

**A G E N D A**  
**City Council Meeting**  
**Tuesday, June 21, 2022 – 6:00 p.m.**

➤ **OPENING**

- **Call to Order**
- **Invocation: Pastor Bruce Campbell from Oak Grove Missionary Baptist Church**
- **Pledge of Allegiance**
- **Roll Call**

➤ **FORMAL PUBLIC COMMENT:**

**Formal Public Comment – City Council Agenda Protocol**

The City of Garden City has identified this portion of the meeting to allow individuals an opportunity to formally address the City Council on issues of importance. Garden City requires that individuals who desire to formally address the City Council submit a written request form outlining the subject matter that they intend to discuss so that they can be placed on the meeting agenda. Members of the public desiring to be placed on the agenda to present or address matters to the City Council must submit a formal ***“REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA”*** form to the Office of the City Manager at least 10 days prior to the requested City Council meeting date that you wish to speak. City Council meetings are held on the first and third Monday of each month so the request must be submitted no later than 5:00 pm on the Friday which constitutes 10 days prior. The request can be done in person, regular mail, fax or e-mail and the speaker should obtain acknowledgement of the request from the City to demonstrate that the 10 day requirement has been met. The request form may be obtained from the Office of the City Manager and on the City’s website [www.gardencity-ga.gov](http://www.gardencity-ga.gov). The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Manager, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the completion of a request form does not entitle the speaker to be added to the agenda.

## ➤ PUBLIC HEARINGS

- **PC2220, Major Subdivision Request:** Receipt of public comment on a request by Brian Hollings for a major subdivision for use as industrial warehouses and container yards at 2450 - 2505 Dean Forest Road.

### **Speaking to a Public Hearing Item Protocol**

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council's time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

***PROCEDURES FOR CONDUCTING PUBLIC HEARINGS ON PROPOSED ZONING DECISIONS BEFORE  
GARDEN CITY'S MAYOR AND COUNCIL AND STANDARDS GOVERNING THE EXERCISE OF  
CITY COUNCIL'S ZONING POWER***

**Procedures for Conducting Public Hearings on Proposed Zoning Decisions:**

All public hearings conducted by the Mayor and Council on Garden City, Georgia, on proposed zoning decisions shall be conducted as follows:

- (1) All public hearings by the Mayor and Council on zoning amendments shall be chaired by the Mayor.
- (2) The Mayor shall open the hearing by stating the specific zoning amendment being considered at the public hearing and further stating that printed copies of the adopted standards governing the exercise of the Mayor and Council's zoning power and the procedures governing the hearing are available to the public.
- (3) The Director of the City's Planning and Zoning Department shall advise the Mayor and Council of the recommendation of the Planning Commission when applicable.
- (4) The Mayor shall determine the number of attendees who desire to testify or present evidence at the hearing.
- (5) When there is a large number of individuals wishing to testify at a hearing, the Mayor may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponents, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence, and expert opinions; opponents of the proposed decision shall have an equal minimum period of time. The Mayor may grant additional time; provided, however, an equal period of time shall be granted both sides.
- (6) The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- (7) After all individuals have had an opportunity to speak in accordance with subparagraph (6) above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak.
- (8) The Mayor may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- (9) It shall be the duty of the Mayor to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- (10) Once all parties have concluded their testimony, the Mayor shall adjourn the public hearing.

**Standards Governing the Exercise of The Zoning Powers of Garden City's Mayor and Council:**

Prior to making a zoning amendment, the Mayor and Council shall evaluate the merits of a proposed amendment according to the following criteria:

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
- (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
- (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
- (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

## ➤ **Approval of City Council Minutes**

- Consideration of June 6, 2022, Pre-Agenda Session Minutes and Council Meeting Minutes, and June 13, 2022 Workshop Synopsis.

## **City Manager's Report**

- Staff reports included with the agenda packet
- Updates and announcements

## ➤ **ITEMS FOR CONSIDERATION**

- **Resolution, Public Works Capital Items (Boring Missile & Culvert Cleaner):** A resolution authorizing the City Manager to sign the purchase orders for the purchase of a new boring missile for drilling new piping under roads and sidewalks, and a culvert cleaner to enable the Public Works Department to perform in-house work as opposed to having to spend the time and money necessary to retain third-party contractors to perform such work.
- **Resolution, Old Louisville Road Shoulder & Drainage Improvements:** A resolution authorizing the City Manager to execute a contract with Nobull Services in the amount of \$35,550 for road maintenance work for a 0.75-mile span of Old Louisville Road running from Dean Forest Road.
- **Resolution, Surplus Property (Highway 80 Property):** A resolution by the Mayor and Council confirming its classification as surplus property, and its intention to sell, its fee simple interest in property located at 2779 U.S. Highway 80 in Garden City, Georgia.
- **Resolution, Amendment to Regular City Council Summer Meeting Schedule:** A resolution by the Mayor and Council to amend the regular meeting schedule of the City Council for the period of July 1, 2022, through September 30, 2022.
- **FY22 Fee Schedule Update:** Consideration by the Mayor and Council of approving an update to the fiscal year 2022 schedule of fees.

➤ **RECEIPT OF INFORMAL PUBLIC COMMENT:**

- **Procedure:** To best manage this section of the meeting, any person who desires to address the City Council must sign up using the process outlined on the website where this meeting is advertised. Once recognized by the Mayor, the person will be allowed to speak in accordance with the Informal Public Comment – Speaker Protocols outlined below.

**Informal Public Comment – Speaker Protocol**

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ **ADJOURN**

## MINUTES

### City Council Meeting Monday, June 6, 2022 – 6:00 p.m.

**Call o Order:** Mayor Bethune called the meeting to order at approximately 6:00 p.m.

**Opening:** Pastor Gwyn Hall from Mr. Moriah Baptist Church of Savannah gave the invocation, and Mayor Bethune led the City Council in the pledge of allegiance to the flag.

#### Roll Call

**Council Members:** Mayor Don Bethune, Mayor Pro-tem Bruce Campbell, Councilmember Marcia Daniel, and Councilmember Natalyn Morris. Absent: Councilmember Richard Lassiter, Councilmember Debbie Ruiz, and Councilmember Kim Tice.

**Staff Members:** Scott Robider, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell Bowles, Finance Director/Clerk of Council; Cliff Ducey, Recreation Director; Chris Snider, Systems Administrator and Gil Ballard, Chief of Police. Absent: Jon Bayer, Public Works Director, and Mike Dick, Fire Chief.

**City Council Minutes:** Councilmember Morris motioned to approve the May 16, 2022, pre-agenda session minutes, and city council meeting minutes. The motion was seconded by Councilmember Campbell and passed without opposition.

**City Manager's Report:** The City Manager stated that the city is looking to move forward with the shoulder work on Old Louisville Road. He noted that the city is continuing to look at areas to install speed humps.

#### Items for Consideration

**First Reading, Ordinance, Zoning Map Amendment:** The Clerk of Council read the first reading of the heading of an ordinance to amend the zoning ordinance and map of Garden City, Georgia, as amended, to rezone certain properties owned by HUP Investments, LLC, located at 0 Dean Forest Road and 103 Prosperity Drive in Garden City, Georgia, from their present zoning classification of "P-C-2A" to an "I-1" zoning classification.

Councilmember Campbell motioned to approve the ordinance on the first reading. The motion was seconded by Councilmember Daniel and passed without opposition.

Councilmember Daniel motioned to suspend the rules of council to hold the second reading. The motion was seconded by Councilmember Campbell and passed without opposition.

**Second Reading, Ordinance, Zoning Map Amendment:** The Clerk of Council read the second reading of the heading of an ordinance to amend the zoning ordinance and map of Garden City, Georgia, as amended, to rezone certain properties owned by HUP Investments, LLC, located at 0 Dean Forest Road and 103 Prosperity Drive in Garden City, Georgia, from their present zoning classification of "P-C-2A" to an "I-1" zoning classification.

Councilmember Campbell motioned to adopt the ordinance on the second reading. The motion was seconded by Councilmember Daniel and passed without opposition.

**Resolution, Town Center Master Plan Amendment:** The Clerk of Council read the heading of a resolution by the Mayor and Council to approve an amendment to the Master Plan for the City's Town Center development on Dean Forest Road in Garden City, Georgia, changing the use of Block 3 of said development from commercial retail/office space to multifamily residential.

Councilmember Morris motioned to adopt the resolution. The motion was seconded by Councilmember Campbell and passed without opposition.

**Resolution, Tapestry Park Development First Amendment to Development Agreement & Addendum:** The Clerk of Council read the heading of a resolution by the Mayor and Council to authorize the City Manager to execute the First Amendment to the Development Agreement as to Block 3, Town Center, Garden City, Georgia, and the First Amendment to Addendum to the Development Agreement as to Block 3, Town Center, Garden City, Georgia.

Councilmember Morris motioned to adopt the resolution. The motion was seconded by Councilmember Daniel and passed without opposition.

**Resolution, 2022 Ad Valorem Tax:** The Clerk of Council read the heading of a resolution of the Mayor and Council of Garden City, Georgia, to set the ad valorem tax rate of Garden City for the fiscal year 2022.

Councilmember Morris motioned to adopt the resolution. The motion was seconded by Councilmember Campbell and passed without opposition.

**Resolution, GCPD Night Differential Pay, Field Training Officer Supervision Pay, & Restructuring Plan:** The Clerk of Council read the heading of a resolution to establish a policy for the night shift differential pay, field training officer supervision pay, and partial implementation of the police department restructuring plan for the employees of the Garden City Police Department.

Councilmember Campbell motioned to adopt the resolution. The motion was seconded by Councilmember Daniel and passed without opposition.

**Resolution, Amendment to Regular City Council Meeting Schedule (Juneteenth Holiday):** The Clerk of Council read the heading of a resolution to amend the regular meeting schedule of the Garden City City Council; to eliminate the June 20, 2022, regular meeting of the City Council in observance of Juneteenth, and to establish a meeting of the City Council on June 21, 2022.

Councilmember Morris motioned to adopt the resolution. The motion was seconded by Councilmember Campbell and passed without opposition.

**Informal Public Comment:** Mayor Bethune stated that we had no speakers to sign up.

**Executive Session – Real Estate / Property:** Councilmember Morris motioned to enter into an executive session at approximately 6:13 p.m. The motion was seconded by Councilmember Campbell and passed without opposition.

*Transcribed & submitted by: Clerk of Council*

*Accepted & approved by: City Council 6/21/22*

## SYNOPSIS

### Pre-Agenda Session Monday, June 6, 2022 – 5:00 p.m.

**Call to Order:** Mayor Bethune called the pre-agenda session to order at approximately 5:00 p.m.

#### Attendees

**Council Members:** Mayor Don Bethune, Mayor Pro-tem Bruce Campbell, Councilmember Daniel, and Councilmember Morris. Absent: Councilmember Richard Lassiter, Councilmember Debbie Ruiz, and Councilmember Kim Tice.

**Staff Members:** Scott Robider, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Cliff Ducey, Recreation Director; Yolanda Irizarry, HR Director; Chris Snider, Systems Administrator; and Gil Ballard, Chief of Police. Absent: Jon Bayer, Public Works Director, and Mike Dick, Fire Chief.

**Guest / Speaker:** Trey Scott, CPA from Mauldin & Jenkins.

**FY2021 Comprehensive Annual Financial Report Presentation:** Mr. Scott gave an overview of the city's audit report for 2021. He stated that the city had a clean audit with no reportable findings or deficiencies in internal controls. He noted that the city is in excellent financial shape. He stated that the staff is doing a fine job administering the city's finances.

**Review of Council Agenda Items:** The City Manager gave an overview of the items listed on the agenda.

The City Manager noted that our Police Department would be the first Police Department in the area to offer its police officers night differential pay.

The City Manager updated the City Council on the upcoming Juneteenth event. He noted that since Juneteenth falls on Sunday, the event will be held at the stadium on Saturday, June 18th.

**Mayor's Updates:** Mayor Bethune stated he would be on vacation for the next council meeting, so Mayor Pro-tem Campbell will be handling the meeting.

**City Manager's Updates:** The City Manager stated that we received a quote for approximately \$35,000 for shoulder work on Old Louisville Road. He said there is money in the budget, so we would like to move forward with the work. The City Attorney asked how many bids were received. The City Manager stated that we only received one bid. The City Attorney said this would need to go before the City Council at the next council meeting, given that the amount is over \$25,000. The City Manager noted he would list it on the June 21<sup>st</sup> agenda for the City Council's consideration.

**Adjournment:** There being no further items on the agenda to discuss, the Mayor and City Council unanimously adjourned the pre-agenda session at approximately 5:40 p.m.

*Transcribed & submitted by: Clerk of Council*  
*Accepted & approved by: City Council 6/21/22*

## SYNOPSIS

### City Council Workshop Monday, June 13, 2022 – 4:00 p.m.

**Call to Order:** Mayor Bethune called the workshop to order at approximately 2:00 p.m.

**Attendees:**

**Council Members:** Mayor Don Bethune, Mayor Pro-tem Bruce Campbell, Councilmember Marcia Daniel, Councilmember Debbie Ruiz, and Councilmember Kim Tice. Absent: Councilmember Richard Lassiter and Councilmember Natalyn Morris.

**Staff Members:** Scott Robider, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell Bowles, Finance Director/Clerk of Council; Cliff Ducey, Recreation Director; Jon Bayer, Public Works Director; Mike Dick, Fire Chief; and Gil Ballard, Chief of Police.

**FY2023 Budget Process – City Council Budget Retreat Date Selection:** After a brief discussion, the consensus of the City Council was to hold the city council budget retreat on Tuesday, October 4<sup>th</sup>, from 10:00 a.m. to 3:30 p.m. The City Manager stated that Councilmember Morris could zoom in for the retreat.

**Mayor's Updates:** Mayor Bethune stated that he would be attending the LOST negotiations kickoff meeting called by the County on June 29<sup>th</sup>.

**City Manager's Updates:** The City Manager stated that he attended the Georgia Home Builders Association meeting last week. He said they are interested in building multi-family homes in Garden City and asked about available properties.

The City Manager invited the City Council to attend the Thursday CVB meeting at 9:30 a.m. in the training room.

Chief Ballard stated that the police department had taken delivery of the new drone. He said police staff has been training on operating the drone. He said that he would work on getting someone trained from the fire department on using the drone. He said this is the City's drone, not just the police department's drone. He noted that the radar trailer had been ordered but delayed delivery.

