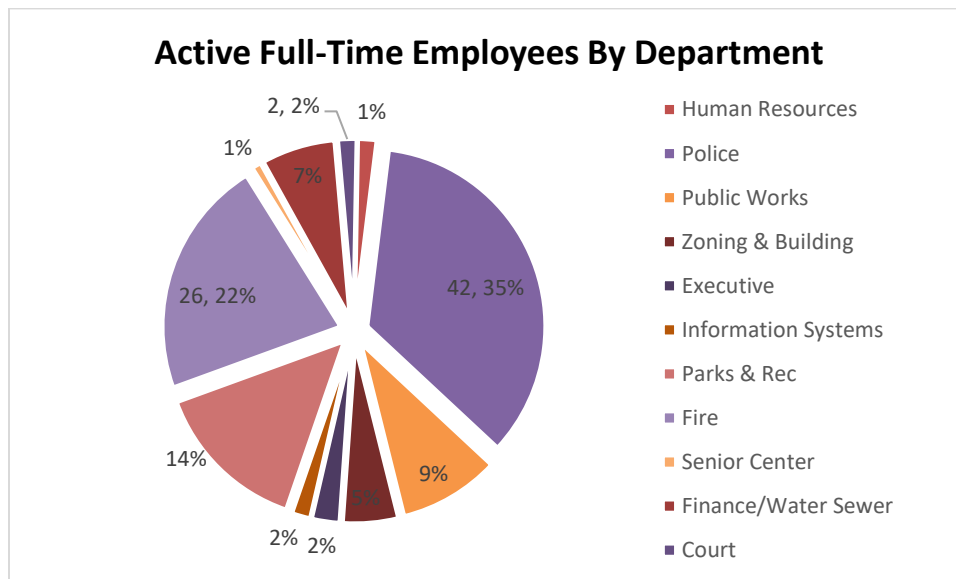


FIGURE 1 NOTE: 2021 TOTAL COUNCIL APPROVED/BUDGETED POSITIONS IS

Additional Personnel Information Including Part-Time Employees

This report normally covers the count for full- and part-time employees. In view of the current COVID-19 pandemic, included in the count below for City employees is part-time regularly scheduled, temporary, part-time casual/summer help (persons that have other employment and work as-needed), along with full-time employees.

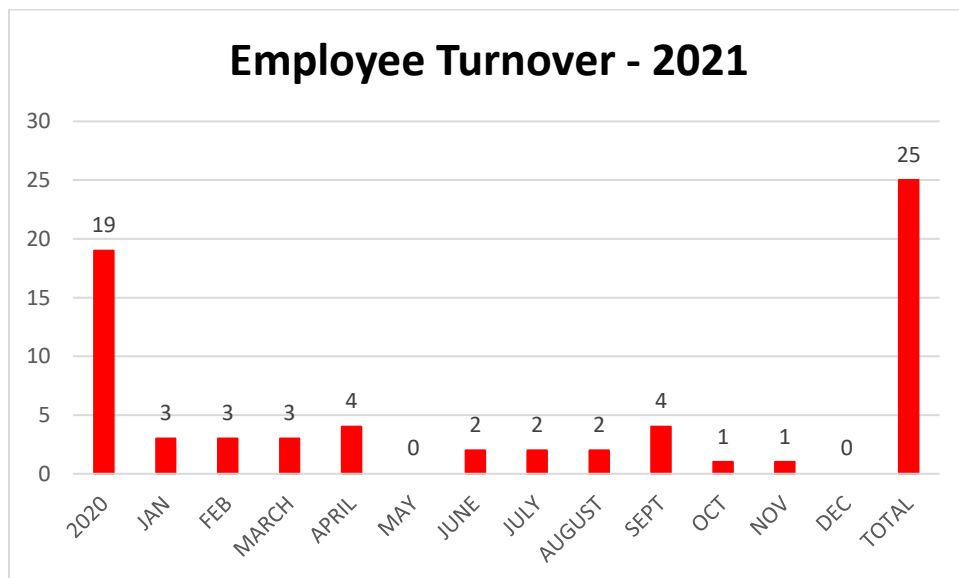
TOTAL EMPLOYEES:	120
FULL TIME ONLY:	99
CONTRACTOR/TEMP:	0
PART TIME/SEASONAL:	5
PART-TIME/CASUAL:	16

Details as to the status of all City employees beginning with January 1, 2021 through the current date, is included as an attachment.

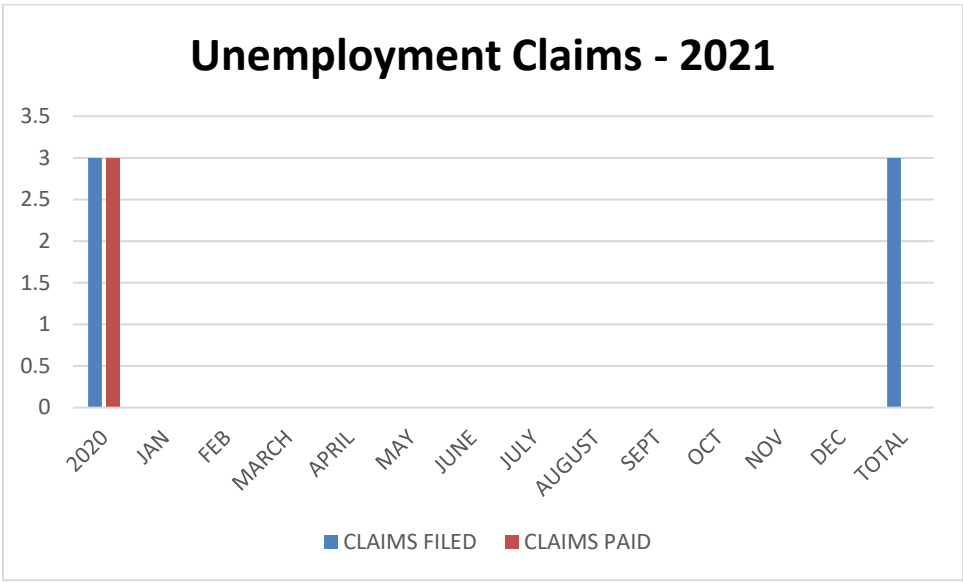
Employee Turnover Data Per Month

- January 3%
- February 3%
- March 3%
- April 3%
- May 0%
- June 3%
- July 2%
- August 2%
- September 2%
- October 2%
- November 2%
- December 2%

The graph below illustrates turnover in full-time positions for current year 2021 compared to turnover occurring in the previous year, 2020.

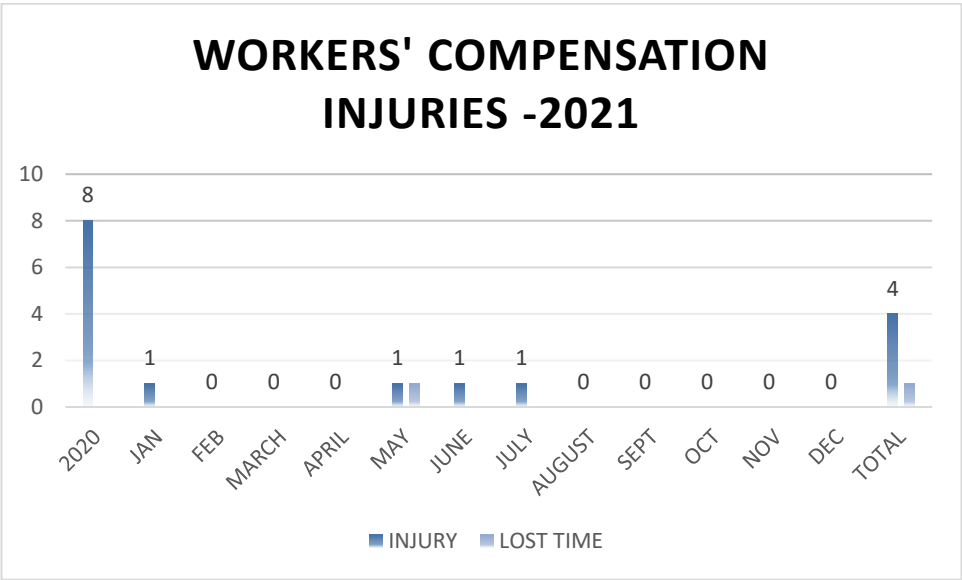


Unemployment Claims: No unemployment claims were received during the month of November or December.



Workers' Compensation

There were zero workers' compensation accidents/incidents during the month of November or December.



GARDEN CITY PERSONNEL DATA

New Hires – 2021

Job Title	Hire Date
Police Recruit – 2	1/5/2021
Police Recruit	3/3/2021
Police Recruit	4/5/2021
Firefighter	6/01/2021
Firefighter (Part-time)	7/06/2021
Public Works Technician	7/06/2021
Police Recruit	7/06/2021
Firefighter	7/19/2021
Firefighter	8/02/2021
Police Recruit	8/02/2021
Firefighter (Part-time)	9/07/2021
Firefighter	9/07/2021
Police Recruit – 3	9/20/2021
Police Officer	10/18/2021
Deputy Clerk of Court	10/25/2021
Police Officer	11/01/2021
Firefighter (part-time)	11/29/2021
Police Recruit – 2	12/27/2021

Separations – 2021

Job Title	Separation Date
Police Officer	1/14/2021
Deputy Fire Marshall	1/20/2021
Building Inspector (Part-time)	1/27/2021
Building Inspector	2/03/2021
Firefighter (Part-time)	2/10/2021
Firefighter (Part-time)	2/10/2021
Firefighter (Part-time) - 2	3/18/2021
Firefighter	3/31/2021
Water Operations Tech	4/05/2021
Detective, CID	4/16/2021
Corporal	4/19/2021
Fire Chief	4/20/2021
Water Operations Supervisor	6/11/2021
Police Officer	6/17/2021
Deputy Fire Chief	7/01/2021
Police Officer	7/07/2021
City Manager	8/27/2021
Community Police Officer	8/27/2021
Firefighter	9/15/2021
Executive Assistant	9/22/2021
Firefighter	9/25/2021
Police Officer	9/29/2021
Police Officer	10/12/2021
Police Officer	11/16/2021

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 1/18/2022
SUBJECT: *Technology Department Report for the Year of 2021*

Report in Brief

The Technology and Building Department Monthly Status Report includes a wide variety of information in an effort to better inform the public and the City Council.

Prepared by: Benjamin Brengman
Title Director of Information Technology

Reviewed by: _____
Title _____

Attachment(s)

Technology Report

- Performed updates on firewall and servers.
- Installed a new SAN
- Upgrades phones at Public Works and Fire Department.
- Upgraded WIFI at all City buildings
- Upgraded City Hall, Public Works and Fire Station 2 to Enterprise Fiber from Comcast.
- Installed new projector at Cooper Center.
- Upgraded the Exchange Server.
- Upgraded City Hall phone system.

Building Maintenance

- Power washed City Hall.
- Built the new Court area at City Hall.
- The City Hall sign in the design phase.
- Painted the railings at City Hall.
- Resealed and stripped City Hall parking lot.
- Put City Hall irrigation on new well system.
- Landscaping at City Hall.
- Replaced ballast in City Hall with LED ballast.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: 01/18/2022

SUBJECT: *Public Works & Water Operations Monthly Status Report*

Report in Brief

The Public Works & Water Operations Departments Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Department. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the months of November and December and all project related information is current as of 12/31/2021.

Prepared by: Lynnette S. Hymes
Title Executive Assistant

Reviewed by: Jon Bayer
Title Public Works Director

Scott Robider, Assistant City Manager

Attachment(s)

**Public Works Department
Monthly Status Report
Summary – December 2021**

Operations & Maintenance

Public Works personnel completed 59 **Resident Requests**, and 212 **Work Orders** for the month of December. They included:

Storm Drainage:

- Ditch/Canal Maintenance: Cut – 3515 ft./ Dug – 6,113 ft.
- Underground stormwater utility point repairs: multiple storm drains and inverts cleaned.

Streets:

- \$2,186.25 – Crosby Contracting Company, LLC. - Asphalt Patch on 3rd Street. \$1656.25 (Cost recovered from Developer.) Asphalt Patch at Bays Ave. \$530.00
- Routine City Street and right of way shoulder maintenance
- Dirt/gravel roads scraped/graded: All dirt roads scraped
- Minor pothole/asphalt repair by staff (Throughout the City, i.e., Rossignol Hill, Big Hill Road, Industrial Park, Smith Avenue, Old Louisville Road, Live Oak, Water Oak.)

Street Sweeping:

- Street Sweeper Mileage – Sweeper Miles – 22.61/ GPS Miles– 466.94

Signs & Markings:

- Signs: Multiple Knockdowns/replacements.
- Midstate Construction & Striping, Inc. \$2,500.00 - Markings: 700 LF of Pineland drive with double yellow and edge lines.

Street Lights:

- 0 Street Light Outage/Replacement
- 0 New Street Light Request

Mixed Dry Trash Collection by City:

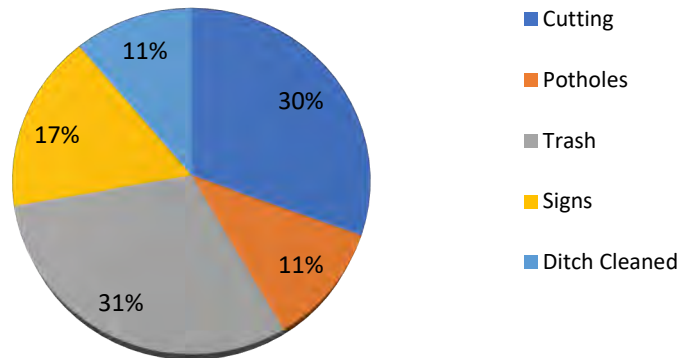
- 07.24 Tons Collected Total Mixed Dry Trash (\$60.87)
- 31.40 Tons Collected YTD taken to Savannah Regional Landfill.
- 01.00 Truckloads Dry Trash taken to Savannah Inert Landfill (\$60.00)
- 01.00 Truckloads Dry Trash YTD taken to Savannah Inert Landfill
- 00.00 Truckloads Dry Trash taken to Waste Management (0.00)
- 00.00 Truckloads Dry Trash YTD taken to Waste Management

Trees:

Other:

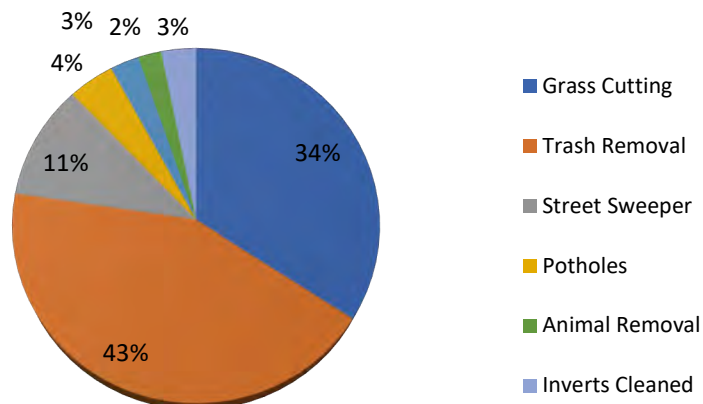
Service Request – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a **“Service Request”** is generated. This builds a computerized record of all requests made.

December's Top Service Requests



Work Order – A **“work order”** is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

November's Top Work Order Types



Summary – December 2021

Water Operations & Maintenance

155 Service Orders were received, and >>>>>>>> 60 Work Orders
 Water/Sewer crews handled 100 totals
 for the month of December . They included:

Water: Work Orders

- Produced 28.180 Million gallons of drinking water for the month - November 2021
 28.658 Million gallons of drinking water for the month - December 2021
- Hydrant Services
 - 1 Hydrant Replacements
 - 1 Hydrant Repairs
- Water Line Services
 - 7 Lateral Line Repairs, Installs, Replacements, and Maintenance
 - 1 Main Line Repairs, Installs, Replacements, and Maintenance
- Water Valve Services
 - 251 Located Services. Continued marking for major projects - The Mega Rail/Bridge Project, Prosperity Drive. Sonny Purdue Airport Park at Dean Forest, Pipemaker's Force main. Dean Forest Road from Highway 80 – 21. Install permanent markers at various locations.
 - 0 Valve Replacements
 - 0 Valve Installations
 - 99 Water Cut-Ons - Connects
 - 108 Reconnects– Delinquent Water Bills
 - 97 Water Cut-Offs - Disconnects
- Meter Services
 - 29 Meter and MXU investigations
 - 25 Maintenance services
 - 27 Meter and MXU replacements
 - 201 City initiated Re-Reads
 - 0 Customer Requested Re-Reads
 - 0 Corrected Readings

Sewer:

- * Meter investigations consist of checking meters for accuracy and checking for leaks as requested by residents.
- * Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.
- * City initiated Re-Reads occur any time a meter reader is requested to re-read a meter to confirm a high or low bill and, if needed, to give a courtesy notification of a possible leak. A re-read does not necessarily indicate a problem with the reading or the meter.
- * Corrected Readings are any time after a re-read there is a change needed.

- Sewer Cleanout Services
 - 4 Repairs
 - 1 Replacements
- Gravity Main Services
 - 10 Inspections
 - 1 Repair
 - 0 Sanitary Sewer Overflow Event
- Sewer Lateral Services
 - 6 Blockages Cleared
 - 3 Lateral Repairs
- Manhole Services (flushing & repairs)
 - 97 Inspections and Maintenance
 - 1 Repairs

Wastewater Treatment Plant and Water System (November 2021)

- ClearWater Solutions (CWS) has submitted the MOR for water, DMR for wastewater, and all paperwork pertaining to them for the month.
- The treatment plant treated and discharged a total daily average of 1.27 MG for the month.
- The water system withdrew a total of 28.180 MG from well facilities and used 0.813 MG from Savannah I & D purchase system (Town Center Water System).
- During the month 27,084 lbs. dry solids were removed from the WPCP.
- The in-house laboratory continued to analyze most all NPDES permit and process control tests, except for the annual tests that are contracted with EPD.

Wastewater Treatment Plant and Water System (December 2021)

- ClearWater Solutions (CWS) has submitted the MOR for water, DMR for wastewater, and all paperwork pertaining to them for the month.
- The treatment plant treated and discharged a total daily average of 1.0 MG for the month.
- The water system withdrew a total of 28.658 MG from well facilities and used 0.780 MG from Savannah I & D purchase system (Town Center Water System).
- During the month 15,749 lbs. dry solids were removed from the WPCP.
- The in-house laboratory continued to analyze most all NPDES permit and process control tests, except for the annual tests that are contracted with EPD.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 11, 2022

SUBJECT: *Planning and Economic Development Permitting and Inspections Year-End Status Report*

Report in Brief

The Department of Planning and Economic Development Year-End Status Report includes a summary of the monthly activities and projects of permitting and inspections within the department. This report also provides information regarding key items of interest and/or activities throughout the year.

The operations detail contained in this report is for 2021 and all related information is current as of January 1, 2022.

Prepared by: Tonya Roper

Title Staff

Reviewed by: _____

Title _____

Scott Robider; Interim City Manager

Attachment(s)

- Permits Issued (By Work Class)
- Scheduled Inspections
- Planning Commission Minutes
- Code Enforcement

Planning and Economic Development Department

Status Report

Summary – Year End 2021

Permits

There were 466 permits issued during FY2021. *They included:*

New Construction Building Permits

- Please see attached sheet for listing of permits

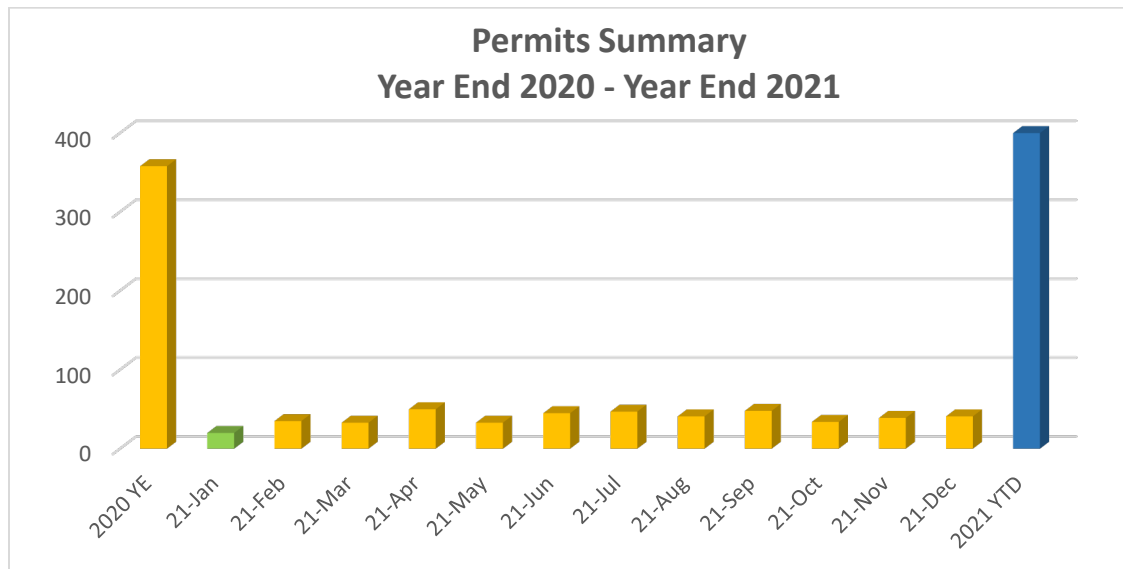
Renovation/Expansion Building Permits

- Please see attached sheet for listing of permits

Miscellaneous Permits

- Please see attached sheet for listing of permits

The graph below is a visual summary of the permits issued.



	<u>Number of Permits</u>
2020 Year End	358
Jan-21	20
Feb-21	35
Mar-21	33
Apr-21	50
May-21	33
Jun-21	45
Jul-21	47
Aug-21	41
Sep-21	48
Oct-21	34
Nov-21	39
Dec-21	41
2021 YTD	466

Inspections

Inspections scheduled during FY2021 included:

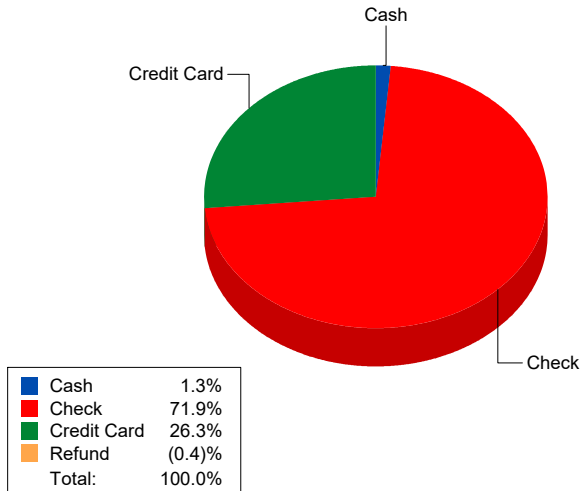
- 114 Business License
- 421 Mechanical/Electrical/Plumbing
- 649 Building
- 138 Site (Property/Development/Preliminary/Demolition)

Code Enforcement Activity

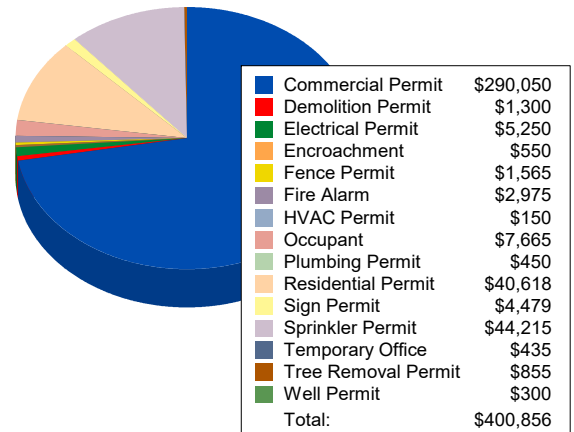
- 644 Courtesy Notice of Violations Issued
- 314 Signs
- 245 Sanitation Citations
- 649 Re-Inspections
- 392 Cases Closed (Compliance or Dismissed)
- 308 Vehicles Tagged Derelict or tagged for tow
- 87 Vehicles Towed
- 147 Vehicles Move by Owner or brought into compliance
- 72 Court Citations
- 313 Miscellaneous Inspections (Checking zoning, business license, permits)
- 15 Housing codes
- 6 Cease and Desist orders obtained
- 34 Warrants and Court Orders obtained
- 205 Properties that the City worked on (including cutting, cleaning, securing) and billed
- 17 Code Enforcement condemnations (placards posted – including unfit, unsecure, unsafe)
- 20 Stormwater Inspections

Detailed Revenue Report

Income Breakdown



Income by Permit Type



From 1/1/2021 To 12/31/2021

Commercial Permit

Cash

			Amt Paid	Change	Invoice Amt
COM-1-21-6171	01/21/2021		\$365.00	\$0.00	\$365.00
COM-2-21-6210	03/05/2021		\$108.20	\$0.00	\$108.20

Total Cash Received: \$473.20

Change Given: \$0.00

Total Cash Collected: \$473.20

Check

COM-7-21-6419	07/20/2021	Check #: 50152	\$150.00	\$0.00	\$150.00
COM-12-21-6644	12/14/2021	Check #: 003418	\$17,745.00	\$0.00	\$17,745.00
COM-6-21-6368	06/15/2021	Check #: 2852	\$7,338.00	\$0.00	\$7,338.00
COM-6-21-6367	06/15/2021	Check #: 2851	\$356.00	\$0.00	\$356.00
COM-3-21-6231	03/08/2021	Check #: 025648	\$38,736.65	\$0.00	\$38,736.65
COM-11-21-6595	11/24/2021	Check #: 031204	\$548.00	\$0.00	\$548.00
COM-1-21-6179	01/26/2021	Check #: 1116	\$225.00	\$0.00	\$225.00
COM-6-21-6356	06/11/2021	Check #: 027742	\$5,315.84	\$0.00	\$5,315.84
COM-1-21-6180	02/05/2021	Check #: 1123	\$65.00	\$0.00	\$65.00
COM-2-21-6226	03/02/2021	Check #: 041872	\$98.48	\$0.00	\$98.48
COM-11-21-6594	11/24/2021	Check #: 031204	\$1,930.00	\$0.00	\$1,930.00
COM-10-21-6557	10/11/2021	Check #: 1343	\$290.00	\$0.00	\$290.00
COM-1-21-6180	01/26/2021	Check #: 1112	\$225.00	\$0.00	\$225.00
COM-9-21-6538	09/30/2021	Check #: 003189	\$398.00	\$0.00	\$398.00
COM-11-21-6596	11/24/2021	Check #: 031229	\$59,694.15	\$0.00	\$59,694.15
COM-11-21-6577	11/19/2021	Check #: 53430	\$4,705.00	\$0.00	\$4,705.00
COM-7-21-6433	07/26/2021	Check #: 50362	\$4,340.00	\$0.00	\$4,340.00

			Amt Paid	Change	Invoice Amt
COM-9-21-6537	09/30/2021	Check #: 003190	\$1,117.50	\$0.00	\$1,117.50
COM-4-21-6287	04/15/2021	Check #: 026397	\$47,891.43	\$0.00	\$47,891.43
COM-7-21-6409	07/15/2021	Check #: 015156	\$1,500.00	\$0.00	\$1,500.00
COM-9-21-6519	11/22/2021	Check #: 1011	\$27,379.08	\$0.00	\$27,379.08
COM-6-21-6372	06/21/2021	Check #: 002854	\$11,582.50	\$0.00	\$11,582.50
COM-5-21-6325	05/06/2021	Check #: 1009	\$840.00	\$0.00	\$840.00
COM-6-21-6366	06/15/2021	Check #: 2850	\$585.00	\$0.00	\$585.00
COM-2-21-6225	03/02/2021	Check #: 041870	\$87.68	\$0.00	\$87.68
COM-6-21-6363	06/15/2021	Check #: 27791	\$14,900.00	\$0.00	\$14,900.00
COM-7-21-6420	07/21/2021	Check #: 50347	\$374.00	\$0.00	\$374.00

Total Check Received: \$248,417.31

Change Given: \$0.00

Total Check Collected: \$248,417.31

Credit Card

COM-10-21-6553	10/08/2021		\$65.00	\$0.00	\$65.00
COM-10-21-6564	11/03/2021		\$2,146.55	\$0.00	\$2,146.55
COM-9-21-6524	09/30/2021		\$235.40	\$0.00	\$235.40
COM-8-21-6470	08/20/2021		\$517.60	\$0.00	\$517.60
COM-1-21-6173	01/12/2021		\$2,735.00	\$0.00	\$2,735.00
COM-5-21-6324	05/05/2021		\$880.00	\$0.00	\$880.00
COM-12-21-6637	12/10/2021		\$540.00	\$0.00	\$540.00
COM-6-21-6354	06/08/2021		\$175.00	\$0.00	\$175.00
COM-6-21-6369	06/15/2021		\$101.00	\$0.00	\$101.00
COM-12-21-6653	12/20/2021		\$540.00	\$0.00	\$540.00
COM-11-21-6579	11/03/2021		\$1,355.80	\$0.00	\$1,355.80
COM-9-21-6539	10/01/2021		\$1,795.00	\$0.00	\$1,795.00
COM-1-21-6179	01/28/2021		\$65.00	\$0.00	\$65.00
COM-5-21-6323	05/07/2021		\$290.00	\$0.00	\$290.00
COM-9-21-6522	09/30/2021		\$400.00	\$0.00	\$400.00
COM-6-21-6361	06/11/2021		\$3,178.50	\$0.00	\$3,178.50
COM-8-21-6469	08/20/2021		\$2,291.00	\$0.00	\$2,291.00
COM-2-21-6214	02/18/2021		\$150.00	\$0.00	\$150.00
COM-11-21-6587	11/10/2021		\$250.00	\$0.00	\$250.00
COM-11-21-6609	11/23/2021		\$635.00	\$0.00	\$635.00
COM-11-21-6607	11/22/2021		\$1,135.00	\$0.00	\$1,135.00
COM-10-21-6576	11/04/2021		\$540.00	\$0.00	\$540.00
COM-11-21-6608	11/23/2021		\$639.00	\$0.00	\$639.00
COM-11-21-6586	11/10/2021		\$325.00	\$0.00	\$325.00
COM-5-21-6347	05/26/2021		\$1,586.05	\$0.00	\$1,586.05
COM-8-21-6473	08/25/2021		\$540.00	\$0.00	\$540.00
COM-12-21-6656	12/22/2021		\$567.25	\$0.00	\$567.25
COM-9-21-6536	09/30/2021		\$150.00	\$0.00	\$150.00
COM-5-21-6349	05/26/2021		\$1,358.75	\$0.00	\$1,358.75
COM-2-21-6204	03/04/2021		\$532.60	\$0.00	\$532.60
COM-9-21-6502	09/16/2021		\$540.00	\$0.00	\$540.00
COM-11-21-6585	11/10/2021		\$325.00	\$0.00	\$325.00
COM-6-21-6362	06/11/2021		\$4,759.45	\$0.00	\$4,759.45
COM-7-21-6402	07/02/2021		\$1,680.00	\$0.00	\$1,680.00
COM-11-21-6591	11/19/2021		\$567.00	\$0.00	\$567.00
COM-11-21-6582	12/10/2021		\$1,050.00	\$0.00	\$1,050.00

			Amt Paid	Change	Invoice Amt
COM-2-21-6221	05/19/2021		\$5,652.88	\$0.00	\$5,652.88
COM-1-21-6178	05/20/2021		\$1,772.80	\$0.00	\$1,772.80

Total Credit Card Received: \$42,066.63

Change Given: \$0.00

Total Credit Card Collected: \$42,066.63

Refund

COM-6-20-5899	02/12/2021		(\$907.60)	\$0.00	(\$907.60)
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Total Refund Received: (\$907.60)

Change Given: \$0.00

Total Refund Collected: (\$907.60)

Demolition Permit

Cash

DEMO-4-21-6272	04/06/2021		\$100.00	\$0.00	\$100.00
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Total Cash Received: \$100.00

Change Given: \$0.00

Total Cash Collected: \$100.00

Check

DEMO-7-21-6405	07/08/2021	Check #: 1621	\$100.00	\$0.00	\$100.00
DEMO-9-21-6501	09/15/2021	Check #: 5295	\$100.00	\$0.00	\$100.00
DEMO-9-21-6500	09/15/2021	Check #: 5295	\$100.00	\$0.00	\$100.00
DEMO-6-21-6355	06/08/2021	Check #: 5345	\$100.00	\$0.00	\$100.00
DEMO-9-21-6499	09/15/2021	Check #: 5295	\$100.00	\$0.00	\$100.00
DEMO-10-21-6556	10/11/2021	Check #: 5349	\$100.00	\$0.00	\$100.00

Total Check Received: \$600.00

Change Given: \$0.00

Total Check Collected: \$600.00

Credit Card

DEMO-6-21-6360	06/11/2021		\$100.00	\$0.00	\$100.00
DEMO-5-21-6345	06/02/2021		\$100.00	\$0.00	\$100.00
DEMO-10-21-6555	10/11/2021		\$100.00	\$0.00	\$100.00
DEMO-3-21-6233	03/09/2021		\$100.00	\$0.00	\$100.00
DEMO-3-21-6246	03/17/2021		\$100.00	\$0.00	\$100.00
DEMO-2-21-6200	02/10/2021		\$100.00	\$0.00	\$100.00

	Amt Paid	Change	Invoice Amt
Total Credit Card Received:			\$600.00
Change Given:			\$0.00
Total Credit Card Collected:			\$600.00

Electrical Permit

Cash

ELEC-3-21-6255	03/24/2021		\$75.00	\$0.00	\$75.00
ELEC-2-21-6197	02/10/2021		\$75.00	\$0.00	\$75.00
ELEC-4-21-6305	04/16/2021		\$75.00	\$0.00	\$75.00
ELEC-2-21-6219	02/19/2021		\$75.00	\$0.00	\$75.00
ELEC-2-21-6190	02/04/2021		\$75.00	\$0.00	\$75.00

Total Cash Received: \$375.00

Change Given: \$0.00

Total Cash Collected: \$375.00

Check

ELEC-7-21-6412	07/14/2021	Check #: 383	\$75.00	\$0.00	\$75.00
ELEC-4-21-6315	04/29/2021	Check #: 5370	\$75.00	\$0.00	\$75.00
ELEC-7-21-6428	07/21/2021	Check #: 6710	\$75.00	\$0.00	\$75.00
ELEC-1-21-6164	01/04/2021	Check #: 6619	\$75.00	\$0.00	\$75.00
ELEC-1-21-6168	01/05/2021	Check #: 6619	\$75.00	\$0.00	\$75.00
ELEC-5-21-6346	05/25/2021	Check #: 6676	\$75.00	\$0.00	\$75.00
ELEC-8-21-6455	08/09/2021	Check #: 6727	\$75.00	\$0.00	\$75.00
ELEC-11-21-6578	11/03/2021	Check #: 12000	\$75.00	\$0.00	\$75.00
ELEC-3-21-6235	03/10/2021	Check #: 3294	\$75.00	\$0.00	\$75.00
ELEC-7-21-6434	07/23/2021	Check #: 11896	\$75.00	\$0.00	\$75.00
ELEC-2-21-6187	02/04/2021	Check #: 6631	\$75.00	\$0.00	\$75.00
ELEC-11-21-6589	11/12/2021	Check #: 6774	\$75.00	\$0.00	\$75.00
ELEC-4-21-6266	04/16/2021	Check #: 1412	\$75.00	\$0.00	\$75.00