City Attorney stated it's time to get ready for the LOST negotiations. He said he would attend an upcoming LOST kick-off meeting for the city attorneys.

**Adjournment:** There being no further items to discuss, the Mayor and City Council unanimously adjourned the meeting at approximately 4:30 p.m.

*Transcribed & submitted by: Clerk of Council*

*Accepted & approved by: City Council 6-21-22*



Garden City Fire Marshal's Office  
100 Central Avenue  
Garden City, GA 31405



## REPORT TO MAYOR AND CITY COUNCIL

**TO: THE HONORABLE MAYOR AND CITY COUNCIL** DATE: June 6, 2022

**SUBJECT: *Fire Department May 2022 Report***

### **Report in Brief**

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the Month(s) of May 1, of 2022, and all related information is current as of May 31, 2022.

Prepared by: Michele Johnson  
Title Assistant Fire Chief

Reviewed by: Mike Dick  
Title Chief of Fire

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Scott Robider, City Manager

Attachment(s)



**Garden City Fire Marshal's Office**  
100 Central Avenue  
Garden City, GA 31405



## **Calls for Service in May of 2022**

There was a total of 230 calls for service in the month of May, 2022, for a total of 992 calls for service year to date.

### ***Current month's calls included:***

#### **Incident Type:**

Fire Incidents	9	Good Intent	13
First Responder	172	False Alarm	18
Vehicle Accident	5	Service Call	11
Hazardous Incident	2	Inspections/ Pre-Plan	23
Weather Related	0	Public Education	1

## **Department Activities/ Events**

### **Department Training**

In May fire personnel reported a total of 545.75 hours of training resulting in an average of 22.73 hours of training per Firefighter.

FF Lathan Completed FF2 training at PWFD.

Chief Dick completed Chief Officer Training at GPSTC from 5/9/2022 – 5/12/2022.

Asst. Chief Johnson & Deputy Fire Marshal Roberts taught LSC at GPSTC Savannah from 5/17/2022 – 5/19/2022.

Deputy Fire Marshal Roberts completed Fire Inspector II training at GPSTC Forsyth from 5/23/2022 – 5/27/2022.

### **Department Activities/Events**

GCFD completed our yearly Audit with AHA and passed May 3, 2022.

So far this year, we have met with Pooler Fire, Savannah Fire, the 165<sup>th</sup> Fire Department, Port Wentworth Fire, Chatham Fire, Bloomingdale Fire, Effingham Fire and the State Fire Academy to start an



**Garden City Fire Marshal's Office**  
100 Central Avenue  
Garden City, GA 31405



area Training Committee which would enable more local fire training. Each of the agencies has committed to the mission.

## **Community Relations Activities/Events**

GCFD personnel taught BLS Provider to Savannah Christian Summer Camp Employees (13).

### **Fire Marshal's Office**

**Here's the break down for GCFM:** Month of May, Fire Marshal Nevarez was on vacation for 2 weeks. Deputy Fire Marshal Roberts attended Pro-Board Certification Fire Inspector II course (40hrs). Pro-Board Fire Inspector II is one of the highest certifications offered by Georgia Firefighter Standards and Training for fire prevention professional. For month of June, GCFM will be focusing on 97 re-inspections from the beginning of the year to ensure compliance is met by buildings already inspected.

#### **Inspections**

Annual Inspection (initial inspection):	20
RE-Inspection:	01
Certificate of Occupancy:	02
Consultation Site Visit:	03
Fire Protection Equipment Inspection:	03
Pre-Plan	23
Occupational Tax Certificate (new tenant):	07
<b>Total number of Inspections:</b>	<b>59</b>

#### **Year to Date:**

**\$32,840.00**

#### **Plan Review**

20 Telfair Place Building Plan	6hrs
20 Telfair Place Shop Plan	4hrs
Coastal Commerce Building A Fire Spr.	4hrs
137 Prosperity Drive Ste 100	6hrs
Hwy 80 Transload Site Plan	6hrs
15 Aviation Ct. Fire Alarm	4hrs
5208 Augusta Road Fire Sprinkl.	4hrs
4704 Augusta Road Fire Alarm	2hr

#### **Regulatory Fees: (Collected)**

#### **May Fees Processed:**

**\$6000.00**



## Garden City Fire Marshal's Office

100 Central Avenue  
Garden City, GA 31405



### Looking Ahead

- Bringing more state certified training to the City of Garden City which will be made available to surrounding municipalities and the Georgia Port Authority.
- Assisting and attending state certified classes that are offered in surrounding municipalities.
- Broadening the community outreach with continued programs such as Remembering When, community CPR classes, the smoke detector program, and Close Before you Doze.
- Pursuing various grants for department equipment.
- Work with the City of Garden City and the community to implement the fire fee.

## REPORT TO MAYOR AND CITY COUNCIL

## AGENDA ITEM

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**DATE: 6-13-2022**

**SUBJECT: POLICE DEPARTMENT MONTHLY STATUS REPORT**

### Report in Brief

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

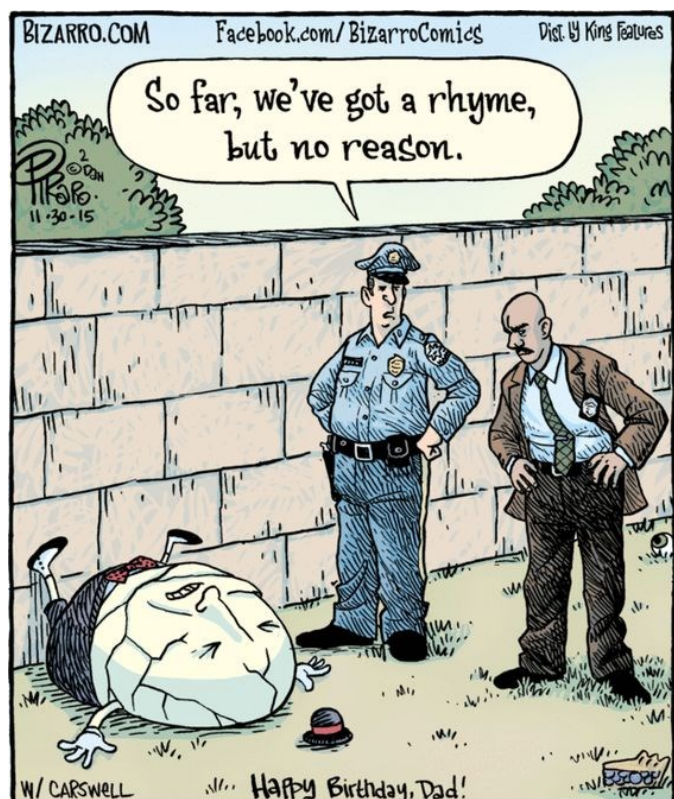
The operations detail contained in this report is for the month of May 2022.

Prepared by: Jeri Varnum  
Title: Executive Assistant/Accreditation Manager

Reviewed by: Gilbert C. Ballard  
Title: Chief of Police

\_\_\_\_\_  
Scott Robider, City Manager

Attachment(s)



# Police Department - May 2022 Status Report

## Calls for Service

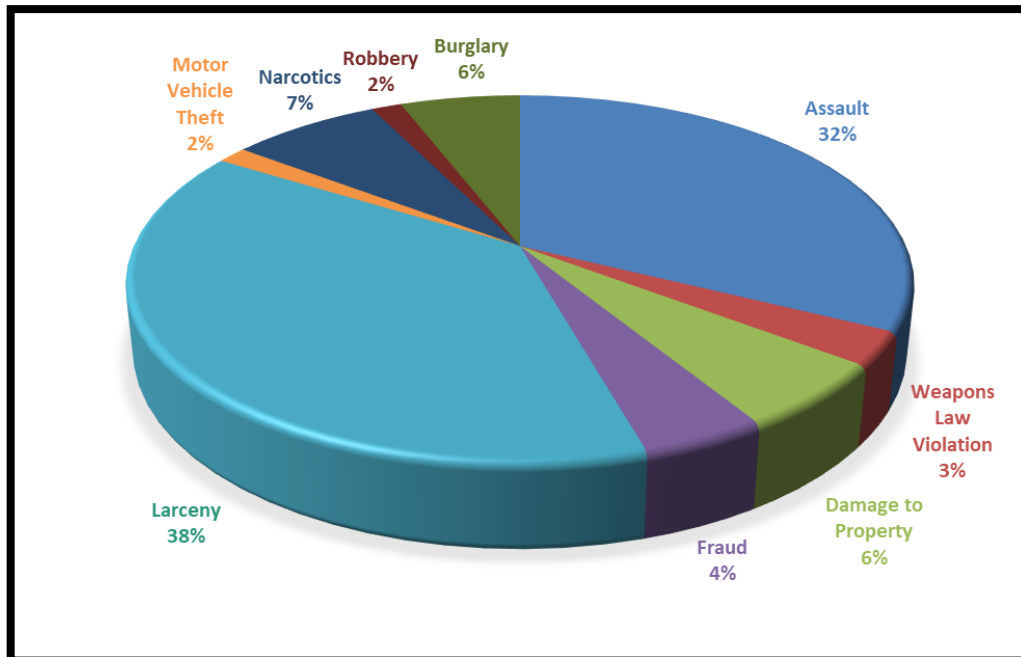
There was a total of 2,187 calls for service and self-initiated activity in the month of May 2022, for a total of 9,613 calls for service year to date.

## Adult & Juvenile Arrest/Charge Summary

Adult Arrests - 137      Juvenile Arrests - 0

### Offenses

Assault	22	Burglary	4
Damage to Property	4	Fraud	3
Larceny	26	Motor Vehicle Theft	1
Narcotics	5	Robbery	1
Weapons Violation	2	Homicide	0

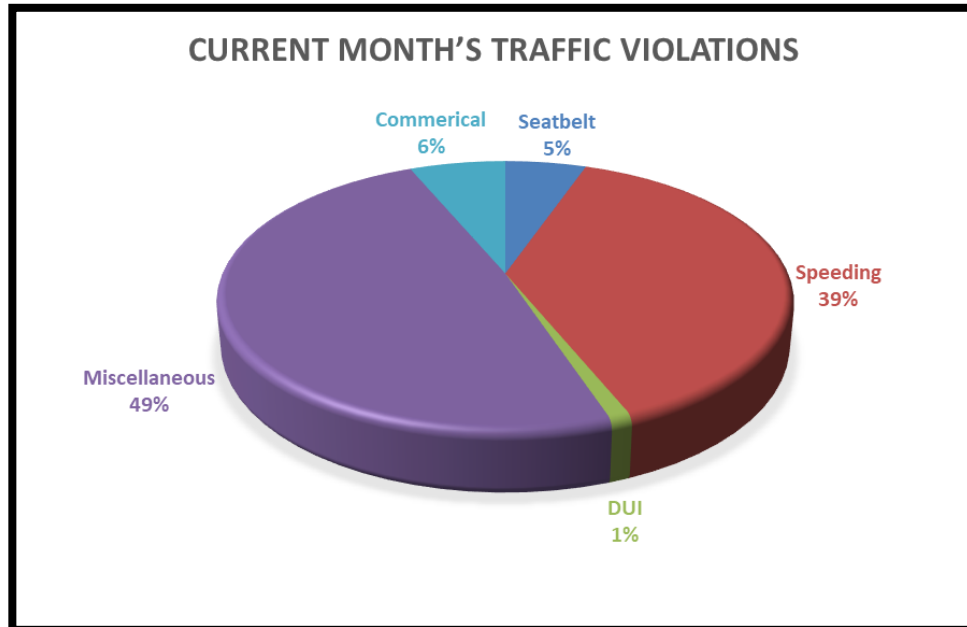


## Current Month's Top Criminal Violations by District

	Daniel District 1	Ruiz District 2	Morris District 3	Lassiter, Jr. District 4	Tice District 5
Assault	5	3	3	5	6
Burglary	1	0	0	1	2
Damage to Property	0	1	1	1	1
Fraud	0	0	0	2	1
Larceny	13	3	1	5	4
MV Theft	1	0	0	0	0
Narcotics	5	0	0	0	0
Robbery	0	0	0	1	0
Weapons Violation	1	1	0	0	0

**Traffic Violations** There was a total of 1,815 traffic violations during the month of May 2022.

<b><u>Traffic Violations Issued</u></b>	Speeding Violations	658	Fatalities	0
	Seat Belt Violations	92	Total Citations	1604
	DUI Citations	18	Written Warnings	211
	Miscellaneous Citations	836	Commercial Vehicle Citations	109



<b><u>Accidents</u></b>	Total Accident Reports	69	
	Public Roadway Accidents	24	Private Property Accidents 45

**Open Records Requests** The Garden City Records Clerk received and processed 464 Open Records requests for the month of May. A total of 1,952 Open Records Requests have been processed from January to May 30.

**Training** During the month of May 2022, police personnel and civilian staff reported a total of 291 hours of training. Officers averaged 8 hours of training per officer. Civilian staff completed one hour of training each. Some of the special training classes the officers attended during the month of April were: Use of Force Instructor, Ethical Behavior for Local Government, Firearms re-certification, Use of Force (Governor's Initiative Training), Taser re-certification, and Intoxilyzer 9000 re-certification.

**Items of Interest for May 2022**

- The police department successfully passed a very stringent GCIC audit in May.
- GCPD was invited to participate in the job fair at Fort Stewart USO.
- Officer Johnson paid a visit to the Savannah Christian Preparatory School 2nd graders for their First Responders' Day. The kiddos were awesome!
- We now have a kiosk at City Hall designated for our walk in reports related to the following incidents: custody order violations, harassing calls, hit & run reports, minor vehicle accidents, identity theft, lost property, property theft, traffic complaint, vehicle burglary - theft from vehicle, & vandalism - vehicle tampering.
- We were able to participate in helping the city clean up in the area of Rossignol Hill.
- We had a great time at COPS at Bus Stops at The Pines. The kids were super excited about having only 2 days of school left at that point!
- The department participated in the 200 Club's Pooler Run. We appreciate the support the 200 Club provides to all first responders and their families. This is an amazing event each year!

## REPORT TO MAYOR AND CITY COUNCIL

## AGENDA ITEM

**TO:** THE HONORABLE MAYOR AND CITY COUNCIL      **DATE:** June 14, 2022

**CT:** Human Resources Department Report for May 2022

### Report in Brief

Attached is the Human Resources Department's Month-End Report for May.

Prepared by: Yolanda Irizarry

Title: Human Resources Director

Reviewed by: \_\_\_\_\_

Title \_\_\_\_\_

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City Manager

**Garden City  
Human Resources Department  
May Month-End Report**

**Recruitment/Positions Filled**

In addition to the continuous recruitment of Police Officers/Police Officer Recruits and Firefighters, the City has job opportunities for a Building Inspector, 1 Code Enforcement Officer, 1 Public Works Technician, and a Water and Sewer Repair Technician.

**New Hires**

The City welcomed one (1) new hire during the month of May: the individual was hired as Human Resources Generalist/Executive Assistant.

**Promotions/Milestones**

There were no promotions during the month of May.

**Employment Terminations**

There were two (2) separation(s) from employment during the month of May (Full-time) – Fire Department and Police Department.

**City Employment**

The City ended the month of May with 100 full-time employees.

## Additional Personnel Information Including Part-Time Employees

This report normally covers the count for full- and part-time employees. In view of the current COVID-19 pandemic, included in the count below for City employees is part-time regularly scheduled, temporary, part-time casual/summer help (persons that have other employment and work as-needed), along with full-time employees.

May	
FULL-TIME ONLY:	100
CONTRACTOR/TEMP:	0
PART-TIME/SEASONAL:	11
PART-TIME/CASUAL:	7

## Employee Turnover Data Per Month

Month	Percent
January	5%
February	4%
March	3%
April	2%
May	2%
June	
July	
August	
September	
October	
November	
December	

**Garden City Personnel Data**  
**New Hires – 2022**

Job Title	Hire Date
Chief of Fire	1/1/2022
Police Officer	1/18/2022
Firefighter	1/24/2022
Firefighter	1/31/2022
Deputy Clerk of Municipal Court	1/31/2022
Human Resources Director	2/14/2022
Firefighter	2/19/2022
GCIC Records Clerk	2/28/2022
Firefighter	3/12/2022
Firefighter	3/15/2022
Police Officer (3)	3/28/2022
Senior Center Assistant Manager(PT)	3/28/2022
Parks and Recreation Technician	4/25/2022
IT Technician	4/25/2022
Human Resources Generalist/Executive Assistant	5/16/2022

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**  
**SUBJECT: *Technology Department Report for June***

**DATE: 6/13/22**

**Report in Brief**

The Technology and Building Department Monthly Status Report includes a wide variety of information to inform the public and the City Council better.

Prepared by: Chris Snider  
Title System Administrator

Attachment(s)

**Technology Report**

- Ongoing update move from exchange to Office 365
- 5 New Desktop computers and three new laptops
- Linx reporting from SSI
- Police Department Kiosk for walk-in reports has been installed
- The city website upgrade has started

**Building Maintenance**

- A/C split Unit Installed
- City Hall Sprinkler System Repaired
- Repairs for A/c unit for police department completed

## REPORT TO MAYOR AND CITY COUNCIL

## AGENDA ITEM

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**      **DATE:** 06/21/2022

**SUBJECT: *Public Works & Water Operations Monthly Status Report***

### **Report in Brief**

The Public Works & Water Operations Departments Monthly Status Report includes a summary of the monthly activity of all divisions within the Department. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of May and all project related information is current as of 05/31/2022.

Prepared by: Lynnette S. Hymes  
Title: Executive Assistant

Reviewed by: Jon Bayer  
Title: Public Works Director

---

C. Scott Robider, City Manager

Attachment(s)

Department of Public Works



## Public Works Department Monthly Status Report Summary – May 2022

### Operations & Maintenance:

Public Works personnel completed 08 **Resident Requests**, and 233 **Work Orders** for the month of May.

**Resident Request** – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a “**Resident Request**” is generated. This builds a computerized record of all requests made.

**Work Order** – A “**work order**” is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

#### Storm Drainage:

1. Ditch/Canal Maintenance: Dug – 1,192 ft.

#### Streets:

- Routine City Street and right of way shoulder maintenance/Pothole, Asphalt Repair

#### Street Sweeping:

- Street Sweeper Mileage – No Street Sweeping in May (Sweeper Maintenance issues)
- Signs: Multiple Knockdowns/replacements - 32 Total

#### Mixed Dry Trash Collection by City:

- 2.13 Tons Collected / Removed

Trees: Pick up inert materials/debris throughout Garden City. Locations: Varnedoe Ave., Chatham Villa, Russell Ave., Bishop Ave., Tyson Ave., Rowe Ave. Clean up Debris along Hwy 80, including both EB and WB. Remove 1 large fallen oak Tree @ Green Acres. All debris cleaned up and removed. Clean up debris and remove as directed. Location: (Zone 2-Rosignol Hill) including Winoca, Osceola, Sparkman and Harrell. \$7,800.00 - Southeastern Tree Service, Inc.



## **Water Operations & Maintenance:**

109 Services Orders, 30 Work Orders

33.4 – Millions of Drinking Water for the Month of May 2022

**Hydrant Services: 73**

**Water Line Services: 28**

**Located Services: 143**

### **Utility Services:**

- Meter Services: 30
- Connects: 84
- Disconnects: 22
- Delinquent Disconnects: 98

\* Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.

## **Sewer Operations and Maintenance:**

- Gravity Main/Manhole Services: 51
- Lateral/Blockage Services: 9
- Sanitary Sewer Overflow Event: 0

## **Wastewater Treatment Plant and Water System**

### **EXECUTIVE SUMMARY**

- The treatment plant received a total of 1.15 inches of rain during the month and treated 24.3 million gallons.
- The max EFF daily flow for the treatment plant was 1.05 MGD on May 4, 2022.
- The water system withdrew a total of 33.4 MG from well facilities and purchased 0.91 MG from the Savannah Southbridge System (Town Center Water System)

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**DATE:** June 14, 2022

**SUBJECT:** *Planning and Economic Development Permitting and Inspections Monthly Status Report*

**Report in Brief**

The Department of Planning and Economic Development Monthly Status Report includes a summary of the monthly activities and projects of permitting and inspections within the department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for May 2022 and all related information is current as of June 1, 2022.

Prepared by: Tonya Roper

Title                      Staff

Reviewed by: \_\_\_\_\_

Title                      \_\_\_\_\_

\_\_\_\_\_  
Scott Robider; City Manager

Attachment(s)

- Code Enforcement

## Planning and Economic Development Department

### Status Report

#### Summary – May 2022

### Permits

There were 43 permits issued during May 2022. *They included:*

#### **New Construction Building Permits**

- Please see attached sheet for listing of permits

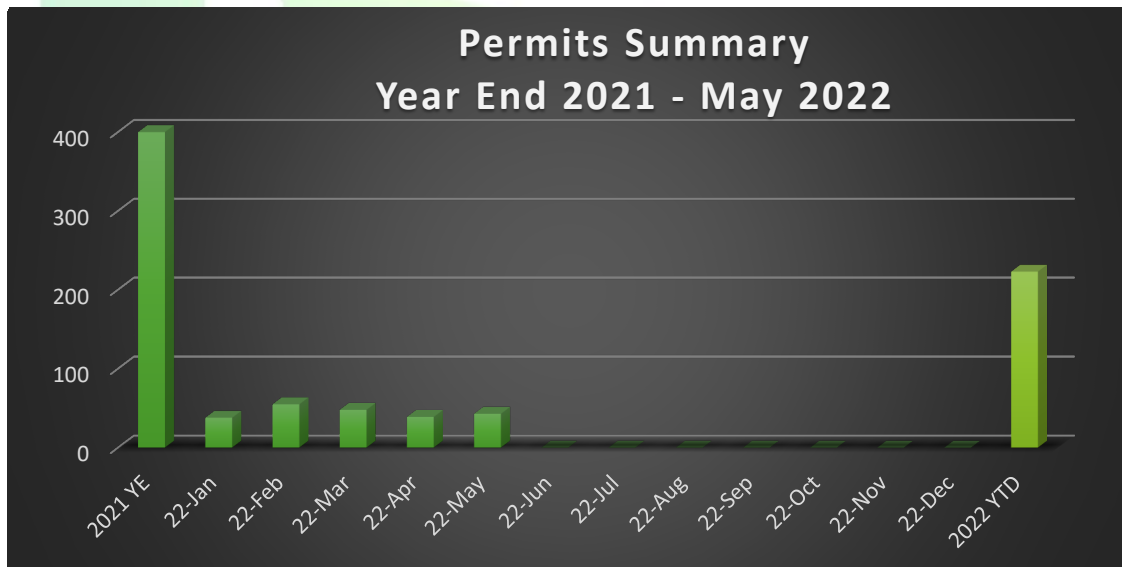
#### **Renovation/Expansion Building Permits**

- Please see attached sheet for listing of permits

#### **Miscellaneous Permits**

- Please see attached sheet for listing of permits

*The graph below is a visual summary of the permits issued.*



	<u>Number of Permits</u>
2021 Year End	466
Jan-22	38
Feb-22	55
Mar-22	48
Apr-22	39
May-22	43
Jun-22	
Jul-22	
Aug-22	
Sep-22	
Oct-22	
Nov-22	
Dec-22	
2022 YTD	223

### **Inspections**

Inspections scheduled included:

- 10 Business License
- 41 Mechanical/Electrical/Plumbing
- 37 Building
- 7 Site (Property/Development/Preliminary/Demolition)

### **Code Enforcement Activity**

- 67 Courtesy Notice of Violations Issued
- 19 Signs
- 00 Sanitation Citations
- 59 Re-Inspections
- 33 Cases Closed (Compliance or Dismissed)
- 25 Vehicles Tagged Derelict or tagged for tow
- 03 Vehicles Towed
- 03 Vehicles Move by Owner or brought into compliance
- 00 Court Citations
- 23 Miscellaneous Inspections (Checking zoning, business license, permits)
- 01 Housing codes
- 00 Cease and Desist orders obtained
- 00 Warrants and Court Orders obtained
- 10 Properties that the City worked on (including cutting, cleaning, securing) and billed
- 00 Code Enforcement condemnations (placards posted – including unfit, unsecure, unsafe)
- 00 Stormwater Inspections
- 03 Stop Work Order Issues

## New Business Licenses Issued

May 2022

Name	Address	Business Type
Brooklands Savannah, LLC	1446 A Dean Forest Road	Automobile Storage
Candia Motor Repair LLC	2302 Hwy 80	Auto Mechanic
Culligan Water of Hilton Head, SC and Savannah GA	3911 Old Louisville Road Suite 108	Sell and Deliver Bottled Water
Growing Minds Academy LLC	2826 Highway 80	Daycare Center
Elite Janitorial Service	125 Live Oak Lane	Janitorial Services
Camin Cargo Control, Inc.	24 Telfair Place	Petroleum Inspection, Laboratory

# Memorandum

**To:** Scott Robider  
**From:** Jonathan Trego – Code Officer  
**Date:** June 14, 2022  
**Re:** Council Report

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The Code Enforcement Unit activity report for the month of May 2022 is as follows:

**Signs- 19**

**Sanitation Citations- 00 (Sanitation Enforcement to Cease until further notice per CM)**

**Courtesy Notices and Violation Notices- 67**

**Re-inspections- 59**

**Cases Closed (Compliance or dismissed)- 33**

**Vehicles Tagged Derelict or tagged for tow- 25**

**Vehicles Towed- 03**

**Vehicles MBO or brought into compliance- 03**

**Court Citations- 00**

**Misc. Inspections (including zoning insps., tax cert checks, permit checks, routine insps.)- 23**

**Housing Codes- 01**

**Cease and Desist Orders obtained: 00**

**Warrants and other Court Orders obtained: 00**

**Properties that the City worked on (including cutting, cleaning, securing) and billed- 10**

**CE Condemnations (Placards posted- including for unfit, unsecure, unsafe): 00**

**Stormwater Inspections (EPD): 00**

**Stop Work Orders Issued: 03**

## ***Parks & Recreation 2022 May Report***



*Summer fun at the Garden City Parks and Recreation Pool*

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**    **DATE:** June 14<sup>th</sup> 2022

**SUBJECT: *Parks & Recreation 2022 May Report***

### **Report in Brief**

The Parks & Recreation Monthly Status Report includes a summary of the monthly activities and projects of all divisions within the Department.

The operations detail contained in this report is for the Month of May 2022 and all related information is current as of June 14, 2022.

## **Parks & Recreation Department Status Report Summary - May 2022**

### **Adult Programs Senior Center**



- ***During May we had an average of 38 Senior Citizens per day attended/participated in adult programs at the Senior Center.***
- ***We served 675 Senior Center meals in May.***
- ***On Thursday May 26th Judy Roundtree had 20 of our Seniors enjoy an evening out to eat together.***
- ***In May overall participation has been up at the Sr. Center.***

Our Garden City Senior Citizens being serenaded by a local guitar player

### **Sports Programs/Activities**

During the month of May, 199 Youths participated in Garden City's Parks and Rec Youth Programs.