Total Check Received: \$975.00

Change Given: \$0.00

Total Check Collected: \$975.00

Credit Card

ELEC-7-21-6436	07/26/2021		\$75.00	\$0.00	\$75.00
ELEC-3-21-6227	03/01/2021		\$75.00	\$0.00	\$75.00
ELEC-8-21-6453	08/05/2021		\$75.00	\$0.00	\$75.00
ELEC-8-21-6450	08/04/2021		\$75.00	\$0.00	\$75.00
ELEC-3-21-6239	03/12/2021		\$75.00	\$0.00	\$75.00
ELEC-4-21-6273	04/06/2021		\$75.00	\$0.00	\$75.00
ELEC-7-21-6424	07/20/2021		\$75.00	\$0.00	\$75.00
ELEC-3-21-6257	03/24/2021		\$75.00	\$0.00	\$75.00
ELEC-9-21-6493	10/12/2021		\$75.00	\$0.00	\$75.00
ELEC-1-21-6175	01/14/2021		\$75.00	\$0.00	\$75.00
ELEC-4-21-6310	04/26/2021		\$75.00	\$0.00	\$75.00

		Amt Paid	Change	Invoice Amt
ELEC-8-21-6477	08/24/2021	\$75.00	\$0.00	\$75.00
ELEC-4-21-6313	04/20/2021	\$75.00	\$0.00	\$75.00
ELEC-8-21-6472	09/13/2021	\$75.00	\$0.00	\$75.00
ELEC-8-21-6465	09/16/2021	\$75.00	\$0.00	\$75.00
ELEC-5-21-6338	05/17/2021	\$75.00	\$0.00	\$75.00
ELEC-12-21-6647	12/15/2021	\$75.00	\$0.00	\$75.00
ELEC-6-21-6364	06/11/2021	\$75.00	\$0.00	\$75.00
ELEC-8-21-6481	08/26/2021	\$75.00	\$0.00	\$75.00
ELEC-8-21-6490	09/01/2021	\$75.00	\$0.00	\$75.00
ELEC-2-21-6202	02/11/2021	\$75.00	\$0.00	\$75.00
ELEC-8-21-6459	08/11/2021	\$75.00	\$0.00	\$75.00
ELEC-4-21-6308	04/19/2021	\$75.00	\$0.00	\$75.00
ELEC-9-21-6530	09/27/2021	\$75.00	\$0.00	\$75.00
ELEC-4-21-6292	04/14/2021	\$75.00	\$0.00	\$75.00
ELEC-11-21-6580	11/04/2021	\$75.00	\$0.00	\$75.00
ELEC-12-21-6640	12/13/2021	\$75.00	\$0.00	\$75.00
ELEC-3-21-6236	03/10/2021	\$75.00	\$0.00	\$75.00
ELEC-3-21-6245	03/15/2021	\$75.00	\$0.00	\$75.00
ELEC-10-21-6575	11/04/2021	\$75.00	\$0.00	\$75.00
ELEC-2-21-6207	02/15/2021	\$75.00	\$0.00	\$75.00
ELEC-12-21-6624	12/10/2021	\$75.00	\$0.00	\$75.00
ELEC-7-21-6410	07/09/2021	\$75.00	\$0.00	\$75.00
ELEC-3-21-6237	03/10/2021	\$75.00	\$0.00	\$75.00
ELEC-5-21-6339	05/18/2021	\$75.00	\$0.00	\$75.00
ELEC-7-21-6445	08/04/2021	\$75.00	\$0.00	\$75.00
ELEC-12-21-6657	12/22/2021	\$375.00	\$0.00	\$375.00
ELEC-2-21-6216	02/22/2021	\$75.00	\$0.00	\$75.00
ELEC-12-21-6627	12/07/2021	\$75.00	\$0.00	\$75.00
ELEC-7-21-6431	07/30/2021	\$75.00	\$0.00	\$75.00
ELEC-7-21-6421	07/20/2021	\$75.00	\$0.00	\$75.00
ELEC-12-21-6631	12/08/2021	\$75.00	\$0.00	\$75.00
ELEC-4-21-6293	05/07/2021	\$75.00	\$0.00	\$75.00
ELEC-10-21-6551	10/07/2021	\$75.00	\$0.00	\$75.00
ELEC-2-21-6217	02/19/2021	\$75.00	\$0.00	\$75.00
ELEC-3-21-6243	03/17/2021	\$75.00	\$0.00	\$75.00
ELEC-1-21-6182	01/29/2021	\$75.00	\$0.00	\$75.00
ELEC-10-21-6572	10/28/2021	\$75.00	\$0.00	\$75.00

Total Credit Card Received: \$3,900.00

Change Given: \$0.00

Total Credit Card Collected: \$3,900.00

Encroachment

Check

ENC-7-21-6400	07/14/2021	Check #: 042323	\$50.00	\$0.00	\$50.00
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Total Check Received: \$50.00

Change Given: \$0.00

Total Check Collected: \$50.00

			Amt Paid	Change	Invoice Amt
Credit Card					
ENC-4-21-6312	04/27/2021		\$50.00	\$0.00	\$50.00
ENC-10-21-6558	10/15/2021		\$50.00	\$0.00	\$50.00
ENC-6-21-6357	06/08/2021		\$50.00	\$0.00	\$50.00
ENC-3-21-6264	03/29/2021		\$50.00	\$0.00	\$50.00
ENC-6-21-6381	06/23/2021		\$50.00	\$0.00	\$50.00
ENC-2-21-6206	02/15/2021		\$50.00	\$0.00	\$50.00
ENC-12-21-6633	12/09/2021		\$50.00	\$0.00	\$50.00
ENC-9-21-6528	09/24/2021		\$50.00	\$0.00	\$50.00
ENC-11-21-6598	11/22/2021		\$50.00	\$0.00	\$50.00
ENC-4-21-6294	04/13/2021		\$50.00	\$0.00	\$50.00
Total Credit Card Received:					\$500.00
Change Given:					\$0.00
Total Credit Card Collected:					\$500.00

Fence Permit

Cash					
FNCE-7-21-6404	07/09/2021		\$50.00	\$0.00	\$50.00
FNCE-3-21-6229	03/04/2021		\$50.00	\$0.00	\$50.00
FNCE-4-21-6271	04/06/2021		\$50.00	\$0.00	\$50.00
FNCE-2-21-6205	02/12/2021		\$50.00	\$0.00	\$50.00
Total Cash Received:					\$200.00
Change Given:					\$0.00
Total Cash Collected:					\$200.00
Check					
FNCE-5-21-6326	05/13/2021	Check #: 2169	\$50.00	\$0.00	\$50.00
FNCE-8-21-6449	08/03/2021	Check #: 108	\$50.00	\$0.00	\$50.00
FNCE-3-21-6253	03/23/2021	Check #: 2707	\$50.00	\$0.00	\$50.00
Total Check Received:					\$150.00
Change Given:					\$0.00
Total Check Collected:					\$150.00

Credit Card					
FNCE-10-21-6552	10/11/2021		\$50.00	\$0.00	\$50.00
FNCE-2-21-6193	02/04/2021		\$50.00	\$0.00	\$50.00
FNCE-7-21-6443	07/29/2021		\$50.00	\$0.00	\$50.00
FNCE-6-21-6394	06/30/2021		\$50.00	\$0.00	\$50.00
FNCE-11-21-6602	11/30/2021		\$50.00	\$0.00	\$50.00
FNCE-9-21-6512	09/27/2021		\$50.00	\$0.00	\$50.00
FNCE-5-21-6320	05/03/2021		\$50.00	\$0.00	\$50.00
FNCE-2-21-6185	06/09/2021		\$50.00	\$0.00	\$50.00
FNCE-4-21-6268	10/19/2021		\$50.00	\$0.00	\$50.00
FNCE-5-21-6340	05/27/2021		\$50.00	\$0.00	\$50.00
FNCE-5-21-6352	07/21/2021		\$50.00	\$0.00	\$50.00

		Amt Paid	Change	Invoice Amt
FNCE-11-20-6130	01/12/2021	\$50.00	\$0.00	\$50.00
FNCE-7-21-6435	07/28/2021	\$50.00	\$0.00	\$50.00
FNCE-10-21-6541	10/01/2021	\$50.00	\$0.00	\$50.00
FNCE-11-21-6590	11/15/2021	\$50.00	\$0.00	\$50.00
FNCE-10-21-6567	10/21/2021	\$50.00	\$0.00	\$50.00
FNCE-10-21-6565	10/19/2021	\$50.00	\$0.00	\$50.00
FNCE-5-21-6319	05/03/2021	\$50.00	\$0.00	\$50.00
FNCE-2-21-6184	02/01/2021	\$50.00	\$0.00	\$50.00
FNCE-5-21-6322	05/03/2021	\$50.00	\$0.00	\$50.00
FNCE-7-21-6418	07/19/2021	\$50.00	\$0.00	\$50.00
FNCE-8-21-6485	09/01/2021	\$115.00	\$0.00	\$115.00
FNCE-9-21-6529	09/27/2021	\$50.00	\$0.00	\$50.00
Total Credit Card Received:				\$1,215.00
Change Given:				\$0.00
Total Credit Card Collected:				\$1,215.00

Fire Alarm

Credit Card

SPRK-9-21-6515	10/13/2021	\$275.00	\$0.00	\$275.00
FIRE-3-21-6258	03/29/2021	\$475.00	\$0.00	\$475.00
FIRE-9-21-6516	10/13/2021	\$400.00	\$0.00	\$400.00
FIRE-3-21-6251	03/29/2021	\$275.00	\$0.00	\$275.00
FIRE-7-21-6401	07/06/2021	\$450.00	\$0.00	\$450.00
FIRE-10-21-6563	10/15/2021	\$400.00	\$0.00	\$400.00
FIRE-12-21-6632	12/10/2021	\$350.00	\$0.00	\$350.00
FIRE-12-21-6636	12/10/2021	\$350.00	\$0.00	\$350.00
Total Credit Card Received:				\$2,975.00
Change Given:				\$0.00
Total Credit Card Collected:				\$2,975.00

HVAC Permit

Credit Card

HVAC-9-21-6520	09/22/2021	\$75.00	\$0.00	\$75.00
HVAC-9-21-6505	09/17/2021	\$75.00	\$0.00	\$75.00
Total Credit Card Received:				\$150.00
Change Given:				\$0.00
Total Credit Card Collected:				\$150.00

Occupant

Cash

OL-7-21-6444	07/29/2021	\$65.00	\$0.00	\$65.00
OL-3-21-6228	03/03/2021	\$65.00	\$0.00	\$65.00
OL-4-21-6275	05/13/2021	\$50.00	\$0.00	\$50.00
OL-4-21-6283	04/20/2021	\$65.00	\$0.00	\$65.00

			Amt Paid	Change	Invoice Amt
			Total Cash Received:		\$245.00
			Change Given:		\$0.00
			Total Cash Collected:		\$245.00
Check					
OL-2-21-6194	02/09/2021	Check #: 1508	\$65.00	\$0.00	\$65.00
OL-2-21-6191	02/04/2021	Check #: 5813	\$65.00	\$0.00	\$65.00
OL-7-21-6437	07/29/2021	Check #: 3479	\$65.00	\$0.00	\$65.00
OL-6-21-6390	07/13/2021	Check #: 584933	\$165.00	\$0.00	\$165.00
OL-6-21-6378	06/23/2021	Check #: 2441	\$165.00	\$0.00	\$165.00
OL-1-21-6167	01/20/2021	Check #: 433384	\$265.00	\$0.00	\$265.00
			Total Check Received:		\$790.00
			Change Given:		\$0.00
			Total Check Collected:		\$790.00
Credit Card					
OL-5-21-6331	05/03/2021		\$65.00	\$0.00	\$65.00
OL-7-21-6432	07/22/2021		\$65.00	\$0.00	\$65.00
OL-4-21-6278	04/20/2021		\$65.00	\$0.00	\$65.00
OL-4-21-6288	04/12/2021		\$65.00	\$0.00	\$65.00
OL-5-21-6351	05/26/2021		\$65.00	\$0.00	\$65.00
OL-3-21-6247	03/19/2021		\$65.00	\$0.00	\$65.00
OL-10-21-6566	10/19/2021		\$65.00	\$0.00	\$65.00
COM-6-21-6358	06/08/2021		\$165.00	\$0.00	\$165.00
OL-4-21-6284	04/19/2021		\$65.00	\$0.00	\$65.00
OL-8-21-6475	08/23/2021		\$65.00	\$0.00	\$65.00
OL-5-21-6333	05/14/2021		\$65.00	\$0.00	\$65.00
OL-10-21-6561	10/14/2021		\$65.00	\$0.00	\$65.00
OL-8-21-6476	09/01/2021		\$265.00	\$0.00	\$265.00
OL-4-21-6314	04/27/2021		\$65.00	\$0.00	\$65.00
OL-6-21-6371	06/17/2021		\$65.00	\$0.00	\$65.00
OL-7-21-6441	07/28/2021		\$65.00	\$0.00	\$65.00
OL-3-21-6241	03/15/2021		\$165.00	\$0.00	\$165.00
OL-8-21-6460	08/18/2021		\$65.00	\$0.00	\$65.00
OL-11-21-6605	12/01/2021		\$65.00	\$0.00	\$65.00
OL-11-21-6581	11/09/2021		\$65.00	\$0.00	\$65.00
OL-9-21-6518	10/06/2021		\$65.00	\$0.00	\$65.00
OL-9-21-6532	09/30/2021		\$65.00	\$0.00	\$65.00
OL-6-21-6395	06/30/2021		\$65.00	\$0.00	\$65.00
OL-8-21-6474	08/26/2021		\$165.00	\$0.00	\$165.00
OL-2-21-6220	03/11/2021		\$65.00	\$0.00	\$65.00
OL-8-21-6478	08/25/2021		\$65.00	\$0.00	\$65.00
OL-10-21-6573	11/29/2021		\$65.00	\$0.00	\$65.00
OL-2-21-6192	02/04/2021		\$65.00	\$0.00	\$65.00
OL-4-21-6286	04/22/2021		\$65.00	\$0.00	\$65.00
OL-6-21-6384	06/25/2021		\$65.00	\$0.00	\$65.00
OL-5-21-6337	05/21/2021		\$65.00	\$0.00	\$65.00
OL-10-21-6569	10/21/2021		\$65.00	\$0.00	\$65.00
OL-4-21-6274	04/06/2021		\$100.00	\$0.00	\$100.00

		Amt Paid	Change	Invoice Amt
OL-11-21-6617	12/01/2021	\$65.00	\$0.00	\$65.00
OL-7-21-6427	07/23/2021	\$65.00	\$0.00	\$65.00
OL-7-21-6407	07/21/2021	\$65.00	\$0.00	\$65.00
OL-7-21-6396	08/04/2021	\$265.00	\$0.00	\$265.00
OL-4-21-6297	04/22/2021	\$65.00	\$0.00	\$65.00
OL-4-21-6276	04/20/2021	\$65.00	\$0.00	\$65.00
OL-1-21-6166	02/03/2021	\$165.00	\$0.00	\$165.00
OL-12-21-6648	12/15/2021	\$65.00	\$0.00	\$65.00
OL-5-21-6328	05/11/2021	\$165.00	\$0.00	\$165.00
OL-1-21-6183	02/01/2021	\$65.00	\$0.00	\$65.00
OL-6-21-6370	07/08/2021	\$115.00	\$0.00	\$115.00
OL-10-21-6554	10/08/2021	\$65.00	\$0.00	\$65.00
OL-9-21-6533	09/30/2021	\$65.00	\$0.00	\$65.00
OL-6-21-6382	06/24/2021	\$65.00	\$0.00	\$65.00
OL-7-21-6417	07/19/2021	\$65.00	\$0.00	\$65.00
OL-3-21-6252	03/24/2021	\$65.00	\$0.00	\$65.00
OL-6-21-6387	06/25/2021	\$65.00	\$0.00	\$65.00
OL-11-21-6592	11/17/2021	\$65.00	\$0.00	\$65.00
OL-12-21-6635	12/15/2021	\$65.00	\$0.00	\$65.00
OL-12-21-6651	12/20/2021	\$165.00	\$0.00	\$165.00
OL-12-20-6159	01/11/2021	\$65.00	\$0.00	\$65.00
OL-10-21-6547	10/06/2021	\$65.00	\$0.00	\$65.00
OL-2-21-6218	02/22/2021	\$65.00	\$0.00	\$65.00
OL-4-21-6279	04/21/2021	\$65.00	\$0.00	\$65.00
OL-6-21-6388	06/25/2021	\$65.00	\$0.00	\$65.00
OL-8-21-6461	08/16/2021	\$65.00	\$0.00	\$65.00
OL-5-21-6321	05/03/2021	\$65.00	\$0.00	\$65.00
OL-12-21-6643	12/22/2021	\$265.00	\$0.00	\$265.00
OL-8-21-6491	09/01/2021	\$165.00	\$0.00	\$165.00
OL-8-21-6468	08/19/2021	\$100.00	\$0.00	\$100.00
OL-4-21-6285	04/19/2021	\$65.00	\$0.00	\$65.00
OL-9-21-6531	09/30/2021	\$65.00	\$0.00	\$65.00
OL-3-21-6230	03/11/2021	\$265.00	\$0.00	\$265.00
OL-9-21-6507	09/20/2021	\$165.00	\$0.00	\$165.00
OL-6-21-6389	08/02/2021	\$165.00	\$0.00	\$165.00
OL-3-21-6254	03/23/2021	\$65.00	\$0.00	\$65.00
OL-2-21-6196	02/15/2021	\$65.00	\$0.00	\$65.00
OL-1-21-6169	01/05/2021	\$65.00	\$0.00	\$65.00
OL-8-21-6480	08/27/2021	\$65.00	\$0.00	\$65.00
OL-4-21-6277	04/20/2021	\$65.00	\$0.00	\$65.00
OL-4-21-6295	04/19/2021	\$65.00	\$0.00	\$65.00
OL-9-21-6496	09/10/2021	\$65.00	\$0.00	\$65.00
OL-10-21-6548	10/06/2021	\$65.00	\$0.00	\$65.00
OL-7-21-6447	08/06/2021	\$65.00	\$0.00	\$65.00

Total Credit Card Received: \$6,825.00

Change Given: \$0.00

Total Credit Card Collected: \$6,825.00

Refund

OL-4-21-6314	05/04/2021	(\$65.00)	\$0.00	(\$65.00)
OL-6-21-6384	07/09/2021	(\$65.00)	\$0.00	(\$65.00)

OL-7-21-6427

07/26/2021

Amt Paid	Change	Invoice Amt
(\$65.00)	\$0.00	(\$65.00)

Total Refund Received:	(\$195.00)
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Change Given:	\$0.00
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Total Refund Collected:	(\$195.00)
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Plumbing Permit

Check

PLUM-10-21-6550	10/07/2021	Check #: 1013	\$150.00	\$0.00	\$150.00
PLUM-12-21-6639	12/10/2021	Check #: 2289	\$75.00	\$0.00	\$75.00

Total Check Received:	\$225.00
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Change Given:	\$0.00
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Total Check Collected:	\$225.00
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Credit Card

PLUM-3-21-6244	03/15/2021		\$75.00	\$0.00	\$75.00
PLUM-1-21-6176	01/20/2021		\$75.00	\$0.00	\$75.00
PLUM-4-21-6291	04/13/2021		\$75.00	\$0.00	\$75.00

Total Credit Card Received:	\$225.00
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Change Given:	\$0.00
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Total Credit Card Collected:	\$225.00
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Residential Permit

Cash

RES-8-21-6456	08/12/2021		\$482.70	\$0.00	\$482.70
RES-4-21-6269	04/08/2021		\$130.00	\$0.00	\$130.00
RES-4-21-6306	04/20/2021		\$92.20	\$0.00	\$92.20
RES-7-21-6403	07/09/2021		\$138.44	\$0.00	\$138.44
RES-2-21-6208	02/18/2021		\$505.00	\$0.00	\$505.00
RES-12-21-6625	12/06/2021		\$97.13	\$0.00	\$97.13
RES-2-21-6199	02/25/2021		\$178.40	\$0.00	\$178.40

Total Cash Received:	\$1,623.87
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Change Given:	\$0.00
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Total Cash Collected:	\$1,623.87
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Check

RES-12-21-6658	12/27/2021	Check #: 5238	\$2,449.22	\$0.00	\$2,449.22
RES-12-21-6628	12/09/2021	Check #: 7084	\$837.50	\$0.00	\$837.50
RES-12-21-6659	12/27/2021	Check #: 5239	\$1,716.67	\$0.00	\$1,716.67
RES-2-21-6188	02/05/2021	Check #: 001549	\$150.00	\$0.00	\$150.00
RES-1-21-6170	01/20/2021	Check #: 001545	\$375.00	\$0.00	\$375.00
RES-9-21-6498	09/14/2021	Check #: 1202	\$2,100.54	\$0.00	\$2,100.54
RES-12-20-6137	04/08/2021	Check #: 1688	\$1,580.79	\$0.00	\$1,580.79

			Amt Paid	Change	Invoice Amt
RES-5-21-6341	05/20/2021	Check #: 7043	\$2,170.00	\$0.00	\$2,170.00
RES-4-21-6280	05/06/2021	Check #: 2632	\$1,205.00	\$0.00	\$1,205.00
RES-7-21-6399	07/14/2021	Check #: 042322	\$2,050.86	\$0.00	\$2,050.86
RES-2-21-6198	03/16/2021	Check #: 3137	\$1,115.92	\$0.00	\$1,115.92
RES-11-20-6108	08/04/2021	Check #: 1005	\$1,331.20	\$0.00	\$1,331.20
RES-4-21-6318	05/04/2021	Check #: 2012	\$1,382.00	\$0.00	\$1,382.00
RES-4-21-6282	04/08/2021	Check #: 6106	\$760.00	\$0.00	\$760.00

Total Check Received: \$19,224.70

Change Given: \$0.00

Total Check Collected: \$19,224.70

Credit Card

RES-11-21-6584	11/09/2021		\$155.60	\$0.00	\$155.60
RES-9-21-6510	09/17/2021		\$290.00	\$0.00	\$290.00
RES-7-21-6439	07/28/2021		\$200.00	\$0.00	\$200.00
RES-11-21-6604	11/19/2021		\$77.00	\$0.00	\$77.00
RES-6-21-6383	06/24/2021		\$984.50	\$0.00	\$984.50
RES-3-21-6240	06/10/2021		\$532.35	\$0.00	\$532.35
RES-11-21-6610	11/29/2021		\$150.40	\$0.00	\$150.40
RES-3-21-6259	04/02/2021		\$565.28	\$0.00	\$565.28
RES-9-21-6511	09/27/2021		\$399.40	\$0.00	\$399.40
RES-7-21-6425	07/26/2021		\$147.62	\$0.00	\$147.62
RES-9-21-6508	09/17/2021		\$597.00	\$0.00	\$597.00
RES-10-21-6546	10/26/2021		\$290.00	\$0.00	\$290.00
RES-6-21-6359	06/09/2021		\$85.40	\$0.00	\$85.40
RES-9-21-6497	09/10/2021		\$495.00	\$0.00	\$495.00
RES-4-21-6270	04/06/2021		\$457.00	\$0.00	\$457.00
RES-5-21-6330	05/13/2021		\$1,102.30	\$0.00	\$1,102.30
RES-8-21-6464	08/18/2021		\$50.00	\$0.00	\$50.00
RES-7-21-6426	07/27/2021		\$231.38	\$0.00	\$231.38
RES-5-21-6334	05/14/2021		\$65.00	\$0.00	\$65.00
RES-8-21-6471	08/23/2021		\$563.94	\$0.00	\$563.94
RES-12-21-6623	12/06/2021		\$826.80	\$0.00	\$826.80
RES-11-21-6614	12/01/2021		\$580.00	\$0.00	\$580.00
RES-6-21-6385	07/01/2021		\$555.10	\$0.00	\$555.10
RES-8-21-6463	08/18/2021		\$50.00	\$0.00	\$50.00
RES-12-21-6654	12/17/2021		\$50.00	\$0.00	\$50.00
RES-6-21-6365	06/14/2021		\$1,156.15	\$0.00	\$1,156.15
RES-3-21-6242	03/23/2021		\$290.00	\$0.00	\$290.00
RES-8-21-6452	08/05/2021		\$512.95	\$0.00	\$512.95
RES-10-21-6562	10/14/2021		\$150.00	\$0.00	\$150.00
RES-2-21-6203	02/17/2021		\$1,890.00	\$0.00	\$1,890.00
RES-6-21-6376	06/24/2021		\$1,715.52	\$0.00	\$1,715.52
RES-10-21-6540	10/01/2021		\$101.08	\$0.00	\$101.08
RES-9-21-6503	09/16/2021		\$364.50	\$0.00	\$364.50
RES-9-21-6513	09/27/2021		\$50.00	\$0.00	\$50.00
RES-9-21-6535	09/28/2021		\$552.21	\$0.00	\$552.21
RES-6-21-6386	06/25/2021		\$209.05	\$0.00	\$209.05
RES-11-21-6613	11/23/2021		\$602.00	\$0.00	\$602.00
RES-7-21-6423	07/20/2021		\$1,514.96	\$0.00	\$1,514.96
RES-11-21-6612	11/30/2021		\$170.80	\$0.00	\$170.80

			Amt Paid	Change	Invoice Amt
RES-5-21-6329	05/13/2021		\$1,001.65	\$0.00	\$1,001.65
RES-11-21-6606	11/19/2021		\$444.50	\$0.00	\$444.50
Total Credit Card Received:					\$20,226.44
Change Given:					\$0.00
Total Credit Card Collected:					\$20,226.44

Refund

RES-4-21-6270	06/14/2021		(\$457.00)	\$0.00	(\$457.00)
Total Refund Received:					(\$457.00)
Change Given:					\$0.00
Total Refund Collected:					(\$457.00)

Sign Permit

Check

SIGN-5-21-6332	05/13/2021	Check #: 1053	\$50.00	\$0.00	\$50.00
SIGN-7-21-6446	08/03/2021	Check #: 2994	\$593.00	\$0.00	\$593.00
SIGN-9-21-6509	09/17/2021	Check #: 4613	\$115.00	\$0.00	\$115.00
Total Check Received:					\$758.00
Change Given:					\$0.00
Total Check Collected:					\$758.00

Credit Card

SIGN-10-21-6574	10/29/2021		\$128.00	\$0.00	\$128.00
SIGN-3-21-6232	03/10/2021		\$125.00	\$0.00	\$125.00
SIGN-6-21-6373	06/24/2021		\$166.62	\$0.00	\$166.62
SIGN-6-21-6391	06/28/2021		\$115.00	\$0.00	\$115.00
SIGN-1-21-6165	01/04/2021		\$166.25	\$0.00	\$166.25
SIGN-6-21-6379	06/22/2021		\$252.88	\$0.00	\$252.88
SIGN-7-21-6430	07/22/2021		\$125.00	\$0.00	\$125.00
SIGN-4-21-6309	04/19/2021		\$115.00	\$0.00	\$115.00
SIGN-2-21-6195	02/19/2021		\$115.00	\$0.00	\$115.00
SIGN-9-21-6534	09/28/2021		\$296.00	\$0.00	\$296.00
SIGN-6-21-6392	06/28/2021		\$267.50	\$0.00	\$267.50
SIGN-10-21-6560	10/12/2021		\$199.47	\$0.00	\$199.47
SIGN-3-21-6238	03/10/2021		\$115.00	\$0.00	\$115.00
SIGN-5-21-6335	05/14/2021		\$115.00	\$0.00	\$115.00
SIGN-3-21-6234	03/08/2021		\$1,304.01	\$0.00	\$1,304.01
SIGN-7-21-6429	07/22/2021		\$115.00	\$0.00	\$115.00
Total Credit Card Received:					\$3,720.73
Change Given:					\$0.00
Total Credit Card Collected:					\$3,720.73

			Amt Paid	Change	Invoice Amt
Sprinkler Permit					

Cash

SPRK-8-21-6458	08/25/2021		\$2,100.00	\$0.00	\$2,100.00
Total Cash Received:					\$2,100.00
Change Given:					\$0.00
Total Cash Collected:					\$2,100.00

Check

SPRK-8-21-6457	08/20/2021	Check #: 0288087	\$10,625.00	\$0.00	\$10,625.00
SPRK-8-21-6488	09/16/2021	Check #: 0288490	\$8,725.00	\$0.00	\$8,725.00
Total Check Received:					\$19,350.00
Change Given:					\$0.00
Total Check Collected:					\$19,350.00

Credit Card

SPRK-8-21-6486	09/23/2021		\$475.00	\$0.00	\$475.00
SPRK-10-21-6549	10/20/2021		\$365.00	\$0.00	\$365.00
SPRK-7-21-6414	07/22/2021		\$10,200.00	\$0.00	\$10,200.00
SPRK-11-21-6618	12/01/2021		\$300.00	\$0.00	\$300.00
SPRK-12-21-6621	12/02/2021		\$300.00	\$0.00	\$300.00
SPRK-7-21-6415	07/22/2021		\$5,250.00	\$0.00	\$5,250.00
SPRK-11-21-6588	11/10/2021		\$5,875.00	\$0.00	\$5,875.00
Total Credit Card Received:					\$22,765.00
Change Given:					\$0.00
Total Credit Card Collected:					\$22,765.00

Temporary Office

Credit Card

TMPO-6-21-6380	06/22/2021		\$435.00	\$0.00	\$435.00
Total Credit Card Received:					\$435.00
Change Given:					\$0.00
Total Credit Card Collected:					\$435.00

Tree Removal Permit

Cash

COM-11-21-6611	11/23/2021		\$130.00	\$0.00	\$130.00
COM-5-21-6353	05/28/2021		\$100.00	\$0.00	\$100.00

Amt Paid	Change	Invoice Amt
Total Cash Received:		\$230.00
Change Given:		\$0.00
Total Cash Collected:		\$230.00

Credit Card

COM-9-21-6521	09/23/2021	\$190.00	\$0.00	\$190.00
COM-8-21-6467	08/19/2021	\$115.00	\$0.00	\$115.00
COM-12-21-6620	12/01/2021	\$115.00	\$0.00	\$115.00
COM-9-21-6506	09/17/2021	\$25.00	\$0.00	\$25.00
COM-12-21-6645	12/14/2021	\$115.00	\$0.00	\$115.00
COM-9-21-6523	09/23/2021	\$65.00	\$0.00	\$65.00

Total Credit Card Received:	\$625.00
Change Given:	\$0.00
Total Credit Card Collected:	\$625.00

Well Permit

Cash

WELL-1-21-6177	01/25/2021	\$50.00	(\$50.00)	\$0.00
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Total Cash Received:	\$50.00
Change Given:	(\$50.00)
Total Cash Collected:	\$0.00

Check

WELL-8-21-6479	08/26/2021	Check #: 16498	\$100.00	\$0.00	\$100.00
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Total Check Received:	\$100.00
Change Given:	\$0.00
Total Check Collected:	\$100.00

Credit Card

WELL-6-21-6377	06/21/2021	\$100.00	\$0.00	\$100.00
WELL-4-21-6265	04/02/2021	\$100.00	\$0.00	\$100.00

Total Credit Card Received:	\$200.00
Change Given:	\$0.00
Total Credit Card Collected:	\$200.00

November 1, 2021 - November 7, 2021

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, November 1

- ☐ **Send Zoning Amendments** (Chatham County)
- 7:00am - 8:00am BOA/PC Application Deadline**
- 8:30am - 9:00am PZB Inspection - Brandon Diaz 843-367-6140**
(5206 Silk Hope Road - The Erosion Company) - Tonya Roper
- 9:00am - 10:00am Permanent Power / Grounding Inspections / Jacob Knight 912-531-4787** (137 Prosperity Dr / Pump House) - Jacqueline S. Williams
- 10:30am - 11:30am Electrical Underground Inspection - Steve 912-655-0336** (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 1:00pm - 2:00pm Rebar Inspection -Cody 770-417-7324** (1514 Old Dean Forest Road Bldg B - Coastal Commerce) - Tonya Roper
- 6:00pm - 7:00pm City Council Pre-Agenda** (Conference Room) - Tonya Roper

Tuesday, November 2

- 9:00am - 10:00am Electrical Final / Eddie 615-755-4064** (2 Sonny Perdue Dr Love's Travel Stop) - Jacqueline S. Williams
- 10:00am - 11:00am Final Electrical Inspection - Tony 803-757-5484 / Taylor 617-970-0836** (5 Hawkinsville Road - Single Family Dwelling) - Tonya Roper
- 11:00am - 12:00pm Final Plumbing Inspection / Mike 757-636-0016** (109 Minus Ave Food Lion / Alteration) - Jacqueline S. Williams
- 1:00pm - 2:00pm Rebar Inspection -Cody 770-417-7324** (1514 Old Dean Forest Road Bldg B - Coastal Commerce) - Tonya Roper
- 2:00pm - 3:00pm PZB /OTC / FIRE / Suong Vo 912-398-3545** (1448 B Dean Fores Rd Golden Hill Nail Spa) - Jacqueline S. Williams
- 3:00pm - 4:00pm Final Inspection Paul Thoesen 912-429-3253** (1599 Chatham Pkwy Savannah Christian) - Jacqueline S. Williams
- 4:00pm - 4:30pm Electrical Inspection / Nasar Jaber 601-832-7243** (4005 3rd St) - Jacqueline S. Williams

Wednesday, November 3

- 9:00am - 10:00am Insulation Inspection - Roy Hill 404-597-6865** (2606 Woodlawn Avenue) - Tonya Roper
- 10:00am - 11:00am Final Insulation Re-Inspection Jeimy Garcia 912-313-4025** (310 Talmadge Ave) - Jacqueline S. Williams
- 11:00am - 11:30am Final Inspection / Brooke Collins 912-748-1907** (24 Telfair Place) - Jacqueline S. Williams
- 11:30am - 12:00pm Footer Inspection** (1514 Dean Forest) - Jacqueline S. Williams
- 1:00pm - 2:00pm PZB / OTC / FIRE Re-Inspection / Carmen Huggins 347-517-3627** (4802-A Augusta Rd GC Smoke & Vape City)
- 1:00pm - 2:00pm Slab on Grade Rebar Inspection / Mike 352-231-1553** (100 Priscilla Thomas Dr Groves) - Jacqueline S. Williams
- 2:00pm - 3:00pm Final HVAC / Kaitlyn 423-994-4927** (2 Sonny Perdue Dr)
- 3:00pm - 3:30pm Plumbing Underground Inspection / Trevor**
- 4:00pm - 4:30pm Ceiling Cover Up Inspection / Tom Mayle**