➤ Upcoming Sports Programs/Events .... **Garden City Camp Eagle Sumer Day Camp**



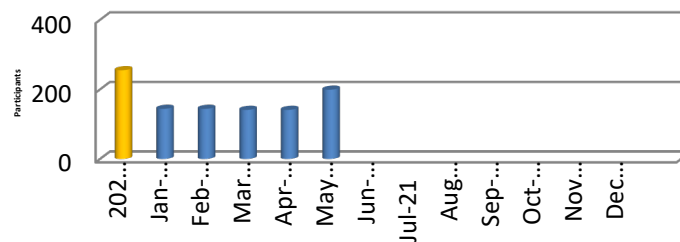
**May 31 – July 29th**

- **Camp Eagle Registration**

**Register at  
Garden City  
Gym Monday –  
Friday 8:30am  
– 5pm (Check,  
Money Order,  
Credit/ Debit  
Card only)**

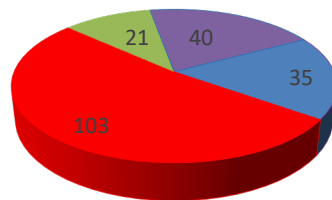
➤ **Fun at Camp Eagle Summer Day Camp May 2022**

**Recreation Programs/Activities Participation  
Summary  
May 2022**



**The graphs  
are visual  
summaries of  
the number of  
participants in  
Garden City's  
Recreation**

**May Participation**



baseball   Camp Eagle   Gymnastics   Basketball

Prepared by: Cliff Ducey  
Title: Parks & Recreation Director

### GARDEN CITY RESOLUTION

WHEREAS, Garden City, Georgia, desires to purchase for its Public Works Department (1) a new boring missile to replace its current missile which has exceeded its useful lifespan for drilling new piping under roads and sidewalks, and (2) a culvert cleaner to enable the Department to perform in-house cleaning of drainage systems as opposed to having to spend the time and money necessary to retain third-party contractors to perform such work; and,

WHEREAS, monies totaling \$15,500.00 in the City's Water/Sewer Fund has been budgeted for such purchases in the 2022 Water/Sewer Distribution, Billing & Repair Capital Budget; and,

WHEREAS, the City solicited price quotes/sales proposals for such equipment; and,

WHEREAS, the best quote for the boring missile was received from Ditch Witch Sales, Inc., of Forest Park, Georgia, in the amount of \$6,775.32 which is attached hereto as Exhibit "A", and the best quote for the culvert cleaner was received from Battle Armor Designs, LLC, of Batesville, Arkansas, in the amount of \$3,995.00 which is attached hereto as Exhibit "B"; and,

WHEREAS, the Director of the City's Public Works Department has recommended that the City enter into a purchase order or contract for the purchase of a boring missile with Ditch Witch Sales, Inc., at the price of \$6,775.32, and that the City enter into a purchase order or contract for the purchase of a culvert cleaner with Battle Armor Designs, LLC, at a price of \$3,995.00, having determined that both purchase prices are fair and reasonable;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, that (1) the quote of Ditch Witch Sales, Inc., to sell the City a new boring missile at the price of \$6,775.32, and (2) the quote of Battle Armor Designs, LLC, to sell the City a culvert cleaner at the price of \$3,995.00, both be accepted, and that purchase orders or agreements be entered into between the City and the vendors.

BE IT FURTHER RESOLVED, that the purchase prices totaling \$10,770.32 be funded by the City's Water/Sewer Fund for which they have been provided in the City's 2022 Water/Sewer Distribution, Billing & Repair Capital Budget.

BE IT FURTHER RESOLVED that the City Manager is authorized to sign the purchase contracts or orders for the boring missile and culvert cleaner associated with the quotes attached hereto as Exhibit "A" and Exhibit "B", as well as all other documents associated therewith in the name of the City, with the City Clerk's attestation affixed to said Manager's signature.

ADOPTED AND APPROVED this \_\_\_\_ day of June, 2022.

\_\_\_\_\_  
RHONDA FERRELL-BOWLES, Clerk of Council

Received and approved this \_\_\_\_ day of June, 2022.

\_\_\_\_\_  
DON BETHUNE, Mayor

Exhibit "A"



DITCH WITCH WORX (FOREST PARK)  
5430 GA HWY 85  
FOREST PARK, GA 30297-2486  
+1 404-761-0619  
HTTP://www.ditchwitchga.com  
United States

GARDEN CITY CITY OF  
PO BOX 7548  
GARDEN CITY, GA 31418-7548  
United States

**Date** 05/12/2022  
**Quote** 36547  
**Valid Until** 06/11/22  
**Account** 3018461

Prepared by:  
Jonathan Sullivan  
JSULLIVAN@DITCHWITCHWORX.COM

## EQUIPMENT QUOTE

Product	Description	Qty	Unit Price	Line Total
PT	Piercing Tools	1	\$ 0.00	\$ 0.00
ET25522	TOOL ASSY, 2.5" (67MM) RH PP DF	1	\$ 5,810.23	\$ 5,810.23
ET1150	OILER ASSEMBLY STANDARD	1	\$ 398.12	\$ 398.12
ET1034	HOSE, 3/4"x50'(W/OUT COUPLERS)	1	\$ 428.57	\$ 428.57
ET30319	COUPLER, 3/4 MNPT W/ LOCK RING	2	\$ 37.43	\$ 74.86
ET1117	ASSY, QUICK REVERSE SWIVEL	1	\$ 63.54	\$ 63.54

Equipment Subtotal \$6,775.32  
**Quote Total \$6,775.32**

Taxes are an estimate at time of quotation. Actual tax will be calculated at time of invoicing. If this is a tax exempt transaction, please provide tax exempt certificate or leasing details.

A

# Battle Armor Designs

79 Newport Rd

Batesville Ar. 72501

PATENT #9139998

## Quote

Hello, this is Chris Epperson with Battle Armor Designs Culvert Cleaner. Thanks so much for reaching out to us in regards to our Culvert Cleaning Tool that will be a very useful tool for you to keep all your drainage systems cleaned such as Bridges and Culverts. The Culvert Cleaner package will Allow you to clean 34ft of Culvert with access to both ends!

- 12" Paddles (set of 4)
- 15" Paddles (set of 4)
- 18" Paddles (set of 4)
- 24" Paddles (set of 4)
- 1 Bucket Plate (31" or 38")
- 1 Pivot Tube
- 1 Culvert Cleaner Upper (8 ft Main Missile)
- 1 Extension Tube 6ft (\$500.00 for each additional extension)
- 1 Pry Tool (repairs bent & smashed Culverts)
- 2 Chains (10ft each)
- 2 Rachet style binders

Standard package is \$3795.00

Shipping cost \$200.00

Total cost \$3995.00

<https://battlearmordesigns.com/implements/battle-armor-culvert-cleaner>

## **GARDEN CITY RESOLUTION**

WHEREAS, Garden City, Georgia, desires to enter into a contract for road maintenance that includes the grading of road shoulders in and around ditches and storm pipes to facilitate proper drainage, and the removal of excess dirt and materials, for a 0.75 mile span of Old Louisville Road running from Dean Forest Road (the "Contract Work"); and,

WHEREAS, the City, through its City's Manager, has procured written quotes or cost estimates for the Contract Work as required by Section 32-4-112 of the Official Code of Georgia Annotated for road maintenance work involving an expenditure of more than \$20,000.00 but less than \$200,000.00; and,

WHEREAS, a cost estimate for the Contract Work of \$35,550.00 was received from Nobull Services, LLC, from Metter, Georgia, and a cost estimate for the Contract Work of \$49,000.00 was received from Kerby Enterprises, Inc., of Bloomingdale, Georgia;

WHEREAS, the City Manager has determined that Nobull Services, LLC, is a responsible contractor with the lowest cost for performing the Contract Work;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, that based upon the findings and conclusions of the City Manager, Nobull Services, LLC, is determined to be the lowest responsible price quoter for the Contract Work at the amount of \$35,550.00, and that a contract for the performance of the Contract Work be awarded to such contractor.

BE IT FURTHER RESOLVED that the cost of the Contract Work shall be funded by the City's General Operating Fund for which it has been provided in the City's 2022 Public Works Budget for Street Maintenance and Repairs.

BE IT FURTHER RESOLVED that the City Manager is authorized to negotiate the contract or purchase order for the Contract Work with Nobull Services LLC(with assistance from the City Attorney), and to execute same in the name of the City, with the City Clerk's attestation affixed to said Manager's signature.

ADOPTED AND APPROVED this \_\_\_\_ day of June, 2022.

\_\_\_\_\_  
RHONDA FERRELL-BOWLES, Clerk of  
Council

Received and approved this \_\_\_\_ day of June, 2022.

\_\_\_\_\_  
DON BETHUNE, Mayor

## RESOLUTION

WHEREAS, the Mayor and Council of Garden City, Georgia, are desirous of confirming its classification as surplus property, and its intention to sell, its fee simple interest in certain property located at 2779 U.S. Highway 80 in Garden City, Georgia, being more particularly described on the attached Exhibit "A" which is incorporated herein by reference for a more particular description of said property (the "Property"), comprising a total of 11.3 acres, more or less, and being Chatham County, Georgia, Tax Parcel Nos. 6-0926-05-016, 6-0926-05-018, and 6-0926-05-019, and 6-0926-05-020;

WHEREAS, the Property has never been used by the City for any public purpose and no future public use for the property can be reasonably anticipated;

NOW, THEREFORE, be it resolved by the Mayor and Council of Garden City, Georgia, as follows:

1. The above-described Property as more particularly shown on the attached Exhibit "A" is hereby classified as surplus property by reason of its never having been used by the City for any public purpose and because no future public use for the Property can be reasonably anticipated.
2. The City Manager is hereby authorized to solicit proposals for the purchase and residential development of the Property or portions thereof, with the goal of identifying the individual(s) who can offer the highest quality and highest desirable residential land development proposal(s)/project(s) at the greatest benefit to the residents of Garden City.
3. All proposals will be evaluated initially by the City Manager, and ultimately by the Mayor and Council, based on relevant factors including, but not limited to, purchase price, the qualifications and experience of the bidder, the consistency of the proposal with the City's need for a well-designed, affordable, and high-quality residential development, and the development schedule for the bidder.
4. A request for proposal package setting forth all of the criteria for selling/purchasing the Property, or portions thereof, shall be prepared by the City Manager and shall be made available at the City Clerk's Office in Garden City at City Hall during normal business hours.
5. Sealed proposals shall be received by the City Manager until 4:00 p.m. o'clock of a day certain, at which time all proposals will be opened and then evaluated for the criteria specified above and in the proposal package by a committee appointed by the City Manager composed of not less than three individuals knowledgeable in land use planning and development. The City shall reserve the right to request, through its City Manager, clarification of information submitted in the proposals and to request additional information from one or more bidders.
6. Upon the acceptance of a proposal by the Mayor and Council, the successful bidder shall be provided twenty-one (21) days within which to finalize negotiations with the City Manager and complete a purchase and sale agreement for the Property, or portion thereof, being sold/purchased, as well as a development agreement, both agreements being approved by the Mayor and Council. Upon the execution of such agreements, the purchaser shall be required to provide the City Manager an earnest money deposit in the

form of a cashier's check equating to five (5%) percent of the approved purchase price for the Property or portion thereof being purchased.

7. The Property, and all portions thereof, shall be sold for cash on an "as is, where is" basis without recourse against the City and without representation or warranty of any kind or nature with respect thereto. The Property will be sold subject to any outstanding and ad valorem taxes (including taxes which are a lien, but not yet due and payable) and any matters which might be disclosed by an accurate survey and inspection of the Property, as well as any and all assessments, liens, encumbrances, zoning, ordinances, restrictions, covenants, and matters of record.
8. The City shall reserve the right to reject any and all proposals in its discretion, to negotiate with the individual submitting the highest and most responsive proposal, to re-advertise, to abandon the sale, or to waive any informalities or irregularities in the solicitation process.
9. The City also reserves the right to sell the Property either as one parcel, or in multiple smaller parcels for which separate proposals therefor shall be solicited.
10. Minimum purchase prices for the Property, and portions thereof, shall be established by the City Manager.
11. No bid proposal may be withdrawn for a period of sixty (60) days after the deadline for submitting proposals or until notified by the City, whichever is sooner.

ADOPTED this \_\_\_\_ day of June, 2022.

THE MAYOR AND COUNCIL FOR GARDEN CITY,  
GEORGIA

By: \_\_\_\_\_  
RHONDA FERRELL- BOWLES,  
Clerk of Council

RECEIVED AND APPROVED this the \_\_\_\_\_ day of June, 2022.

\_\_\_\_\_  
DON BETHUNE, Mayor

## EXHIBIT "A"

### PROPERTY LEGAL DESCRIPTION

#### Tract One

ALL that certain lot, tract, or parcel of land situate, lying, and being in Garden City, Chatham County, Georgia, being a part of the Purcell Tract, formerly a part of Lot Number Four (4), of the Burdett Tract, and being more particularly described as follows: Beginning at a point located on the northern right-of-way line of U.S. Highway 80, twenty (20) feet East of the dividing line between Lot 3-A and Lot 4 of the Burdett Tract; thence running North 18° 51' East for a distance of 874.4 feet to a point, which point is the Point of Beginning; running thence South 18° 51' West for a distance of 100 feet to a point; running thence South 72° 05' East for a distance of 318.4 feet to a point; running thence North 17° 35' East for a distance of 100 feet to a point; running thence North 72° 05' West for a distance of 315.3 feet to the Point of Beginning; said property being bounded as follows: on the North by lands now or formerly of O.L. Ambros; on the East by a ditch; on the South by lands now or formerly of Eva Ambros; and on the West by a twenty (20) foot wide roadway.

The above-described Tract One has been assigned a Property Identification Number of 6-0926-05-018 by the Chatham County, Georgia, Board of Assessors.

#### Tract Two

ALL that certain lot, tract, or parcel of land situate, lying, and being in Chatham County, Georgia, containing three and seven-tenths (3.7) acres, more or less, being shown and designated as Lot Number 3A of a subdivision of the Burdett Tract on a plat made by M.F. Smith, C.E., in December 1939, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Plat Record Book B, Page 38, said plat being incorporated herein by reference and being made a part hereof for better determining the metes, bounds, courses, and distances of the subject property which is bounded as follows: on the North by Lot 3B of said subdivision; on the East by Lot Number Four (4) of said subdivision; on the South by Louisville Road; and on the West by Lot 2 of said subdivision.

The above-described Tract Two has been assigned a Property Identification Number of 6-0926-05-016 by the Chatham County, Georgia, Board of Assessors.

#### Tract Three

ALL that certain lot, tract, or parcel of land situate, lying, and being in Garden City, Chatham County, Georgia, being a portion of Lot Number Four (4) of the Burdett Tract shown and designated as lands formerly owned by Eva Ambros on a plat of survey made by S.P. Kehoe,

Jr., dated October 29, 1954, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Plat Record Book F, Page 296, said plat being incorporated herein by reference and being made a part hereof for better determining the metes, bounds, courses, and distances of the subject property which is shown therein as being bounded as follows: on the North by lands now or formerly owned by Velma Bell Salver for a distance of 312.1 feet; on the East by a ditch for a distance of 200 feet; on the South by lands now or formerly owned by Purcell for a distance of 316.3 feet; and on the West by a twenty (20) foot wide road easement for a distance of 200 feet.

ALSO, an easement interest in and to the twenty (20) foot wide road located along and outside of the western boundary line of the subject property as shown on the aforesaid plat of survey.

The above-described property is the same property conveyed to Eva Bell Ambros by Ben S. Purcell in a warranty deed dated November 30, 1954, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Deed Record Book 61-C, Folio 361.

The above-described Tract Three has been assigned a Property Identification Number of 6-0926-05-019 by the Chatham County, Georgia, Board of Assessors.

#### Tract Four

ALL that certain lot, tract, or parcel of land situate, lying, and being in Garden City, Chatham County, Georgia, shown and designated as a portion of Lot Number Four (4) of the Burdett Tract on a plat of survey recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Plat Record Book B, Page 38, said plat being incorporated herein by reference and being made a part hereof for better determining the metes, bounds, courses, and distances of the subject property which is shown therein as being bounded as follows: on the North by the remaining portion of said Lot 4 for a distance of 342.3 feet; on the East by lands owned by Wetter and Gould for a distance of 943 feet; on the South by U.S. Highway 80 (a/k/a Louisville Road) for a distance of 353.4 feet; and on the West by Lot Number Three (3) of said Burdett Tract for a distance of 964.6 feet. The said property was conveyed to Benjamin F. Purcell by R.H. Mayer, as Executor of the Will of R.H. Mayer, in a deed dated July 21, 1941, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Deed Record Book 36-O, Folio 124.

LESS AND EXCEPT all that certain lot, tract, or parcel of land situate, lying, and being in Garden City, Chatham County, Georgia, being a portion of Lot Number Four (4) of the Burdett Tract, shown and designated as lands owned by O.L. Ambros on a plat of survey made by S.P. Kehoe, Jr., dated October 29, 1954, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Plat Record Book I, Page 175, said plat being incorporated herein by reference and being made a part hereof for better determining the metes, bounds, courses, and distances of the subject property which is shown therein as being bounded as follows: on the North by part of Lot Number Four (4) of the Burdett Tract for a distance of 310 feet; on the East by a ditch for a distance of 100 feet; on the South by lands owned by Velma

Salver for a distance of 312.1 feet; and on the West by a twenty (20) foot wide road easement for a distance of 100 feet. Said property was conveyed to O.L. Ambros by Harry V. Purcell, as Executor under the Last Will and Testament of Ben F. Purcell, in a deed dated August 30, 1958, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Deed Record Book 70-K, Folio 33.

EXCEPTING FURTHER that certain lot, tract, or parcel of land situate, lying, and being in Garden City, Chatham County, Georgia, being a portion of Lot Number Four (4) of the Burdett Tract, shown and designated as lands owned by Velma Salver on a plat of survey made by S.P. Kehoe, Jr., dated October 29, 1954, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Plat Record Book I, Page 175, said plat being incorporated herein by reference and being made a part hereof for better determining the metes, bounds, courses, and distances of the subject property which is shown therein as being bounded as follows: on the North by lands owned by O.L. Ambros for a distance of 316.3 feet; on the East by a ditch for a distance of 100 feet; on the South by lands owned by Eva Ambros for a distance of 318.4 feet; and on the West by a twenty (20) foot wide road easement for a distance of 100 feet. Said property was conveyed to Velma Salver by Ben S. Purcell in a warranty deed dated June 6, 1954, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Deed Record Book 70-J, Folio 593, as corrected by an instrument dated August 30, 1958, and recorded in the aforesaid Clerk's Office in Deed Record Book 70-K, Folio 36.

EXCEPTING FURTHER all that certain lot, tract, or parcel of land situate, lying, and being in Garden City, Chatham County, Georgia, being a portion of Lot Number Four (4) of the Burdett Tract, shown and designated as lands owned by Eva Ambros on a plat of survey prepared by S.P. Kehoe, Jr., dated October 29, 1954, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Plat Record Book F, Page 296, said plat being incorporated herein by reference and being made a part hereof for better determining the metes, bounds, courses, and distances of the subject property which is shown therein as being bounded as follows: on the North by lands owned by Velma Bell Salver for a distance of 312.1 feet; on the East by a ditch for a distance of 200 feet; on the South by lands owned by Purcell for a distance of 316.3 feet; and on the West by a twenty (20) foot wide road easement for a distance of 200 feet. Said property was conveyed to Eva Bell Ambros by Ben S. Purcell in a warranty deed dated November 30, 1954, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Deed Record Book 61-C, Folio 361.

EXCEPTING FURTHER that certain tract or parcel of land measuring 0.005 acres, more or less, being a 18.7 foot wide strip of property running along and within a portion of the southern boundary line of the above-described property, conveyed to the Georgia Department of Transportation for the widening of U.S. Highway 80 by a right-of-way deed dated December 14, 1988, filed for record and recorded on December 29, 1988, in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Deed Record Book 140-S, Folio 31.

The above-described Tract Four has been assigned a Property Identification Number of 6-0926-05-020 by the Chatham County, Georgia, Board of Assessors.

***GARDEN CITY RESOLUTION***

**A resolution to amend the regular meeting schedule of the Garden City City Council for the period of July 1, 2022, through September 30, 2022.**

**WHEREAS**, it is desirous of amending the regular meeting schedule of the Garden City Council for the period of July 1, 2022, through September 30, 2022; and

**WHEREAS**, an amendment to the regular meeting schedule of the Garden City Council is not detrimental to the proper and diligent administration of the City; and

**WHEREAS**, an amended meeting schedule is proposed as follows:

<b><u>Item</u></b>	<b><u>Date</u></b>	<b><u>Action</u></b>
Regularly Scheduled Meeting	July 4, 2022	Canceled
Regularly Scheduled Meeting	July 18, 2022	Affirmed
Regularly Scheduled Meeting	August 1, 2022	Canceled
Regularly Scheduled Meeting	August 15, 2022	Affirmed
Regularly Scheduled Meeting	September 5, 2022	Canceled
Regularly Scheduled Meeting	September 19, 2022	Affirmed

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of Garden City, Georgia, in regular session assembled, that they do hereby approve and amend the regular meeting schedule of the Garden City Council as herein described for the period of July 1, 2022, through September 30, 2022.

**ADOPTED BY** the Mayor and Council of the City of Garden City, Georgia, this 21<sup>st</sup> day of June 2022 in open session.

\_\_\_\_\_  
Rhonda Ferrell-Bowles,  
Clerk of Council

Received and approved this 21<sup>st</sup> day of June 2022.

\_\_\_\_\_  
Don Bethune, Mayor



# FY2022 Regulatory Fees Schedule

Amended by City Council on January 18,2022

## BASIC FEES

Description	Rate	Fee
Planning Commission	Flat (initial & one follow up, if necessary)	\$850.00
	Flat (each additional over two)	\$250.00
Board of Appeals	Flat (initial & one follow up, if necessary)	\$650.00
	Flat (each additional over two)	\$125.00
Minor Subdivision	Flat	\$800.00

## BUILDING & LAND DISTURBANCE PERMIT

NOTE: Fees are based on the City performing up to two (2) reviews on all development plan submittals. After the 2<sup>nd</sup> review, and for all subsequent reviews, the applicant will be responsible for a flat fee of \$650 per additional review. The applicant must pay an initial fee of \$400 per each civil and building plan submittal (\$800 total) to commence the review process. The balance owed for any third-party reviews after the 2<sup>nd</sup> review must be paid by the applicant prior to the issuance to any City permits. An administrative Fee of \$25.00 will be charged for all applications and plans submitted to the Planning Department.

Description	Rate	Fee
Storage/Accessory Buildings with Electricity and/or Plumbing	per square foot	\$0.45
Storage/Accessory Buildings without Electricity and/or Plumbing	per square foot	\$0.40
All Other Structures	per square foot	\$0.40
Land Disturbance (under 1-acre total disturbance)	Flat	\$850.00
LDA Permit (over 1-acre total disturbance)	per acre	\$1,950.00
<i>per square foot</i>	<b>Climate Controlled</b>	<b>Non-Climate Controlled</b>
Single Family	\$0.35	\$0.25
Multi-Family Dwelling	\$0.45	\$0.35
Manufactured Home	\$0.65	\$0.60
Commercial/Industrial	\$0.85	\$0.80
Addition (Residential & Commercial)	\$0.45	\$0.40
Renovation (Industrial & Commercial)	\$0.75	\$0.70

## OTHER PERMIT

Description	Rate	Fee
Temporary Office (valid for 3 months)	per square foot	\$15.50
Cell Tower	Flat	\$15,500.00
Co-located Antenna Modification	Flat	\$9,500.00
Fence	Flat (per acre))	\$150.00
Demolition	Flat (per lot)	\$650.00
Temporary Sign (valid for 30 days)	Flat	\$150.00
Well	Flat	\$650.00
Move a Structure into or Through Garden City	Flat	\$2,500.00
Manufactured Home Move into Garden City (\$500 Non-Refundable Preliminary Inspection Fee plus \$1,000 permit/inspection fee as part of the flat total fee)	Flat (Fee applies to all Mobile Homes moved into the City)	\$4,500.00
Encroachment Permit	Flat	\$800.00
Roadway Improvements	per square foot	\$24.50

Regulator Fees Schedule (continued)

<i>(Road as only structure)</i>		
Directional Bore/Open Ditch Method 0-20 ft. 20-50 ft. Over 50 ft.	Flat Permit Fee Must be Paid Prior to Work Commencing	\$12,500.00 \$15,500.00 \$18,500.00
Commercial Vehicle Mobilization Fee <i>(Code Enforcement)</i>	Flat	\$5,500.00
Re-Approval of Expired Permit <i>(Within 30 days of original permit expiration)</i>	Flat	\$450.00
Zoning Certification Letter	Flat	\$850.00
Zoning Verification Form	Flat	\$50.00
Stormwater User Fee Credit Application Review Fee	Flat	\$850.00
Foreclosed & Vacant Property Registration Fee (when activated)	Flat	\$125.00
Annual Operational Permit Chassis/Trailer/Storage Yard/Truck/Container Yard/Trucking Terminal	Per Acre (Annual Renewal Required)	\$6,500 per acre
Code Violation Re-inspection Fee (after 2 inspections)	\$100.00 Flat	
House & Principal Building Address Number Violation Fine	Per Day	\$10.00
Trash Cart / Recycling Violations	Per Day	\$25.00
Stop Work Order – All Departments	Per Notice	\$500.00
Code Enforcement Towing Release Fee – Standard Vehicles	Flat	\$75.00
Code Enforcement Towing Release Fee-Commercial Vehicles	Flat	\$250.00
Upcharge Fee on all Third-Party Services or City Performed Specialty Work	Variable	Cost + 35%(max)
3 <sup>rd</sup> and subsequent Plan Review Fee (per project)	Flat	\$650.00
Permanent Sign Electrical Signs require an electrical permit Square Footage fee includes three (3) inspections	Per Sq Foot Fee	\$7.50

Regulator Fees Schedule (continued)

INSPECTION

NOTE: Projects requiring more than the minimum number of inspections will be charged at the one-time rate for each additional inspection. All commercial/Industrial properties are required to have an annual inspection billed as described herein.

PLUMBING

Description	Rate	Fee
Residential <i>(one time)</i> including renovations & re-inspections	Flat	\$150.00
Commercial and Industrial <i>(one time)</i> including renovations & re-inspections	Flat	\$650.00
Residential <i>(minimum 3 inspections) *</i> new construction & additions	Flat	\$125.00 each, total \$375.00
Commercial and Industrial <i>(minimum 5 inspections) *</i> new construction & additions	Flat	\$225.00 each, total \$1,125.00

ELECTRICAL

Description	Rate	Fee
Residential <i>(one time)</i> including renovations & re-inspections	Flat	\$150.00
Commercial and Industrial <i>(one time)</i> including renovations & re-inspections	Flat	\$650.00
Residential <i>(minimum 3 inspections) *</i> new construction & additions	Flat	\$125.00 each, total \$375.00
Commercial and Industrial <i>(minimum 5 inspections) *</i> new construction & additions	Flat	\$225.00 each, total \$1,125.00

BUILDING

Description	Rate	Fee
Residential <i>(one time)</i> including renovations & re-inspections	Flat	\$150.00
Commercial and Industrial <i>(one time)</i> including renovations & re-inspections	Flat	\$650.00
Residential <i>(minimum 5 inspections) *</i> new construction & additions (slab)	Flat	\$150.00 each, total \$750.00
Residential <i>(minimum 6 inspections) *</i> new construction & additions (stem wall)	Flat	\$150.00 each, total \$900.00
Commercial and Industrial <i>(minimum 4 inspections) *</i> new construction & additions	Flat	\$450.00 each, total \$1800.00
Building Inspector Plan Review	Flat <i>(residential)</i>	\$200.00
	Flat <i>(commercial &amp; industrial)</i>	\$850.00
HVAC	Flat <i>(per visit)</i>	\$150.00
Gas Meter	Flat <i>(per lot)</i>	\$150.00
Sprinkler	Flat <i>(building &lt; 50,000 sq. ft.)</i>	\$150.00
	Flat <i>(building &gt; 50,000 sq. ft.)</i>	\$550.00
Life Safety Inspection	Flat <i>(per visit)</i>	\$150.00
Fire Inspection	Flat <i>(initial visit &amp; one follow up)</i>	\$75.00
	Flat <i>(additional after two failures)</i>	\$95.00
Code Violation Re-inspection Fee (after 2 inspections)	Flat	\$100.00
House & Principal Building Address Number Violation Fine	Per Day	\$10.00
Trash Cart / Recycling Violations	Per Day	\$25.00
Stop Work Order – All Departments	Per Notice	\$500.00

**BUILDING & INSPECTION FEES  
PER CHAPTER 18; SECTION 18-85**

Description	Rate	Fee
Federally Funded Residential Projects	Reduction of Building & Inspection Fees	20% Reduction in Fees (Calculation Formula: Standard Fee Amount x 20% = Reduced Rate)
Hotel & Hospitality Industry Projects	Reduction of Building & Inspection Fees (Based on Residential Project Rate Reduction Formula Above)	15% Reduction in Fees (Calculation Formula: Standard Fee Amount x 15% = Reduced Rate)

**TREE REMOVAL**

\* Refer to the City’s Tree Protection & Landscape Ordinance for more information regarding tree protection, removal & replacement

Description	Rate	Fee
Over five trees under 8" diameter (total disturbance under 1 acre)	Flat	\$350.00
Any one non-specimen tree over 8" diameter	per tree	\$450.00
Over 1-acre total disturbance (clearing) (in addition to required LDA Permit)	per acre	\$450.00
Specimen Tree Removal	per unit (see chart below)	\$550.00

**SPECIMEN TREE DIAMETER UNIT CONVERSION  
CHART**

Tree Diameter	Unit Value
8"	1.0
10"	1.4
12"	1.9
14"	2.3
16"	2.7
18"	3.1
20"	3.6
22"	4.0
24"	4.4
26"	4.8
28"	5.3
30"	5.7
32"	6.1
34"	6.5
36"	7.0
38"	7.4
40"	7.8
42"	8.2
44"	8.7
46"	9.1
48"	9.5
50"+	10.0
*Round odd numbers up to the nearest even number	



# Utility Fees Schedule

Adopted by City Council November 15, 2021  
(Effective 1/1/22)

## UTILITY TAP-IN

### WATER TAP-IN

Description	Rate	Fee
5/8 inch-2-inch water tap	Tap-In Fee (per REU) Inside City Limits	\$500.00
	Tap-In Fee (per REU) Outside City Limits	\$750.00
	Labor Fee (installed by the City)	\$800.00
	Labor Fee (installed by plumber)	\$250.00
4 inch-12-inch water tap	Tap-In Fee (per REU) Inside City Limits	\$700.00
	Tap-In Fee (per REU) Outside City Limits	\$950.00
	Labor Fee (installed by the City)	City does not install
	Labor Fee (installed by plumber)	\$350.00

\* Note: Setup charge and deposit required for all new accounts. Meter cost for potable water and fire lines, as well as, backflows, meter boxes and any additional equipment needed for installation are not covered under labor fees listed in the table above. Please call the Utilities Department for current pricing.