Thursday, November 4

- 9:00am - 9:30am Building Inspection / Brittany Gordon 912-247-3140** (2826 US HWY 80 W) - Jacqueline S. Williams
- 10:00am - 11:00am PZB Follow-up Inspection - Heather 912-657-7928** (4900 Old Louisville Road - SRM Concrete) - Tonya Roper
- 11:00am - 12:00pm Final Inspection / Matthew McCleary 904-377-3895** (1500 Old Dean Forest Rd T-Mobile) - Jacqueline S. Williams
- 11:30am - 12:00pm Slab Prep Inspection / Austin 478-243-9699** (35 Hawkinsville Rd) - Jacqueline S. Williams
- 1:00pm - 2:00pm City Sewer Connection / 525 Telfair Rd (P&Z Office)** - Jacqueline S. Williams
- 1:00pm - 2:00pm Meeting / Electrician (Econo Lodge)** - Jacqueline S. Williams
- 2:00pm - 3:00pm Foundation Rebar - Stephanie Walker**
- 3:00pm - 4:00pm Plumbing Final Inspection - Marco**
- 3:30pm - 4:00pm Electrical Inspection / Miguel Calderon**

Friday, November 5

- 8:30am - 9:00am Insulation reinspection - Roy 404-597-6865** (2606 Woodlawn Avenue) - Tonya Roper
- 9:00am - 10:00am Electrical Underground / Mike Lee 352-231-1553** (100 Priscilla Thomas Way Groves) - Jacqueline S. Williams
- 10:00am - 12:00pm TCO Fire Inspection/ Love's & Hardee's** (Dean Forest) - Carlos Nevarez
- 10:00am - 11:00am TCO / Lee 423-693-5645** (2 Sonny Perdue Dr Love's Travel Stop) - Jacqueline S. Williams
- 1:00pm - 2:00pm Plumbing Inspection - Eric Byron 770-376-1265** (137 Prosperity Drive Suite 400 and Suite 300) - Tonya Roper
- 2:00pm - 3:00pm Foundation Rebar - Stephanie Walker 912-677-6737** (1514 Old Dean Forest Road - Coastal Commerce) - Tonya Roper
- 3:00pm - 3:30pm Electrical Inspection / Johnny Hearn 912-658-3092** (73 Bazemore Ave) - Jacqueline S. Williams
- 4:30pm - 5:00pm iSolve Reminder** (Office) - Tonya Roper

Saturday, November 6

- 8:00am - 9:00am Staff Review of BOA/PC Applications for Advertising**

Sunday, November 7

November 8, 2021 - November 14, 2021

November 2021						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Monday, November 8

- 9:00am - 10:00am C.O. Inspection - Braxton 912-531-9048** (100 Morgan Industrial Blvd - RB Baker) - Tonya Roper
- 10:00am - 11:00am Site Meeting w Abdul 912-306-4510** (4896 Old Louisville Rd / Arina Shipping Ga) - Jacqueline S. Williams
- 11:00am - 12:00pm Electrical Inspection / John Horton 912-228-6263** (70 Bays Ave) - Jacqueline S. Williams
- 2:00pm - 3:00pm Water Meeting** (City Hall) - Jacqueline S. Williams
- 3:00pm - 4:00pm Michael Bruner - 912-604-3167** (City Hall) - Tonya Roper

Tuesday, November 9

- 9:00am - 10:00am C.O. Re-Inspection - Paul Thoesen 429-3253** (1599 Chatham Parkway - Concession Stand) - Tonya Roper
- 10:00am - 11:00am Building & Fire Inspection** (5321 Ogeechee Rd / Progressive Recreation Center) - Jacqueline S. Williams
- 11:00am - 12:00pm Plumbing Inspection / Mirtha Callejas 912-604-2492** (2206 Spivey Ave) - Jacqueline S. Williams
- 1:00pm - 2:00pm Foundation Rebar Inspection / Stephanie Walker 912-677-6737** (1514 Old Dean Forest Rd Coastal Comm Ctr) -
- 1:00pm - 2:00pm TCO Walk-Thru - Trevor 770-508-5775** (2150 Dean Forest Road - CenterPoint) - Tonya Roper
- 2:30pm - 3:30pm Building & Fire Inspection** (5321 Ogeechee Rd / Progressive Recreation Center) - Jacqueline S. Williams
- 5:30pm - 6:00pm Pre-Agenda (BOA/PC)** (Conference Room) - Tonya
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission**
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission**

Wednesday, November 10

- ☐ **Mayor & Council Report** (Rhonda - 12pm) - Tonya Roper
- 9:00am - 10:00am Foundation Rebar Inspection - Stephanie Walker 912-677-6737** (1514 Old Dean Forest Road - Coastal
- 10:00am - 11:00am Duct Work Inspection Eric Byron 770-376-1265** (137 Prosperity Dr Suite 400) - Jacqueline S. Williams
- 10:00am - 11:00am Duct Work Inspection Eric Byron 770-376-1265** (137 Prosperity Dr Suite 300) - Jacqueline S. Williams
- 10:00am - 11:00am RESCHEDULED 1 WEEK to 11/10 : Regional Stormwater Working Group Discussion: Enforcement &**
- 11:00am - 12:00pm Footing Rebar & Electrical Conduit Underground / Mike Lee 352-231-1553** (100 Priscilla Thomas Way
- 1:00pm - 2:00pm TCO Walk Thru - Trevor 770-508-5775** (2150 Dean Forest Road - CenterPoint) - Tonya Roper
- 2:00pm - 3:00pm Building Inspection / Heather Verrier**
- 3:00pm - 4:00pm Site Meeting - Vince Thompson 429-1060** (8

Thursday, November 11

- ☐ **Veteran's Day Observed** (City Hall Closed)

Friday, November 12

- ☐ **12:00am Building Official** (Out Of Office) - Jacqueline S. Williams →
- 9:00am - 10:00am Foundation Rebar Inspection - Stephanie Walker 912-677-6737** (1514 Old Dean Forest Road - Coastal Commerce) - Tonya Roper
- 10:00am - 11:00am Electrical Inspection / Miguel Calderon 912-659-7888** (624 US HWY 80) - Jacqueline S. Williams
- 1:00pm - 3:00pm Fire Pump Test/ CO Inspection- Kahn Danco** (2150 Dean Forest) - Carlos Nevarez
- 1:00pm - 2:00pm Rebar Footing for Ramp Footer - Zack 770-508-0330** (140 Prosperity - Main Gate Logistics - Bldg 4) - Tonya Roper

Saturday, November 13

- ☐ **← Building Official** (Out Of Office) - Jacqueline S. Williams →

Sunday, November 14

- ☐ **← Building Official** (Out Of Office) - Jacqueline S. Williams →

November 15, 2021 - November 21, 2021

November 2021						
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December 2021						
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Monday, November 15

- ☐ 12:00am Building Official (Out Of Office) - Jacqueline S. Williams
- 7:30am - 8:00am Last Council Meeting FY2021 (City Hall)
- 9:00am - 10:00am Manufactured Home Setup/ Electrical Inspection - Kenneth James 912-661-9798 (18 Shady Lane - Manufactured Home) - Tonya Roper
- 11:00am - 12:00pm Slab Rebar & Footing Rebar - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves School) - Tonya Roper
- 1:00pm - 2:00pm Electrical Inspection - Richard Strauss 912-572-3523 (266 Village Drive - Savannah Pines Mobile Home Park) - Tonya Roper

Tuesday, November 16

- 10:00am - 11:00am Pre-Design Meeting - Timothy Kinsey - 912-344-8290 (Training Room) - Tonya Roper
- 11:00am - 12:00pm Building Inspection / Heather Verrier 850-577-6963 (4302 Augusta Rd / Family Dollar) - Jacqueline S. Williams
- 1:00pm - 2:00pm Mobile Home Inspection / George 912-436-2069 (5019 Ogeechee Rd) - Jacqueline S. Williams
- 2:00pm - 3:00pm Follow-up PZB Inspection - Brittany Gordon 912-247-3140 (2826 US Hwy 80 - Growing Minds Academy) - Tonya Roper
- 3:00pm - 4:00pm Insulation Inspection - Trevor 770-508-5775 (2150 Dean Forest Road - CenterPoint) - Tonya Roper
- 4:00pm - 5:00pm Final Inspection - Kenneth James 912-661-9798 (18 Shady Lane) - Tonya Roper

Wednesday, November 17

- 11:00am - 12:00pm Rebar - MiKe Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 12:00pm - 1:00pm Ramp Wall Rebar - Stephanie Walker 912-677-6737 (1514 Old Dean Forest Road) - Danielle Smith
- 1:00pm - 2:00pm Final Tank Inspection - Tracey 904-891-6346 (2 Sonny Perdue - Love's Travel) - Tonya Roper
- 1:00pm - 2:00pm Ramp Wall Inspection - Zack 770-508-0330 (140 Prosperity Drive - Main Gate Logistics) - Tonya Roper

Thursday, November 18

- 9:00am - 10:30am 4116 Old Louisville Rd Execute Warrant (4116 Old Louisville Rd) - Jonathan Trego
- 10:30am - 11:00am Site Inspection (5502 Export Blvd) - Jacqueline S. Williams
- 11:00am - 12:00pm Rebar - MiKe Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 1:00pm - 2:00pm Meeting (Garde City's Planning and Zoning Office) - Jacqueline S. Williams
- 3:30pm - 5:00pm New Construction Progress (See Location in Email)

Friday, November 19

- 9:00am - 10:00am Meeting (Planning Office) - Tonya Roper
- 10:30am - 11:30am Ramp Rebar Footer / Zach 770-508-0330 (Prosperity Dr / Maingate Bldg 4) - Jacqueline S. Williams
- 1:00pm - 2:00pm Plumbing Inspection / Shana O'Neal 646-691-0656 (23 Daniel Ave) - Jacqueline S. Williams
- 2:00pm - 3:00pm Footing Inspection / Johnny 912-964-1640 (1302 Dean Forest Rd Dustcom) - Jacqueline S. Williams
- 3:00pm - 3:30pm Landscape Bond Release Final (1320 US Hwy 80 - Southern Eagle) - Tonya Roper
- 3:30pm - 4:30pm Pre-Slab Inspection - Mirtha 912-755-7142 (2206 Spivey Avenue - Single family Dwelling) - Tonya Roper
- 4:30pm - 5:00pm iSolve Reminder (Office) - Tonya Roper

Saturday, November 20

Sunday, November 21

November 22, 2021 - November 28, 2021

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Monday, November 22

- 9:00am - 10:00am PZB /OTC/FIRE / Ashley Kardos 912-401-7870** (8 Bryce Industrial Dr) - Jacqueline S. Williams
- 10:00am - 11:00am Site Inspection / David Tupper 912-210-9926** (5 Ronnie Ave) - Jacqueline S. Williams
- 11:00am - 12:00pm Building Inspection James Lee 912-604-03-07** (80 Lee Ave) - Jacqueline S. Williams
- 1:00pm - 2:00pm Electrical Inspection - Gerald Thomas 912--596-8796** (23 Daniel Avenue - Single Family Dwelling) - Tonya Roper
- 1:30pm - 2:30pm Slab On Grade Rebar / Mike Lee 352-231-1553** (100 Priscilla D Thomas Way Groves) - Jacqueline S. Williams
- 4:00pm - 4:30pm Site Inspection** (40 Nelson Ave) - Jacqueline S. Williams

Tuesday, November 23

- 9:00am - 9:30am Footing Inspection / Johnny 912-964-1640** (1302 Dean Forest Rd) - Jacqueline S. Williams
- 9:30am - 10:00am Framing Inspection - Eric 770-376-1265** (137 Prosperity Drive Suite 300 - Marine Container) - Tonya Roper
- 10:00am - 11:00am PZB/OTC/FIRE Re-Inspection Thomas 912-314-5736** (32 Telfair Pl) - Jacqueline S. Williams
- 10:00am - 10:30am Framing Inspection - Eric 770-376-1265** (137 Prosperity Drive Suite 400 - Worldwide Logistics) - Tonya Roper
- 11:00am - 12:00pm Rough-In / Reconnect Power Inspection Tristan 985-438-5981** (2404 Shaw Ave) - Jacqueline S. Williams
- 1:00pm - 2:00pm Final Porch Inspection / Ezequiel Lopez 843-305-0557** (2402 Spivey Ave) - Jacqueline S. Williams

Wednesday, November 24

- 9:00am - 10:00am TCO / Lee 423-693-5645** (2 Sonny Perdue Dr Love's Travel Stop) - Jacqueline S. Williams
- 10:00am - 10:30am Electrical/Plumbing Inspection - Mike Lee 352-231-1553** (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 10:30am - 11:00am Footing Rebar - Mike Lee 352-231-1553** (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 11:00am - 12:00pm Ramp Wall Rebar / Zach 770-508-0330** (Prosperity Dr / Maingate Bldg 4) - Jacqueline S. Williams
- 1:00pm - 2:00pm 3rd Street Project - Global Investment Traders, LLC** (City Hall Training Room) - Tonya Roper
- 2:00pm - 3:00pm Gas Line - Stephanie Walker 912-677-6737** (1514 Old Dean Forest Road Bldg A - Coastal Commerce) - Tonya Roper

Thursday, November 25

☐ Thanksgiving Day Observed (City Hall Closed) 🔄

Friday, November 26

☐ Thanksgiving Day Observed (City Hall Closed) 🔄

Saturday, November 27

Sunday, November 28

November 29, 2021 - December 5, 2021

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Monday, November 29

- 8:00am - 12:00pm Building Official** (Out of Office) - Tonya Roper
- 11:00am - 12:00pm Footing Rebar** - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 2:00pm - 3:00pm Proof Roll** - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 3:00pm - 4:00pm PZB Follow-up Inspection** - Courtney Burns 912-376-9317 (17 Main Street - Universal Intermodal) - Tonya Roper
- 4:00pm - 5:00pm Tree Removal** (81 Lynn Avenue) - Tonya Roper

Tuesday, November 30

- 10:00am - 11:00am Anthony Wilks - 912-707-0303** (Planning Office)
- 11:00am - 12:00pm Rebar Inspection & Electrical Underground** - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 12:00pm - 1:00pm Electrical Wall Cover** - Eric 770-376-1265 (Eric wants to be at inspection, please call ahead) (137 Prosperity Dr Suite 300 & 400) - Danielle Smith
- 1:00pm - 2:00pm Nailing Inspection** - JT Newsome 912-228-9637 (54 Nelson Avenue - Repair) - Tonya Roper
- 3:00pm - 4:00pm Overhead Ceiling** - Trevor 770-508-5775 (2150 Dean Forest Road) - Tonya Roper
- 4:00pm - 5:00pm Final Inspection** - Irving Castro 912-596-4683 (257 Village Drive _ Deck/Porch) - Tonya Roper

Wednesday, December 1

- 7:00am - 8:00am BOA/PC Application Deadline** 📄
- 9:00am - 10:00am HVAC Ceiling Cover** - Eric 770-376-1265 (137 Prosperity Dr Suite 300 & 400) - Danielle Smith
- 11:00am - 12:00pm Footing Rebar** - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 12:00pm - 1:00pm Pour Back Rebar Inspection** - Zack 770-508-0330 (140 Prosperity Drive - Bldg 4 Main Gate Logistics) - Tonya Roper
- 1:00pm - 2:00pm Rebar Inspection** - Johnny 912-964-1640 (1302 Dean Forest Road - Dustcom) - Tonya Roper
- 3:00pm - 3:30pm PZB Re-Inspection** / Courtney Burns 912-376-9317 (17 Main St Universal Intermodal) - Jacqueline S. Williams

Thursday, December 2

- 9:00am - 10:00am Mechanical Final Inspection** John Horton 912-228-6263 (70 Bays Ave) - Jacqueline S. Williams
- 10:00am - 11:00am Homeless Camp** (1234 Dean Forest Road) - Tonya Roper
- 12:00pm - 1:00pm Ramp Rebar Inspection** - Zack 770-508-0330 (140 Prosperity Drive - Bldg 4 MainGate Logistics) - Tonya Roper
- 1:00pm - 4:00pm Annual Fire Inspection- The Pines At Garden City Apartments** (145 Priscilla D Thomas, Garden City Ga) - Carlos Nevarez
- 2:00pm - 3:00pm Final Inspection** - Ron 912-656-0761 (312 Griffin Avenue - Electrical/HVAC Repair) - Tonya Roper
- 3:00pm - 4:00pm Insulation & Gas Line Inspection** - Eric 770-376-1265 (137 Prosperity Drive Suite 400 - Worldwide Logistics) - Tonya Roper
- 4:00pm - 5:00pm HVAC Inspection** - Shana O'neal 646-691-0656 (23 Daniel Avenue) - Tonya Roper

Friday, December 3

- 8:30am - 9:00am Final Inspection** - Naser Jaber 601-832-7243 (4005 3rd Street - Single Family Residence) - Tonya Roper
- 9:00am - 9:30am Building Final** - Zack 770-508-0330 (137 Prosperity Drive - Maingate Building 1) - Tonya Roper
- 9:30am - 10:00am Plumbing Wall Cover** - Eric 770-376-1265 (137 Prosperity Drive - Worldwide Logistics and Marine Container) - Tonya Roper
- 10:00am - 11:00am PZB/OTC/Fire Inspection Follow-up** - Erica 912-966-1123 or 912-484-8812 (1005 Junction Avenue) - Tonya Roper
- 11:00am - 12:00pm Underground Electrical Conduit** - Mike Lee 352-231-1533 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 12:30pm - 1:30pm Electrical Grounding Inspection** - Jacob Kite
- 1:30pm - 2:30pm Zoning/Permitted Use / 4103 8th Street (P&Z /**
- 2:30pm - 3:30pm PZB / OTC / FIRE** Ashlie Booth 912-604-9034
- 3:30pm - 4:30pm Plumbing Inspection** Saul Hernandez
- 4:30pm - 5:00pm iSolve Reminder** (Office) - Tonya Roper 📄

Saturday, December 4

Sunday, December 5

November 29, 2021 - December 5, 2021

November 2021						
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Monday, November 29

- 8:00am - 12:00pm Building Official** (Out of Office) - Tonya Roper
- 11:00am - 12:00pm Footing Rebar** - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 2:00pm - 3:00pm Proof Roll** - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 3:00pm - 4:00pm PZB Follow-up Inspection** - Courtney Burns 912-376-9317 (17 Main Street - Universal Intermodal) - Tonya Roper
- 4:00pm - 5:00pm Tree Removal** (81 Lynn Avenue) - Tonya Roper

Tuesday, November 30

- 10:00am - 11:00am Anthony Wilks - 912-707-0303** (Planning Office)
- 11:00am - 12:00pm Rebar Inspection & Electrical Underground** - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 12:00pm - 1:00pm Electrical Wall Cover** - Eric 770-376-1265 (Eric wants to be at inspection, please call ahead) (137 Prosperity Dr Suite 300 & 400) - Danielle Smith
- 1:00pm - 2:00pm Nailing Inspection** - JT Newsome 912-228-9637 (54 Nelson Avenue - Repair) - Tonya Roper
- 3:00pm - 4:00pm Overhead Ceiling** - Trevor 770-508-5775 (2150 Dean Forest Road) - Tonya Roper
- 4:00pm - 5:00pm Final Inspection** - Irving Castro 912-596-4683 (257 Village Drive _ Deck/Porch) - Tonya Roper

Wednesday, December 1

- 7:00am - 8:00am BOA/PC Application Deadline** 📄
- 9:00am - 10:00am HVAC Ceiling Cover** - Eric 770-376-1265 (137 Prosperity Dr Suite 300 & 400) - Danielle Smith
- 11:00am - 12:00pm Footing Rebar** - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 12:00pm - 1:00pm Pour Back Rebar Inspection** - Zack 770-508-0330 (140 Prosperity Drive - Bldg 4 Main Gate Logistics) - Tonya Roper
- 1:00pm - 2:00pm Rebar Inspection** - Johnny 912-964-1640 (1302 Dean Forest Road - Dustcom) - Tonya Roper
- 3:00pm - 3:30pm PZB Re-Inspection / Courtney Burns** 912-376-9317 (17 Main St Universal Intermodal) - Jacqueline S. Williams

Thursday, December 2

- 9:00am - 10:00am Mechanical Final Inspection** John Horton 912-228-6263 (70 Bays Ave) - Jacqueline S. Williams
- 10:00am - 11:00am Homeless Camp** (1234 Dean Forest Road) - Tonya Roper
- 12:00pm - 1:00pm Ramp Rebar Inspection** - Zack 770-508-0330 (140 Prosperity Drive - Bldg 4 MainGate Logistics) - Tonya Roper
- 1:00pm - 4:00pm Annual Fire Inspection- The Pines At Garden City Apartments** (145 Priscilla D Thomas, Garden City Ga) - Carlos Nevarez
- 2:00pm - 3:00pm Final Inspection** - Ron 912-656-0761 (312 Griffin Avenue - Electrical/HVAC Repair) - Tonya Roper
- 3:00pm - 4:00pm Insulation & Gas Line Inspection** - Eric 770-376-1265 (137 Prosperity Drive Suite 400 - Worldwide Logistics) - Tonya Roper
- 4:00pm - 5:00pm HVAC Inspection** - Shana O'neal 646-691-0656 (23 Daniel Avenue) - Tonya Roper

Friday, December 3

- 8:30am - 9:00am Final Inspection** - Naser Jaber 601-832-7243 (4005 3rd Street - Single Family Residence) - Tonya Roper
- 9:00am - 9:30am Building Final** - Zack 770-508-0330 (137 Prosperity Drive - Maingate Building 1) - Tonya Roper
- 9:30am - 10:00am Plumbing Wall Cover** - Eric 770-376-1265 (137 Prosperity Drive - Worldwide Logistics and Marine Container) - Tonya Roper
- 10:00am - 11:00am PZB/OTC/Fire Inspection Follow-up** - Erica 912-966-1123 or 912-484-8812 (1005 Junction Avenue) - Tonya Roper
- 11:00am - 12:00pm Underground Electrical Conduit** - Mike Lee 352-231-1533 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 12:30pm - 1:30pm Electrical Grounding Inspection** - Jacob Kite
- 1:30pm - 2:30pm Zoning/Permitted Use / 4103 8th Street (P&Z /**
- 2:30pm - 3:30pm PZB / OTC / FIRE** Ashlie Booth 912-604-9034
- 3:30pm - 4:30pm Plumbing Inspection** Saul Hernandez
- 4:30pm - 5:00pm iSolve Reminder** (Office) - Tonya Roper 📄

Saturday, December 4

Sunday, December 5

December 6, 2021 - December 12, 2021

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January 2022						
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Monday, December 6

☐ **Send Zoning Amendments** (Chatham County)

- 8:00am - 9:00am Staff Review of BOA/PC Applications for Advertising**
- 9:00am - 10:00am New Project / 5128 Ogeechee Rd** (P&Z Training Room) - Jacqueline S. Williams
- 10:00am - 11:00am Electrical Inspection - Trevor 770-508-5775** (2150 Dean Forest Road - CenterPoint Kahn) - Tonya Roper
- 1:00pm - 2:00pm Pre-Design Meeting - AJ Colasurdo 678-695-6800** (City Hall - Training Room) - Tonya Roper
- 2:00pm - 3:00pm Greg Coleman 912-200-3041** (City Hall Training Room) - Tonya Roper
- 3:00pm - 3:30pm Electrical Inspection / Luis 912-695-0158** (1602 Dean Forest Rd H-37) - Jacqueline S. Williams
- 3:30pm - 4:30pm Framing/MEP Inspection - Robb Dickerson**
- 6:00pm - 7:00pm City Council Pre-Agenda** (Conference Room) -

Tuesday, December 7

- 9:00am - 9:30am Plumbing Inspection** (100 Priscilla Thomas Dr Groves) - Jacqueline S. Williams
- 10:00am - 11:00am Framing Inspection / Shana O'Neal 646-691-0656** (23 Daniel Ave) - Jacqueline S. Williams
- 11:00am - 12:00pm Power Release - Roy Hill 404-597-6865** (Please call when on your way for access) (2606 Woodlawn Ave) - Danielle
- 11:00am - 11:30am Electrical Underground Inspection / Mike Lee 352-231-1553** (100 Priscilla Thomas Way Groves) - Jacqueline S.
- 1:00pm - 2:00pm Ramp Rebar/Ramp Footer - Zack 770-508-0330** (140 Prosperity Drive - MainGate Logistics Bldg 4) - Tonya Roper
- 2:00pm - 2:30pm Electrical Panel - Eric 770-376-1265** (137 Prosperity Drive Suite 400) - Tonya Roper
- 2:30pm - 3:00pm Electrical Panel - Eric 770-376-1265** (137)
- 3:00pm - 3:30pm Nail Pattern Inspection - Austin Cantrell**
- 3:30pm - 4:00pm Mechanical Inspection / Reginald Holden**

Wednesday, December 8

- ☐ **Mayor & Council Report** (Rhonda - 12pm) - Tonya Roper
- 9:00am - 10:00am Meeting - RV Ordinance** (City Hall Training Room)
- 10:00am - 11:00am Final Inspection - Mark 912-657-8876 or Vince 912-313-2914** (14 Aviation Court - Polar Service Center) - Tonya Roper
- 11:00am - 12:00pm Ceiling Fire System Inspection- 7707400531** (137 Prosperity) - Carlos Nevarez
- 1:00pm - 1:30pm Preliminary Tree Inspection / Billy Jackson 912-657-1867** (709 Talmadge Ave) - Jacqueline S. Williams
- 1:30pm - 2:00pm Electrical Inspection / Mark 912-313-1470** (107 Sunshine Ave) - Jacqueline S. Williams
- 2:00pm - 3:00pm Electrical Inspection / Miguel Calderon 912-659-7888** (5 Salt Creek Rd) - Jacqueline S. Williams
- 3:00pm - 4:00pm Site Meeting - Jeff Ashley 912-313-0687** (5028 Augusta Road) - Tonya Roper

Thursday, December 9

- 8:00am - 8:30am Plumbing Ceiling Cover / Eric 770-376-1265** (137 Prosperity Dr Suite 300) - Jacqueline S. Williams
- 8:30am - 9:00am Plumbing Ceiling Cover / Eric 770-376-1265** (137 Prosperity Dr Suite 400) - Jacqueline S. Williams
- 9:00am - 10:00am Framing Inspection / John Newton 478-494-7190** (5519 Export Blvd) - Jacqueline S. Williams
- 10:00am - 11:00am Final Inspection / Jordan 469-309-2040** (413 Big Hill Rd) - Jacqueline S. Williams
- 11:00am - 1:00pm All Employee Holiday Luncheon - Thursday,**
- 1:00pm - 2:00pm Ramp Wall Rebar - Zack 770-508-0330** (140)
- 2:00pm - 3:00pm Preliminary inspection: Ammon Business** (30 W)
- 2:00pm - 2:30pm Electrical Ceiling Cover / Eric 770-376-1265**
- 2:30pm - 3:00pm Electrical Ceiling Cover / Eric 770-376-1265**
- 3:00pm - 4:00pm Plumbing Rough and Top-out - Guy Boyd**
- 4:00pm - 4:30pm Electrical Inspection / Miguel Calderon**

Friday, December 10

- 10:00am - 11:00am Plumbing Inspection / Mike Lee 352-231-1553** (100 Priscilla Lee Thomas Groves) - Jacqueline S. Williams
- 1:00pm - 2:00pm Plan Review - 14 Aviation Court Renovation** (Bluebeam) - Tonya Roper
- 2:00pm - 3:00pm Plan Review - 15 Aviation Court** (Bluebeam) - Tonya Roper

Saturday, December 11

Sunday, December 12

December 13, 2021 - December 19, 2021

December 2021						
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Monday, December 13

- 8:00am - 12:00pm Building Official (Out of Office) - Tonya Roper
- 11:00am - 12:00pm Electrical Inspection Mike Lee 352-231-1553
- 3:00pm - 4:00pm Final Electrical / James Wilcox 912-659-1175 (2404 Shaw Ave) - Jacqueline S. Williams
- 4:00pm - 4:30pm Electrical Inspection Daniel Jones 912-429-3861

Tuesday, December 14

- 9:00am - 10:00am Final Inspection John (1809 Hwy 80) - Jacqueline S. Williams
- 10:00am - 11:00am Final - Naser Jaber 601-832-7243 (4005 3rd Street) - Tonya Roper
- 1:00pm - 2:00pm Insulation - Shana Oneal 646-691-0656 (23 Daniel Avenue - Single Family Residence) - Tonya Roper
- 2:00pm - 3:00pm Building CO / Final MEP - Tom Mayle 912-313-2927 (14 Aviation Polar Service Center) - Jacqueline S.
- 3:00pm - 4:00pm Rebar for Pump Room & Pour Back - Stephanie Walker 912-677-6737 (1514 Old Dean Forest Road - Coastal
- 5:30pm - 6:00pm Pre-Agenda (BOA/PC) (Conference Room) - Tonya Roper
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission (City Hall) - Tonya Roper
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission

Wednesday, December 15

- 8:00am - 9:00am 2021 Year-End Staff Report for 1/18/22 Council Meeting. (Planning Office) - Tonya Roper
- 9:00am - 10:00am Electrical Rough In Inspection / Kevin Shores 912-713-5251 (37 Leone Ave) - Jacqueline S. Williams
- 10:30am - 11:00am Rebar - Stephanie Walker 912-677-6737 (1514 Old Dean Forest Road - Coastal Commerce) - Tonya Roper
- 11:00am - 11:30am Electrical Conduit/Underground Conduit on Bldg Mike 352-231-1553 (100 Priscilla Thomas Way Groves) - Jacqueline S. Williams
- 11:30am - 12:00pm Electrical, Plumbing, & Tie Down on Office Trailer Mike 352-231-1553 (100 Priscilla Thomas Way Groves) -
- 1:00pm - 2:00pm Final Bldg Inspection / Ron 912-656-0761 (312 Griffin Ave) - Jacqueline S. Williams
- 2:00pm - 3:00pm Building Inspection / Tony Williams 912-271-7784 (4814 Augusta Rd / Krystal) - Jacqueline S. Williams

Thursday, December 16

- 8:00am - 8:30am City of Garden City - Contact Update (Email Ben Matthews - Tyler Tech support) - Tonya Roper
- 8:30am - 9:00am Ceiling Cover - Michael Short 912-695-7611 (1446 B Dean Forest Road - The Venue LLC) - Tonya Roper
- 9:00am - 10:00am Ramp Rebar - Zack 770-508-0330 (140 Prosperity Drive - Main Gate Bldg 4) - Tonya Roper
- 10:00am - 11:00am Temp C.O. - Eric 770-376-1265 (137 Prospeity Drive Suite 300 and 400) - Tonya Roper
- 3:00pm - 3:30pm Final Inspection - Mitch 844-6294 (312 Griffin Avenue) - Tonya Roper

Friday, December 17

- 9:00am - 10:00am PZB/OTC/FIRE Sophia Cowell 843-681-3333 (3911 Old Louisville Rd / Low Country Water Conditioning, Inc) -
- 10:00am - 10:30am MEP Final Inspection - Eric 770-376-1265 (137 Prosperity Drive Suites 300 and 400) - Tonya Roper
- 10:30am - 11:00am Footing Inspection - Marco 912-644-9987 (15 Aviation Court - Duke Realty) - Tonya Roper
- 11:00am - 12:00pm Electrical Re-Inspection Kevin Shores 912-713-5251 (37 Leone Ave Mt Olive Church) - Jacqueline S.
- 1:00pm - 2:00pm Slab On Grade Rebar Inspection / Mike Lee 352-231-1553 (100 Priscilla D Thomas Way Groves) - Jacqueline S.
- 2:00pm - 3:00pm CO / John 912-601-4978 (1809 US Hwy 80 W) - Jacqueline S. Williams
- 3:00pm - 4:00pm Final CO / Roy Hill 404-597-6865 (2606
- 4:00pm - 5:00pm Daniel Avenue Variance/Subdivision (Planning
- 4:30pm - 5:00pm iSolve Reminder (Office) - Tonya Roper

Saturday, December 18

Sunday, December 19

December 20, 2021 - December 26, 2021

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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January 2022						
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30	31					

Monday, December 20

- 8:00am - Garden City Zoning Updates - Ed DiTommaso
- 8:30am - 9:00am Mobile Home Inspection / Robin 912-665-4540
- 9:30am - 10:00am Underground Electrical - Mike 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 10:00am - 11:00am PZB/OTC/FIRE Alexandria Murphy 912-441-2118 (33 Brampton Rd Premier Elite Enterprises) -
- 11:00am - 11:30am Footing Inspection - Marco 644-9987 (15 Aviation Court - Dukes Realty Warehouse) - Tonya Roper
- 1:00pm - 2:00pm Meeting (4712 Ogeechee Rd) - Jacqueline S. Williams
- 2:00pm - 3:00pm PZB/Fire/OTC Inspection Follow-up - Jake Lawrence 912-666-8236 (1335 Lynah Avenue Suite 114 - Hi Tech
- 3:00pm - 4:00pm PZB/Fire/OTC - Misael Garcia 912-429-8809 (525
- 4:00pm - 4:30pm Electrical Inspection - Sal 912-508-8731 (40
- 4:30pm - 5:00pm Walk-thru Inspection (144 Michelle Street - Tristan

Tuesday, December 21

- 10:00am - 11:00am C.O. Inspection - Eric 770-376-1265 (137 Prosperity Drive - Suite 300 and Suite 400) - Tonya Roper
- 11:00am - 12:00pm Slab Rebar - Mike 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 1:00pm - 2:00pm OTC/PZB/Fire - James Vaughn (4614 Old Louisville Road - James Automotive Repairs) - Tonya Roper
- 2:00pm - 3:00pm BL Building Re-Inspection - Ashlie Booth 912-604-9034 (please call when on your way) (10 Harrell Dr) - Danielle Smith
- 3:00pm - 4:00pm OTC/PZB/Fire - Mahdi Araj 912-425-9056 (4415 Augusta Road - Black Friday Deals, Inc.) - Tonya Roper
- 4:00pm - 4:30pm Site Meeting - Shannon Holman 912-272-1330 (140 Camellia Avenue - Proposed SF Dwelling) - Tonya Roper

Wednesday, December 22

- ☐ Building Inspector (Out of Office) - Tonya Roper
- 1:00pm - 2:00pm Footing Inspection - Marco 912-644-9987 (15 Aviation Court - Duke Realty Warehouse) - Tonya Roper
- 2:00pm - 3:00pm Electrical Inspection - Melvin 912-210-1205 (4309 Augusta Road Unit 57D - Chatham City Apartments) - Tonya Roper

Thursday, December 23

Friday, December 24

- ☐ Christmas Eve Observed (City Hall Closed)

Saturday, December 25

- ☐ Christmas Day Observed (City Hall Closed)

Sunday, December 26

December 27, 2021 - January 2, 2022

December 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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January 2022						
Su	Mo	Tu	We	Th	Fr	Sa
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Monday, December 27

- ☐ 12:00am PTO (Out of Office) →
- 9:00am - 10:00am Final Inspection - Nasar Jaber 601-832-7243**
(4005 3rd Street) - Tonya Roper
- 10:00am - 11:00am C.O. Inspection - Trevor 770-508-5775** (2150 Dean Forest Road - CenterPoint) - Tonya Roper
- 11:00am - 12:00pm Insulation Inspection - Gary Murphy 484-0622**
- 1:00pm - 2:00pm Landscape Bond Release - Matt 912-547-6376**
(266 Alfred Street - SOS Tire) - Tonya Roper
- 2:00pm - 3:00pm Planning Commission Signs** (Daniel Avenue Lots 46 and 47) - Tonya Roper

Tuesday, December 28

- ☐ PTO (Out of Office) →
- 8:00am - 9:00am Temp Office Trailer Inspection - Mike Lee 352-231-1553** (100 Priscilla D Thomas Way) - Danielle Smith
- 9:00am - 10:00am Rebar Inspection Zach 770-508-0330**
(Prosperity Dr Bldg 4) - Jacqueline S. Williams
- 10:00am - 11:00am PZB/OTC/Fire - Bobby Colson 912-421-9560**
(118 St. Joseph Avenue - Baker Paint & Contracting Inc.) - Tonya Roper
- 11:00am - 12:00pm Footing Inspection Marco 912-644-9987** (15 Aviation Ct) - Jacqueline S. Williams
- 12:00pm - 1:00pm C.O. Re- Inspection - Trevor 770-508-5775**
- 1:00pm - 2:00pm Plumbing Rough In Slab - Carl Lewis**
- 2:00pm - 3:00pm Rough In / Underground Plumbing Inspection**
- 2:00pm - 2:30pm Slab Rebar Cody 770-417-7324** (1514 Dean
- 3:00pm - 4:00pm Framing Inspection Kenneth 912-663-7144** (37
- 4:00pm - 4:30pm Framing Inspection Hirwin Zea 912-323-1431**

Wednesday, December 29

- ☐ 12:00am PTO (Out of Office)
- 9:00am - 10:00am Slab Rebar Cody 770-417-7324** (1514 Dean Forest Rd Bldg A Coastal Comm Ctr) - Jacqueline S. Williams
- 10:00am - 11:00am Electrical Rough In & HVAC James Gitty 912-656-3644 / Please call 15 min before arrival** (60 Rommel Ave) - Jacqueline S. Williams
- 11:00am - 12:00pm Footing Inspection Marco 912-644-9987** (15 Aviation Ct) - Jacqueline S. Williams
- 1:00pm - 2:00pm Framing Inspection Kenneth 912-663-7144** (37 Leone Ave Mt. Olive) - Jacqueline S. Williams

Thursday, December 30

Friday, December 31

- ☐ New Year's Eve (United States - City Hall Closed) 🌐
- 4:30pm - 5:00pm iSolve Reminder** (Office) - Tonya Roper 🌐

Saturday, January 1

- ☐ New Year's Day - Observed (City Hall Closed) 🌐
- 7:00am - 8:00am BOA/PC Application Deadline** 🌐

Sunday, January 2

Permits Issued (By Work Class)

Permits Issued From Monday, November 1, 2021 through Tuesday, November 30, 2021

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Commercial Permit Complete Structure for C.C.						
COM-11-21-5974	DEAN FOREST ROAD 002150 2	11/18/2021	07/12/2021	15,950,000.00	331,338	6-0986 -01-005
Totals For Commercial Permit Complete Structure for C.C.				15,950,000.00	331,338	
Commercial Permit Fire Alarm						
COM-11-21-5963	OLD DEAN FOREST RD 001514	11/08/2021	10/14/2021	8,570.00	435,000	6-0989 -04-001
COM-11-21-5964	OLD DEAN FOREST RD 001514	11/09/2021	10/14/2021	4,875.00	350,000	6-0989 -04-001
COM-11-21-5965	OLD DEAN FOREST RD 001514	11/09/2021	10/14/2021	4,875.00	399	6-0989 -04-001
Totals For Commercial Permit Fire Alarm : 4 Permit(s)				18,320.00	785,399	
Commercial Permit Fire Wall Install						
COM-11-21-5984	EXPORT BL 005519	11/19/2021	11/09/2021	25,000.00	24,410	6-0890 -01-005
Totals For Commercial Permit Fire Wall Install : 5 Permit(s)				25,000.00	24,410	
Commercial Permit Interior Finish for Leased Tenant						
COM-10-21-5941	PROSPERITY DR 000137 Suite 4	11/03/2021	09/14/2021	200,000.00	1,321	6-0930 -01-002
COM-11-21-5957	PROSPERITY DR 000137 Suite 4	11/03/2021	09/14/2021	200,000.00	1,156	6-0930 -01-002
Totals For Commercial Permit Interior Finish for Leased Te				400,000.00	2,477	
Commercial Permit LDA						
COM-11-21-5955	KELLY HILL RD 000000	11/02/2021	08/23/2021	0.00	30	6-0879 -02-004
COM-11-21-5969	OGEECHIE RD 004912	11/16/2021	09/23/2021	0.00	2	6-0957 -01-006
COM-11-21-5972	DEAN FOREST ROAD 002150 2	11/16/2021	08/02/2021	0.00	11	6-0986 -01-005
COM-11-21-5983	DEAN FOREST RD 000222 4911	11/23/2021	08/16/2021	0.00	4	6-0924A-02-003
Totals For Commercial Permit LDA : 11 Permit(s)				0.00	47	
Commercial Permit Roadway						
COM-11-21-5982	Prosperity Drive	11/22/2021	11/21/2021	0.00	6	32.077831 ; -81.195798
Totals For Commercial Permit Roadway : 12 Permit(s)				0.00	6	
Commercial Permit Site Development						
COM-11-21-5973	DEAN FOREST ROAD 002150 2	11/16/2021	08/02/2021	0.00	11	6-0986 -01-005
Totals For Commercial Permit Site Development : 13 Perm				0.00	11	

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Commercial Permit Sprinkler						
COM-11-21-5960	EXPORT BL 005525	11/05/2021	10/05/2021	100,000.00	31,000	6-0889 -02-012
Totals For Commercial Permit Sprinkler : 14 Permit(s)				100,000.00	31,000	
Electrical Permit Residential						
ELEC-11-21-5956	BAZEMORE AV 000073	11/03/2021	11/03/2021	0.00	0	6-0012 -03-054
ELEC-11-21-5958	ROMMEL AV 000054	11/04/2021	10/28/2021	0.00	0	6-0006 -03-017
ELEC-11-21-5967	OLD DEAN FOREST RD 001518	11/12/2021	11/10/2021	0.00	0	6-0988 -02-017
Totals For Electrical Permit Residential : 3 Permit(s)				0.00	0	
Encroachment Commercial						
ENC-11-21-5971	AVIATION CT 000014	11/17/2021	11/12/2021	0.00	219	6-0892 -01-010
ENC-11-21-5975	EXPORT BL 005502	11/19/2021	11/15/2021	0.00	30	6-0890 -02-001
Totals For Encroachment Commercial : 2 Permit(s)				0.00	249	
Fence Permit Industrial						
FNCE-11-21-5976	AIRPORT PARK DR 000120	11/19/2021	11/12/2021	3,275.00	100	6-0988D-02-017
Totals For Fence Permit Industrial : 1 Permit(s)				3,275.00	100	
Fence Permit Residential						
FNCE-11-21-5968	BYCK AV 000225	11/09/2021	11/08/2021	3,000.00	32	6-0014 -01-009
Totals For Fence Permit Residential : 2 Permit(s)				3,000.00	32	
Occupant Business License						
OL-11-21-5959	AUGUSTA RD 004302	11/04/2021	10/26/2021	0.00	9,180	6-0015 -03-005
OL-11-21-5961	DEAN FOREST RD 001481	11/05/2021	11/03/2021	0.00	1,556	6-0989A-02-025
OL-11-21-5970	INDUSTRIAL DR 000008	11/16/2021	11/08/2021	0.00	1,009	6-0989 -01-033
OL-11-21-5980	HARRELL DR 000010	11/19/2021	11/18/2021	0.00	2,500	6-0015 -02-006
Totals For Occupant Business License : 4 Permit(s)				0.00	14,245	
Residential Permit Accessory						
RES-11-21-5979	AUGUSTA RD 004309: 18 Shady	11/17/2021	11/16/2021	549.42	200	6-0018 -01-007
Totals For Residential Permit Accessory : 1 Permit(s)				549.42	200	
Residential Permit Alteration						
RES-11-21-5981	LEE AV 000080	11/18/2021	11/16/2021	7,000.00	356	6-0009 -03-018
Totals For Residential Permit Alteration : 2 Permit(s)				7,000.00	356	

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Residential Permit Deck/Porch						
RES-11-21-5985	ROMMEL AV 000054	11/17/2021	11/10/2021	2,300.00	120	6-0006 -03-017
Totals For Residential Permit Deck/Porch : 3 Permit(s)				2,300.00	120	
Residential Permit Enclose Carport						
RES-11-21-5987	OLD LOUISVILLE RD 004541	11/23/2021	11/15/2021	3,000.00	240	6-0883 -03-007
Totals For Residential Permit Enclose Carport : 4 Permit(s)				3,000.00	240	
Residential Permit Repair						
RES-11-21-5962	BYCK AV 000305	11/09/2021	11/08/2021	400.00	128	6-0017 -01-031
RES-11-21-5988	NELSON AV 000040	11/23/2021	11/09/2021	20,000.00	540	6-0010 -01-030
RES-11-21-5989	LEON VILLAGE RD 000008	11/23/2021	11/12/2021	9,000.00	1,309	6-0016 -03-021
Totals For Residential Permit Repair : 7 Permit(s)				29,400.00	1,977	
Sign Permit Permanent						
SIGN-11-21-5990	HIGHWAY 80 002826	11/24/2021	11/23/2021	0.00	8	6-0967 -01-002
Totals For Sign Permit Permanent : 1 Permit(s)				0.00	8	
Sprinkler Permit Fire Sprinkler						
SPRK-11-21-5977	PRISCILLA D THOMAS WY 0001	11/19/2021	10/29/2021	813,000.00	397,668	6-0014 -01-029
SPRK-11-21-5978	PRISCILLA D THOMAS WY 0001	11/19/2021	10/29/2021	69,800.00	52,038	6-0014 -01-029
Totals For Sprinkler Permit Fire Sprinkler : 2 Permit(s)				882,800.00	449,706	
Sprinkler Permit Sprinkler & Standpipe						
SPRK-11-21-5966	DEAN FOREST ROAD 002150	11/09/2021	10/22/2021	392,675.00	250,000	6-0986 -01-005
SPRK-11-21-5991	PROSPERITY DR 000137 Suite 2	11/30/2021	11/16/2021	6,149.00	1,156	6-0930 -01-002
SPRK-11-21-5992	AVIATION CT 000015	11/29/2021	11/03/2021	250,242.00	115,000	6-0891 -01-018
Totals For Sprinkler Permit Sprinkler & Standpipe : 5 Perm				649,066.00	366,156	
Tree Removal Permit Tree Removal						
COM-11-21-5986	SPIVEY AV 002402	11/23/2021	11/17/2021	0.00	0	6-0882 -04-037
Totals For Tree Removal Permit Tree Removal : 1 Permit(s)				0.00	0	

Permits Issued (By Work Class)

Permits Issued From Wednesday, December 1, 2021 through Friday, December 31, 2021

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Commercial Permit Antenna Modification						
COM-12-21-6009	SPARKMAN DR 000111 400A	12/09/2021	11/29/2021	60,000.00	0	6-0017 -04-001
COM-12-21-6020	OLD DEAN FOREST RD 001514	12/14/2021	12/07/2021	60,000.00	35	6-0989 -04-001
COM-12-21-6024	EXPORT BL 000000	12/17/2021	12/15/2021	20,000.00	124	6-0890 -01-008
Totals For Commercial Permit Antenna Modification : 3 Pe				140,000.00	159	
Commercial Permit Complete Structure for C.O.						
COM-12-21-6033	AVIATION CT 000015	12/09/2021	09/23/2021	4,700,000.00	113,400	6-0891 -01-018
Totals For Commercial Permit Complete Structure for C.O.				4,700,000.00	113,400	
Commercial Permit Foundation						
COM-12-21-6015	AVIATION CT 000015	12/10/2021	12/09/2021	500,000.00	113,400	6-0891 -01-018
Totals For Commercial Permit Foundation : 5 Permit(s)				500,000.00	113,400	
Commercial Permit Interior Finish						
COM-12-21-6035	AVIATION CT 000014	12/10/2021	12/05/2021	50,000.00	8,415	6-0892 -01-010
Totals For Commercial Permit Interior Finish : 6 Permit(s)				50,000.00	8,415	
Commercial Permit Interior Finish for Leased Tenant						
COM-12-21-6010	AUGUSTA RD 004820 Unit 102	12/09/2021	10/28/2021	140,000.00	2,600	6-0013 -04-041
Totals For Commercial Permit Interior Finish for Leased Te				140,000.00	2,600	
Commercial Permit LDA						
COM-12-21-6017	OLD LOUISVILLE RD 004896	12/13/2021	11/15/2021	0.00	1	6-0924 -05-002
Totals For Commercial Permit LDA : 8 Permit(s)				0.00	1	
Commercial Permit Modular Unit						
COM-12-21-6002	OLD LOUISVILLE RD 004909	12/08/2021	12/01/2021	60,000.00	1,792	6-0924C-01-019
Totals For Commercial Permit Modular Unit : 9 Permit(s)				60,000.00	1,792	
Commercial Permit Renovation						
COM-12-21-6027	AUGUSTA RD 004805 144 Mich	12/20/2021	12/17/2021	4,800.00	915	6-0013 -03-015A
Totals For Commercial Permit Renovation : 10 Permit(s)				4,800.00	915	

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Electrical Permit Commercial						
ELEC-12-21-6011	MAIN ST 000175	12/13/2021	12/10/2021	0.00	0	6-0011 -02-012A
ELEC-12-21-6028	PROSPERITY DR 000137 Suite	12/21/2021	12/20/2021	0.00	0	6-0930 -01-002
Totals For Electrical Permit Commercial : 2 Permit(s)				0.00	0	
Electrical Permit Residential						
ELEC-12-21-5997	OLD LOUISVILLE RD 004614	12/03/2021	12/02/2021	0.00	0	6-0883 -02-001
ELEC-12-21-5999	SALT CREEK RD 000005	12/07/2021	12/06/2021	0.00	0	6-0990D-03-006
ELEC-12-21-6003	AUGUSTA RD 005228	12/08/2021	12/08/2021	0.00	0	6-0002 -02-001
ELEC-12-21-6018	AUGUSTA RD 004309	12/14/2021	12/13/2021	0.00	0	6-0015 -02-004
Totals For Electrical Permit Residential : 6 Permit(s)				0.00	0	
Encroachment Directional Bore						
ENC-12-21-6005	SONNY PERDUE DR 000002	12/08/2021	11/29/2021	4,500.00	316	6-0924 -05-015
ENC-12-21-6006	Priscilla D Thomas Way & Coope	12/09/2021	12/06/2021	0.00	1,280	32.10713; -81.15894
Totals For Encroachment Directional Bore : 2 Permit(s)				4,500.00	1,596	
Encroachment Driveway						
ENC-12-21-6023	OLD LOUISVILLE RD 004845	12/17/2021	12/15/2021	4,000.00	450	6-0969 -02-015
Totals For Encroachment Driveway : 3 Permit(s)				4,000.00	450	
Fire Alarm Commercial						
FIRE-12-21-6004	DEAN FOREST RD 001446 A	12/08/2021	11/19/2021	12,484.00	24,290	6-0989 -01-071
FIRE-12-21-6008	DEAN FOREST RD 001446 B	12/09/2021	11/19/2021	15,000.00	8,800	6-0989 -01-071
FIRE-12-21-6012	HIGHWAY 80 002826	12/13/2021	11/22/2021	0.00	3,024	6-0967 -01-002
Totals For Fire Alarm Commercial : 3 Permit(s)				27,484.00	36,114	
Occupant Business License						
OL-12-21-5995	OLD LOUISVILLE RD 004849 C	12/01/2021	11/22/2021	0.00	3,000	6-0969 -02-015
OL-12-21-6007	HIGHWAY 80 000624	12/09/2021	12/07/2021	0.00	1,260	6-0733 -01-005A
OL-12-21-6013	AUGUSTA RD 005125	12/13/2021	12/09/2021	0.00	17,000	6-0007 -01-011
OL-12-21-6014	AUGUSTA RD 004415	12/10/2021	12/10/2021	0.00	28,000	6-0015 -01-001A
OL-12-21-6019	OLD LOUISVILLE RD 003911H	12/14/2021	12/13/2021	0.00	2,220	6-0802 -11-023
Totals For Occupant Business License : 5 Permit(s)				0.00	51,480	
Occupant Business License -Change Of Ownership						
OL-2-20-5255	HIGHWAY 80 000525 Unit D	12/15/2021	02/11/2020	0.00	1,954	6-0022 -03-016

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Totals For Occupant Business License -Change Of Owners				0.00	1,954	
Plumbing Permit Residential						
PLUM-12-21-6001	MAIN ST 000061	12/07/2021	12/07/2021	0.00	0	6-0005 -03-056
Totals For Plumbing Permit Residential : 1 Permit(s)				0.00	0	
Residential Permit Alteration						
RES-12-21-5996	OGLESBY AV 000106	12/01/2021	12/01/2021	45,000.00	1,212	6-0013 -02-006
Totals For Residential Permit Alteration : 1 Permit(s)				45,000.00	1,212	
Residential Permit Complete Structure for C.O.						
RES-12-21-6029	DEAN FOREST RD 001136	12/22/2021	11/22/2021	450,000.00	5,214	6-0990 -04-017
RES-12-21-6030	DEAN FOREST RD 001136	12/22/2021	11/22/2021	100,000.00	2,029	6-0990 -04-017
Totals For Residential Permit Complete Structure for C.O. :				550,000.00	7,243	
Residential Permit Deck/Porch						
RES-12-21-5998	DEAN FOREST RD 001602 Lot E	12/06/2021	12/06/2021	3,000.00	189	6-0988 -02-003
Totals For Residential Permit Deck/Porch : 4 Permit(s)				3,000.00	189	
Residential Permit POD						
RES-12-21-6025	DAVIS AV 000810	12/17/2021	12/17/2021	0.00	128	6-0019 -10-019
Totals For Residential Permit POD : 5 Permit(s)				0.00	128	
Residential Permit Repair						
RES-12-21-6000	LEON VILLAGE RD 000001	12/06/2021	11/18/2021	78,000.00	850	6-0016 -02-019
RES-12-21-6032	3RD ST 004121	12/27/2021	12/09/2021	60,000.00	1,423	6-0019 -06-023
Totals For Residential Permit Repair : 7 Permit(s)				138,000.00	2,273	
Sprinkler Permit Sprinkler & Standpipe						
SPRK-12-21-5994	PROSPERITY DR 000137 Suite 2	12/02/2021	11/16/2021	6,365.00	1,321	6-0930 -01-002
Totals For Sprinkler Permit Sprinkler & Standpipe : 1 Perm				6,365.00	1,321	
Temporary Office Construction Office						
TMPO-12-21-6026	PRISCILLA D THOMAS WY 0001	12/17/2021	12/16/2021	0.00	2,160	6-0014 -01-029
Totals For Temporary Office Construction Office : 1 Permi				0.00	2,160	
Tree Removal Permit Tree Removal						
COM-12-21-5993	LYNN AV 000081	12/01/2021	11/29/2021	0.00	0	6-0006 -04-025
COM-12-21-6016	TALMADGE AV 000709	12/13/2021	12/13/2021	0.00	100	6-0927 -01-052

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
COM-12-21-6021	FALL AV 000003	12/15/2021	12/10/2021	0.00	0	6-0957 -01-030
Totals For Tree Removal Permit Tree Removal : 3 Permit(s)				0.00	100	

Memorandum

To: Scott Robider
From: Jonathan Trego – Code Officer
Date: 1/11/2021
Re: Council Report

The Code Enforcement Unit activity report for the month of December 2021 is as follows:

Signs- 19

Sanitation Citations- 0

Courtesy Notices and Violation Notices- 21

Re-inspections- 22

Cases Closed (Compliance or dismissed)- 23

Vehicles Tagged Derelict or tagged for tow- 19

Vehicles Towed- 4

Vehicles MBO or brought into compliance- 2

Court Citations- 3

Misc. Inspections (including zoning checks, tax cert checks, permit checks, routine insps)- 37

Housing Codes- 0

Cease and Desist Orders obtained: 0

Warrants and Court Orders obtained: 0

Properties that the City worked on (including cutting, cleaning, securing) and billed- 2

CE Condemnations (Placards posted- including for unfit, unsecure, unsafe): 0

Board of Zoning Appeals/Planning Commission
November 9, 2021 - 6:00PM

Opening: Chairman Billy Jackson welcomed everyone and called the meeting to order.

Roll Call: Misty Selph; Vice-Chair; Jenecia Perry; Parliamentarian, Jeff Ashley, Michael Bruner, Nancy Cox and Charles Orrel. Gary Monroe was absent.

Staff: Scott Robider; Deputy City Manager

Visitors: Enclosed

Board of Zoning Appeals

PC2124: Carlos Ramirez; Baker Paint & Contracting request to establish a use as a commercial painting contractor at 118 St. Joseph Avenue; a use which requires Board of Appeals approval; PIN 60015 03039.

Chairman Jackson opened the floor for comments, questions and those in favor of the request.

Maria Flores; Baker Paint & Contracting stated they are a painting and contracting business out of Atlanta, Georgia, they are currently renting space in Savannah but have purchased the four-bay warehouse to house their fleet guys which includes three project managers, one estimator and one field superintendent.

Commissioner Perry asked for more detail with regards to operations.

Ms. Flores stated their company estimates jobs within the office location. She said we have a corporate contract with Sherwin Williams, our personnel will only have vehicles, not a showroom, there is no paint stored, ladders and sprayers are stored in the building, the subcontractors will have their own equipment and hours are 8-5 Monday thru Friday.

Scott Robider; Interim City Manager said City Staff is requesting consideration for approval based on history.

Commissioner Orrel said this is a good fit but we want to make sure there are no volatiles or hazards onsite.

Chairman Jackson asked for further questions or comments; being none he called for those in opposition.

Julius Bryant stated he has concerns with what will be done onsite.

Ms. Flores stated their business does all commercial work such as with hospitals.

Mr. Bryant said if there is no work onsite then I have no issues.

Chairman Jackson asked for further questions or comments; being none he called for a motion. Vice -Chair Selph made a motion to approve PC2124: Carlos Ramirez; Baker Paint & Contracting request to establish a use as a commercial painting contractor at 118 St. Joseph Avenue; a use which requires Board of Appeals approval; PIN 60015 03039. Commissioner Cox second the motion; vote passes without opposition.

Vice-Chair Selph made a motion to adjourn. Commissioner Cox second the motion; vote passes without opposition.

Planning Commission

PC2125: City of Garden City request an ordinance to amend the Code of Ordinances of Garden City, Georgia as amended, to amend Section 90-5 of Chapter 90, Article I by defining for zoning purposes, the terms “Recreational Vehicle” “Recreational Vehicle Park” and “Recreational Vehicle Site” to amend Section 90-47(b)(35) of Chapter 90, Article II by adding regulations for the operation of Recreational Vehicle Parks; to repeal all ordinances in conflict herewith; to provide an effective date and for other purposes.

Addendum: PC2125 is withdrawn from the agenda.

Respectfully submitted
TTR

Minutes
Board of Zoning Appeals/Planning Commission
December 14, 2021 - 6:00PM

Opening: Chairman Monroe welcomed everyone and called the meeting to order.

Roll Call: Billy Jackson; Chairman, Misty Selph; Vice-Chair, Jenecia Perry; Parliamentarian, Jeff Ashley, Michael Bruner, Nancy Cox, Gary Monroe and Charles Orrell .

Staff: Scott Robider; Assistant City Manager

Visitors: Enclosed

Board of Zoning Appeals

No cases to be heard

Planning Commission

PC2126: Chad Zittrouer; Kern & Company, LLC request to rezone 4709 Old Louisville Road; PIN 60925 02011 from R-1 to I-1.

Chairman Jackson opened the floor for comment and those in favor of the request.

Chad Zittrouer; Kern & Co. stated the parcels are owned by both the Sanders and the Backiels, the property on Old Louisville Road is 10.2 and 4.1 acres. He said there will be a recombination of the parcels, a planned recreational facility, neighborhood and industrial zoning surrounding the property. The master land use shows the parcels as industrial, it is under contract to be acquired and there is a total of 14.1 acres in both petitions. The parcels have residential to the east with the recreation facility to the south, the buffer to residential is fifty feet. The Hicks property has recently been rezoned, this application is for rezoning with the potential of a warehouse development and truck operations to the west side . There will be 260 feet for vehicle operations; we ask the Board to consider the property and allow it with a conceptual site plan.

Commissioner Monroe said it is correct that you are proposing a zoning request?

Mr. Zittrouer replied yes, this is a 100% rezoning request.

Vice-Chair Selph said the fencing, landscaping and buffers are of concern . What are the restrictions of hours of operation and noise?

Mr. Zittrouer said the clients are not opposed to a particular buffer and there are no objections to installing a fence. We will provide more detail if the property is rezoned.

Scott Robider; Assistant City Manager stated most warehouses operate 24 hours.

Commissioner Perry said have there been any conversations with regards to the traffic coming into the warehouse?

Mr. Zittrouer replied Old Louisville Road is a public Right of Way maintained by Garden City, we are willing to put in mechanisms to help alleviate concerns. There have been no conversations about access but there have been discussions about egress.

Vice-Chairman Selph said could this become a truck yard?

Scott Robider: Assistant City Manager said it could become a terminal yard.

Mr. Zittrouer said there are four total parcels within the two petitions with approximately 500 feet between the residential area.

Commissioner Monroe said what prevents trucks from coming up Griffin Avenue?

Mr. Zittrouer said GPS will navigate the roadway; there are mechanisms to prevent using these areas but it will take years to get it into the system to designate roadway to non truck route.

Commissioner Monroe said these are long standing residents and for merits of evaluation this will have a negative impact; it opens it up for anything that fits within that zoning district.

Mr. Zittrouer stated the comprehensive and land use has been adopted; the encroachment exists.

Commissioner Monroe said the Board is here to protect and preserve the quality of life and this petition abuts a future recreational property.

Commissioner Perry said what is the distance to the school zones?

Mr. Zittrouer said approximately 1500 to 2000 feet but unsure based on its future land use which is industrial. Mr. Zittrouer asked what do you as the Board see this property utilized for in the future?

Wendy Backiel, property owner stated there is no buffer for our home, the planned buffer is the best decision for Griffin Avenue. The west facing building is the best decision as our properties are the buffer.

Rose and Nick Sanders; property owners stated Sherman came to Savannah and camped out on these properties. Mr. Sanders continued by saying we are 55 year residents and grew up in the area, we live next to a trucking company, there is noise and Biscuit Hill Road was the entrance to Georgia Pacific. We would like to relocate to Woodlawn Avenue to remain in the area.

Chairman Jackson asked for further comments, questions and those in favor; being none he called for those in opposition.

Jimmy Spilliards; 407 Griffin Avenue said I am the sixth house on Griffin Avenue. My backyard is next to this area and we are worried about property value. I've been where the Board is in the middle.

Timothy Myrick; 319 Griffin Avenue said this will back up to my property, there's not a lot of small children on my end but residents are there.

Nancy Spilliards; 407 Griffin Avenue said my parents are at 401 Griffin Avenue; we understand the issues of the petitioner but this will bring noise and truck traffic - please don't do this.

Commissioner Monroe said the hope is that Woodlawn would remain residential; allowing this would accelerate and precipitate more requests of a similar nature. The Board is in a position to preserve.

Chairman Jackson asked for further questions or comments; being none he then called for a motion. Vice-Chair Selph made a motion to recommend to Council to deny PC2126: Chad Zittrouer: Kern & Company, LLC request to rezone 4713 Old Louisville Road; PIN 60925 02008, 4711 Old Louisville Road; PIN 60925 02007A and US Highway 80; PIN 60926 05017 from R-1 to I-1. Commissioner Cox second the motion; a vote is taken and passes by majority with Commissioner Bruner voting in opposition.

PC2127: Chad Zittrouer; Kern & Company, LLC request to rezone 4709 Old Louisville Road; PIN 60925 02011 from R-1 to I-1.

Chairman Jackson opened the floor to questions and comments.

Scott Robider; Assistant City Manager stated this request is the additional parcel of the first request but was submitted as a separate petition.

Chairman Jackson called for a motion with there being no additional questions or comments. Vice-Chair Selph made a motion to recommend to Council to deny PC2127: Chad Zittrouer; Kern & Company, LLC request to rezone 4709 Old Louisville Road; PIN 60925 02011 from R-1 to I-1. Commissioner Cox second the motion; a vote is taken and passes by majority with Commissioner Bruner voting in opposition.

PC2128: Greg Coleman; Coleman Company, Inc. request a conceptual site plan review of 2305 US Highway 80; PIN 60881 04003, US Highway 80; PIN 60881 04004, 2303 US Highway 80; PIN 60881 04002, 2301 US Highway 80; PIN 60881 04001, 2207 US Highway 8; PIN 60880 0103 and 2205 US Highway 80; PIN 60880 01012 for proposed use as Romine Property Warehouse - an equipment rental facility with office and a storage yard for rental fleet.

Chairman Jackson opened the floor for questions, comments and those in favor of the request.

Travis Burke; Coleman Company, Inc. stated we request to withdraw the request.

PC2129: Greg Coleman; Coleman Company, Inc. request a conceptual site plan review of Old Louisville Road; PIN 60925 04001, 4833 Old Louisville Road; PIN 60925 04003 and 4840 Old Louisville Road; PIN 60925 04004 for proposed use as Hicks Property Warehouse; a warehouse development with three buildings and truck storage areas.

Chairman Jackson opened the floor for questions, comments and those in favor of the request.

Travis Burke; Coleman Company, Inc. stated he would like to discuss both petitions with regards to the Hicks Property warehouse and the Hicks Transload facility which are petitions PC2129 and PC2130. Mr. Burke said the concept is a proposed three warehouse building development along with a transload facility that includes a preserved buffer with the majority of the development being within the C2 zoning. The development will keep the existing vegetation, the two points of access will be on Old Louisville Road and there will be signage and a smaller radius to deter right turn movement.

Vice-Chairman Selph said will there only be one curb cut?

Mr. Burke said there will be one for the transload facility and the buildings will have two curb cuts.

Vice-Chair Selph said where are they with GDOT approvals?

Scott Robider; Assistant City Manager said there are no preliminary approvals, the original access changed due to wetlands.

Mr. Burke said we will have approval and we must buy mitigation credits.

Commissioner Orrel said there are concerns with the number of vehicles and transload operations.

Mr. Burke said these issues will be addressed based on square footage and I'm unsure of the transload facility time of operation.

Commissioner Ashley said is this development in agreement with residents?

Mr. Burke said at this time we are continuing conversations, the property would need to be rezoned with an amended site plan.

Commissioner Monroe said there are three entry points, will these be used equally as exit points?

Mr. Burke replied I assumed so - will try to prevent trucks and discourage taking a right out of the facility, there will be a single exit lane and will consider a separate lane for passenger vehicles. The majority of traffic will be coming to the facility from Ports.

Commissioner Bruner said will this be a drop load and leave facility?

Mr. Burke replied jockey trucks will pick-up and two-shifts are typically hours of operation.

Scott Robider; Assistant City Manager said most trucking operations are 24hour. This request has no impact and is an isolated area.

Commissioner Perry said what plans are in place to improve traffic?

Scott Robider; Assistant City Manager said Staff will work closer with the developer, GDOT dictates what happens on Highway 80; the main focus is on Old Louisville Road.

Commissioner Monroe there is less than a mile for trucks turning.

Scott Robider; Assistant City Manager said GDOT will regulate those regulations.

Commissioner Monroe said there is the implementation and mitigation of Port traffic.

Kim Iler; Broker representing the Hicks property, stated in conversation with Ms. Hall when the property was being rezoned there were no particular buyers but it narrowed to four. The purchaser has 75 years of experience and is active in working with neighbors and has potential tenants.

Scott Robider; Assistant City Manager said there is a protection with the natural buffer and the front will remain C-2.

Mr. Burke said along the frontage of Highway 80 there will be 110-180 feet preserved and the developer will push the buildings as close as Georgia Power will allow. The wetland credits and impacts are a tremendous amount.

Chairman Jackson asked for further questions or comments; being none he then called for those in opposition. With no opposition, he called for a motion. Commissioner Monroe made a motion to approve PC2129: Greg Coleman; Coleman Company, Inc. request a conceptual site plan review of Old Louisville Road; PIN 60925 04001, 4833 Old Louisville Road; PIN 60925 04003 and 4840 Old Louisville Road; PIN 60925 04004 for proposed use as Hicks Property Warehouse; a warehouse development with three buildings and truck storage areas. Vice-Chair Selph second the motion; vote passes without opposition.

PC2130: Greg Coleman; Coleman Company, Inc. request a conceptual site plan review of Old Louisville Road; PIN 60925 04001, 4833 Old Louisville Road; PIN 60925 04003 and 4840 Old Louisville Road; PIN 6092504004 for proposed use as Hicks Property Transload; a transload facility with truck and trailer storage areas.

Chairman Jackson stated the petitioner addressed the comments and questions in combination with the conceptual warehouse petition. Chairman Jackson asked for questions or additional comments; being none he called for a motion. Commissioner Perry made a motion to approve PC2130: Greg Coleman; Coleman Company, Inc. request a conceptual site plan review of Old Louisville Road; PIN 60925 04001, 4833 Old Louisville Road; PIN 60925 04003 and 4840 Old Louisville Road; PIN 6092504004 for proposed use as Hicks Property Transload; a transload facility with truck and trailer storage areas. Commissioner Cox second the motion; vote passed without opposition.

Vice-Chairman Selph made a motion to adjourn the Planning Commission meeting; with a second by Commissioner Cox the vote passes without opposition.

Respectfully submitted
TTR

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM *Parks & Recreation*

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 12th 2022

SUBJECT: *Parks & Recreation 2021 Year End Status Report*



Congratulations to the Garden City Parks & Recreation Department Staff and Volunteers for being awarded the 2021 Georgia Parks and Recreation Department Agency of the year.

Report in Brief

Annual Report for the Garden City Parks and Recreation Department. Our staff continues to appreciate opportunities to provide quality programming and facilities to our residents. We encourage all residents to engage themselves in a program of choice and begin reaping the emotions and physical rewards associated with teamwork, interaction and physical and mental activity. *We had a very fun and productive year in the Parks and Recreation Department thanks to our Volunteers & Citizens and we are looking forward to a successful 2022.*

The operations detail contained in this report is for the YEAR of 2021 and all related information is current as of January 12, 2022.

Prepared by: Cliff Ducey
Title Parks & Recreation Director

Reviewed by: _____
Title _____

Scott Robider, City Manager

Attachment(s)

**Parks & Recreation Department
Status Report
Summary - 2021**

Adult/Youth/Sports Programs & Community Relations Activities/Events

Adult Programs

Senior Center

During the year of 2021 an average of 35 Senior Citizens per day attended/participated in adult programs at the Senior Center.

Activities included: Devotion time, bingo, trivia, puzzles, bridge, cards, pool and line dancing, muscle strengthening exercise and much more.



2021 was a challenging year, however; our Senior Center adapted well. After a mid-year opening our seniors had a lot of fun exercising, going on day trips, playing games, watching movies, listening to lecturers, eating, and just hanging out with friends at the Garden City Senior Center.

New programs are offered each month, so stop by the Garden City Senior Center to see ***what's new***

Come join the fun!!

Youth Programs

Cooper Center

During the year of 2021, an average of 20 youth per day during the summer months attended/participated in youth summer activities at the Cooper Center. ***Activities included: indoor board games and playground food and snacks***

➤ ***Monthly Programs Offered***



- ***Computer Room***
- ***Free Lunch Program***
- ***Table Tennis, Computer games and Board games***
- ***Outdoor fenced in playground and basketball court.***

Sports Programs/Activities

During the year of 2021, 474 Youths participated in Garden City's Youth Sport Programs.