### SEWER TAP-IN

Description	Rate	Fee
4 inch-10-inch sewer tap	Tap-In Fee (per REU) Inside City Limits	\$750.00
	Tap-In Fee (per REU) Outside City Limits	\$975.00
	Labor Fee (installed by the City)	\$2,200.00
	Labor Fee (installed by plumber)	\$950.00

### WATER & SEWER TAP-IN FEES PER CHAPTER 18; SECTION 18-85

Description	Rate	Fee
Federally Funded Residential Projects	Flat Tap-In Fee (per REU) Inside City Limits	40% Reduction in Fees (Calculation Formula: Standard Fee Amount x 40% = Reduced Rate)
Hotel & Hospitality Industry Projects	Percentage Reduction of Tap-In Fee (per REU) Inside City Limits (Based on Residential Rate Reduction Formula Above)	30% Reduction in Fees (Calculation Formula: Standard Fee Amount x 30% = Reduced Rate)

## LABOR AND INSTALLATION

Description	Rate	Fee
Labor (Includes City Truck)	per hour	\$125.00
Backhoe	per hour	\$300.00
Small Track-hoe	per hour	\$200.00
Trencher	per hour	\$90.00
Dewatering Pump	per hour	\$75.00
Air Compressor	per hour	\$65.00
Tap Water Main	per hour	\$125.00
Sewer Jet Machine	per hour (minimum of 2 hours)	\$550.00
Residential Sewer Cleanout Installation	per event	\$1,250.00
Nonresidential Sewer Cleanout Installation	Contact Water Department for a quote	TBD

\* Hourly charges shall include all travel time for staff. Work performed outside regular business hours at the request of the customer shall be charged at 175% times the normal rates. Miscellaneous charges shall include actual charges for equipment rented to perform the work. The above rates shall be used to calculate charges when City staff or equipment is used on private facilities.

UTILITY RATES

WATER RATES

Base Charge per (REU Inside the City) \$15.87 Base Charge (Outside the City) \$18.25		
Quantity	\$/1000 gal Inside the City	\$/1000 gal Outside the City
1 to 2,500 gallons	1.49	2.24
2,501 to 5,000 gallons	1.79	2.69
5,001 to 10,000 gallons	2.10	3.15
10,001 to 15,000 gallons	2.67	4.01
15,001 to 20,000 gallons	3.27	4.91
Over 20,000 gallons	3.87	5.81

SEWER RATES

Base Charge per REU (Inside the City) \$18.34 Base Charge per REU (Outside the City) \$21.09		
Quantity	\$/1000 gal Inside the City	\$/1000 gal Outside the City
1 to 2,500 gallons	2.27	3.41
2,501 to 5,000 gallons	2.45	3.68
5,001 to 10,000 gallons	2.54	3.81
10,001 to 15,000 gallons	3.29	4.94
15,001 to 20,000 gallons	4.04	6.06
Over 20,000 gallons	4.79	7.19

TOWN CENTER WATER RATES

Base Charge per REU - Water \$17.00	
Quantity	\$/1000 gallon
1 to 10,000 gallons	2.71
10,001 to 15,000 gallons	3.39
15,001 to 20,000 gallons	3.71
Over 20,000 gallons	4.38

TOWN CENTER SEWER RATES

Base Charge per REU - Sewer \$20.37	
Quantity	\$/1000 gallon
1 to 20,000 gallons	6.26
Over 20,000 gallons	6.62

FIRE LINE SERVICE CHARGES

The Fee Schedule below is effective on January 2023

Fireline Size	Monthly Fee
4"	\$250.00
6"	\$350.00
8"	\$450.00
10"	\$550.00
12"	\$650.00

The fire line service charge is for services provided by Garden City but not covered under the water commodity service charges or the fire protection fee. The charge is designed to recover cost of miscellaneous services related to water system readiness to serve and infrastructure sizing required to provide fire flow relevant to the facility’s fire line size.

MISCELLANEOUS UTILITY FEES

Description	Rate	Fee
Utility Account Deposit* <i>(Required for each metered service)</i>	Flat	\$125.00
Sanitation Only Account Deposit*	Flat	\$40.00
Set-Up Charge	Flat	\$15.00
Fire Hydrant Meter Deposit*	Flat	\$650.00
Apartment Cleaning Turn on/off Fee	Per Month	Contract Needed
Administrative Fee	Per Month	\$2.35
Late Fees	% Of balance	25%
Returned Check Fee	Flat	\$65.00
Suspension Fee <i>(Reconnection)</i> (Normal hours)**	Flat	\$75.00
Reconnect Fee <i>(after hours)</i> ***	Flat	\$150.00
Stormwater Fee	Per REU, Per Month	\$4.75
Fire Protection Fee	Per REU, Per Month	\$12.50
Sanitation Fee <i>(1 garbage &amp; 1 recycling cart)</i>	Per month	\$18.91
Rollout Cart Penalty Fee	Per Cart/Per Occurrence	\$25.00

\* Refundable Deposit.  
\*\* Suspension (Reconnection) fees will be charged after 8:00am on the day of cut off whether service is disconnected or not. Service will be restored within 24 hours.  
\*\*\* After hours reconnection fees are charged at a higher rate.

FEES RELATING TO THEFT OF SERVICES

Description	Rate	Fee
Code Enforcement Officer*	Hourly <i>(Minimum of 1 Hour)</i>	\$150.00
Meter Reader*	Hourly <i>(Minimum of 1 Hour)</i>	\$150.00
Water Repair Personnel*	Hourly <i>(Minimum of 1 Hour)</i>	\$250.00
Administrative Personnel*	Hourly <i>(Minimum of 1 Hour)</i>	\$150.00
Vehicle and Communication Charges	Hourly <i>(Minimum of 1 Hour)</i>	\$195.00
Meter Tampering Fee	1 <sup>st</sup> Offense	\$350.00
	2 <sup>nd</sup> Offense	\$950.00
	3 <sup>rd</sup> Offense	\$2,500.00
Stolen Meter Fee	Flat	\$1,500.00
Meter Cost**	Flat	\$350.00
MXU Cost**	Flat	\$225.00
Meter Top**	Flat	\$80.00
Meter Valve**	Flat	\$75.00
Barrel Lock**	Flat	\$50.00
Pad Lock**	Flat	\$50.00

\* Personnel costs include hourly rate of pay plus FICA, health and dental insurance, GMEBS retirement, ICMA-Match, and workers' compensation.  
\*\* These costs are determined by the vendor and are subject to change.



# Parks & Recreation Fees Schedule

Adopted by City Council November 15, 2021  
(Effective 1/1/22)

## PROGRAM & ACTIVITY FEES

Description	Rate	Fee
Sport Registrations	Per Sport ( <i>resident</i> )	\$25.00
	Per Sport ( <i>non-resident</i> )	\$35.00
Sponsor Fees	Without Signage	\$250.00
	With Signage	\$350.00
Summer Camp	Registration	\$25.00
	Per Week ( <i>does not include field trips</i> )	\$75.00
Swimming Lessons ( <i>8 sessions</i> )	Per Camper	\$25.00
	Per Non-Camper	\$35.00
Gymnastics ( <i>8 sessions</i> )	Per Participant	\$40.00

## FACILITY RENTAL FEES

Description	Rate	Fee	
Gym or Cooper Center Rental <i>Resident Rate- Class A *</i>	Refundable Deposit	\$25.00	
	Meeting/Special Event- Per hour	\$40.00	
Gym or Cooper Center Rental <i>Resident Rate- Class B *</i>	Refundable Deposit	\$50.00	
	Per Hour	\$60.00	
Gym or Cooper Center Rental <i>Non-Resident Rate – Class C *</i>	Refundable Deposit	\$100.00	
	Per Hour	\$75.00	
Gym or Cooper Center Rental <i>Non-Resident Rate – Class D *</i>	Refundable Deposit	\$100.00	
	Per Hour	\$95.00	
Pool Rental (w/Gym)	Per Hour	\$70.00	
Pool Rental (Pool only)	Refundable Deposit	\$100.00	
	Per Hour	\$90.00	
Stadium Rental	Soccer/football	\$800.00	
	Special Event	\$1,800.00	
Bazemore Park Rental	Resident Per Field	\$125.00	
	Per Field ( <i>with use of lights</i> )	\$175.00	
Bazemore Park Rental- Baseball Tournament	Refundable Deposit	\$450.00	
	Per Field-Per Day	\$175.00	
	Per Field ( <i>with use of lights</i> )	\$225.00	
Concession Stand Rental	3 Days or Less - Flat Fee	\$450.00	
	4 Days or More - Flat Fee	\$650.00	
Booster Club Concession Rental		Based on Contract	
Chain Baseball Field Rental		Based on Contract	
Description	Rate	Resident	Non-Resident
Sharon Park Rental	Refundable Deposit	\$25.00	100.00
	Flat Fee ( <i>up to 4 hours</i> )	\$75.00	\$185.00
	Flat Fee ( <i>up to 8 hours</i> )	\$125.00	\$195.00
Haynes Field	Refundable Deposit	\$25.00	\$100.00
	Flat Fee ( <i>up to 4 hours</i> )-Class A *	\$40.00*	\$250.00
<i>*Class B for Residents-Add \$25 flat fee</i>	Flat Fee ( <i>up to 8 hours</i> )-Class A *	\$65.00*	\$350.00
Gym Parking Lot	Refundable Deposit	\$25.00	\$100.00
	Flat Fee ( <i>up to 4 hours</i> )-Class A *	\$75.00	\$375.00
<i>*Class B for Residents-Add \$25 flat fee</i>	Flat Fee ( <i>up to 8 hours</i> )-Class A *	\$100.00	\$575.00
Parks and Recreation Staff Pay Rate	Hourly (One-hour minimum)	\$25.00	\$50.00
Administrative Fee	Flat Fee	No Charge	\$25.00

\*Class A – Resident events (birthday parties, meetings, baby showers, special events) not charging a fee/selling items

\*Class B - Resident events charging admission fees, selling tickets, or collecting funds from vendors or the public

\*Class C – Non-Resident events (birthday parties, baby showers, meetings, special events) not charging a fee/selling items

\*Class D – Non-Resident events charging admission fees, selling tickets or collecting funds from vendors or the public



# License & Miscellaneous Fees

Adopted by City Council November 15, 2021  
(Effective 1/1/22)

## ALCOHOL BEVERAGE LICENSE FEES

Description	Rate	Fee
Spirituous Liquors (Package)	Annual	\$2,722.00
Spirituous Liquors (By the Drink)	Annual	\$2,722.00
Beer and/or Malt Beverages	Annual	\$682.00
Wines	Annual	\$236.00
Advertising Cost/Processing Fee	Annual	\$95.00
Returned Check - Accounting	Each	\$55.00

## OCCUPATIONAL TAXES

Description	Fee
Administrative Fee (flat)	\$150.00
Tax Class	Rate
1	0.00025
2	0.00030
3	0.00035
4	0.00040
5	0.00045
6	0.00050

The fee for the certificate is based on the gross receipts times the tax class for your business. The tax class is determined by the NAICS Code (North American Industry Classification System).