➤ ***Football - 85***

➤ ***Soccer - 15***

➤ ***Baseball - 95***

➤ ***Softball - 14***

➤ ***T-Ball - 22***

➤ ***Basketball -115***

➤ ***Gymnastics year-round – 21***

➤ ***Football Camp -15***

➤ ***Summer Day Camp Average campers per day - 45***

➤ ***After School Basketball Average per day – 25***

➤ ***Summer Swim Pool Activity Average per day – 22***

➤ ***Upcoming Sports Programs/Events***

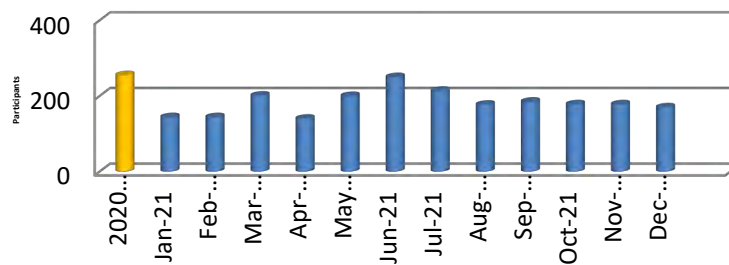
- 2022 Basketball season underway (we have 14 teams).
- Baseball Softball and T-ball sign-ups start in February.

Community Relations Activities/Events for 2021

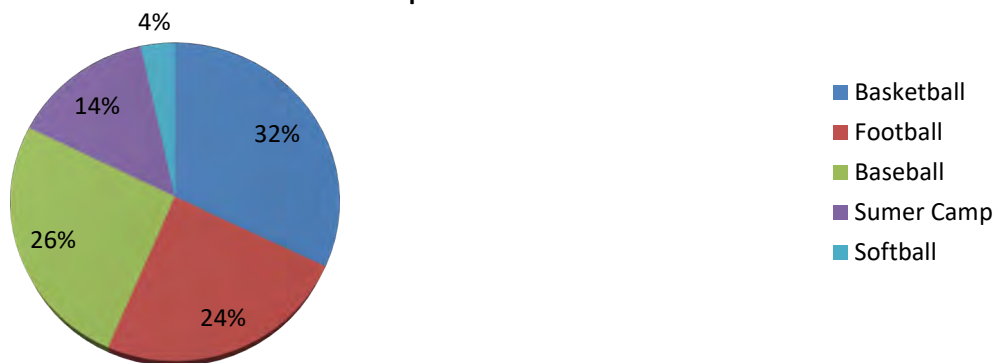
- We hosted the GRPA 8u Boys' basketball District Tournament February.
- Hosted Several input design community gatherings for the Rec department new gym.
- Garden City Christmas Festival @ Sharon Park, Street light decorations put up in December.
- *Annual Rebel Bowl Youth Football Bowl- November*
- *Successful summer programs at the Cooper Center and the Garden City Recreation Center.*

The graphs below are visual summaries of the number of participants in Garden City's Recreation Programs/Activities.

**Recreation Programs/Activities Participation
Summary
December 2021**



Top 5 Youth Activities 2021



Training

During the year of 2021, Parks & Recreation personnel reported a total of 100 hours of training. ***Training included: – American Red Cross Life guard training, Adult, Infant and Child CPR.***



Basketball: Congratulations to 12u Boys Garden City Eagles for Winning the 2021 Coastal Athletic Association League Championship.

Congratulations Garden City 12u Girls finished 2nd in the state in GRPA Class A Girls Basketball.

Congratulations to our 14u Boys Garden City Eagles for Winning the 2021 Effingham County Open League Championship and finishing 2nd in the State,

Congratulations to our 17u Boys Garden City Eagles for Winning the 2021 Effingham County League Championship and finishing 4th in the State.

Baseball:

Congratulations to our 10u Boys Baseball Garden City Eagles for winning the 10u Coastal Athletic Association league championship.

Congratulations to our 12u Boys Baseball Garden City Eagles for finishing 4th in the GRPA Baseball State Tournament.

Football: Congratulations to 8u and 10u Boys Garden City Eagles for finishing 2nd in the CAA/ SGFYL League.

Staff and Volunteers: Congratulations to the Garden City Parks & Recreation Department for being awarded the 2021 Georgia Parks and Recreation Department Agency of the year.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: 01-11-2022

SUBJECT: *Police Department Annual Status Report*

Report in Brief

The Police Department Annual Status Report includes an extensive summary of the yearly activity within the Department. This report also provides information regarding key items of interest and/or activities throughout the year.

The operations detail contained in this report is for the year of 2021.

Prepared by: Jeri Varnum
Title: Executive Assistant to the
Chief of Police

Scott Robider, City Manager

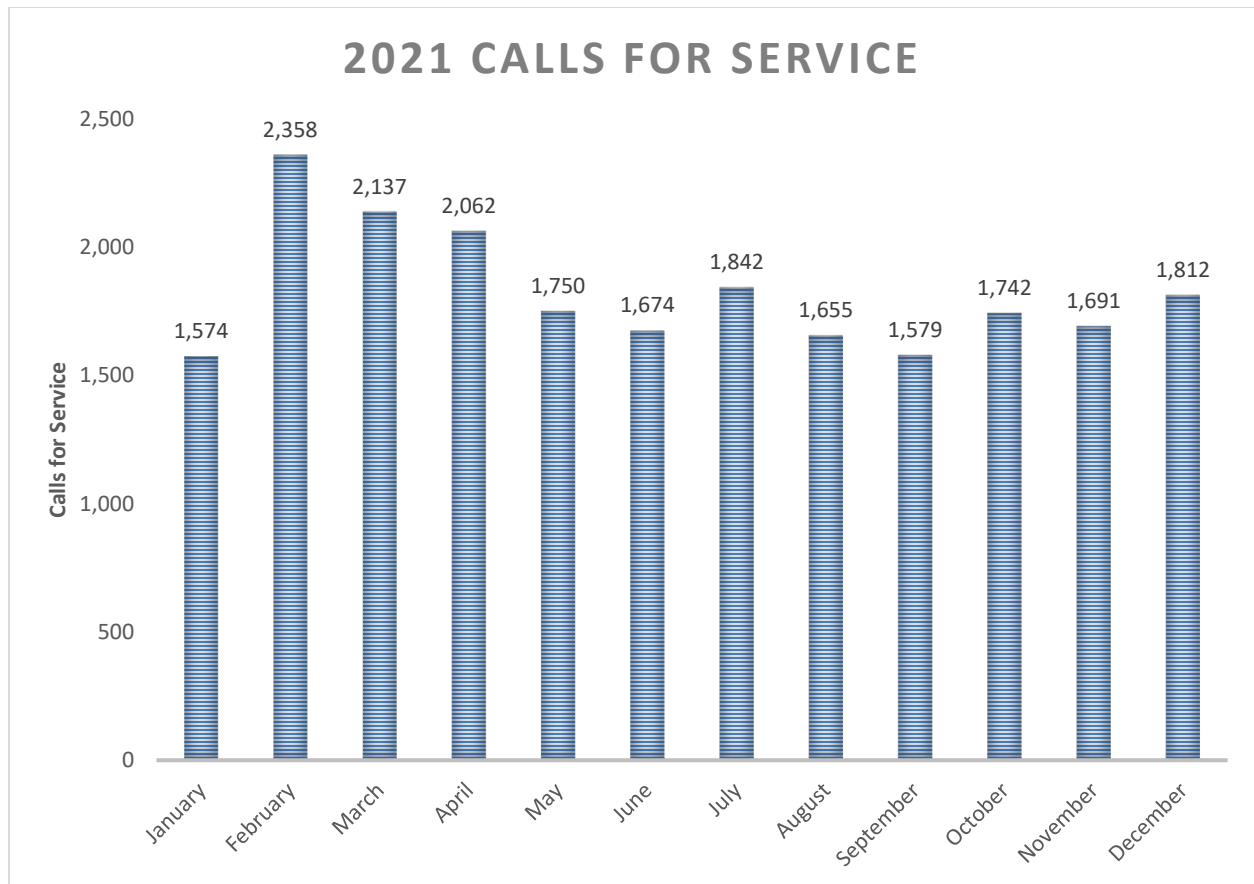
Police Department Status Report Summary – 2021

Operations

Calls for Service

There was a total of 21,876 calls for service year to date for the year of 2021.

The graph below is a visual summary of the number of calls for service responded to by the police department.



Offenses:

Assault	367	Burglary	54
Robbery	17	Larceny	266
M.V. Theft	74	Narcotics	112
Sex Offense	30	Murder	2
Fraud	50	Weapons	34

The graph below is a visual summary of the 2021 Top Criminal Violations.



Adult & Juvenile Arrest Summary

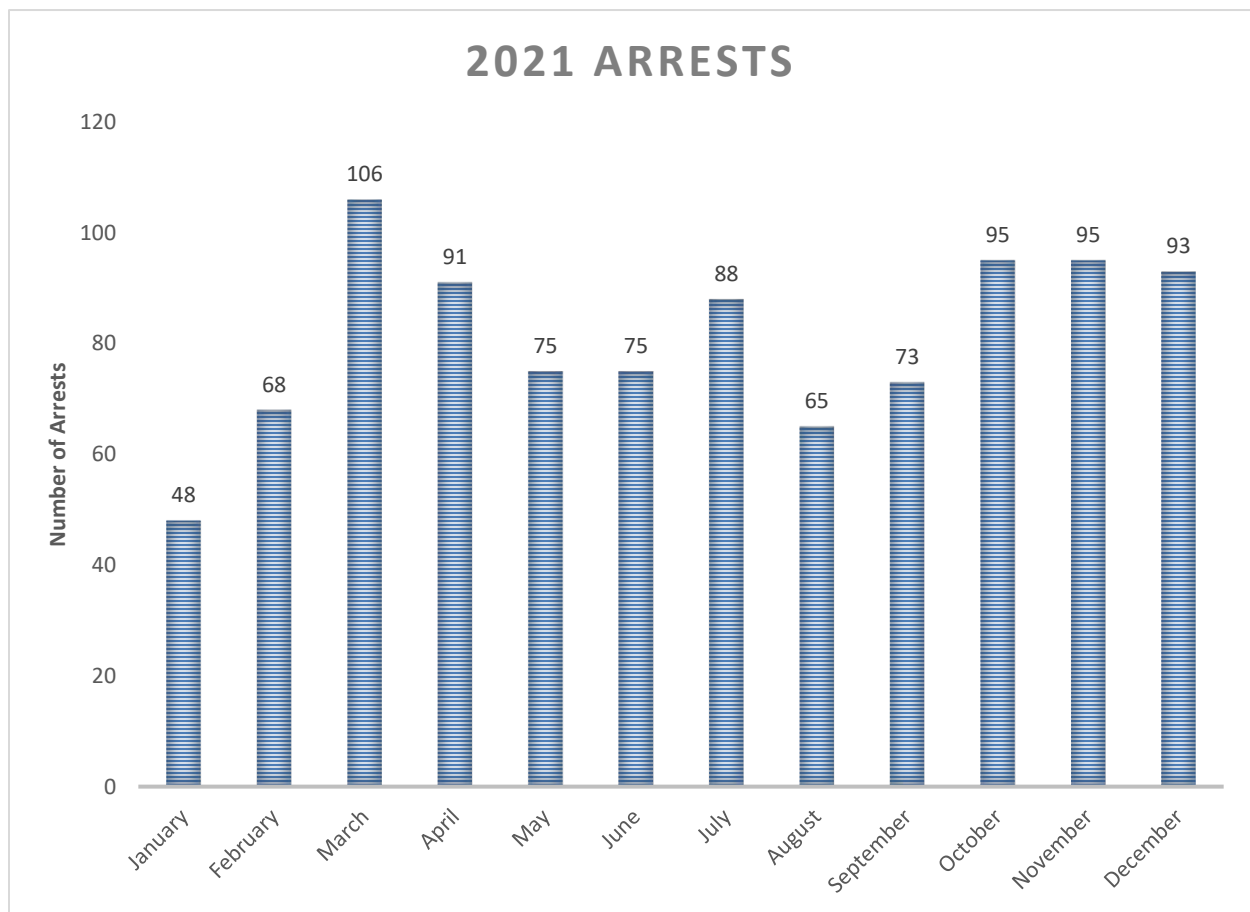
The following is the total of **Adult and Juvenile Arrests** made by this department the year of 2021. These statistics represent arrests made for Criminal Code as well as Municipal Ordinance violations.

Arrests

Adult Arrests
965

Juvenile Arrests
7

The graph below is a visual summary of the 2021 arrests.



Traffic Citations

There was a total of 14,236 traffic citations during 2021.

They included:

Traffic Citations Issued

Speeding Violations	5,692	Fatality Accidents	1
Written Warnings	2,800	Miscellaneous Citations	5,151
Seat Belt Violations	450	Total Citations	14,236
DUI's	142		

Commercial Vehicle Unit(s) Citations Issued

Total Citations Issued 289

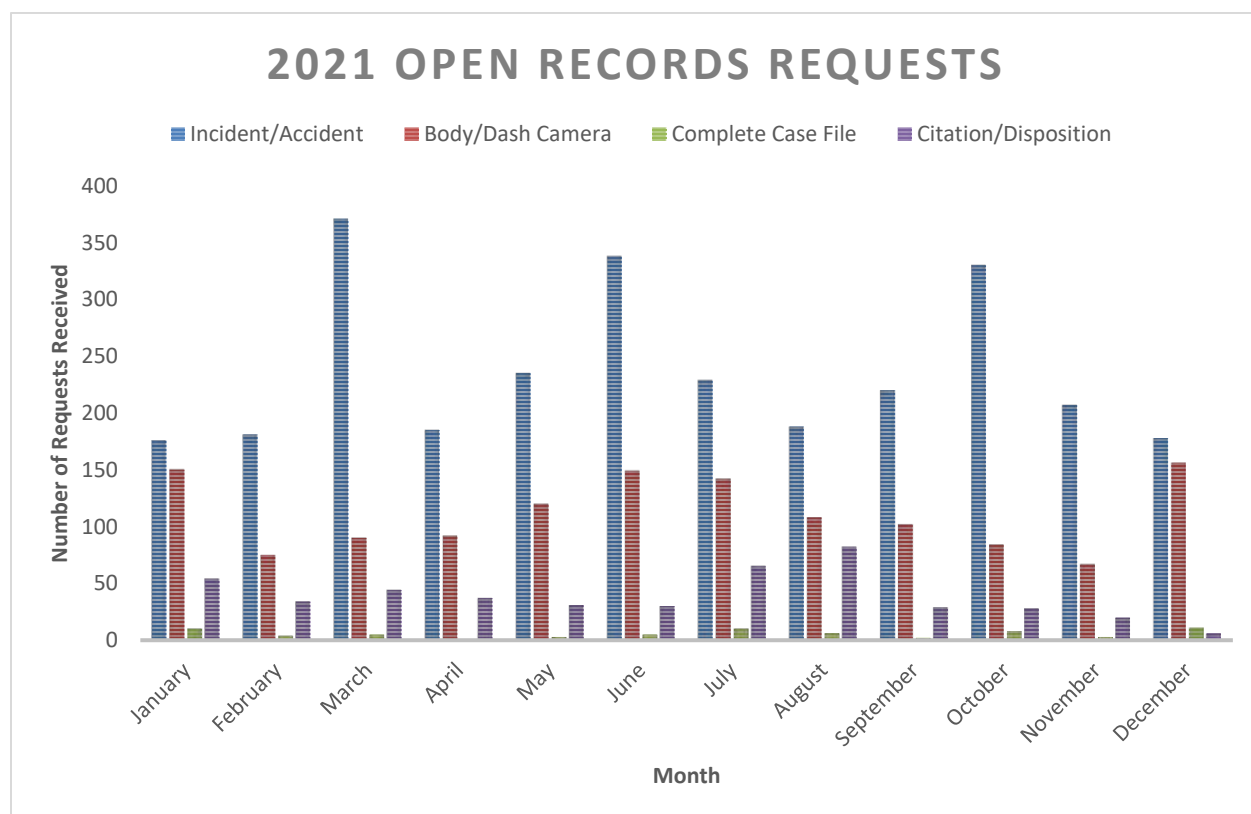
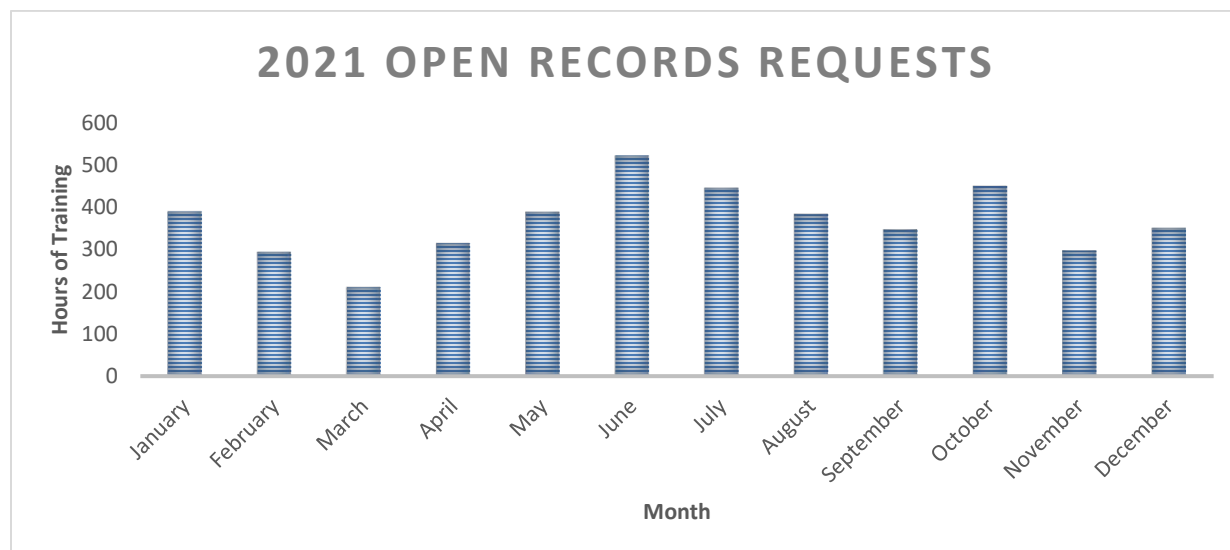
The graph below is a visual summary of 2021 Traffic Violations.



Open Records Requests

The Garden City Police Records Clerk received and processed 4,935 Open Records requests for the year 2021. Below is a visual representation of the requests received throughout the year.

The graphs below is a visual summary of the 2021 open records requests.

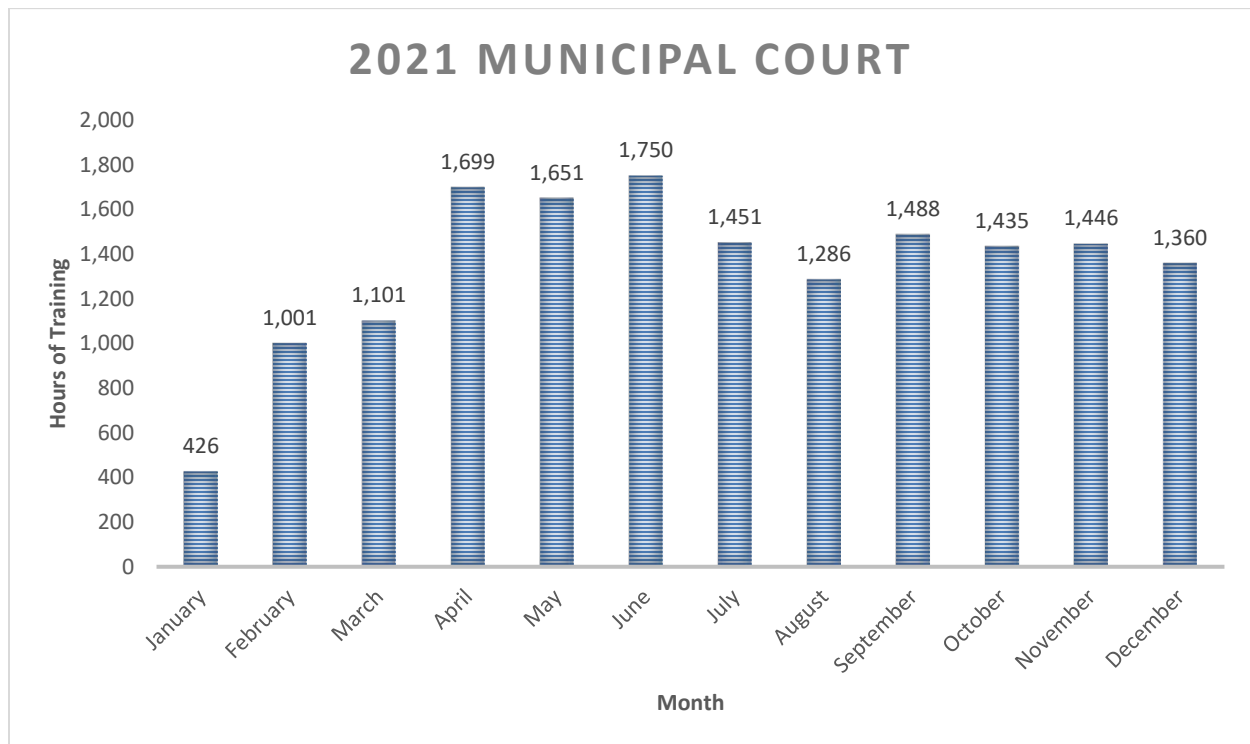


Municipal Court Summary

The Garden City Municipal Court handled 16,094 cases for a year of 2021.

- Total Traffic Citations and Criminal Cases handled in court 10,666
- Total Traffic Citations and Criminal Cases passed to another court date 4,357
- Cases issued probation 1,071

The graph below is a visual summary of the 2021 municipal court cases.



Training

During the 2021, police personnel reported a total of 3,287 hours of training resulting in an average of 91 hours of training per Officer.

The graph below is a visual summary of the 2021 officer training hours.



Items of Interest for the Year of 2021

- Garden City PD hosted 14 *“Chat with a Cop”* events at various locations.
- In March, GCPD hosted an Advanced Roadside Impaired Driving course, assisted the GA Dept. of Public Safety Motor Carrier Compliance Division with a safety check on I-95, participated in the GOHS Rolling Thunder safety road check and attended the Spring Community Pop up Shop at Haynes Field in Rossignol Hill.
- GCPD detectives participated in *“Wear a Pair”* to bring awareness about sexual violence.
- GCPD attended the Gang Prevention and Intervention Committee Meeting (House Bill 750).
- 10 Garden City Officers completed a 13 week Krav Maga training program with Pooler Karate in 2021.
- Chatham County Deaf Association presented Chief Ballard and the Police Department with a plaque acknowledging their effort to assist the deaf community.
- K9 Wolfi and Officer Thompson completed the Chatham county Sheriff’s K9 narcotic detention course. K9 Wolfi placed top canine in the program.
- The department held a scavenger hunt for local children to find painted pumpkin rocks. The rocks were hid throughout the community. The children were very excited to come in to the Police Department to exchange their rock for a goodie bag.
- Chief Ballard participated in the Career and Experts Panel at the Effingham County High School.
- Our annual web-based CALEA review occurred the first week of November and everything reviewed was found in compliance. There are 137 State Certified departments. Garden City Police Department is one of only 39 agencies in the state of Georgia that are State Certified and Nationally Accredited.
- The *“2021 Toy Run”* was once again a great success! We are grateful for Blueberry Hill for putting this event together every year for the Garden City Families.
- In December, GCPD had the privilege to have the Georgia Attorney General, Christopher Carr, pay a visit to the department. We were 1 of only 3 departments he visited while he was in the Savannah area.
- GCPD participated in the *“Shop with a Cop”*. This event gives families and opportunity to go Christmas shopping with an officer.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: January 18, 2022

SUBJECT: *Fire Department 2021 Year End Report*

Report in Brief

The Fire Department Annual Status Report includes an extensive summary of the yearly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the year.

The operations detail contained in this report is for the year of 2021, and all related information is current as of December 31, 2021.

Prepared by: Michele Johnson
Title Assistant Fire Chief

Reviewed by: Mike Dick
Title Fire Chief

Attachment(s)

Fire Department Year End Status Report Summary - 2021

Operations

Calls for Service

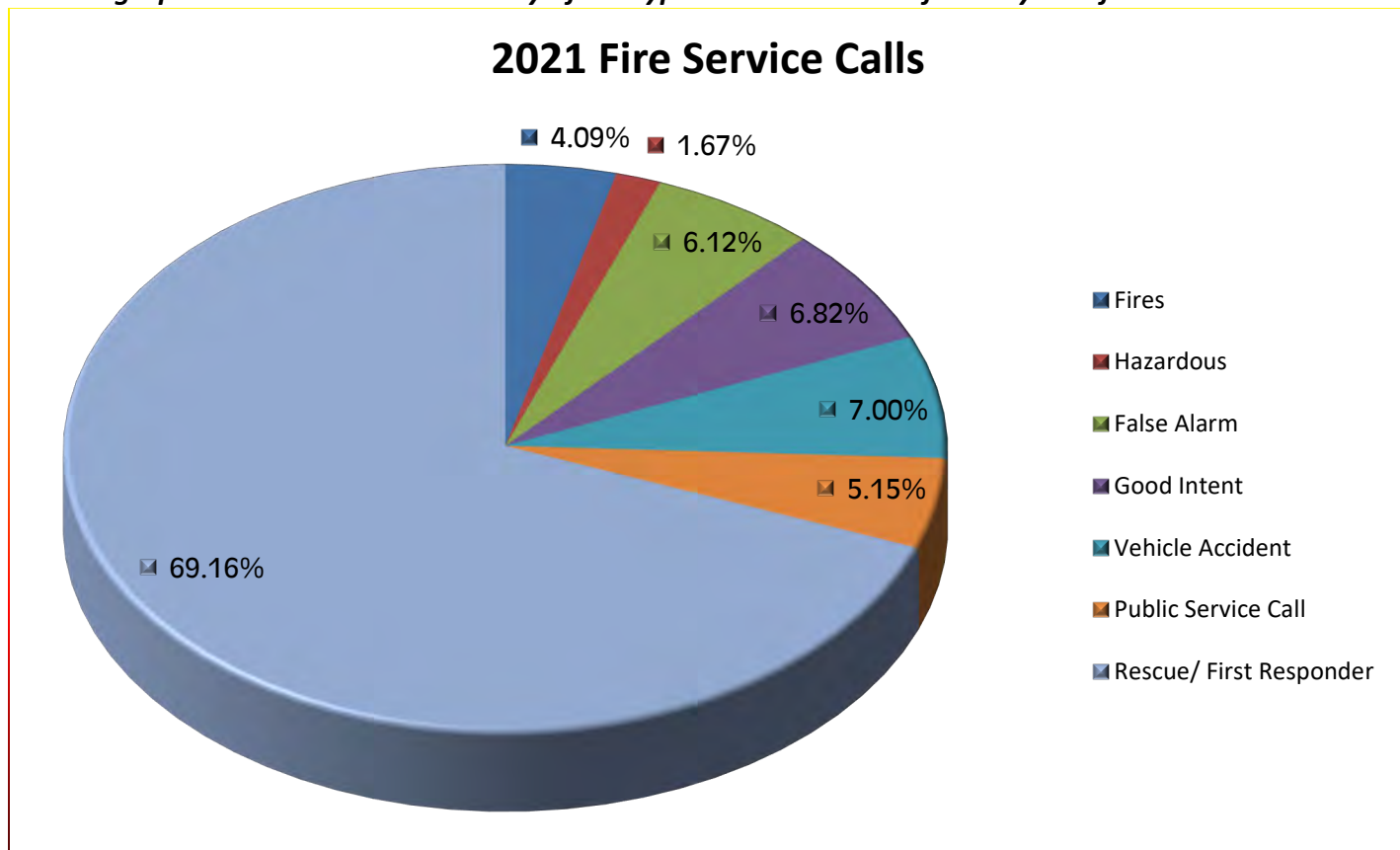
There was a total of 2,273 calls for service for the year of 2021. The average calls for service per month was 189.

- **2021 Calls for Service:**

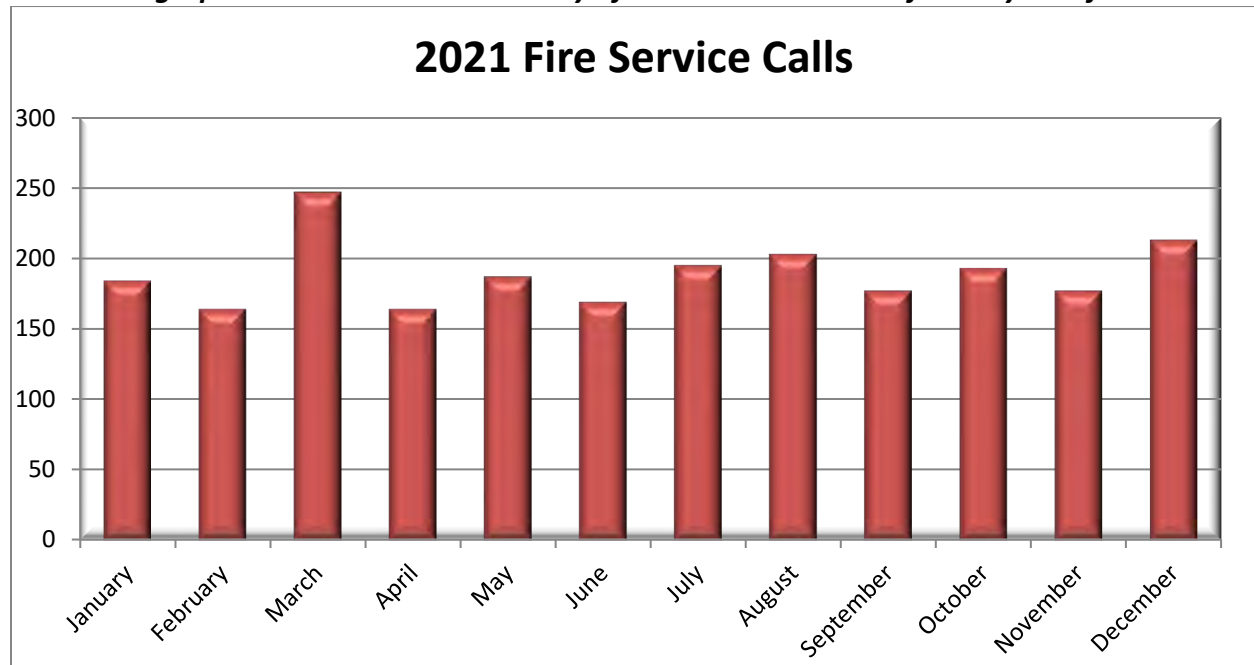
Incident Type:

Fires:	93	Motor Vehicle Accident:	159
Hazardous:	38	Public Service Call:	117
False Alarm:	139	Rescue & First Responder:	1572
Good Intent:	155		

The graph below is a visual summary of the type Fire Service Calls for the year of 2021.



The graph below is a visual summary of the Fire Service Calls for the year of 2021



Department Training

During the year of 2021, fire personnel reported a total of 4,541.2 hours of training resulting in an average of 235.48 hours of training per Firefighter.

Department Instructed Training

During the year the department was able to offer training that was beneficial to not only our department, but other departments as well. The following are some of the classes which were offered by Garden City Fire Department in 2021:

- GPSTC Introduction to Fire Inspector: Basic Principles & Practices of Fire Inspections Class 32 hours.
- GPSTC Life Safety Code class 32 hours.
- GPSTC/NFA were scheduled and include ISAR, LSC, Structural Fire Control Instructor, Vehicle Extrication, Instructor 1 & Inspector 2.

Department Items of Interest for the Year of 2021

Department Personnel

During the year of 2021, the following changes in personnel occurred:

The introduction of Mike Dick as the Fire Chief of the Garden City Fire Department.

Department Equipment

Along with other changes in 2021, the following changes involved the fire equipment:

- New TIC was purchased to assist for personnel with operations
- Five new SCBA bottles were purchased due to the replacement plan with thirty (30) year bottles.
- On July 30, 2021 the fire department received a new gear extractor that was purchased through the fire house subs grant.

Fire Hydrants

Firefighters conducted testing on a total of 350+ hydrants throughout the City to guarantee they are in working condition.

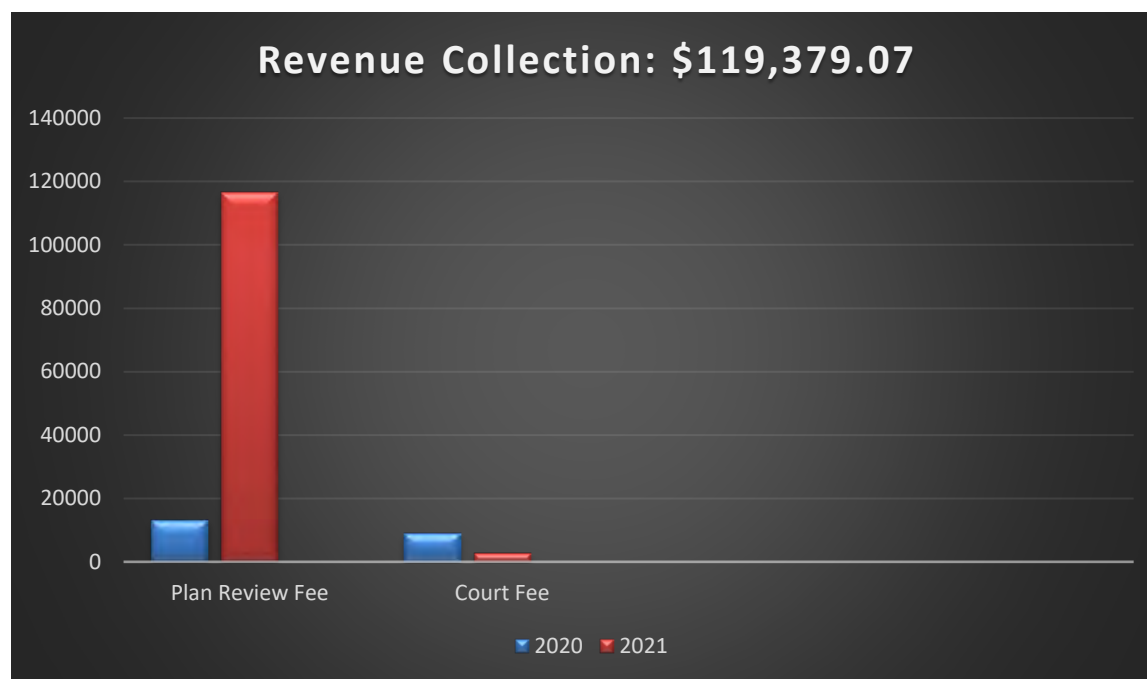
Fire Marshal's

Month of December, the Fire Marshal's Office focused on end of the year duties and planning for 2022 Year. Partnership with The Compliance Engine is still ongoing which is been a focus with compliance from fire protection systems in Garden City. There has been reports submitted and reviewed to ensure deficiencies are corrected. Deputy Fire Marshal Roberts has been helping the

Operations Division and Interim Fire Chief with daily duties, training, and administration. The GC Fire Marshal's Office (Regional Lead Instructors) hosted a three-day Life Safety Code course for Georgia Fire Academy which had three of Garden City Fire Employees attend as well as other local agencies.