## MOTION PICTURE/PHOTOGRAPHIC PRODUCTION FEES

Description	Rate/Fee
Application Fee	\$875.00
Use of City Property	\$1,500.00 per day
Police Officer Security/Extras	\$65.00 per hour (4 hour minimum)
Police Vehicle	\$450.00 per day
Firefighter	\$65.00 per hour (4 hour minimum)
Fire Truck Water Tender 2,500 gallon	\$450.00 per hour (4 hour minimum)
Fire Truck with a 1,250 gallon per minute pump	\$500.00 per hour (4 hour minimum)
Fire Truck with a 75' ladder	\$600.00 per hour (4 hour minimum)
Water Hookup, metering, water, etc.	Based on Current Rates
Public Works assistance in road closures, etc.	Based on Current Rates
Last Minute Changes and/or Requests	\$500.00



# Municipal Court Fees Schedule

Adopted by City Council November 15, 2021  
(Effective 1/1/22)

## LICENSE OFFENSES

Offense	Base Fee/Fine
No Permit w/o License	\$300.00
No Permit on Person	\$10.00
Wrong Class of Permit	\$82.50
Expired Permit	\$82.50
Allowing Another to Operate Unlawfully (without Permit)	\$275.00
More than (1) Valid License	\$137.50
Failure to Obtain GA License (over 30 days)	\$137.50
Restrictive License	\$137.50

## SPEEDING VIOLATIONS

Violation	Base Fee/Fine
Too Fast for Conditions	\$150.00
Speed	Base Fee/Fine
Zone 25 MPH	
36-40	\$100.00
41-45	\$125.00
46-50	\$150.00
51-55	\$200.00
56-60	\$250.00
Over 60	Court Mandatory
Zone 30 MPH	
41-45	\$100.00
46-50	\$125.00
51-55	\$150.00
56-60	\$200.00
61-65	\$250.00
Over 65	Court Mandatory
Zone 35 MPH	
46-50	\$100.00
51-55	\$125.00
56-60	\$150.00
61-65	\$200.00
66-70	\$250.00
Over 70	Court Mandatory
Zone 45 MPH	
56-60	\$100.00
61-65	\$125.00
66-70	\$150.00
71-75	\$200.00
76-80	\$250.00
Over 80	Court Mandatory
School Zone & Construction Zones	Base Fine Doubles

# TRAFFIC OFFENSES

## TRAFFIC CONTROL DEVICES

Violation	Base Fee/Fine
Running Stop Sign	\$137.50
Running Red Light	\$137.50
Improper U-Turn	\$137.50
Disregarding Crossing Barrier	\$137.50
Disregarding Speed Barrier	\$137.50
Crossing Median	\$137.50
Failure to Obey Officer	\$150.00
Flashing Light	\$137.50

## MOVING VIOLATIONS

Violation	Base Fee/Fine
Improper Lane Usage	\$137.50
Improper Lane Change	\$137.50
Following Too Closely	\$137.50
Improper Passing	\$137.50
One-Way Street	\$137.50
Failure to Yield	\$137.50
Improper Turn	\$137.50
Cutting Corners	\$137.50
Changing Lanes or Turning w/o Reasonable Safety or No Turn Signal	\$137.50
Driving Wrong Way One Way	\$137.50
Unlawful Passing of School Bus	\$240.00
Move Over Law – LEO, EMS, FIRE	\$500.00
Move Over Law – General	\$250.00

## NON-MOVING VIOLATIONS

Violation	Base Fee/Fine
No Tag	\$137.50
No Rear-View Mirrors	\$137.50
No Mud Flaps	\$137.50
Improper Lights	\$137.50
Improper Tag	\$137.50
Littering R/W	\$137.50
Parking in Handicap Zone	\$137.50
Impeding Flow of Traffic	\$137.50
Improper Use of Dealer Tag	\$137.50
Current Tag in Possession but Not Displayed	\$82.50
Expired Tag	\$82.50
Open Container	\$165.00

## SIGNAL & LIGHT VIOLATIONS

Violation	Base Fee/Fine
Failure to Dim	\$110.00
No Headlights	\$110.00
Headlight Out	\$110.00
No Headlight While Raining	\$110.00
Headlights Covered	\$110.00

MISCELLANEOUS VIOLATIONS

Violation	Base Fee/Fine
Crossing Median	\$137.50
Limitations on Backing	\$137.50
Operating Vehicle w/ Headphones	\$110.00
Driving on Sidewalk	\$137.50
Excessive Volume of Radio	\$110.00
No Child Restraint Devices	\$35.00
No Child Restraint Devices: 2 <sup>nd</sup> Offense	\$50.00
Parking in a No Parking Zone	\$110.00
Unsecured Load	\$137.50
Over Weight on Inner Street	\$220.00
Over Width/Length/Height	\$220.00
No Seat Belts	\$15.00
Hands Free	\$50.00
Hands Free: 2 <sup>nd</sup> Offense	\$100.00
No Proof of Insurance	\$40.00

COURT MANDATORY APPEARANCES

Offense	
Suspension Violation	No Insurance
DUI	Racing
Fleeing to Elude	Laying Drag
Habitual Violator	Vehicular Homicide
Reckless Driving	Allowing Another to Operate Unlawfully (other than permit violation)
All other Violations Not Specially Enumerated Above	

RECORDS FEE

Record	Fee
Administrative Fee (for collection & retrieval of documents)	TBD
Incident Reports & Regular Copies	\$0.10 cents per page
Certified/Notary	\$5.00
Accidents Reports	\$5.00
DVD's	\$10.00

In accordance with the Georgia Open Records Act (O.C.G.A. § 50-18-70), the following policies and procedures have been implemented in the Garden City Clerk’s Office.

Open Records Policy and Procedure

We will respond to your request within 3 business days after we receive your request. Possible responses to your request could include:

- If the information is readily available and clearly public, we will provide copies of the requested documents or tell you when and where you may examine the documents;
- If the documents cannot be produced for examination or duplication within 3 business days because they are in active use or in storage, we will tell you when and where the requested documents will be available to you;
- If the requested information is clearly exempt from public disclosure, we will tell you which provisions of the Georgia Open Records Act (O.C.G.A. § 50-18-70) apply to your request; or
- In the unlikely situation that it is unclear what information you are requesting; we will notify you asking you to clarify your request.
- No public officer or agency shall be required to prepare reports, summaries, or compilations not in existence at the time of the request (O.C.G.A. § 50-18-70(d)).
- In addition, a reasonable charge may be collected for research, retrieval, and other direct administrative costs for complying with a request (O.C.G.A. § 50-18-71(d)).
- If the estimated cost for your request exceeds \$25, we will notify you of the estimated cost before we fill your request. We require payment in advance when the estimated cost of producing copies exceeds \$100.
- Be advised that any administrative fee incurred during collection and retrieval of documents is due at the time of review and/or delivery of documents, regardless of the number of copies taken.



# Fire Department Fees Schedule

Adopted by City Council November 15, 2021  
(Effective 1/1/22)

## MITIGATION RATES

### MOTOR VEHICLE INCIDENTS

<b>Level 1:</b> \$900.00	Provide hazardous materials assessment and scene stabilization. This will be the most common “billing level”. This occurs almost every time the fire department responds to an accident/incident. This level could include traffic control, basic hazardous material assessment, and minor debris removal.	
<b>Level 2:</b> \$1,300.00	Includes Level 1 services in part or in whole plus expanded hazardous material identification and control, limited victim extrication ( <i>hand tools</i> ), heavy debris removal, and light extinguishment of vehicle fire.	
<b>Level 3 and/or Car Fire:</b> \$1,500.00	Includes Level 1 and 2 in part or in whole, plus vehicle fire, breathing apparatus, rescue tools, structure protection, and large hazardous material identification and control.	
<b>Commercial Vehicle Incident Mobilization Fee</b>	FD Response/ \$3500.00	<b>This fee would only be assessed when the incident was involving a Commercial Vehicle.</b>

### ADD-ON SERVICES

<b>First Responder:</b> \$450.00 per Incident	Medical response with the use of current medical supplies carried by response apparatus. Does not apply when the ambulance arrives on scene prior to the responding apparatus.	
<b>Foam:</b> \$75.00 per gallon	Foam shall be used on most car fires and shall be charged in five (5) gallon increments.	
<b>Extrication:</b> \$4,500.00	Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.	
<b>Creating a Landing Zone:</b> \$900.00	Includes Air Care ( <i>multi-engine company response, mutual aid, helicopter, etc.</i> ). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s). <b>Itemized Response:</b> We have the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable ( <i>UCR</i> ). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.	
<b>Additional Time:</b> On-Scene Rates	<b>Engine:</b> \$600.00 <i>per hour</i> <b>Truck:</b> \$800.00 <i>per hour</i>	<b>Tanker:</b> \$900.00 <i>per hour</i> <b>Miscellaneous equipment:</b> \$500.00 <i>per hour</i>

### HAZMAT

<b>Level 1:</b> \$3,500.00	<b>Basic Response:</b> Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.	
<b>Level 2:</b> \$4,500.00	<b>Intermediate Response:</b> Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.	
<b>Level 3:</b> \$6,500.00	<b>Advanced Response:</b> Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour @ \$300.00 <i>per HAZMAT team</i> .	
<b>Additional Time:</b> On-Scene Rates (Hazmat)	<b>Engine:</b> \$700.00 <i>per hour</i> <b>Truck:</b> \$900.00 <i>per hour</i>	<b>Tanker:</b> \$1,200.00 <i>per hour</i> <b>Miscellaneous equipment:</b> \$600.00 <i>per hour</i>

Fire Department Fees Schedule (continued)

WATER INCIDENTS

<b>Level 1:</b> \$900.00, plus \$95.00 per hour, per rescue person	<b>Basic Response:</b> Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation ( <i>including possible patient contact, hazard control</i> ). This will be the most common “billing level”. This occurs almost every time the fire department responds to a water incident	
<b>Level 2:</b> \$1,500.00 plus \$95.00 per hour, per rescue person	<b>Intermediate Response:</b> Includes Level 1 services as well as clean up and material used ( <i>sorbents</i> ), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.	
<b>Level 3:</b> \$3,000.00 plus \$95.00 per hour per rescue person, plus \$150.00 per hour per HAZMAT team member	<b>Advanced Response:</b> Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.	
<b>Level 4:</b>	<b>Itemized Response:</b> We have the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.	
<b>CHIEF RESPONSE:</b> \$650.00 per hour	This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.	
<b>Additional Time:</b> On-Scene Rates	<b>Engine:</b> \$700.00 per hour <b>Truck:</b> \$900.00 per hour	<b>Miscellaneous equipment:</b> \$600.00 per hour

ILLEGAL FIRES

<b>ILLEGAL FIRES:</b> Assignment - \$400.00 per hour, per engine / \$500.00 per hour, per truck	When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. If the fire is started due to persons not following prescribed fire and life safety, building codes, and ordinances. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.
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NUISANCE ALARMS

<b>Nuisance Alarms:</b> Number of false alarms 4-10/\$1,2500 11-20/\$1,575.00 21-30/\$1,950.00 In excess of 30/\$6,500.00	When a fire alarm sounds and there is no actual emergency situation at the location this is considered a false alarm. To discourage excessive false alarms at any single residential or commercial location, enhance the safety of officers of the fire departments, protect the lives and property of the citizens of the city, reduce unnecessary use of fire department resources, and produce revenues to defray the costs of fire department responses to false alarms, a false alarm service fee is hereby established. The owner or lessee of any residential or commercial property with an alarm system shall maintain the premises and alarm system in a manner that will minimize or eliminate false alarms. The owner or lessee of any commercial property with an alarm system shall respond or cause their representative to appear at the system location within a reasonable period of time when notified by the city fire department or monitoring company to provide access to the premises, deactivate the alarm system, or provide security at the alarm location.
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MITIGATION RATE NOTES

The mitigation rates above are average “billing levels” *per hour*, and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

These average mitigation rates were determined by itemizing costs for a typical run (*from the time a fire apparatus leaves the station until it returns to the station*) and are based on the actual costs, using amortized schedules for apparatus (*including useful life, equipment, repairs, and maintenance*) and labor rates (*an average department’s “actual personnel expense” and not just a firefighter’s basic wage*). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

FIRE MARSHALL FEE SCHEDULE

*NOTE: Fees are based on the City performing up to three reviews on plan submittals. After the 2nd review, and for all subsequent reviews, the applicant will be responsible for the fees incurred by Garden City. The applicant must pay an initial plan review fees to commence the Fire Marshall review process. The balance owed for any third-party reviews after the 2nd review must be paid by the applicant prior to issuance to any City permits. All commercial/Industrial properties must be inspected annually. A \$25.00 Administrative fee will apply to all transactions.*

SITE PLAN REVIEW

Description	Rate	Fee
Fire Department Access, Hydrant Location, etc.	Flat	\$575.00
Two resubmittals	Flat	\$150.00

BUILDING PLAN REVIEW

Description	Rate	Fee
Up to 5,000 sq. ft	Compounding Fee	\$150.00
5,001 – 10,000 sq. ft	Compounding Fee	\$175.00
10,001 – 20,000 sq. ft	Compounding Fee	\$0.25/sq. ft
Over 20,001 sq. ft	Compounding Fee	\$0.35/sq. ft
Two Resubmittals	Flat	\$150.00

FIRE SPRINKLER PERMIT & REVIEW

Description	Rate	Fee
Base Fee	Flat	\$200.00
Fire Pumps	Flat	\$125.00
0-10 Sprinkler Heads	Compounding Fee	\$75.00
11-25 Sprinkler Heads	Compounding Fee	\$125.00
26-100 Sprinkler Heads	Compounding Fee	\$175.00
101-200 Sprinkler Heads	Compounding Fee	\$250.00
201-600 Sprinkler Heads	Compounding Fee	\$325.00
Over 600 Sprinkler Heads	Compounding Fee	\$400.00
Two Resubmittals	Flat	\$100.00
Working Without a Permit	The Permit fee Is tripled	TBD
**The number of Zones/Systems will be multiplied to each line items****		

FIRE ALARM SYSTEM & REVIEW

Description	Rate	Fee
Base Fee	Flat	\$150.00
Fire Alarm Control Panel	Flat	\$175.00
Annunciation Panels	Flat	\$45.00
0-10 Devices	Compounding Fee	\$95.00
11-25 Devices	Compounding Fee	\$150.00
26-100 Devices	Compounding Fee	\$195.00
101-200 Devices	Compounding Fee	\$275.00
201-600 Devices	Compounding Fee	\$425.00
Over 600 Devices	Compounding Fee	\$650.00
Two Resubmittals	Flat	\$100.00
Working Without a Permit	Permit Fee Is Tripled	TBD

FIRE PROTECTION SYSTEMS

Description	Rate	Fee
Commercial Hood Plan Review	Flat	\$250.00
Special Fire Protection Plan Review	Flat	\$350.00
Paint Booth & Suppression Plan Review	Flat	\$450.00
Smoke Control System Plan Review	Flat	\$350.00
Access Control System Review	Flat	\$275.00

Other Plan Review & Construction Permits

Description	Rate	Fee
Above or Below Ground Tank Removal or Installation 600 Gallons or Less	Flat	\$650.00
Capacitor Energy Storage System	Flat	\$275.00
Emergency Responder Radio Coverage System	Flat	\$275.00
Food Truck Permit	Flat	\$350.00
Fireworks Sales Stand	Flat	\$650.00
Fireworks Sales Permanent Building <i>*Operational Permit May Be Required</i> <i>*Other Requirements Required such as Building Review and Fire protection Review Fees</i>	Flat	\$850.00
Gates and Barricades Across Fire Apparatus Access Road	Flat	\$250.00
Fire Hydrants Flow (Public or Private) Installation, Testing or Modification	Flat	\$350.00
Special Event Structures <i>*Refer to Building Plan Review Fees</i>	TBD	TBD
Pyrotechnics/Fireworks Display Permit Review <i>*May Require Fire Dept. Standby</i>	Flat	\$450.00
Working Without a Permit	Permit Fee Is Tripled	TBD
Standpipe Pan Review	Flat	\$250.00

NEW CONSTRUCTION INSPECTIONS

Description	Rate	Fee
50% Inspection	Flat	\$150.00
80% Inspection	Flat	\$175.00
Final Inspection	Flat	\$195.00
First Follow-up Inspection	Flat	\$150.00
Second Follow-up Inspection	Flat	\$250.00
Third and Each Additional Follow-up Inspection	Flat	\$275.00
After Hours Inspection	Flat	\$500.00

LIFE & SAFETY INSPECTIONS

Description	Rate	Fee
Annual Inspection	Flat	\$75.00
First Follow-up Inspection	Flat	\$60.00
Second Follow-up Inspection	Flat	\$100.00
Third and Each Additional Follow-up Inspection	Flat	\$250.00
After Hours Follow-up Inspection	Flat	\$500.00
New Tenant Inspection (Business Request) 5,000 – 15,000 sq. ft	Flat	\$300.00
New Tenant Inspection (Business Request) 15,001+ sq. ft <i>*Follow-up Fee Inspection rates apply</i>	Flat	\$600.00

Fire Department Fees Schedule (continued)

OPERATING PERMITS, SECTION 105.6 IFC

*Note: The Permit Includes Research of Materials, Inspection and Processing. Inspections may require additional inspectors and 3<sup>rd</sup> party review so all applicable fees would be incurred and payable prior to issuance of the permit. \*Permit Includes Research of Materials, Inspection and Processing*

Description	Rate	Fee
Operational Permit base	Per Hour	\$250.00
Working Without a Permit	The Permit Fee is Tripled	TBD

FIRE LANE VIOLATIONS

Description	Rate	Fee
Per Violation	Flat	\$250.00
Failure to Pay	Flat	\$225.00

# City of Garden Subdivision Application



## Development Information

Development Name (if applicable)

CenterPoint Industrial City Gardens

Property Address

2450 - 2505 Dean Forest Drive

Phased development?	If yes, proposed number of phases	Proposed Number of Lots (Total)
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	2	8
Parcel ID	Total Site Acreage	Zoning
60986 01002	252.678	I-1 / I-2
Project Description		

Build a total of three (3) industrial warehouses with two container yards.

Water Supply	Sewage Disposal
<input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public <input type="checkbox"/> Private

## Applicant Information

Owner	
Name	Address
CenterPoint Properties / Brian C. Hollings	1808 Swift Drive, Oak Brook IL 60523
Phone	Email
757-630-7474	bhollings@centerpoint.com
Engineer/Surveyor	<input type="checkbox"/> Same as authorized agent <input checked="" type="checkbox"/> Check here to receive staff review comments via email
Company Name	Contact (Individual Name)
Thomas and Hutton	Stan Fischer
Phone	Email
912-721-4146	fischer.s@tandh.com
Authorized Agent (Requires Authorized Agent Form) <input type="checkbox"/> Check here to receive staff review comments via email	
Company Name	Contact (Individual Name)
Phone	Email

I understand that I will need to attend or be represented by a duly authorized agent at the meeting of the Planning Commission and that my application cannot be approved unless I am represented.

Brian C. Hollings

Print Name

Brian C. Hollings

Signature

Digitally signed by Brian C. Hollings  
Date: 2022.03.25 12:46:12 -04'00'

4/8/22

Date

OFFICE USE ONLY		
Received By	Date Received	Case Number
Submittal Format <input type="checkbox"/> Electronic <input type="checkbox"/> Paper <input type="checkbox"/> Both	Fee Amount Paid	PC2220 Invoice Number



## MEMORANDUM

**To:** Garden City Planning Commission & Board of Appeals  
**From:** Denise R. Grabowski, AICP, LEED AP, Planning Manager Consultant  
**Date:** June 8, 2022  
**Re:** PC2220 CenterPoint Industrial City Gardens

<i><b>Application Type</b></i>	<i><b>Preliminary Plat</b></i>
<i><b>Case Number</b></i>	PC2220
<i><b>Applicant</b></i>	CenterPoint Properties
<i><b>Name of Project</b></i>	CenterPoint Industrial City Gardens
<i><b>Property Address</b></i>	2450 – 2505 Dean Forest Drive
<i><b>Parcel IDs</b></i>	6-0986-01-002
<i><b>Area of Property</b></i>	252.7 acres
<i><b>Proposed Number of Lots</b></i>	8
<i><b>Existing Zoning</b></i>	I-1/I-2
<i><b>Proposed Land Use</b></i>	Warehouses and Container Yards

### GENERAL INFORMATION

*Project Description:* The applicant is proposing to develop three (3) industrial warehouses and two (2) container yards.

*Background / Additional Context:* A portion of the property was rezoned from I-1 to I-2 on November 1, 2021, to allow for the container yard on the back/interior of the property. As shown on the preliminary plat, a significant area of the property consists of wetlands. The wetlands located between Dean Forest Road and Parcels 3 and 4 will provide significant screening.

The applicant is in discussions with the Georgia Department of Transportation regarding access to Dean Forest Road. Access to Parcel 1 is proposed at the existing signal at Davidson Drive (next to the Days Inn) and with a right-in/right-out access point to the south of this intersection. Access to Parcel 5 is proposed at the existing signal at Robert B Miller Road with a right-in/right-out access point to the south of this intersection. Access to Parcels 2, 3, and 4 will be provided via internal circulation. A conceptual site plan is included for reference.



## FINDINGS

The Preliminary Plan includes the information required by Sec. 90-34 of the Garden City Zoning Code.

Construction drawings for Buildings 1 and 2 (located on Parcels 1 and 3) plus the container yard (located on Parcel 4) are currently under engineering and permitting review.

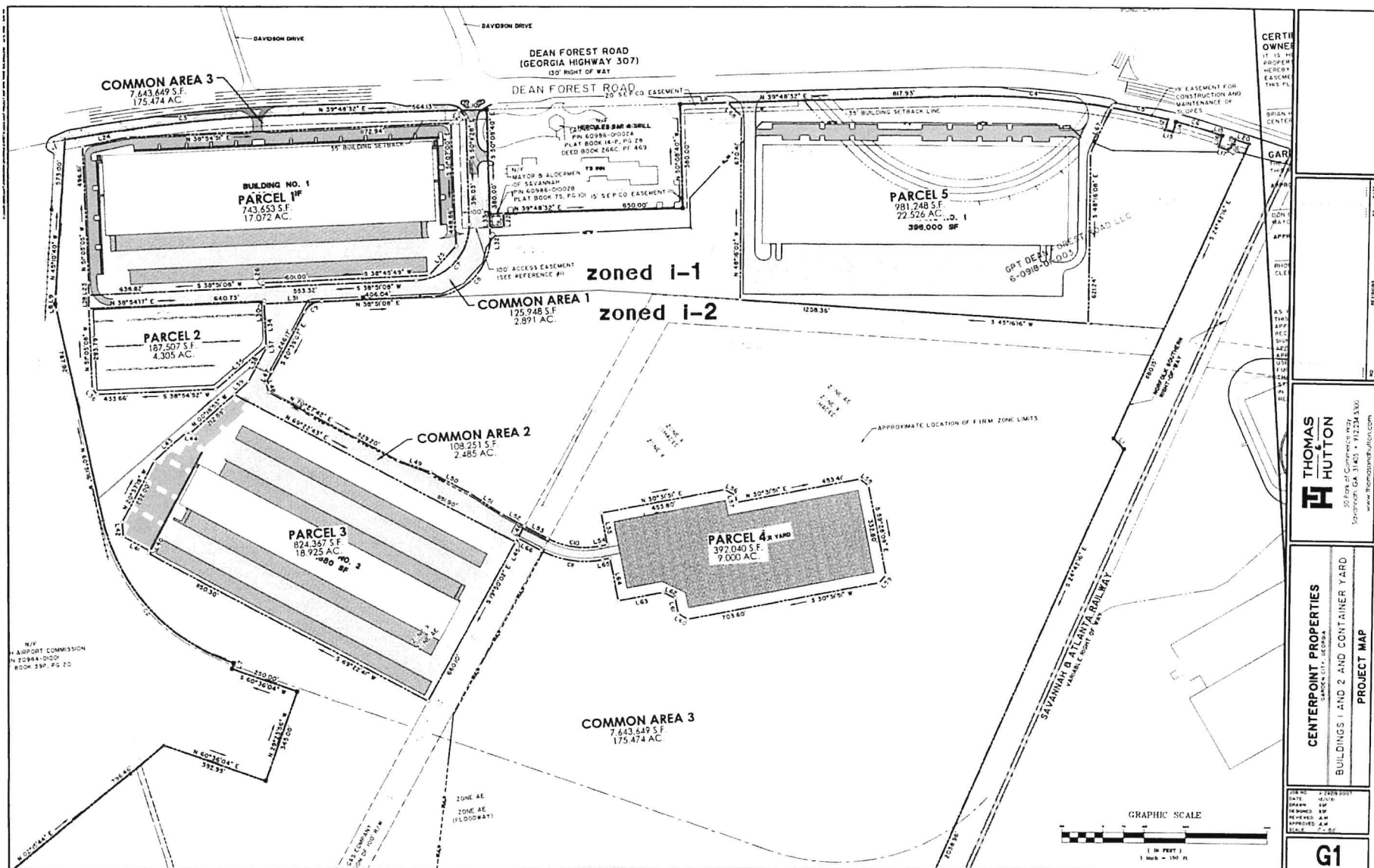
## STAFF RECOMMENDATION

Approval

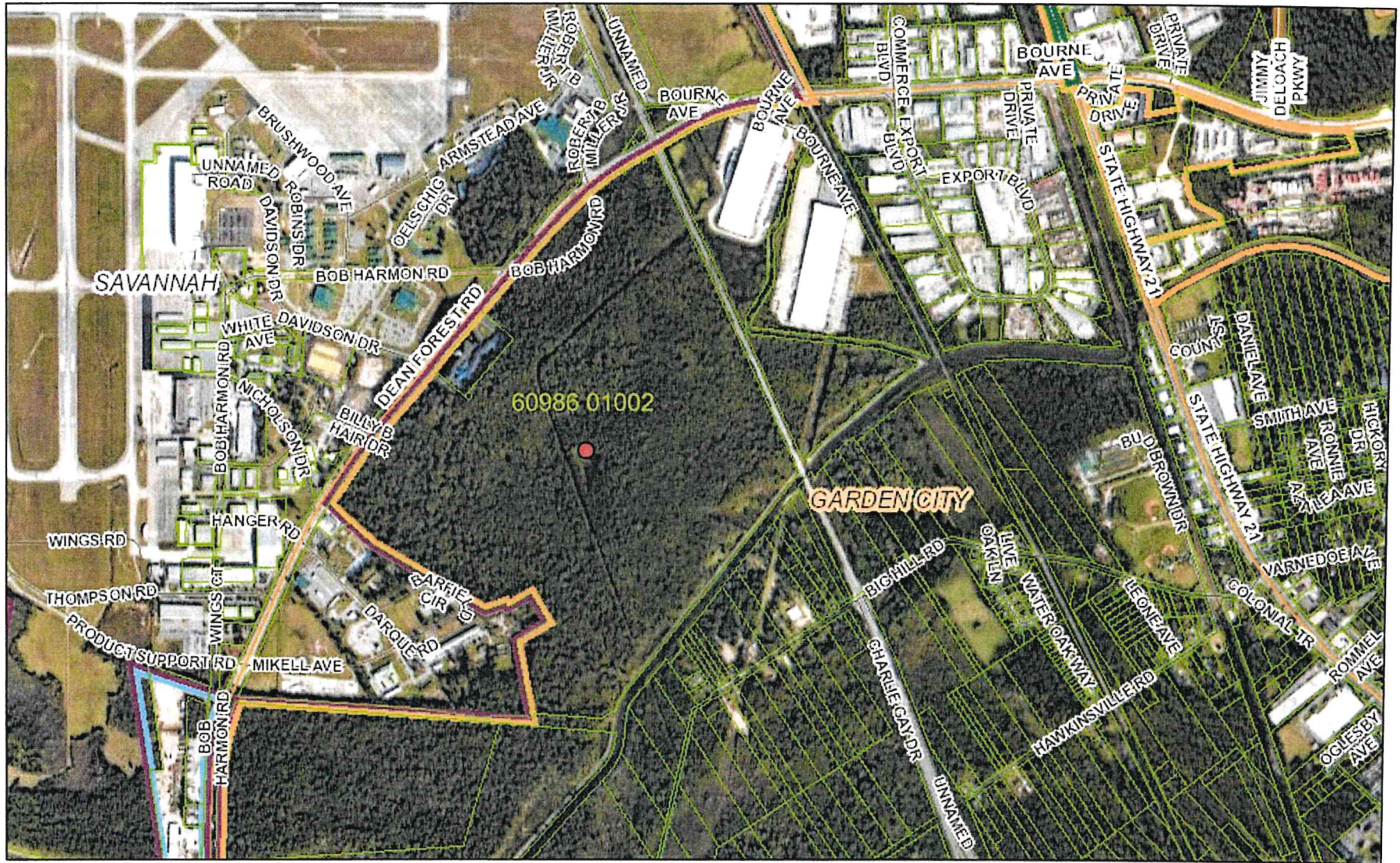
*Note:*

*Approval, if granted, by the Planning Commission only constitutes the initial step in the overall process and additional requirements still must be met prior to commencement of any construction activities. The Petitioner should note that final approval of the site plan will require City staff approval of the detailed engineering plans for the project through the City's standard process and a Land Disturbance Activity (LDA) Permit must be issued prior to construction. The Petitioner should also note that final approval of the site architectural plans will require City staff approval via its standard process and a building permit must be issued before vertical construction shall commence.*

TABLE 1				
$\alpha$	$\beta$	$\gamma$	$\delta$	$\epsilon$
0.0	0.0	0.0	0.0	0.0
0.1	0.1	0.1	0.1	0.1
0.2	0.2	0.2	0.2	0.2
0.3	0.3	0.3	0.3	0.3
0.4	0.4	0.4	0.4	0.4
0.5	0.5	0.5	0.5	0.5
0.6	0.6	0.6	0.6	0.6
0.7	0.7	0.7	0.7	0.7
0.8	0.8	0.8	0.8	0.8
0.9	0.9	0.9	0.9	0.9
1.0	1.0	1.0	1.0	1.0

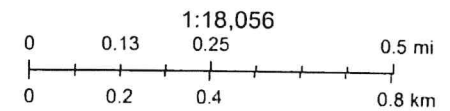


PC2220



6/10/2022, 11:45:56 AM

Municipal Boundary	PORT WENTWORTH	TYBEE ISLAND	Local Roads	Interstate
BLOOMINGDALE	SAVANNAH	VERNONBURG	Major Roads	Local Roads
GARDEN CITY	THUNDERBOLT	UNINCORPORATED	Parkways	Major Roads
POOLER				



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