For the year of 2022, our focus will be to visit, perform, and/or consult with every commercial property in Garden City, develop a plan for Chatham County that Garden City provides fire protection, enforce code compliance with citations and fees. Year 2022 is the third year that Fire Marshal's Office has been established and managed by Garden City Fire, there has been major improvements and revenue collected by the Fire Marshal's Office that the city did not collect before. Our plan is to continue to provide a strict compliance program to ensure all life and fire safety is a top priority for Garden City.

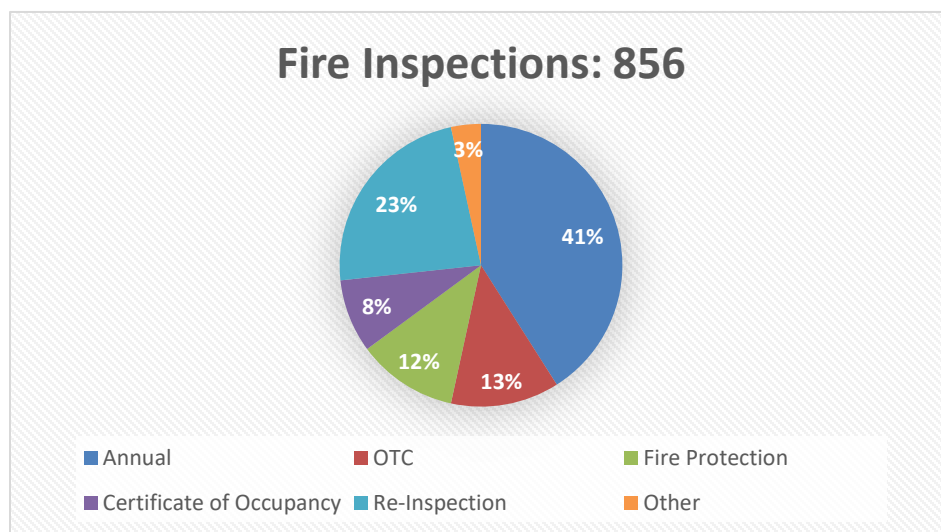
Our second focus is to attend Arson and Fire investigations training to establish and developed a fire investigation program for the fire department. As of right now, Garden City Police Criminal Investigation Division is responsible for arson cases, but an initial fire cause and origin investigation needs to be performed by the fire department to really understand our risk factors in the city. This will help the fire prevention division to developed programs and public education for the future.



The Garden City Fire Department Fire Marshal's Office visited the business, multi-family occupancies, and commercial buildings and conducted annual business safety inspections and pre-incident planning.

Since February, the department has had challenges developing the program to ensure the consistency of inspections. During the COVID-19 pandemic, some of the businesses were not to visit. The total number of reviews performed by fire inspectors within the department were: 856.

As you notice on the chart below, Annual Inspections are still a large proportion of commercial business visits. The focus of 2021 is to conduct more annual inspections.



Community Relations Activities/Events

Senior Center Blood Pressure Checks

During the year of 2021, due to Covid-19 and the variants that fire department was unable to visit the senior center as previously done to check blood pressures.

Department Instructed CPR Class

During the year of 2021, the department American Heart Association Training Site conducted class for BLS (2 classes) for a total of 11 students.

Fire Prevention Visits

Firefighters visited with numerous daycare facilities and schools to discuss fire prevention. Fire Prevention week scheduled for October 2-9 2021 the campaign "learn the sounds of fire safety". Garden City Fire Department conducted several smoke alarm blitz and installed 68 smoke alarms throughout the city.

Community Relation Events

Garden City Fire Department participated in the Honor Mark 5k run.

E-22 participated in the city Christmas tree lighting bringing Santa and Mrs. Claus to the event.

Chatham County Fire Fighters Memorial Service

Sgt. Eric Holmes attended the Chatham County Fire Fighters Memorial Service held at Savannah Fire Departments Headquarters Station. Tender 22 was part of the apparatus display.

Hunter Army Airfield 9/11 Run

Fire Marshal Nevarez, Deputy Fire Marshal Roberts and FF Mitchell took Quint 22 to participate in the Hunter Army 9/11 run. Quint 22 was used in conjunction with Hunter Army Airfields ladder truck to display the American Flag over the finish line.

2021 Veterans Day Parade

Assistant Chief Johnson participated in the 2021 Veterans Day Parade driving the Chiefs vehicle.

Looking Ahead

- Bringing more state certified training to the City of Garden City which will be made available to surrounding municipalities and the Georgia Port Authority.
- Assisting and attending state certified classes that are offered in surrounding municipalities.
- Broadening the community outreach with continued programs such as Remembering When, community CPR classes, the smoke detector program, and Close Before you Doze.
- Pursuing various grants for department equipment.
- Build our own training platform to make the city mor self-sufficient.
- Work towards the net ISO inspection.
- Continue to maintain the health and safety of the employees of Garden City Fire and Rescue by establishing a physical fitness program.

GARDEN CITY RESOLUTION

BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, in regular session assembled, that **BILLY TOMLINSON**, as a duly qualified member in good standing of the State Bar of Georgia, and admitted to practice before the appellate courts of this State, be appointed to serve as Chief Judge of the Garden City Municipal Court for the purpose of exercising all of the authority and duties of such position as are set forth in Article IV, Section 4.11 (a) of the Garden City, Georgia, Charter, in compliance with all applicable laws, statutes, and ordinances of Garden City, the State of Georgia, and the United States of America.

BE IT FURTHER RESOLVED that before Mr. Tomlinson commences performance of his duties and responsibilities as the Chief Judge of the Garden City Municipal Court, he be given his oath of office as required by Article IV, Section 4.11 (e), of the Garden City, Georgia, Charter, that the oath be entered upon the minutes of City Council, and that his name, contact information for business correspondence, and term of office be provided to the Georgia Administrative Office of the Courts.

BE IT FURTHER RESOLVED that the Mayor execute, with the Clerk of Council's attestation, that certain agreement between the City and Billy Tomlinson attached hereto as Exhibit "A" which sets forth the terms of Mr. Tomlinson's appointment as the Chief Judge of the Garden City Municipal Court.

IN OPEN SESSION this 18th day of January, 2022.

RHONDA FERRELL-BOWLES
Clerk of Council

Received and approved this 18th January, 2022.

DON BETHUNE, MAYOR

Exhibit "A"

STATE OF GEORGIA)
)
COUNTY OF CHATHAM)

THIS AGREEMENT is made this _____ day of January, 2022, by and between **GARDEN CITY, GEORGIA**, a municipal corporation organized and existing under the laws of the State of Georgia (hereinafter referred to as the "City"), and **BILLY TOMLINSON** of Bryan County, Georgia (hereafter referred to as "Mr. Tomlinson").

WHEREAS, the City desires to appoint and engage Mr. Tomlinson to exercise the powers, and to perform the duties and responsibilities, as Chief Judge of the Municipal Court of Garden City, Georgia.

NOW, THEREFORE, in consideration of the forgoing and the mutual promises and covenants herein contained, the parties, intending to be legally bound, agree as follows:

Section 1. **Appointment and Services to be Rendered.** The City appoints Mr. Tomlinson as Chief Judge of the Garden City Municipal Court and authorizes him to exercise any and all powers associated with such position as set forth in the applicable provisions of State law as well as the City Charter and ordinances. As Chief Judge, Mr. Tomlinson is required by the City to perform, and Mr. Tomlinson agrees to perform, all the duties and responsibilities of the Chief Judge of the Municipal Court of Garden City, Georgia, which duties and responsibilities include the following:

- (i) Presiding over approximately seventy-five (75%) percent of the scheduled court sessions pursuant to a court schedule established by City ordinance or, in the absence of an applicable ordinance, by the Chief Judge to ensure that the court dockets are kept current.
- (ii) Signing arrest warrants and conducting arraignments on an as-needed basis.
- (iii) Establishing rules and procedures for the Municipal Court to follow unless otherwise provided by City ordinance, the City Charter, or by general State law.
- (iv) Providing guidance, direction, and oversight to the Associate Judge of the City's Municipal Court.
- (v) In coordination with the City Attorney, approving court forms and procedures necessary for the proper exercise of constitutional rights and other compliance with the law, and updating such forms and procedures as necessary.
- (vi) In coordination with the City Attorney, providing proper training of court staff and officials subject to the Chief Judge's direction and control about court procedures and the use of approved court forms, and updating such training as necessary.

- (vii) Ensuring that court staff and officials subject to the Chief Judge's direction and control use approved forms, follow approved procedures and comply with applicable provisions of the Code of Judicial Conduct, court rules, ordinances and statutes.
- (viii) Notifying the City Manager and City Attorney of additional resources necessary to ensure compliance with applicable laws and rules.
- (ix) Notifying the City Manager and City Attorney of service provider performance deficiencies.
- (x) Reviewing quarterly reports and other communications of the Georgia Department of Community Supervision Misdemeanor Probation Oversight program and taking any actions the Chief Judge deems necessary or appropriate.

Section 2. **Decision-Making Responsibility.** The Chief Judge shall be solely responsible for judicial decisions. Judicial decisions include, but are not limited to, the establishment of a standard bail schedule, determination of bail in individual cases, determination of financial ability, conditions of probation, determination of liability, and determination of eligibility for indigent defense and for alternatives to monetary penalties including community service and penalty or fine reductions.

Section 3. **Qualifications and Performance.** The Chief Judge shall be licensed to practice in the State of Georgia and an active member in good standing of the State Bar of Georgia. All work done by the Chief Judge shall be of the highest professional standard and shall be performed to the City's reasonable satisfaction. The City recognizes that professional regulatory and advisory groups and bodies may from time to time establish standards and requirements with regard to municipal court judges. All restrictions contained herein with respect to the duties and obligations of the Chief Judge shall be subject to said standards and requirements of the aforesaid groups and bodies.

Section 4. **Status.** The Chief Judge's status under this Agreement shall be that of an independent contractor, and not that of an agent or employee. The Chief Judge warrants and represents that he has complied with all state and local laws regarding licenses that may be required for him to perform the work as set forth in this Agreement. The Chief Judge shall not be entitled to receive any compensation or benefits other than those expressly provided in this Agreement. Except as otherwise required by law, the City shall not withhold any sums from the payments to be made to the Chief Judge for Social Security or other federal, state, or local tax liabilities or contributions, and all withholdings, liabilities, and contributions shall be solely the Chief Judge's responsibility. He shall not be eligible for, nor be entitled to, and shall not participate in, any of the City's pension, health or other fringe benefit plans, if any such plans exist. Such participation in these fringe benefit plans is limited solely to the City's employees.

Section 5. **Terms of Payment.** The City shall pay the Chief Judge, as sole consideration for the services being rendered pursuant hereto, the sum of Seven Hundred Fifty and 00/100's (\$750.00) Dollars per court day (which includes any and all sessions within the day such as criminal, traffic, and arraignments) worked by the Chief Judge. The Chief Judge shall invoice the

City for such compensation within ten (10) business days after the court day during which his services were rendered. The City shall process the invoice for payment within two (2) weeks after receiving the invoice.

Section 6. **Reimbursement of Expenses.** The City shall pay for the cost of the Chief Judge's judicial training as required pursuant to Official Code of Georgia Annotated Section 36-32-27 on a pro rata basis with the other municipal courts in Georgia over which the Chief Judge presides. In order to receive payment on such basis for the training, the Chief Judge shall submit to the City Manager an invoice evidencing the cost of the training and a statement identifying all of the municipal courts in Georgia over which the Chief Judge is presiding during the year in question. The amount which the City shall pay towards the Chief Judge's required judicial training shall be calculated by dividing the amount of the submitted invoice by the number courts identified in the statement. Other than paying for the Chief Judge's training as aforesaid, the City shall not be liable to the Chief Judge for any expenses he pays or incurs unless otherwise agreed to in writing by the City.

Section 7. **City Not Responsible for Worker's Compensation.** Because the Chief Judge is not an employee of the City, the City will not obtain worker's compensation insurance for the Chief Judge.

Section 8. **Term.** This Agreement's term shall commence on January 31, 2022, and shall remain in force until January 31, 2023.

Section 9. **Termination.** The Chief Judge may be removed from his position, and this Agreement terminated, during his term of service by a two-thirds vote of the entire membership of City Council pursuant to the mandated procedure set forth in Official Code of Georgia Annotated Section 36-32-2.1, or upon action taken by the State Judicial Qualifications Commission for the following:

- (i) willful misconduct in office;
- (ii) willful and present failure to perform duties;
- (iii) habitual intemperance;
- (iv) conduct prejudicial to the administration of justice which brings the judicial office in disrepute; or,
- (v) disability seriously interfering with the performance of duties, which is or is likely to become, of a permanent character.

Section 10. **Notices.** Any notice or other communication required or permitted to be given under this Agreement shall be sufficient if in writing and if delivered personally, or sent by certified or registered mail as follows or to another addressee or address as shall be set forth in a notice given in the same manner:

If to the Chief Judge:

Billy Tomlinson, Esq.
Attorney at Law
Post Office Box 2997
Richmond Hill, Georgia 31324

and

If to the City:

Scott Robider
City Manager
Garden City City Hall
100 Central Avenue
Garden City, Georgia 31405

Any notice shall be deemed to be given on the date delivered or mailed in the manner provided above.

Section 11. **No Authority to Bind City.** The Chief Judge has no authority to enter into contracts or agreements on behalf of the City.

Section 12. **Validity.** If for any reason any provision of this Agreement shall be determined to be invalid or unenforceable, the validity and effect of the other provisions shall not be affected.

Section 13. **Waiver of Breach.** The waiver by the City or by the Chief Judge of a breach of any provision of this Agreement by the other party shall not operate, or be construed, as a waiver of any other breach of the other party.

Section 14. **Assignment.** This Agreement shall inure to the benefit of, and be binding upon, the City, its successors and assigns. It shall not be assignable by the Chief Judge.

Section 15. **Entire Agreement.** This Agreement represents the entire understanding of the parties. There are no other outstanding agreements or provisions on this subject matter. This Agreement may not be amended except by a writing signed by the party against whom enforcement of any amendment is sought.

Section 16. **Applicable Law.** The parties agree that this Agreement shall be construed and enforced pursuant to the laws of Georgia.

Section 17. **Severable.** If, for any reason, any section or portion of this Agreement shall be held by a court to be invalid or unenforceable, it is agreed that this shall not affect any other section or portion of this Agreement.

Section 18. **Insurance.** The Chief Judge agrees to procure and maintain at his expense until this Agreement is terminated professional liability insurance in an amount not less than \$500,000.00 per claim and \$1,000,000.00 in the aggregate issued by an insurance company authorized to do business in the State of Georgia. Before commencing work under this Agreement, the Chief Judge shall furnish the City a certificate in form satisfactory to the City, showing how he has complied with this Section 18. The certificate shall provide that the policy shall not be changed or canceled until at least thirty (30) days written notice shall been given to the City.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CITY OF GARDEN CITY, GA

By: _____
Scott Robider, City Manager

Attest: _____
Rhonda Ferrell-Bowles
Clerk of Council

_____, (L.S.)
BILLY TOMLINSON

GARDEN CITY RESOLUTION

BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, in regular session assembled, that **BRIAN JOSEPH HUFFMAN, JR.**, as a duly qualified member in good standing of the State Bar of Georgia, and admitted to practice before the appellate courts of this State, be appointed to serve as Associate Judge of the Garden City Municipal Court for the purpose of exercising all of the authority and duties of such position as are set forth in Article IV, Section 4.11 (b) of the Garden City, Georgia, Charter, in compliance with all applicable laws, statutes, and ordinances of Garden City, the State of Georgia, and the United States of America.

BE IT FURTHER RESOLVED that before Mr. Huffman commences performance of his duties and responsibilities as the Associate Judge of the Garden City Municipal Court, he be given his oath of office as required by Article IV, Section 4.11 (e), of the Garden City, Georgia, Charter, that the oath be entered upon the minutes of City Council, and that his name, contact information for business correspondence, and term of office be provided to the Georgia Administrative Office of the Courts.

BE IT FURTHER RESOLVED that the Mayor execute, with the Clerk of Council's attestation, that certain agreement between the City and Brian Joseph Huffman, Jr., attached hereto as Exhibit "A" which sets forth the terms of Mr. Huffman's appointment as the Associate Judge of the Garden City Municipal Court.

IN OPEN SESSION this 18th day of January, 2022.

RHONDA FERRELL-BOWLES
Clerk of Council

Received and approved this 18th January, 2022.

DON BETHUNE, MAYOR

Exhibit "A"

STATE OF GEORGIA)
)
COUNTY OF CHATHAM)

THIS AGREEMENT is made this _____ day of January, 2022, by and between **GARDEN CITY, GEORGIA**, a municipal corporation organized and existing under the laws of the State of Georgia (hereinafter referred to as the "City"), and **BRIAN JOSEPH HUFFMAN, JR.**, of Chatham County, Georgia (hereafter referred to as "Mr. Huffman").

WHEREAS, the City desires to appoint and engage Mr. Huffman to exercise the powers, and to perform the duties and responsibilities, as Associate Judge of the Municipal Court of Garden City, Georgia.

NOW, THEREFORE, in consideration of the forgoing and the mutual promises and covenants herein contained, the parties, intending to be legally bound, agree as follows:

Section 1. **Appointment and Services to be Rendered.** The City appoints Mr. Huffman as Associate Judge of the Garden City Municipal Court and authorizes him to exercise any and all powers associated with such position as set forth in the applicable provisions of State law as well as the City Charter and ordinances. As Associate Judge, Mr. Huffman is required by the City to perform, and Mr. Huffman agrees to perform, all of the duties and responsibilities of the Associate Judge of the Municipal Court of Garden City, Georgia, which duties and responsibilities include presiding over approximately twenty-five (25%) percent of the scheduled court sessions pursuant to a court schedule established by City ordinance or, in the absence of an applicable ordinance, by the Chief Judge of the Garden City Municipal Court, and signing arrest warrants and conducting arraignments on an as-needed basis. The performance of services of the Associate Judge shall be subject to the guidance, direction, and oversight of the Chief Judge of the Court.

Section 2. **Decision-Making Responsibility.** The Associate Judge shall be responsible for making judicial decisions which include, but are not limited to, the determination of bail in individual cases, financial ability, conditions of probation, liability, eligibility for indigent defense, and alternatives to monetary penalties including community service and penalty or fine reductions.

Section 3. **Qualifications and Performance.** The Associate Judge shall be licensed to practice in the State of Georgia and an active member in good standing of the State Bar of Georgia. All work done by the Associate Judge shall be of the highest professional standard and shall be performed to the City's reasonable satisfaction. The City recognizes that professional regulatory and advisory groups and bodies may from time to time establish standards and requirements with regard to municipal court judges. All restrictions contained herein with respect to the duties and obligations of the Associate Judge shall be subject to said standards and requirements of the aforesaid groups and bodies.

Section 4. **Status.** The Associate Judge's status under this Agreement shall be that of an independent contractor, and not that of an agent or employee. The Associate Judge warrants and represents that he has complied with all state and local laws regarding licenses that may be required for him to perform the work as set forth in this Agreement. The Associate Judge shall not be entitled to receive any compensation or benefits other than those expressly provided in this Agreement. Except as otherwise required by law, the City shall not withhold any sums from the payments to be made to the Associate Judge for Social Security or other federal, state, or local tax liabilities or contributions, and all withholdings, liabilities, and contributions shall be solely the Associate Judge's responsibility. He shall not be eligible for, nor be entitled to, and shall not participate in, any of the City's pension, health or other fringe benefit plans, if any such plans exist. Such participation in these fringe benefit plans is limited solely to the City's employees.

Section 5. **Terms of Payment.** The City shall pay the Associate Judge, as sole consideration for the services being rendered pursuant hereto, the sum of Seven Hundred Fifty and 00/100's (\$750.00) Dollars per court day (which includes any and all sessions within the day such as criminal, traffic, and arraignments) worked by the Associate Judge. The Associate Judge shall invoice the City for such compensation within ten (10) business days after the court day during which his services were rendered. The City shall process the invoice for payment within two (2) weeks after receiving the invoice.

Section 6. **Reimbursement of Expenses.** The City shall pay for the cost of the Associate Judge's judicial training as required pursuant to Official Code of Georgia Annotated Section 36-32-27 on a pro rata basis with the other municipal courts in Georgia over which the Associate Judge presides. In order to receive payment on such basis for the training, the Associate Judge shall submit to the City Manager an invoice evidencing the cost of the training and a statement identifying all of the municipal courts in Georgia over which the Associate Judge is presiding during the year in question. The amount which the City shall pay towards the Associate Judge's required judicial training shall be calculated by dividing the amount of the submitted invoice by the number courts identified in the statement. Other than paying for the Associate Judge's training as aforesaid, the City shall not be liable to the Associate Judge for any expenses he pays or incurs unless otherwise agreed to in writing by the City.

Section 7. **City Not Responsible for Worker's Compensation.** Because the Associate Judge is not an employee of the City, the City will not obtain worker's compensation insurance for the Associate Judge.

Section 8. **Term.** This Agreement's term shall commence on January 31, 2022, and shall remain in force until January 31, 2023.

Section 9. **Termination.** The Associate Judge may be removed from his position, and this Agreement terminated, during his term of service by a two-thirds vote of the entire membership of City Council pursuant to the mandated procedure set forth

in Official Code of Georgia Annotated Section 36-32-2.1, or upon action taken by the State Judicial Qualifications Commission for the following:

- (i) willful misconduct in office;
- (ii) willful and present failure to perform duties;
- (iii) habitual intemperance;
- (iv) conduct prejudicial to the administration of justice which brings the judicial office in disrepute; or,
- (v) disability seriously interfering with the performance of duties, which is or is likely to become, of a permanent character.

Section 10. **Notices.** Any notice or other communication required or permitted to be given under this Agreement shall be sufficient if in writing and if delivered personally, or sent by certified or registered mail as follows or to another addressee or address as shall be set forth in a notice given in the same manner:

If to the Associate Judge: Brian Joseph Huffman, Jr., Esq.
The Huffman Law Firm, LLC
1211 Bull Street
Savannah, Georgia 31401

and

If to the City: Scott Robider
City Manager
Garden City City Hall
100 Central Avenue
Garden City, Georgia 31405

Any notice shall be deemed to be given on the date delivered or mailed in the manner provided above.

Section 11. **No Authority to Bind City.** The Associate Judge has no authority to enter into contracts or agreements on behalf of the City.

Section 12. **Validity.** If for any reason any provision of this Agreement shall be determined to be invalid or unenforceable, the validity and effect of the other provisions shall not be affected.

Section 13. **Waiver of Breach.** The waiver by the City or by the Associate Judge of a breach of any provision of this Agreement by the other party shall not operate, or be construed, as a waiver of any other breach of the other party.

Section 14. **Assignment.** This Agreement shall inure to the benefit of, and be binding upon, the City, its successors and assigns. It shall not be assignable by the Associate Judge.

Section 15. **Entire Agreement.** This Agreement represents the entire understanding of the parties. There are no other outstanding agreements or provisions on this subject matter. This Agreement may not be amended except by a writing signed by the party against whom enforcement of any amendment is sought.

Section 16. **Applicable Law.** The parties agree that this Agreement shall be construed and enforced pursuant to the laws of Georgia.

Section 17. **Severable.** If, for any reason, any section or portion of this Agreement shall be held by a court to be invalid or unenforceable, it is agreed that this shall not affect any other section or portion of this Agreement.

Section 18. **Insurance.** The Associate Judge agrees to procure and maintain at his expense until this Agreement is terminated professional liability insurance in an amount not less than \$500,000.00 per claim and \$1,000,000.00 in the aggregate issued by an insurance company authorized to do business in the State of Georgia. Before commencing work under this Agreement, the Associate Judge shall furnish the City a certificate in form satisfactory to the City, showing how he has complied with this Section 18. The certificate shall provide that the policy shall not be changed or canceled until at least thirty (30) days written notice shall been given to the City.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CITY OF GARDEN CITY, GA

By: _____
Scott Robider, City Manager

Attest: _____
Rhonda Ferrell-Bowles
Clerk of Council

(L.S.)
BRIAN JOSEPH HUFFMAN, JR.

GARDEN CITY RESOLUTION

BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, in regular session assembled, that **RICHARD SANDERS, JR.**, as a duly qualified member in good standing of the State Bar of Georgia, and admitted to practice before the appellate courts of this State, be appointed to serve as Judge Pro Tem of the Garden City Municipal Court for the purpose of exercising all of the authority and duties of such position as are set forth in Article IV, Section 4.11 (c) of the Garden City, Georgia, Charter, in compliance with all applicable laws, statutes, and ordinances of Garden City, the State of Georgia, and the United States of America.

BE IT FURTHER RESOLVED that before Mr. Sanders commences performance of his duties and responsibilities as the Judge Pro Tem of the Garden City Municipal Court, he be given his oath of office as required by Article IV, Section 4.11 (e), of the Garden City, Georgia, Charter, that the oath be entered upon the minutes of City Council, and that his name, contact information for business correspondence, and term of office be provided to the Georgia Administrative Office of the Courts.

BE IT FURTHER RESOLVED that the Mayor execute, with the Clerk of Council's attestation, that certain agreement between the City and Richard Sanders, Jr., attached hereto as Exhibit "A" which sets forth the terms of Mr. Sanders' appointment as the Judge Pro Tem of the Garden City Municipal Court.

IN OPEN SESSION this 18th day of January, 2022.

RHONDA FERRELL-BOWLES
Clerk of Council

Received and approved this 18th January, 2022.

DON BETHUNE, MAYOR

Exhibit "A"

STATE OF GEORGIA)
)
COUNTY OF CHATHAM)

THIS AGREEMENT is made this _____ day of January, 2022, by and between **GARDEN CITY, GEORGIA**, a municipal corporation organized and existing under the laws of the State of Georgia (hereinafter referred to as the "City"), and **RICHARD SANDERS, JR.**, of Chatham County, Georgia (hereafter referred to as "Mr. Sanders").

WHEREAS, the City desires to appoint and engage Mr. Sanders to exercise the powers, and to perform the duties and responsibilities, as Judge Pro-Tem of the Municipal Court of Garden City, Georgia.

NOW, THEREFORE, in consideration of the forgoing and the mutual promises and covenants herein contained, the parties, intending to be legally bound, agree as follows:

Section 1. **Appointment and Services to be Rendered.** The City appoints Mr. Sanders as Judge Pro Tem of the Garden City Municipal Court and authorizes him to exercise any and all powers associated with such position as set forth in the applicable provisions of State law as well as the City Charter and ordinances. As Judge Pro Tem, the City desires that Mr. Sanders perform, and Mr. Sanders agrees to perform, all the duties and responsibilities of the Judge of the Municipal Court of Garden City, Georgia, in the event he is requested by either the Chief Judge or Associate Judge of said Court to substitute for either judge for a court day. The performance of services of the Judge Pro Tem shall be subject to the guidance, direction, and oversight of the Chief Judge of the Court.

Section 2. **Decision-Making Responsibility.** When substituting for either the Chief Judge or Associate Judge of the Garden City Municipal Court, the Judge Pro Tem shall be responsible for making judicial decisions which include, but are not limited to, the determination of bail in individual cases, financial ability, conditions of probation, liability, eligibility for indigent defense, and alternatives to monetary penalties including community service and penalty or fine reductions.

Section 3. **Qualifications and Performance.** The Judge Pro Tem shall be licensed to practice in the State of Georgia and an active member in good standing of the State Bar of Georgia. All work done by the Judge Pro Tem shall be of the highest professional standard and shall be performed to the City's reasonable satisfaction. The City recognizes that professional regulatory and advisory groups and bodies may from time to time establish standards and requirements with regard to municipal court judges. All restrictions contained herein with respect to the duties and obligations of the Judge Pro Tem shall be subject to said standards and requirements of the aforesaid groups and bodies.

Section 4. **Status.** The Judge Pro Tem's status under this Agreement shall be that of an independent contractor, and not that of an agent or employee. The Judge Pro Tem warrants and represents that he has complied with all state and local laws regarding licenses that may be required for him to perform the work as set forth in this Agreement. The Judge Pro Tem shall not be entitled to receive any compensation or benefits other than those expressly provided in this Agreement. Except as otherwise required by law, the City shall not withhold any sums from the payments to be made to the Judge Pro Tem for Social Security or other federal, state, or local tax liabilities or contributions, and all withholdings, liabilities, and contributions shall be solely the Judge Pro Tem's responsibility. He shall not be eligible for, nor be entitled to, and shall not participate in, any of the City's pension, health or other fringe benefit plans, if any such plans exist. Such participation in these fringe benefit plans is limited solely to the City's employees.

Section 5. **Terms of Payment.** The City shall pay the Judge Pro Tem, as sole consideration for the services being rendered pursuant hereto, the sum of Seven Hundred Fifty and 00/100's (\$750.00) Dollars per court day (which includes any and all sessions within the day such as criminal, traffic, and arraignments) worked by the Judge Pro Tem. The Judge Pro Tem Judge shall invoice the City for such compensation within ten (10) business days after the court day during which his services were rendered. The City shall process the invoice for payment within two (2) weeks after receiving the invoice.

Section 6. **Reimbursement of Expenses.** The City shall pay for the cost of the Pro Tem Judge's judicial training as required pursuant to Official Code of Georgia Annotated Section 36-32-27 on a pro rata basis with the other municipal courts in Georgia over which the Pro Tem Judge presides. In order to receive payment on such basis for the training, the Pro Tem Judge shall submit to the City Manager an invoice evidencing the cost of the training and a statement identifying all of the municipal courts in Georgia over which the Pro Tem Judge is presiding during the year in question. The amount which the City shall pay towards the Pro Tem Judge's required judicial training shall be calculated by dividing the amount of the submitted invoice by the number courts identified in the statement. Other than paying for the Pro Tem Judge's training as aforesaid, the City shall not be liable to the Pro Tem Judge for any expenses he pays or incurs unless otherwise agreed to in writing by the City.

Section 7. **City Not Responsible for Worker's Compensation.** Because the Judge Pro Tem is not an employee of the City, the City will not obtain worker's compensation insurance for the Judge Pro Tem.

Section 8. **Term.** This Agreement's term shall commence on January 31, 2022 and shall remain in force until January 31, 2023.

Section 9. **Termination.** The Judge Pro Tem may be removed from his position, and this Agreement terminated, during his term of service by a two-thirds vote of the entire membership of City Council pursuant to the mandated procedure set forth in Official Code of Georgia Annotated Section 36-32-2.1, or upon action taken by the State Judicial Qualifications Commission for the following:

- (i) willful misconduct in office;
- (ii) willful and present failure to perform duties;
- (iii) habitual intemperance;
- (iv) conduct prejudicial to the administration of justice which brings the judicial office in disrepute; or,
- (v) disability seriously interfering with the performance of duties, which is or is likely to become, of a permanent character.

Section 10. **Notices.** Any notice or other communication required or permitted to be given under this Agreement shall be sufficient if in writing and if delivered personally, or sent by certified or registered mail as follows or to another addressee or address as shall be set forth in a notice given in the same manner:

If to the Judge Pro Tem: Richard Sanders, Jr., Esq.
327 West York Street
Savannah, Georgia 31401

and

If to the City: Scott Robider
City Manager
Garden City City Hall
100 Central Avenue
Garden City, Georgia 31405

Any notice shall be deemed to be given on the date delivered or mailed in the manner provided above.

Section 11. **No Authority to Bind City.** The Judge Pro Tem has no authority to enter into contracts or agreements on behalf of the City.

Section 12. **Validity**. If for any reason any provision of this Agreement shall be determined to be invalid or unenforceable, the validity and effect of the other provisions shall not be affected.

Section 13. **Waiver of Breach.** The waiver by the City or by the Judge Pro Tem of a breach of any provision of this Agreement by the other party shall not operate, or be construed, as a waiver of any other breach of the other party.

Section 14. **Assignment.** This Agreement shall inure to the benefit of, and be binding upon, the City, its successors and assigns. It shall not be assignable by the Judge Pro Tem.

Section 15. **Entire Agreement.** This Agreement represents the entire understanding of the parties. There are no other outstanding agreements or provisions on

this subject matter. This Agreement may not be amended except by a writing signed by the party against whom enforcement of any amendment is sought.

Section 16. **Applicable Law.** The parties agree that this Agreement shall be construed and enforced pursuant to the laws of Georgia.

Section 17. **Severable.** If, for any reason, any section or portion of this Agreement shall be held by a court to be invalid or unenforceable, it is agreed that this shall not affect any other section or portion of this Agreement.

Section 18. **Insurance.** The Judge Pro Tem agrees to procure and maintain at his expense until this Agreement is terminated professional liability insurance in an amount not less than \$500,000.00 per claim and \$1,000,000.00 in the aggregate issued by an insurance company authorized to do business in the State of Georgia. Before commencing work under this Agreement, the Judge Pro Tem shall furnish the City a certificate in form satisfactory to the City, showing how he has complied with this Section 18. The certificate shall provide that the policy shall not be changed or canceled until at least thirty (30) days written notice shall been given to the City.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

CITY OF GARDEN CITY, GA

By: _____
Scott Robider, City Manager

Attest: _____
Rhonda Ferrell-Bowles
Clerk of Council

RICHARD SANDERS, JR. (L.S.)

GARDEN CITY RESOLUTION

BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, in regular session assembled, that **LINDY MOODY**, as a duly qualified member in good standing of the State Bar of Georgia, and admitted to practice before the appellate courts of this State, be appointed to serve as the City's Prosecuting Attorney on a part-time basis at their pleasure for the purpose of exercising all of the authority and duties of such position as are set forth in Section 15-18-96 of the Official Code of Georgia Annotated in compliance with all applicable laws, statutes, and ordinances of Garden City, the State of Georgia, and the United States of America.

BE IT FURTHER RESOLVED that within thirty (30) days of the date of this resolution, the Municipal Court Clerk notify the Prosecuting Attorneys' Council of the State of Georgia of Ms. Moody appointment.

BE IT FURTHER RESOLVED that before Ms. Moody commences performance of her duties and responsibilities as the City's Prosecuting Attorney, she be given her oath of office as required by Section 15-18-93 of the Official Code of Georgia Annotated.

BE IT FURTHER RESOLVED that the Mayor execute, with the Clerk of Council's attestation, that certain agreement between the City and Lindy Moody attached hereto as Exhibit "A" which sets forth the terms of Ms. Moody's appointment as the City's Prosecuting Attorney.

IN OPEN SESSION this 18th day of January, 2022.

RHONDA FERRELL-BOWLES
Clerk of Council

Received and approved this 18th January, 2022.

DON BETHUNE, MAYOR

Exhibit "A"

STATE OF GEORGIA)
)
COUNTY OF CHATHAM)

THIS AGREEMENT is made this _____ day of January, 2022, by and between **GARDEN CITY, GEORGIA**, a municipal corporation organized and existing under the laws of the State of Georgia (hereinafter referred to as the "City"), and **LINDY MOODY** of Chatham County, Georgia (hereafter referred to as "Ms. Moody").

WHEREAS, the City desires to appoint and engage Ms. Moody to perform the duties and responsibilities as Solicitor of the Municipal Court of Garden City, Georgia, pursuant to the terms and conditions stated in this Agreement.

NOW, THEREFORE, in consideration of the forgoing and the mutual promises and covenants herein contained, the parties, intending to be legally bound, agree as follows:

Section 1. Services to be Rendered. The City desires that Ms. Moody perform, and Ms. Moody agrees to perform, all the duties and responsibilities of the Solicitor, Municipal Court of Garden City, Georgia, which duties and responsibilities include (a) prosecuting misdemeanor and felony violations of the Georgia Criminal Code and violations of Garden City ordinances that are heard in the Municipal Court of Garden City; (b) reviewing cases prior to trial; (c) reviewing evidence prior to trial; (d) coordinating and reviewing the case witness list to insure that subpoenas have been issued; (e) consulting with applicable law enforcement officers prior to trial; and, (f) conducting preliminary hearings as required. During the term of this Agreement, the Solicitor shall be available upon reasonable notice given by the City for special assignments on an as-needed basis.

Section 2. Performance. All work done by the Solicitor shall be of the highest professional standard and shall be performed to the City's reasonable satisfaction. The City recognizes that professional regulatory and advisory groups and bodies may from time to time establish standards and requirements with regard to prosecutors. All restrictions contained herein with respect to the duties and obligations of the Solicitor shall be subject to said standards and requirements of the aforesaid groups and bodies.

Section 3. Status. The Solicitor's status under this Agreement shall be that of an independent contractor, and not that of an agent or employee. The Solicitor warrants and represents that she has complied with all state and local laws regarding licenses that may be required for her to perform the work as set forth in this Agreement. The Solicitor shall not be entitled to receive any compensation or benefits other than those expressly provided in this Agreement. Except as otherwise required by law, the City shall not withhold any sums from the payments to be made to the Solicitor for Social Security or other federal, state, or local tax liabilities or contributions, and all withholdings, liabilities, and contributions shall be solely the Solicitor's responsibility. She shall not be

eligible for, nor be entitled to, and shall not participate in, any of the City's pension, health or other fringe benefit plans, if any such plans exist. Such participation in these fringe benefit plans is limited solely to the City's employees.

Section 4. Terms of Payment. On the first Friday of every month, the City shall pay the Solicitor a total of Two-Thousand and Eighty-three Dollars and 33/100 (\$2,083.33) Dollars for all work performed hereunder during the preceding month.

Section 5. Reimbursement of Expenses. The City shall not be liable to the Solicitor for any expenses she pays or incurs unless otherwise agreed to in writing by the City.

Section 6. City Not Responsible for Worker's Compensation. Because the Solicitor is not an employee of the City, the City will not obtain worker's compensation insurance for the Solicitor.

Section 7. Term. This Agreement's term shall commence on January 31, 2022, and shall remain in force until January 31, 2023. Either party may terminate the Agreement at any time, for any or no reason, by giving sixty (60) days' written notice to the other. In the event of termination, the city shall only be obligated to continue to pay the Solicitor the salary due her under this Agreement up to the date she actually terminates her services hereunder. The calculation of the compensation to be paid to the Solicitor upon termination shall be prorated for the portion of the month during which the Solicitor was employed prior to termination.

Section 8. Notices. Any notice or other communication required or permitted to be given under this Agreement shall be sufficient if in writing and if delivered personally, or sent by certified or registered mail as follows or to another addressee or address as shall be set forth in a notice given in the same manner:

If to the Solicitor:	Lindy Moody, Esq. Attorney at Law 2 East Bryan Street Savannah, Georgia 31401
----------------------	--

and

If to the City:	Gilbert C. Ballard Chief of Police Garden City Police Department 100 Central Avenue Garden City, Georgia 31405
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Any notice shall be deemed to be given on the date delivered or mailed in the manner provided above.

Section 9. No Authority to Bind City. The Solicitor has no authority to enter into contracts or agreements on behalf of the City.

Section 10. Validity. If for any reason any provision of this Agreement shall be determined to be invalid or unenforceable, the validity and effect of the other provisions shall not be affected.

Section 11. Waiver of Breach. The waiver by the City or by the Solicitor of a breach of any provision of this Agreement by the other party shall not operate, or be construed, as a waiver of any other breach of the other party.

Section 12. Assignment. This Agreement shall inure to the benefit of, and be binding upon, the City, its successors and assigns. It shall not be assignable by the Solicitor.

Section 13. Entire Agreement. This Agreement represents the entire understanding of the parties. There are no other outstanding agreements or provisions on this subject matter. This Agreement may not be amended except by a writing signed by the party against whom enforcement of any amendment is sought.

Section 14. Applicable Law. The parties agree that this Agreement shall be construed and enforced pursuant to the laws of Georgia.

Section 15. Separability. If, for any reason, any section or portion of this Agreement shall be held by a court to be invalid or unenforceable, it is agreed that this shall not affect any other section or portion of this Agreement.

Section 16. Insurance. The Solicitor agrees to procure and maintain at her expense until this Agreement is terminated professional liability insurance in an amount not less than \$1,000,000 per claim and \$2,000,000.00 in the aggregate issued by an insurance company authorized to do business in the State of Georgia covering her as well as any agents or employees involved in the performance of her duties hereunder. Before commencing work under this Agreement, the Solicitor shall furnish the City a certificate in form satisfactory to the City, showing how she has complied with this Section. The certificate shall provide that the policy shall not be changed or canceled until at least thirty (30) days written notice shall been given to the City.

Section 17. Indemnification. The Solicitor agrees to indemnify the City against all liability of any character brought because of any damage sustained by any person or property resulting from any asserted negligent act, error or omission of the Solicitor or her agents or employees. The Solicitor, however, shall not be required to indemnify the City from assertions that the City was negligent, or to defend the City from liability based upon the City's own negligence. The indemnity required by this Section shall not be limited by the professional liability insurance coverage set forth in Section 16 above.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

GEORGIA

CITY OF GARDEN CITY,

By:

Scott Robider, City Manager

Attest:

Rhonda Ferrell-Bowles
Clerk of Council

(L.S.)

LINDY MOODY

GARDEN CITY RESOLUTION

BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, in regular session assembled, that **CRYSTAL D. HARMON**, as a duly qualified member in good standing of the State Bar of Georgia, and admitted to practice before the appellate courts of this State, be appointed to serve at their pleasure as the City's Public Defender on a part-time basis in compliance with all applicable laws, statutes, and ordinances of Garden City, the State of Georgia, and the United States of America.

BE IT FURTHER RESOLVED that the Mayor execute, with the Clerk of Council's attestation, that certain agreement between the City and Crystal D. Harmon, attached hereto as Exhibit "A" which sets forth the terms of Ms. Harmon's appointment as the City's Public Defender.

IN OPEN SESSION this 18th day of January, 2022.

RHONDA FERRELL-BOWLES
Clerk of Council

Received and approved this 18th day of January, 2022.

DON BETHUNE, MAYOR

Exhibit "A"

STATE OF GEORGIA)
)
COUNTY OF CHATHAM)

THIS AGREEMENT is made this _____ day of January, 2022, by and between **GARDEN CITY, GEORGIA**, a municipal corporation organized and existing under the laws of the State of Georgia (hereinafter referred to as the "City"), and **CRYSTAL D. HARMON** of Chatham County, Georgia (hereafter referred to as "Ms. Harmon").

WHEREAS, the City desires to appoint and engage Ms. Harmon to perform the duties and responsibilities as Public Defender of the Municipal Court of Garden City, Georgia, pursuant to the terms and conditions stated in this Agreement.

NOW, THEREFORE, in consideration of the forgoing and the mutual promises and covenants herein contained, the parties, intending to be legally bound, agree as follows:

Section 1. Services to be Rendered. The City desires that Ms. Harmon perform, and Ms. Harmon agrees to perform, all the duties and responsibilities of the Public Defender of the Municipal Court of Garden City, Georgia, which duties and responsibilities include (a) providing legal defense, as required, to indigent persons who are defendants in the Court, and who are charged with criminal offenses for which a suspended sentence of imprisonment, or other loss of liberty or any fine, fee, or cost enforceable by confinement, probation, or other loss of liberty, may be imposed; (b) reviewing cases prior to trial; (c) reviewing evidence prior to trial; (d) meeting with defendants prior to trial as needed; (e) consulting with the Garden City Solicitor and probation personnel prior to trial as needed; and (f) providing defense consultation for preliminary hearings as required. During the term of this Agreement, the Public Defender shall be available upon reasonable notice given by the City for special assignments on an as-needed basis. Ms. Harmon shall share the duties of Public Defender with other qualified persons appointed by the City to serve in the position. Legal representation responsibilities subject to the Agreement are limited to those required while in the Garden City Municipal Court. Any follow-up representation should be arranged by the defendant and at the defendant's expense or through the Eastern Judicial Circuit Public Defenders Office.

Section 2. Performance. The Clerk of the Garden City Municipal Court shall schedule, at least 60 days in advance, the court sessions at which Ms. Harmon's services will be needed. If Ms. Harmon has any scheduling conflicts, she is authorized to contact any of the City's other public defenders to substitute for her. All work done by the Public Defender shall be of the highest professional standard and shall be performed to the City's reasonable satisfaction. The City recognizes that professional regulatory and advisory groups and bodies may from time to time establish standards and requirements with regard to public defenders. All restrictions contained herein with respect to the

duties and obligations of the Public Defender shall be subject to said standards and requirements of the aforesaid groups and bodies.

Section 3. Status. The Public Defender's status under this Agreement shall be that of an independent contractor, and not that of an agent or employee. The Public Defender warrants and represents that she is currently a member in good standing of the State Bar of Georgia, and has complied with all state and local laws regarding licenses that may be required for her to perform the work as set forth in this Agreement. The Public Defender shall not be entitled to receive any compensation or benefits other than those expressly provided in this Agreement. Except as otherwise required by law, the City shall not withhold any sums from the payments to be made to the Public Defender for Social Security or other federal, state, or local tax liabilities or contributions, and all withholdings, liabilities, and contributions shall be solely the Public Defender's responsibility. She shall not be eligible for, nor be entitled to, and shall not participate in, any of the City's pension, health or other fringe benefit plans, if any such plans exist. Such participation in these fringe benefit plans is limited solely to the City's employees.

Section 4. Terms of Payment. The City shall pay the Public Defender, as sole consideration for the Public Defender's services rendered pursuant hereto, the sum of Five Hundred and 00/100's (\$500.00) Dollars per court day (which includes any and all sessions within the day such as criminal, traffic, and arraignments) worked by the Public Defender. The Public Defender shall invoice the City for such compensation within ten (10) business days after the court day during which her services were rendered. The City shall process the invoice for payment within two (2) weeks after receiving the invoice.

Section 5. Reimbursement of Expenses. The City shall not be liable to the Public Defender for any expenses she pays or incurs unless otherwise agreed to in writing by the City.

Section 6. City Not Responsible for Worker's Compensation. Because the Public Defender is not an employee of the City, the City will not obtain worker's compensation insurance for the Public Defender.

Section 7. Term. This Agreement's term shall commence on January 31, 2022, and shall remain in force until January 31, 2023. Either party may terminate the Agreement at any time, for any or no reason, by giving thirty (30) days' written notice to the other.

Section 8. Notices. Any notice or other communication required or permitted to be given under this Agreement shall be sufficient if in writing and if delivered personally, or sent by certified or registered mail as follows or to another addressee or address as shall be set forth in a notice given in the same manner:

If to the Public Defender: Crystal D. Harmon, Esq.
Attorney at Law
Post Office Box 8613
Savannah, Georgia 31412

and

If to the City: Scott Robider, City Manager
Garden City City Hall
100 Central Avenue
Garden City, Georgia 31405

Any notice shall be deemed to be given on the date delivered or mailed in the manner provided above.

Section 9. No Authority to Bind City. The Public Defender has no authority to enter into contracts or agreements on behalf of the City.

Section 10. Validity. If for any reason any provision of this Agreement shall be determined to be invalid or unenforceable, the validity and effect of the other provisions shall not be affected.

Section 11. Waiver of Breach. The waiver by the City or by the Public Defender of a breach of any provision of this Agreement by the other party shall not operate, or be construed, as a waiver of any other breach of the other party.

Section 12. Assignment. This Agreement shall inure to the benefit of, and be binding upon, the City, its successors and assigns. It shall not be assignable by the Public Defender.

Section 13. Entire Agreement. This Agreement represents the entire understanding of the parties. There are no other outstanding agreements or provisions on this subject matter. This Agreement may not be amended except by a writing signed by the party against whom enforcement of any amendment is sought.

Section 14. Applicable Law. The parties agree that this Agreement shall be construed and enforced pursuant to the laws of Georgia.

Section 15. Separability. If, for any reason, any section or portion of this Agreement shall be held by a court to be invalid or unenforceable, it is agreed that this shall not affect any other section or portion of this Agreement.

Section 16. Insurance. The Public Defender agrees to procure and maintain at her expense until this Agreement is terminated professional liability insurance in an amount not less than \$1,000,000.00 per claim and \$2,000,000.00 in the aggregate issued

by an insurance company authorized to do business in the State of Georgia covering her as well as any agents or employees involved in the performance of her duties hereunder. Before commencing work under this Agreement, the Public Defender shall furnish the City with a certificate in form satisfactory to the City, showing how she has complied with this Section. The certificate shall provide that the policy shall not be changed or canceled until at least thirty (30) days written notice shall been given to the City.

Section 17. Indemnification. The Public Defender agrees to indemnify the City against all liability of any character brought because of any damage sustained by any person or property resulting from any asserted negligent act, error or omission of the Public Defender or her agents or employees. The Public Defender shall not, however, be not required to indemnify the City from assertions that the City was negligent, or to defend the City from liability based upon the City's own negligence. The indemnity required by this Section shall not be limited by the amount of professional liability insurance coverage set forth in Section 16 above.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

GARDEN CITY, GEORGIA

By: _____
Scott Robider, City Manager

Attest: _____
Rhonda Ferrell-Bowles
Clerk of Council

CRYSTAL D. HARMON (L.S.)

GARDEN CITY RESOLUTION

BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, in regular session assembled, that **DOUGLAS G. ANDREWS**, as a duly qualified member in good standing of the State Bar of Georgia, and admitted to practice before the appellate courts of this State, be appointed to serve as Judge Pro Tem of the Garden City Municipal Court for the purpose of exercising all of the authority and duties of such position as are set forth in Article IV, Section 4.11 (c) of the Garden City, Georgia, Charter, in compliance with all applicable laws, statutes, and ordinances of Garden City, the State of Georgia, and the United States of America.

BE IT FURTHER RESOLVED that before Mr. Andrews commences performance of his duties and responsibilities as the Judge Pro Tem of the Garden City Municipal Court, he be given his oath of office as required by Article IV, Section 4.11 (e), of the Garden City, Georgia, Charter, that the oath be entered upon the minutes of City Council, and that his name, contact information for business correspondence, and term of office be provided to the Georgia Administrative Office of the Courts.

IN OPEN SESSION this 18th day of January, 2022.

RHONDA FERRELL-BOWLES
Clerk of Council

Received and approved this 18th day of January, 2022.

DON BETHUNE, MAYOR

GARDEN CITY RESOLUTION

BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, in regular session assembled, that **JAMES P. GERARD**, as a duly qualified member in good standing of the State Bar of Georgia, and admitted to practice before the appellate courts of this State, be appointed to serve as Judge Pro Tem of the Garden City Municipal Court for the purpose of exercising all of the authority and duties of such position as are set forth in Article IV, Section 4.11 (c) of the Garden City, Georgia, Charter, in compliance with all applicable laws, statutes, and ordinances of Garden City, the State of Georgia, and the United States of America.

BE IT FURTHER RESOLVED that before Mr. Gerard commences performance of his duties and responsibilities as the Judge Pro Tem of the Garden City Municipal Court, he be given his oath of office as required by Article IV, Section 4.11 (e), of the Garden City, Georgia, Charter, that the oath be entered upon the minutes of City Council, and that his name, contact information for business correspondence, and term of office be provided to the Georgia Administrative Office of the Courts.

IN OPEN SESSION this 18th day of January, 2022.

RHONDA FERRELL-BOWLES
Clerk of Council

Received and approved this 18th day of January, 2022.

DON BETHUNE, MAYOR

A RESOLUTION

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF GARDEN CITY, GEORGIA, in regular session assembled, that they do hereby reappoint **BILLY JACKSON**, **MISTY SELPH**, **JENECIA PERRY**, and **JEFF ASHLEY** to serve on the City's consolidated Board of Zoning Appeals/Planning Commission for a four (4) year term running from the effective date of this resolution until their respective successors are appointed by City Council at Council's first regular meeting in January 2026.

IN OPEN SESSION this 18TH day of January, 2022.

RHONDA FERRELL BOWLES,
Clerk of Council

Received and Approved this 18TH day of January, 2022

DON BETHUNE, Mayor

CITIZENS FOR GARDEN CITY, GEORGIA, INC.
218 West State Street
Savannah, Georgia 31401

January 10, 2022

Mayor and Council of Garden City, Georgia
Garden City City Hall
100 Central Avenue
Garden City, Georgia 31405

Dear Mayor and Council:

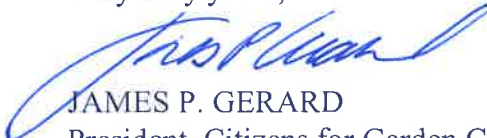
The following are the nominations which Citizens for Garden City, Georgia, Inc., a private sector non-profit organization, hereby makes for appointments to the Garden City Convention and Visitors Bureau Authority which was created by the Garden City Convention and Visitors Bureau Authority Act, 2004 Local Act No. 294(HB No. 1115):

- ◆ Curtis Faircloth, Manager/Operator of Grainger Nissan, 1550 Chatham Parkway, Garden City, Georgia 31408;
- ◆ Patt Gunn, Resident/Owner of Nonprofit Business, 8912 Augusta Road, Garden City, Georgia 31408;
- ◆ Ed Chapman, Owner/Operator, Bahama Joes, 198 West Chatham Boulevard, Garden City, Georgia 31408.

These nominees would qualify for appointment by either Bruce Campbell or the Mayor/Council (two joint appointees), who must appoint individuals who are not owners, operators, or managers of a hotel, motel or restaurant.

It is hopeful that all of the above-named nominees are appointed to the Authority and that the Authority can continue its work.

Very truly yours,



JAMES P. GERARD

President, Citizens for Garden City, Georgia, Inc.

JPG/km

RESOLUTION

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF GARDEN CITY, GEORGIA, in regular session assembled, that **PATT GUNN** and **ED CHAPMAN** are hereby jointly reappointed by the Mayor and City Council to the Garden City Area Convention and Visitors Bureau Authority to serve as voting members thereof from the effective date of this Resolution until their respective successors are appointed within 45 days of the first meeting of the Mayor and City Council in January 2024.

ADOPTED, this 18th day of January, 2022.

RHONDA FERRELL-BOWLES
CLERK OF COUNCIL

Received and approved this 18th day of January, 2022.

DON BETHUNE
MAYOR, GARDEN CITY, GEORGIA

**APPOINTMENT BY COUNCILMEMBER
TO GARDEN CITY AREA CONVENTION
AND VISITORS BUREAU AUTHORITY**

The undersigned Councilmember of Garden City, Georgia, **BRUCE CAMPBELL**, hereby appoints **CURTIS FAIRCLOTH**, Manager/Operator of Grainger Nissan, to the Garden City Area Convention and Visitors Bureau Authority to serve on such Authority during the undersigned's term of office as Councilmember.

This 18TH day of January, 2022.

_____(L.S.)
BRUCE CAMPBELL, Councilmember

A RESOLUTION AUTHORIZING THE CITY OF GARDEN CITY TO ENGAGE THE SERVICES OF CHA CONSULTING, INC., FOR THE PROVISION OF ENGINEERING SERVICES TO INSPECT, EVALUATE AND RATE THE PAVING NEEDS OF 163 ROADWAYS WITHIN THE CITY AND TO DEVELOP AND RECOMMEND PAVING OR ROAD REPAIR OPTIONS; TO AUTHORIZE THE CITY'S CITY MANAGER TO EXECUTE A WORK ORDER FOR SUCH SERVICES; AND FOR OTHER PURPOSES.

WHEREAS, Garden City, Georgia, is desirous of engaging the engineering services of CHA Consulting, Inc., pursuant to the City's April 15, 2019, Master Agreement for Design Consulting Services with the engineering firm, for the purpose of inspecting, evaluating, and rating the paving needs of 163 roadways with the City, and developing and recommending paving or road repair options; and,

WHEREAS, CHA Consulting, Inc., is well-qualified to provide such services, having been previously engaged on a number of City projects; and,

WHEREAS, CHA Consulting, Inc., has submitted a work order (Work Order No. 3) for such services at a fee of \$29,300.00, which work order is more than adequate with respect to both the scope and price of the work, a copy of said work order being attached hereto as Exhibit 1;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Garden City, Georgia, and it is hereby resolved:

1. The Mayor and Council of Garden City, Georgia, shall engage the professional engineering services of CHA Consulting, Inc., to inspect, evaluate, and rate the paving needs of 163 roadways within the City, and to develop and recommend paving or road repair options.
2. The City Manager is hereby authorized to execute, on behalf of the City, the work order attached hereto as Exhibit 1 defining the scope of services being rendered and the proposed engineering fee of \$29,300.00 for the performance of such services which shall be carried out pursuant to the City's April 15, 2019, Master Agreement with the engineering firm.

The effective date of this Resolution shall be when approved by the Mayor and Council.

SO RESOLVED this 18th day of January, 2022.

RHONDA FERRELL-BOWLES, Clerk of Council

Received and approved this 18th day of January, 2022.

DON BETHUNE, Mayor

**AGREEMENT FOR ENGINEERING SERVICES BETWEEN
CITY OF GARDEN CITY, GEORGIA AND
CHA CONSULTING, INC.
FOR
COPACES Evaluation**

WORK ORDER NO. 3

This Work Order has been prepared in accordance with the Agreement for Consulting Services between CHA Consulting, Inc. and City of Garden City, Georgia, dated November 12th, 2021.

Scope of Services:

The proposed scope of services will be to:

- Two meetings with City Staff
- Import Roadway Inventory database to COPACES
- Conduct field evaluation/ COPACES ratings for 163 roadways that are within Garden City based on the GIS information provided by the City for roadway inventory. Based on the level of detail involved in rating each roadway, two (2) engineers can complete an average of sixteen (16) roadways per 8-hour day and the field work can be completed in ten (10) business days (including travel time)
- No additional analysis/exhibits beside COPACES summary is included in this task order

Deliverable:

- COPACES detail summary/report

Schedule:

- Project NTP November 29th, 2021
- Field Visit/Evaluation December 6th- December 17th, 2021
- Report/ Project Completion December 23rd, 2021

Fee:

Payment shall be total lump sum amount of \$29,300.00. Below is a breakdown of the Cost:

- | | | |
|-----|------------------------------|-------------|
| I. | Data Gathering and Analysis- | \$5,700.00 |
| II. | Field Work/Evaluation- | \$23,600.00 |

OWNER and CONSULTANT have caused this Agreement to be amended by representatives duly authorized to act, all as of the effective date of (date).

PREPARED BY: _____ Date
(OWNER's REPRESENTATIVE)

CONSULTANT
CHA CONSULTING, INC.

OWNER
CITY OF GARDEN CITY, GEORGIA

Date _____

Date _____

RESOLUTION

A RESOLUTION OF THE MAYOR AND COUNCIL OF GARDEN CITY, GEORGIA, AUTHORIZING THE APPLICATION FOR, AND ACCEPTANCE OF, A GRANT AWARD FROM THE CITY OF SAVANNAH FOR THE 2021 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AND AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF SAVANNAH IN CONNECTION WITH SUCH ACCEPTANCE

THE MAYOR AND COUNCIL OF GARDEN CITY, GEORGIA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the Byrne Memorial Justice Assistance Grant (JAG) Program allows local governments to support a broad range of criminal justice related activities based on their own needs and conditions; and,

WHEREAS, the City of Savannah, acting as the lead agency, applied for 2021 JAG funds on behalf of itself and Garden City as a Subrecipient; and,

WHEREAS, the City of Savannah received an allocation of \$116,920 for 2021; and,

WHEREAS, Garden City, as a Subrecipient, is eligible to receive an allocation of \$13,294.00 from the City of Savannah's allocation; and,

WHEREAS, the funds earmarked for Garden City will be used by the City's Police Department to purchase Bola wrap devices; and,

WHEREAS, the City of Savannah is the fiduciary of this grant program, responsible for the application and subsequent financial and programmatic reporting to the federal Bureau of Justice Assistance and will, upon request, reimburse Garden City for the above-mentioned expenditure; and,

WHEREAS, this grant will not require a local match of funds, requiring no funds from the General Fund (revenues being increased by \$13,294.00 and expenditures being increased by \$13,294.00); and,

WHEREAS, Garden City, Georgia, supports the JAG Program goals and wishes to participate in the Program;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Garden City that:

1. Garden City hereby approves the application for, and acceptance of, 2021 JAG Program funds from the City of Savannah.
2. The City Manager is hereby authorized to execute that certain Agreement with the City of Savannah attached hereto as Exhibit "A", including all documents and certifications required in connection with the Agreement, and to take all steps necessary to implement this authorization and JAG Program requirements and objectives.
3. The effective date of this Resolution shall be when approved by the Mayor and Council.

SO RESOLVED this 18th day of January, 2022.

RHONDA FERRELL-BOWLES,
Clerk of Council

Received and approved this 18th day of January, 2022.

DON BETHUNE, Mayor

EXHIBIT "A"

AGREEMENT BETWEEN THE MAYOR AND ALDERMEN OF THE CITY OF
SAVANNAH AND THE CITY OF GARDEN CITY FOR THE 2021 BYRNE JUSTICE
ASSISTANCE GRANT PROGRAM AWARD

THIS AGREEMENT is made and entered into on this the _____ day of _____, in the year 2021 by and between the MAYOR AND ALDERMEN OF THE CITY OF SAVANNAH herein after referred to as the CITY and the CITY OF GARDEN CITY herein after referred to as SUBRECIPIENT.

WHEREAS, the Byrne Memorial Justice Assistance Grant (JAG) Program, administered by the Bureau of Justice Assistance under the U.S. Department of Justice, provides funds to units of local government for the control and prevention of crime; and

WHEREAS, the CITY and SUBRECIPIENT have been certified as disparate by the U.S. Department of Justice and are therefore required to submit a joint application for the aggregate of funds allocated to them; and

WHEREAS, the 2021 JAG Award allocates funds to the CITY and SUBRECIPIENT as follows:

City of Savannah	\$103,626
Garden City	\$13,294

for an aggregate total of \$116,920; and

WHEREAS, the CITY and SUBRECIPIENT have agreed to maintain the above said allocation distribution; and

WHEREAS, in accordance with the 2021 JAG Program guidelines the CITY and SUBRECIPIENT have further agreed to submit a joint application that allows for separate and distinct projects within each jurisdiction: and

WHEREAS, the CITY and SUBRECIPIENT have mutually agreed that the CITY shall serve as the applicant and fiscal agent for the joint JAG application and award; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

SPECIFIC PROVISIONS:

1. RESPONSIBILITIES OF CITY: CITY shall have the following responsibilities:
 - a. CITY shall serve as applicant/fiscal agent for the joint JAG application and award.
 - b. CITY shall draw down the total JAG award in the amount of \$116,920 and shall hold these funds in its investment fund. Upon proper request by

SUBRECIPIENT, CITY shall provide to SUBRECIPIENT its portion of the award as detailed previously.

- c. CITY, as the fiscal agent, shall submit all required reports to the JAG program office.
- d. CITY shall provide monitoring of SUBRECIPIENT compliance with all aspects of the grant including, but not limited to, financial and programmatic.

2. RESPONSIBILITIES OF SUBRECIPIENT: SUBRECIPIENT shall have the following responsibilities:

- a. SUBRECIPIENT shall adhere to and comply with all aspects of the JAG grant including pre-award and post-award requirements. These requirements include, but are not limited to public notification, procurement procedures, documentation, asset tracking and internal controls.
- b. SUBRECIPIENT shall provide to CITY adequate documentation to substantiate costs for the JAG funded portions of this Program when seeking disbursement of allocated funds. Adequate documentation, at a minimum, shall include copies of cancelled checks, and appropriate invoices, and information showing compliance with procurement requirements.
- c. SUBRECIPIENT shall provide to CITY all documentation requested by CITY for timely submission of required reports to the JAG program office.
- d. SUBRECIPIENT shall provide cooperation in all aspects and facets of subrecipient monitoring to be performed by CITY. All requests by CITY will be performed by SUBRECIPIENT in a timely manner and in the prescribed fashion.

3. MUTUAL RESPONSIBILITIES: CITY and SUBRECIPIENT shall both have the following responsibilities:

- a. Each party shall be wholly responsible for using their respective portion of the JAG award, as defined above, in accordance with the joint application.
- b. Each party shall be wholly responsible for managing and documenting use of their respective portion of the JAG award, as defined previously, in accordance with the provisions set forth in the JAG Program Solicitation document.
- c. Each party shall be responsible for funding reimbursements that may be required by the U.S. Department of Justice for ineligible costs or otherwise.

4. MODIFICATION: This Agreement shall not be modified except in writing executed by all parties who sign the Agreement. IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day, month and year indicated below:

[Signatures on Following Page]

[Signature Page]

CITY OF SAVANNAH

By: _____
City Manager

SEAL

Attest: _____
Clerk of Council

GARDEN CITY

By: _____
City Manager

SEAL

Attest: _____
Clerk of Council



FY2022 Regulatory Fees Schedule

Amended by City Council January 18, 2022

BASIC FEES

Description	Rate	Fee
Planning Commission	Flat (initial & one follow up, if necessary)	\$850.00
	Flat (each additional over two)	\$250.00
Board of Appeals	Flat (initial & one follow up, if necessary)	\$650.00
	Flat (each additional over two)	\$125.00
Minor Subdivision	Flat	\$500.00

BUILDING & LAND DISTURBANCE PERMIT

NOTE: Fees are based on the City performing up to two (2) reviews on all development plan submittals. After the 2nd review, and for all subsequent reviews, the applicant will be responsible for the fees incurred by Garden City for any third-party reviews. The applicant must pay an initial fee of \$400 per each civil and building plan submittal (\$800 total) to commence the review process. The balance owed for any third-party reviews after the 2nd review must be paid by the applicant prior to issuance to any City permits. Administrative Fee of \$25.00 will be charged for all applications and plans submitted to the Planning Department.

Description	Rate	Fee
Storage/Accessory Buildings with Electricity and/or Plumbing	per square foot	\$0.45
Storage/Accessory Buildings without Electricity and/or Plumbing	per square foot	\$0.40
All Other Structures	per square foot	\$0.40
Land Disturbance (under 1-acre total disturbance)	Flat	\$850.00
LDA Permit (over 1-acre total disturbance)	per acre	\$1,450.00
<i>per square foot</i>	Climate Controlled	Non-Climate Controlled
Single Family	\$0.35	\$0.25
Multi-Family Dwelling	\$0.45	\$0.35
Manufactured Home	\$0.65	\$0.60
Commercial/Industrial	\$0.75	\$0.70
Addition (Residential & Commercial)	\$0.45	\$0.40
Renovation (Residential & Commercial)	\$0.45	\$0.40

OTHER PERMIT

Description	Rate	Fee
Temporary Office (valid for 6 months)	per square foot	\$15.50
Cell Tower	Flat	\$15,500.00
Co-located Antenna Modification	Flat	\$9,500.00
Fence	Flat (per lot)	\$150.00
Demolition	Flat (per lot)	\$650.00
Temporary Sign (valid for 30 days)	Flat	\$150.00
Permanent Sign (If sign is electrical, an electrical permit and inspection is required)	per square foot (\$50 minimum fee)	\$21.50
Well	Flat	\$650.00
Move a Structure into or Through Garden City	Flat	\$2,500.00
Manufactured Home Move into Garden City (\$500 Non-Refundable Preliminary Inspection Fee plus \$1,000 permit/inspection fee as part of the flat total fee)	Flat (Fee applies to all Mobile Homes moved into the City)	\$4,500.00

Regulator Fees Schedule (continued)

Encroachment Permit	Flat	\$800.00
Roadway Improvements <i>(Road as only structure)</i>	per square foot	\$12.50
Directional Bore 0-20 ft. 20-50 ft. Over 50 ft.	Flat Permit Fee Must be Paid Prior to Work Commencing	\$12,500.00 \$15,500.00 \$18,500.00
Commercial Vehicle Mobilization Fee <i>(Code Enforcement)</i>	Flat	\$5,500.00
Re-Approval of Expired Permit <i>(Within 30 days of original permit expiration)</i>	Flat	\$350.00
Zoning Certification Letter	Flat	\$550.00
Stormwater User Fee Credit Application Review Fee	Flat	\$550.00
Foreclosed & Vacant Property Registration Fee (when activated)	Flat	\$125.00
Annual Operational Permit Chassis/Trailer/Storage Yard/Truck/Container Yard/Trucking Terminal	\$6,500 Per Acre	
Code Violation Re-inspection Fee (after 2 inspections)	Flat	\$100.00
House & Principal Building Address Number Violation Fine	Per Day	\$10.00
Trash Cart / Recycling Violations	Per Day	\$25.00
Stop Work Order – All Departments	Per Notice	\$500.00
Code Enforcement Towing Release Fee – Standard Vehicles	Flat	\$75.00
Code Enforcement Towing Release Fee-Commercial Vehicles	Flat	\$250.00
Upcharge Fee on all Third-Party Services or City Performed Specialty Work	Variable	Cost + 35%(max)

Regulator Fees Schedule (continued)

INSPECTION

NOTE: Projects requiring more than the minimum number of inspections will be charged at the one-time rate for each additional inspection. All commercial/Industrial properties are required to have an annual inspection billed as described herein.

PLUMBING

Description	Rate	Fee
Residential (<i>one time</i>) including renovations & re-inspections	Flat	\$125.00
Commercial and Industrial (<i>one time</i>) including renovations & re-inspections	Flat	\$150.00
Residential (<i>minimum 3 inspections</i>) * new construction & additions	Flat	\$75.00 each, total \$225.00
Commercial and Industrial (<i>minimum 5 inspections</i>) * new construction & additions	Flat	\$225.00 each, total \$1,125.00

ELECTRICAL

Description	Rate	Fee
Residential (<i>one time</i>) including renovations & re-inspections	Flat	\$150.00
Commercial and Industrial (<i>one time</i>) including renovations & re-inspections	Flat	\$350.00
Residential (<i>minimum 3 inspections</i>) * new construction & additions	Flat	\$125.00 each, total \$375.00
Commercial and Industrial (<i>minimum 5 inspections</i>) * new construction & additions	Flat	\$225.00 each, total \$1,125.00

BUILDING

Description	Rate	Fee
Residential (<i>one time</i>) including renovations & re-inspections	Flat	\$150.00
Commercial and Industrial (<i>one time</i>) including renovations & re-inspections	Flat	\$450.00
Residential (<i>minimum 5 inspections</i>) * new construction & additions (slab)	Flat	\$95.00 each, total \$475.00
Residential (<i>minimum 6 inspections</i>) * new construction & additions (stem wall)	Flat	\$95.00 each, total \$570.00
Commercial and Industrial (<i>minimum 4 inspections</i>) * new construction & additions	Flat	\$300.00 each, total \$1,200.00
Building Inspector Plan Review	Flat (<i>residential</i>)	\$200.00
	Flat (<i>commercial & industrial</i>)	\$850.00
HVAC	Flat (<i>per visit</i>)	\$150.00
Gas Meter	Flat (<i>per lot</i>)	\$150.00
Sprinkler	Flat (<i>building < 50,000 sq. ft.</i>)	\$150.00
	Flat (<i>building > 50,000 sq. ft.</i>)	\$550.00
Life Safety Inspection	Flat (<i>per visit</i>)	\$150.00
Fire Inspection	Flat (<i>initial visit & one follow up</i>)	\$75.00
	Flat (<i>additional after two failures</i>)	\$95.00
Code Violation Re-inspection Fee (after 2 inspections)	Flat	\$100.00
House & Principal Building Address Number Violation Fine	Per Day	\$10.00
Trash Cart / Recycling Violations	Per Day	\$25.00
Stop Work Order – All Departments	Per Notice	\$500.00

**BUILDING & INSPECTION FEES
PER CHAPTER 18; SECTION 18-85**

Description	Rate	Fee
Federally Funded Residential Projects	Reduction of Building & Inspection Fees	40% Reduction in Fees (Calculation Formula: Standard Fee Amount x 40% = Reduced Rate)
Hotel & Hospitality Industry Projects	Reduction of Building & Inspection Fees (Based on Residential Project Rate Reduction Formula Above)	30% Reduction in Fees (Calculation Formula: Standard Fee Amount x 30% = Reduced Rate)

TREE REMOVAL

* Refer to the City’s Tree Protection & Landscape Ordinance for more information regarding tree protection, removal & replacement

Description	Rate	Fee
Over five trees under 8" diameter (total disturbance under 1 acre)	Flat	\$350.00
Any one non-specimen tree over 8" diameter	per tree	\$450.00
Over 1-acre total disturbance (clearing) (in addition to required LDA Permit)	per acre	\$450.00
Specimen Tree Removal	per unit (see chart below)	\$550.00

**SPECIMEN TREE DIAMETER UNIT CONVERSION
CHART**

Tree Diameter	Unit Value
8"	1.0
10"	1.4
12"	1.9
14"	2.3
16"	2.7
18"	3.1
20"	3.6
22"	4.0
24"	4.4
26"	4.8
28"	5.3
30"	5.7
32"	6.1
34"	6.5
36"	7.0
38"	7.4
40"	7.8
42"	8.2
44"	8.7
46"	9.1
48"	9.5
50"+	10.0
*Round odd numbers up to the nearest even number	



FY2022 Utility Fees Schedule

Adopted by City Council November 15, 2021

UTILITY TAP-IN

WATER TAP-IN

Description	Rate	Fee
5/8 inch-2-inch water tap	Tap-In Fee (per REU) Inside City Limits	\$500.00
	Tap-In Fee (per REU) Outside City Limits	\$750.00
	Labor Fee (installed by the City)	\$800.00
	Labor Fee (installed by plumber)	\$250.00
4 inch-12-inch water tap	Tap-In Fee (per REU) Inside City Limits	\$700.00
	Tap-In Fee (per REU) Outside City Limits	\$950.00
	Labor Fee (installed by the City)	City does not install
	Labor Fee (installed by plumber)	\$350.00

* Note: Setup charge and deposit required for all new accounts. Meter cost for potable water and fire lines, as well as, backflows, meter boxes and any additional equipment needed for installation are not covered under labor fees listed in the table above. Please call the Utilities Department for current pricing.

SEWER TAP-IN

Description	Rate	Fee
4 inch-10-inch sewer tap	Tap-In Fee (per REU) Inside City Limits	\$750.00
	Tap-In Fee (per REU) Outside City Limits	\$975.00
	Labor Fee (installed by the City)	\$2,200.00
	Labor Fee (installed by plumber)	\$950.00

WATER & SEWER TAP-IN FEES PER CHAPTER 18; SECTION 18-85

Description	Rate	Fee
Federally Funded Residential Projects	Flat Tap-In Fee (per REU) Inside City Limits	40% Reduction in Fees (Calculation Formula: Standard Fee Amount x 40% = Reduced Rate)
Hotel & Hospitality Industry Projects	Percentage Reduction of Tap-In Fee (per REU) Inside City Limits (Based on Residential Rate Reduction Formula Above)	30% Reduction in Fees (Calculation Formula: Standard Fee Amount x 30% = Reduced Rate)

LABOR AND INSTALLATION

Description	Rate	Fee
Labor (Includes City Truck)	per hour	\$125.00
Backhoe	per hour	\$300.00
Small Track-hoe	per hour	\$200.00
Trencher	per hour	\$90.00
Dewatering Pump	per hour	\$75.00
Air Compressor	per hour	\$65.00
Tap Water Main	per hour	\$125.00
Sewer Jet Machine	per hour (minimum of 2 hours)	\$550.00
Residential Sewer Cleanout Installation	per event	\$1,250.00
Nonresidential Sewer Cleanout Installation	Contact Water Department for a quote	TBD

* Hourly charges shall include all travel time for staff. Work performed outside regular business hours at the request of the customer shall be charged at 175% times the normal rates. Miscellaneous charges shall include actual charges for equipment rented to perform the work. The above rates shall be used to calculate charges when City staff or equipment is used on private facilities.

UTILITY RATES

WATER RATES

Base Charge per (REU Inside the City) \$15.87 Base Charge (Outside the City) \$18.25		
Quantity	\$/1000 gal Inside the City	\$/1000 gal Outside the City
1 to 2,500 gallons	1.49	2.24
2,501 to 5,000 gallons	1.79	2.69
5,001 to 10,000 gallons	2.10	3.15
10,001 to 15,000 gallons	2.67	4.01
15,001 to 20,000 gallons	3.27	4.91
Over 20,000 gallons	3.87	5.81

SEWER RATES

Base Charge per REU (Inside the City) \$18.34 Base Charge per REU (Outside the City) \$21.09		
Quantity	\$/1000 gal Inside the City	\$/1000 gal Outside the City
1 to 2,500 gallons	2.27	3.41
2,501 to 5,000 gallons	2.45	3.68
5,001 to 10,000 gallons	2.54	3.81
10,001 to 15,000 gallons	3.29	4.94
15,001 to 20,000 gallons	4.04	6.06
Over 20,000 gallons	4.79	7.19

TOWN CENTER WATER RATES

Base Charge per REU - Water \$17.00	
Quantity	\$/1000 gallon
1 to 10,000 gallons	2.71
10,001 to 15,000 gallons	3.39
15,001 to 20,000 gallons	3.71
Over 20,000 gallons	4.38

TOWN CENTER SEWER RATES

Base Charge per REU - Sewer \$20.37	
Quantity	\$/1000 gallon
1 to 20,000 gallons	6.26
Over 20,000 gallons	6.62

FIRE LINE SERVICE CHARGES

Fireline Size	Monthly Fee
4"	\$125.00
6"	\$140.00
8"	\$160.00
10"	\$180.00
12"	\$220.00

The fire line service charge is for services provided by Garden City but not covered under the water commodity service charges or the fire protection fee. The charge is designed to recover cost of miscellaneous services related to water system readiness to serve and infrastructure sizing required to provide fire flow relevant to the facility's fire line size.

Utility Fees Schedule (continued)

MISCELLANEOUS UTILITY FEES

Description	Rate	Fee
Utility Account Deposit* <i>(Required for each metered service)</i>	Flat	\$125.00
Sanitation Only Account Deposit*	Flat	\$40.00
Set-Up Charge	Flat	\$15.00
Fire Hydrant Meter Deposit*	Flat	\$650.00
Apartment Cleaning Turn on/off Fee	Per Month	Contract Needed
Administrative Fee	Per Month	\$2.35
Late Fees	% Of balance	25%
Returned Check Fee	Flat	\$65.00
Suspension Fee <i>(Reconnection)</i> (Normal hours)**	Flat	\$75.00
Reconnect Fee <i>(after hours)</i> ***	Flat	\$150.00
Stormwater Fee	Per REU, Per Month	\$4.75
Fire Protection Fee	Per REU, Per Month	\$12.50
Sanitation Fee <i>(1 garbage & 1 recycling cart)</i>	Per month	\$18.91
Rollout Cart Penalty Fee	Per Cart/Per Occurrence	\$25.00

* Refundable Deposit.
** Suspension (Reconnection) fees will be charged after 8:00am on the day of cut off whether service is disconnected or not. Service will be restored within 24 hours.
*** After hours reconnection fees are charged at a higher rate.

FEES RELATING TO THEFT OF SERVICES

Description	Rate	Fee
Code Enforcement Officer*	Hourly <i>(Minimum of 1 Hour)</i>	\$150.00
Meter Reader*	Hourly <i>(Minimum of 1 Hour)</i>	\$150.00
Water Repair Personnel*	Hourly <i>(Minimum of 1 Hour)</i>	\$250.00
Administrative Personnel*	Hourly <i>(Minimum of 1 Hour)</i>	\$150.00
Vehicle and Communication Charges	Hourly <i>(Minimum of 1 Hour)</i>	\$195.00
Meter Tampering Fee	1 st Offense	\$350.00
	2 nd Offense	\$950.00
	3 rd Offense	\$2,500.00
Stolen Meter Fee	Flat	\$1,500.00
Meter Cost**	Flat	\$350.00
MXU Cost**	Flat	\$225.00
Meter Top**	Flat	\$80.00
Meter Valve**	Flat	\$75.00
Barrel Lock**	Flat	\$50.00
Pad Lock**	Flat	\$50.00

* Personnel costs include hourly rate of pay plus FICA, health and dental insurance, GMEBS retirement, ICMA-Match, and workers' compensation.
** These costs are determined by the vendor and are subject to change.



FY2022 Parks & Recreation Fees Schedule

Amended by City Council January 18, 2022

PROGRAM & ACTIVITY FEES

Description	Rate	Fee
Sport Registrations	Per Sport <i>(resident)</i>	\$25.00
	Per Sport <i>(non-resident)</i>	\$35.00
Sponsor Fees	Without Signage	\$250.00
	With Signage	\$350.00
Summer Camp	Registration	\$25.00
	Per Week <i>(does not include field trips)</i>	\$75.00
Swimming Lessons <i>(8 sessions)</i>	Per Camper	\$25.00
	Per Non-Camper	\$35.00
Gymnastics <i>(8 sessions)</i>	Per Participant	\$40.00

FACILITY RENTAL FEES

Description	Rate	Fee	
Gym or Cooper Center Rental <i>(Class C)</i>	Refundable Deposit	\$100.00	
	<i>(Special Events Only)</i>	\$100.00	
Gym or Cooper Center Rental <i>(Class D)</i>	Refundable Deposit	\$100.00	
	Per Hour	\$150.00	
Gym or Cooper Center Rental <i>(Class E & F)</i>	Refundable Deposit	\$100.00	
	Per Hour	\$175.00	
Gym or Cooper Center Rental <i>(Class G)</i>	Refundable Deposit	\$100.00	
	Per Hour	\$250.00	
Pool Rental <i>(w/Gym)</i>	Per Hour	\$80.00	
Pool Rental <i>(Pool only)</i>	Refundable Deposit	\$100.00	
	Per Hour	\$80.00	
Stadium Rental	Soccer	\$500.00	
	Football	\$1,800.00	
Bazemore Park Rental	Per Field	\$125.00	
	Per Field <i>(with use of lights)</i>	\$175.00	
Bazemore Park Rental- Baseball Tournament	Refundable Deposit	\$450.00	
	Per Field	\$175.00	
	Per Field <i>(with use of lights)</i>	\$225.00	
Concession Stand Rental	3 Days or Less - Flat Fee	\$350.00	
	4 Days or More - Flat Fee	\$550.00	
Booster Club Concession Rental		Based on Contract	
Chain Baseball Field Rental		Based on Contract	
Description	Rate	Resident	Non-Resident
Sharon Park Rental	Refundable Deposit	\$100.00	150.00
	Flat Fee <i>(up to 4 hours)</i>	125.00	\$185.00
	Flat Fee <i>(up to 8 hours)</i>	\$175.00	\$195.00
Haynes Field or Gym Parking Lot	Refundable Deposit	\$250.00	\$350.00
	Flat Fee <i>(up to 4 hours)</i>	\$250.00	\$350.00
	Flat Fee <i>(up to 8 hours)</i>	\$350.00	\$450.00
Parks and Recreation Staff Pay Rate	Hourly	\$55.00	\$65.00
Administrative Fee	Flat Fee	\$25.00	\$25.00



FY2022 License & Miscellaneous Fees

Adopted by City Council November 15, 2021

ALCOHOL BEVERAGE LICENSE FEES

Description	Rate	Fee
Spirituuous Liquors (<i>Package</i>)	Annual	\$2,722.00
Spirituuous Liquors (<i>By the Drink</i>)	Annual	\$2,722.00
Beer and/or Malt Beverages	Annual	\$682.00
Wines	Annual	\$236.00
Advertising Cost/Processing Fee	Annual	\$95.00
Returned Check - Accounting	Each	\$55.00

OCCUPATIONAL TAXES

Description	Fee
Administrative Fee (<i>flat</i>)	\$150.00
Tax Class	Rate
1	0.00025
2	0.00030
3	0.00035
4	0.00040
5	0.00045
6	0.00050

The fee for the certificate is based on the gross receipts times the tax class for your business. The tax class is determined by the NAICS Code (North American Industry Classification System).

MOTION PICTURE/PHOTOGRAPHIC PRODUCTION FEES

Description	Rate/Fee
Application Fee	\$875.00
Use of City Property	\$1,500.00 per day
Police Officer Security/Extras	\$65.00 per hour (<i>4 hour minimum</i>)
Police Vehicle	\$450.00 per day
Firefighter	\$65.00 per hour (<i>4 hour minimum</i>)
Fire Truck Water Tender 2,500 gallon	\$450.00 per hour (<i>4 hour minimum</i>)
Fire Truck with a 1,250 gallon per minute pump	\$500.00 per hour (<i>4 hour minimum</i>)
Fire Truck with a 75' ladder	\$600.00 per hour (<i>4 hour minimum</i>)
Water Hookup, metering, water, etc.	Based on Current Rates
Public Works assistance in road closures, etc.	Based on Current Rates
Last Minute Changes and/or Requests	\$500.00



FY2022 Municipal Court Fees Schedule

Adopted by City Council November 15, 2021

LICENSE OFFENSES

Offense	Base Fee/Fine
No Permit w/o License	\$300.00
No Permit on Person	\$10.00
Wrong Class of Permit	\$82.50
Expired Permit	\$82.50
Allowing Another to Operate Unlawfully (<i>without Permit</i>)	\$275.00
More than (1) Valid License	\$137.50
Failure to Obtain GA License (<i>over 30 days</i>)	\$137.50
Restrictive License	\$137.50

SPEEDING VIOLATIONS

Violation	Base Fee/Fine
Too Fast for Conditions	\$150.00
Speed	Base Fee/Fine
Zone 25 MPH	
36-40	\$100.00
41-45	\$125.00
46-50	\$150.00
51-55	\$200.00
56-60	\$250.00
Over 60	Court Mandatory
Zone 30 MPH	
41-45	\$100.00
46-50	\$125.00
51-55	\$150.00
56-60	\$200.00
61-65	\$250.00
Over 65	Court Mandatory
Zone 35 MPH	
46-50	\$100.00
51-55	\$125.00
56-60	\$150.00
61-65	\$200.00
66-70	\$250.00
Over 70	Court Mandatory
Zone 45 MPH	
56-60	\$100.00
61-65	\$125.00
66-70	\$150.00
71-75	\$200.00
76-80	\$250.00
Over 80	Court Mandatory
School Zone & Construction Zones	Base Fine Doubles

TRAFFIC OFFENSES

TRAFFIC CONTROL DEVICES

Violation	Base Fee/Fine
Running Stop Sign	\$137.50
Running Red Light	\$137.50
Improper U-Turn	\$137.50
Disregarding Crossing Barrier	\$137.50
Disregarding Speed Barrier	\$137.50
Crossing Median	\$137.50
Failure to Obey Officer	\$150.00
Flashing Light	\$137.50

MOVING VIOLATIONS

Violation	Base Fee/Fine
Improper Lane Usage	\$137.50
Improper Lane Change	\$137.50
Following Too Closely	\$137.50
Improper Passing	\$137.50
One-Way Street	\$137.50
Failure to Yield	\$137.50
Improper Turn	\$137.50
Cutting Corners	\$137.50
Changing Lanes or Turning w/o Reasonable Safety or No Turn Signal	\$137.50
Driving Wrong Way One Way	\$137.50
Unlawful Passing of School Bus	\$240.00
Move Over Law – LEO, EMS, FIRE	\$500.00
Move Over Law – General	\$250.00

NON-MOVING VIOLATIONS

Violation	Base Fee/Fine
No Tag	\$137.50
No Rear-View Mirrors	\$137.50
No Mud Flaps	\$137.50
Improper Lights	\$137.50
Improper Tag	\$137.50
Littering R/W	\$137.50
Parking in Handicap Zone	\$137.50
Impeding Flow of Traffic	\$137.50
Improper Use of Dealer Tag	\$137.50
Current Tag in Possession but Not Displayed	\$82.50
Expired Tag	\$82.50
Open Container	\$165.00

SIGNAL & LIGHT VIOLATIONS

Violation	Base Fee/Fine
Failure to Dim	\$110.00
No Headlights	\$110.00
Headlight Out	\$110.00
No Headlight While Raining	\$110.00
Headlights Covered	\$110.00

Municipal Court Fees Schedule (continued)

MISCELLANEOUS VIOLATIONS

Violation	Base Fee/Fine
Crossing Median	\$137.50
Limitations on Backing	\$137.50
Operating Vehicle w/ Headphones	\$110.00
Driving on Sidewalk	\$137.50
Excessive Volume of Radio	\$110.00
No Child Restraint Devices	\$35.00
No Child Restraint Devices: 2 nd Offense	\$50.00
Parking in a No Parking Zone	\$110.00
Unsecured Load	\$137.50
Over Weight on Inner Street	\$220.00
Over Width/Length/Height	\$220.00
No Seat Belts	\$15.00
Hands Free	\$50.00
Hands Free: 2 nd Offense	\$100.00
No Proof of Insurance	\$40.00

COURT MANDATORY APPEARANCES

Offense	
Suspension Violation	No Insurance
DUI	Racing
Fleeing to Elude	Laying Drag
Habitual Violator	Vehicular Homicide
Reckless Driving	Allowing Another to Operate Unlawfully <i>(other than permit violation)</i>
All other Violations Not Specially Enumerated Above	

RECORDS FEE

Record	Fee
Administrative Fee <i>(for collection & retrieval of documents)</i>	TBD
Incident Reports & Regular Copies	\$0.10 cents per page
Certified/Notary	\$5.00
Accidents Reports	\$5.00
DVD's	\$10.00

In accordance with the Georgia Open Records Act (O.C.G.A. § 50-18-70), the following policies and procedures have been implemented in the Garden City Clerk’s Office.

Open Records Policy and Procedure

We will respond to your request within 3 business days after we receive your request. Possible responses to your request could include:

- If the information is readily available and clearly public, we will provide copies of the requested documents or tell you when and where you may examine the documents;
- If the documents cannot be produced for examination or duplication within 3 business days because they are in active use or in storage, we will tell you when and where the requested documents will be available to you;
- If the requested information is clearly exempt from public disclosure, we will tell you which provisions of the Georgia Open Records Act (O.C.G.A. § 50-18-70) apply to your request; or
- In the unlikely situation that it is unclear what information you are requesting; we will notify you asking you to clarify your request.
- No public officer or agency shall be required to prepare reports, summaries, or compilations not in existence at the time of the request (O.C.G.A. § 50-18-70(d)).
- In addition, a reasonable charge may be collected for research, retrieval, and other direct administrative costs for complying with a request (O.C.G.A. § 50-18-71(d)).
- If the estimated cost for your request exceeds \$25, we will notify you of the estimated cost before we fill your request. We require payment in advance when the estimated cost of producing copies exceeds \$100.
- Be advised that any administrative fee incurred during collection and retrieval of documents is due at the time of review and/or delivery of documents, regardless of the number of copies taken.



FY2022 Fire Department Fees Schedule

Adopted by City Council November 15, 2021

MITIGATION RATES

MOTOR VEHICLE INCIDENTS

Level 1: \$900.00	Provide hazardous materials assessment and scene stabilization. This will be the most common “billing level”. This occurs almost every time the fire department responds to an accident/incident. This level could include traffic control, basic hazardous material assessment, and minor debris removal.	
Level 2: \$1,300.00	Includes Level 1 services in part or in whole plus expanded hazardous material identification and control, limited victim extrication (<i>hand tools</i>), heavy debris removal, and light extinguishment of vehicle fire.	
Level 3 and/or Car Fire: \$1,500.00	Includes Level 1 and 2 in part or in whole, plus vehicle fire, breathing apparatus, rescue tools, structure protection, and large hazardous material identification and control.	
Commercial Vehicle Incident Mobilization Fee	FD Response/ \$3500.00	This fee would only be assessed when the incident was involving a Commercial Vehicle.

ADD-ON SERVICES

First Responder: \$450.00 per Incident	Medical response with the use of current medical supplies carried by response apparatus. Does not apply when the ambulance arrives on scene prior to the responding apparatus.	
Foam: \$75.00 per gallon	Foam shall be used on most car fires and shall be charged in five (5) gallon increments.	
Extrication: \$4,500.00	Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.	
Creating a Landing Zone: \$900.00	Includes Air Care (<i>multi-engine company response, mutual aid, helicopter, etc.</i>). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s). Itemized Response: We have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (<i>UCR</i>). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.	
Additional Time: On-Scene Rates	Engine: \$600.00 <i>per hour</i> Truck: \$800.00 <i>per hour</i>	Tanker: \$900.00 <i>per hour</i> Miscellaneous equipment: \$500.00 <i>per hour</i>

HAZMAT

Level 1: \$3,500.00	Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.	
Level 2: \$4,500.00	Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.	
Level 3: \$6,500.00	Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour @ \$300.00 <i>per HAZMAT team</i> .	
Additional Time: On-Scene Rates (Hazmat)	Engine: \$700.00 <i>per hour</i> Truck: \$900.00 <i>per hour</i>	Tanker: \$1,200.00 <i>per hour</i> Miscellaneous equipment: \$600.00 <i>per hour</i>

Fire Department Fees Schedule (continued)

WATER INCIDENTS

Level 1: \$900.00, plus \$95.00 per hour, per rescue person	Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (<i>including possible patient contact, hazard control</i>). This will be the most common “billing level”. This occurs almost every time the fire department responds to a water incident	
Level 2: \$1,500.00 plus \$95.00 per hour, per rescue person	Intermediate Response: Includes Level 1 services as well as clean up and material used (<i>sorbents</i>), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.	
Level 3: \$3,000.00 plus \$95.00 per hour per rescue person, plus \$150.00 per hour per HAZMAT team member	Advanced Response: Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.	
Level 4:	Itemized Response: We have the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.	
CHIEF RESPONSE: \$650.00 per hour	This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.	
Additional Time: On-Scene Rates	Engine: \$700.00 per hour Truck: \$900.00 per hour	Miscellaneous equipment: \$600.00 per hour

ILLEGAL FIRES

ILLEGAL FIRES: Assignment - \$400.00 per hour, per engine / \$500.00 per hour, per truck	When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. If the fire is started due to persons not following prescribed fire and life safety, building codes, and ordinances. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.
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NUISANCE ALARMS

Nuisance Alarms: Number of false alarms 4-10/\$1,2500 11-20/\$1,575.00 21-30/\$1,950.00 In excess of 30/\$6,500.00	When a fire alarm sounds and there is no actual emergency situation at the location this is considered a false alarm. To discourage excessive false alarms at any single residential or commercial location, enhance the safety of officers of the fire departments, protect the lives and property of the citizens of the city, reduce unnecessary use of fire department resources, and produce revenues to defray the costs of fire department responses to false alarms, a false alarm service fee is hereby established. The owner or lessee of any residential or commercial property with an alarm system shall maintain the premises and alarm system in a manner that will minimize or eliminate false alarms. The owner or lessee of any commercial property with an alarm system shall respond or cause their representative to appear at the system location within a reasonable period of time when notified by the city fire department or monitoring company to provide access to the premises, deactivate the alarm system, or provide security at the alarm location.
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Fire Department Fees Schedule (continued)

MITIGATION RATE NOTES

The mitigation rates above are average “billing levels” *per hour*, and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (*from the time a fire apparatus leaves the station until it returns to the station*) and are based on the actual costs, using amortized schedules for apparatus (*including useful life, equipment, repairs, and maintenance*) and labor rates (*an average department’s “actual personnel expense” and not just a firefighter’s basic wage*). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

FIRE MARSHALL FEE SCHEDULE

NOTE: Fees are based on the City performing up to three reviews on plan submittals. After the 2nd review, and for all subsequent reviews, the applicant will be responsible for the fees incurred by Garden City. The applicant must pay an initial plan review fees to commence the Fire Marshall review process. The balance owed for any third-party reviews after the 2nd review must be paid by the applicant prior to issuance to any City permits. All commercial/Industrial properties must be inspected annually.

SITE PLAN REVIEW

Description	Rate	Fee
Fire Department Access, Hydrant Location, etc.	Flat	\$575.00
Two resubmittals	Flat	\$150.00

BUILDING PLAN REVIEW

Description	Rate	Fee
Up to 5,000 sq. ft	Flat	\$150.00
5,001 – 10,000 sq. ft	Flat	\$175.00
10,001 – 20,000 sq. ft	Flat	\$0.25/sq. ft
Over 20,001 sq. ft	Flat	\$0.35/sq. ft
Two Resubmittals	Flat	\$150.00

FIRE SPRINKLER PERMIT & REVIEW

Description	Rate	Fee
Base Fee	Flat	\$200.00
Fire Pumps	Flat	\$125.00
0-10 Sprinkler Heads	Flat	\$75.00
11-25 Sprinkler Heads	Flat	\$125.00
26-100 Sprinkler Heads	Flat	\$175.00
101-200 Sprinkler Heads	Flat	\$250.00
201-600 Sprinkler Heads	Flat	\$325.00
Over 600 Sprinkler Heads	Flat	\$400.00
Two Resubmittals	Flat	\$100.00
Working Without a Permit	The Permit fee Is tripled	TBD

FIRE ALARM SYSTEM & REVIEW

Description	Rate	Fee
Base Fee	Flat	\$150.00
Fire Alarm Control Panel	Flat	\$175.00
Annunciation Panels	Flat	\$45.00
0-10 Devices	Flat	\$95.00
11-25 Devices	Flat	\$150.00
26-100 Devices	Flat	\$195.00
101-200 Devices	Flat	\$275.00
201-600 Devices	Flat	\$425.00
Over 600 Devices	Flat	\$650.00
Two Resubmittals	Flat	No Charge
Working Without a Permit	Permit Fee Is Tripled	TBD

Fire Department Fees Schedule (continued)

FIRE PROTECTION SYSTEMS

Description	Rate	Fee
Commercial Hood Plan Review	Flat	\$250.00
Special Fire Protection Plan Review	Flat	\$350.00
Paint Booth & Suppression Plan Review	Flat	\$450.00
Smoke Control System Plan Review	Flat	\$350.00
Access Control System Review	Flat	\$275.00

Other Plan Review & Construction Permits

Description	Rate	Fee
Above or Below Ground Tank Removal or Installation 600 Gallons or Less	Flat	\$650.00
Capacitor Energy Storage System	Flat	\$275.00
Emergency Responder Radio Coverage System	Flat	\$275.00
Food Truck Permit	Flat	\$350.00
Fireworks Sales Stand	Flat	\$650.00
Fireworks Sales Permanent Building <i>*Operational Permit May Be Required</i> <i>*Other Requirements Required such as Building Review and Fire protection Review Fees</i>	Flat	\$850.00
Gates and Barricades Across Fire Apparatus Access Road	Flat	\$250.00
Fire Hydrants Flow (Public or Private) Installation, Testing or Modification	Flat	\$350.00
Special Event Structures <i>*Refer to Building Plan Review Fees</i>	TBD	TBD
Pyrotechnics/Fireworks Display Permit Review <i>*May Require Fire Dept. Standby</i>	Flat	\$450.00
Working Without a Permit	Permit Fee Is Tripled	TBD

NEW CONSTRUCTION INSPECTIONS

Description	Rate	Fee
50% Inspection	Flat	\$150.00
80% Inspection	Flat	\$175.00
Final Inspection	Flat	\$195.00
First Follow-up Inspection	Flat	\$150.00
Second Follow-up Inspection	Flat	\$250.00
Third and Each Additional Follow-up Inspection	Flat	\$275.00
After Hours Inspection	Flat	\$500.00

LIFE & SAFETY INSPECTIONS

Description	Rate	Fee
Annual Inspection	Flat	\$75.00
First Follow-up Inspection	Flat	\$60.00
Second Follow-up Inspection	Flat	\$100.00
Third and Each Additional Follow-up Inspection	Flat	\$250.00
After Hours Follow-up Inspection	Flat	\$500.00
New Tenant Inspection (<i>Business Request</i>) 5,000 – 15,000 sq. ft	Flat	\$300.00
New Tenant Inspection (<i>Business Request</i>) 15,001+ sq. ft <i>*Follow-up Fee Inspection rates apply</i>	Flat	\$600.00

Fire Department Fees Schedule (continued)

OPERATING PERMITS, SECTION 105.6 IFC

*Note: The Permit Includes Research of Materials, Inspection and Processing. Inspections may require additional inspectors and 3rd party review so all applicable fees would be incurred and payable prior to issuance of the permit. *Permit Includes Research of Materials, Inspection and Processing*

Description	Rate	Fee
Operational Permit base	Per Hour	\$250.00
Working Without a Permit	The Permit Fee is Tripled	TBD

FIRE LANE VIOLATIONS

Description	Rate	Fee
Per Violation	Flat	\$250.00
Failure to Pay	Flat	\$225.00

GARDEN CITY RESOLUTION

A RESOLUTION TO ACCEPT THAT CERTAIN “INTERGOVERNMENTAL AGREEMENT FOR THE USE AND DISTRIBUTION OF PROCEEDS FROM THE 2022 TRANSPORTATION SPECIAL PURPOSE LOCAL OPTION SALES TAX (“TSPLOST”) FOR CAPITAL TRANSPORTATION PROJECTS” AS PROPOSED BY CHATHAM COUNTY; TO IDENTIFY THE CITY’S CAPITAL TRANSPORTATION PROJECTS TO BE FUNDED BY TSPLOST; TO AUTHORIZE THE SEEKING OF APPROVAL FROM THE GARDEN CITY ELECTORATE FOR THE CITY’S INCURRING GENERAL OBLIGATION DEBT OF UP TO \$18,434,220.00 TO INITIALLY FUND THE COST OF SUCH PROJECTS; AND FOR OTHER PURPOSES.

BE IT HEREBY RESOLVED by the Mayor and Council of Garden City, Georgia:

WHEREAS, the Mayor and Council of Garden City, Georgia, agree to the imposition of a special county Transportation Special Purpose Local Option Sales and Use Tax (the “TSPLOST”) for a five (5) year period commencing October 1, 2022, to fund authorized capital transportation projects (e.g., roads, trails, roundabouts, sidewalks, traffic signals, drainage, resurfacing and all accompanying infrastructure and services) for the use and benefit of Chatham County and qualified municipalities within said County such as Garden City, subject to being approved by the electorate in a County-wide referendum to be held on May 24, 2022; and,

WHEREAS, Chatham County, Bloomingdale, Port Wentworth, Pooler, Thunderbolt, the City of Savannah, Tybee Island, and Vernonburg have negotiated an Intergovernmental Agreement attached hereto as Exhibit “1” providing for the use and division of TSPLOST in the event a majority of the votes cast in the referendum are in favor of imposing the TSPLOST, said Agreement allocating to the City 4.3891% of the TSPLOST proceeds (estimated to be \$420,000,000.00 before the deduction of collection fees by the State of Georgia Department of Revenue and management expenses by Chatham County) to be used for funding the City’s capital transportation projects which are identified in Exhibit 2 hereto (the “Garden City Transportation Projects”); and,

WHEREAS, the Intergovernmental Agreement provides that if a city determines that its general obligation debt is necessary to initially fund its projects, such City shall notify the County of its intention prior to January 19, 2022, so that language can be included in the TSPLOST election ballot for such purpose; and,

WHEREAS, the Mayor and Council wish to provide that if the imposition of the tax is approved by the voters of Garden City, such vote shall also constitute approval of the issuance of general obligation debt of the City in the principal amount of up to \$18,434,220.00 to initially fund the performance of the Garden City Transportation Projects; and,

WHEREAS, the City supports the imposition of TSPLOST as a necessary means to fund capital transportation initiatives of municipal and county governments and is desirous of having the County take whatever action is necessary to provide the voters of Chatham County the opportunity to support such an important revenue source;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of Garden City, Georgia, in regular session assembled, does hereby approve that certain "Intergovernmental Agreement for the Use and Distribution of Proceeds from the 2022 Transportation Special Purpose Local Option Sales Tax for Capital Transportation Projects" attached hereto as Exhibit 1, and requests the Chatham County Commission to take all necessary actions set forth therein for imposing TSPLOST for 5 years, starting in October 2022, for the funding of authorized county and municipal capital transportation projects identified in Exhibit "A" thereto, including those to be performed by Garden City which are identified in Exhibit 2 to this Resolution.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute, on behalf of the City, the Intergovernmental Agreement attached hereto as Exhibit 1 to evidence the City's approval thereof.

BE IT FURTHER RESOLVED that if the imposition of the tax is approved by the voters of Garden City, such vote shall also constitute approval of the issuance of general obligation debt of the City in the principal amount of up to \$18,442,200.00 to initially fund the performance of the Garden City Transportation Projects, said debt to be satisfied from the proceeds of its portion of the TSPLOST and then, if there is any shortfall, from the City's general fund (the City to covenant that, in order to make its debt service payments when due from its general fund to the extent required, it will exercise its power of taxation to the extent necessary to timely pay any amounts required to be paid). The County shall be provided with a certified copy of this Resolution to serve as notice of the necessity for the City to incur general obligation debt (bonds) to finance its Transportation Projects so that language can be included in the TSPLOST election ballot for such purpose. The City will take all actions necessary to call an election to be held in all voting precincts in the City for the purpose of submitting to the voters of the City for their approval, the question of whether or not a general obligation debt shall be imposed for funding the Transportation Projects.

Adopted by the Mayor and Council of Garden City, Georgia, this 18th day of January, 2022.

RHONDA FERRELL-BOWLES, Clerk of Council

Received and approved this 18th day of January, 2022.

DON BETHUNE, Mayor

EXHIBIT 1

INTERGOVERNMENTAL AGREEMENT FOR THE USE AND DISTRIBUTION OF
PROCEEDS FROM THE 2022 TRANSPORTATION SPECIAL PURPOSE LOCAL OPTION
SALES TAX FOR CAPITAL TRANSPORTATION PROJECTS

EXHIBIT 2

GARDEN CITY TSP/LOST CAPITAL TRANSPORTATION PROJECTS

- (a) Road construction and improvements to include but not limited to Old Louisville Road, together with all accompanying infrastructure and services;
- (b) Resurfacing of existing roads;
- (c) Installation of trails, roundabouts, and traffic signals;
- (d) Drainage of existing roads; and,
- (e) Sidewalk construction and improvements.