

**A G E N D A**  
***City Council Meeting***  
***Monday, May 15, 2023 – 6:00 p.m.***

➤ **OPENING**

- **Call to Order**
- **Invocation**
- **Pledge of Allegiance**
- **Roll Call**

➤ **FORMAL PUBLIC COMMENT**

- **Request to be placed on the agenda:** George Slade Cole, Sr., requested to be placed on the agenda to address the City Council regarding the fire protection fee/credits.
- **Request to be placed on the agenda:** Shannon Holman, requested to be placed on the agenda to address the City Council regarding a property marking for sewer.

**Formal Public Comment – City Council Agenda Protocol**

The City of Garden City has identified this portion of the meeting to allow individuals an opportunity to formally address the City Council on issues of importance. Garden City requires that individuals who desire to formally address the City Council submit a written request form outlining the subject matter that they intend to discuss so that they can be placed on the meeting agenda. Members of the public desiring to be placed on the agenda to present or address matters to the City Council must submit a formal ***“REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA”*** form to the Office of the City Manager at least 10 days prior to the requested City Council meeting date that you wish to speak. City Council meetings are held on the first and third Monday of each month so the request must be submitted no later than 5:00 pm on the Friday which constitutes 10 days prior. The request can be done in person, regular mail, fax or e-mail and the speaker should obtain acknowledgement of the request from the City to demonstrate that the 10 day requirement has been met. The request form may be obtained from the Office of the City Manager and on the City's website [www.gardencity-ga.gov](http://www.gardencity-ga.gov). The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Manager, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the completion of a request form does not entitle the speaker to be added to the agenda.

## ➤ RECEIPT OF INFORMAL PUBLIC COMMENT

- **Procedure:** To best manage this meeting section, any person who desires to address the City Council must sign up using the process outlined on the website where this meeting is advertised. Once recognized by the Mayor, the person will be allowed to speak in accordance with the Informal Public Comment–Speaker Protocols outlined below.

### *Informal Public Comment – Speaker Protocol*

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

## ➤ PUBLIC HEARINGS

### ***Speaking to a Public Hearing Item Protocol***

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council's time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed, and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

***PROCEDURES FOR CONDUCTING PUBLIC HEARINGS ON PROPOSED ZONING DECISIONS BEFORE  
GARDEN CITY'S MAYOR AND COUNCIL AND STANDARDS GOVERNING THE EXERCISE OF  
CITY COUNCIL'S ZONING POWER***

**Procedures for Conducting Public Hearings on Proposed Zoning Decisions:**

All public hearings conducted by the Mayor and Council on Garden City, Georgia, on proposed zoning decisions shall be conducted as follows:

- (1) All public hearings by the Mayor and Council on zoning amendments shall be chaired by the Mayor.
- (2) The Mayor shall open the hearing by stating the specific zoning amendment being considered at the public hearing and further stating that printed copies of the adopted standards governing the exercise of the Mayor and Council's zoning power and the procedures governing the hearing are available to the public.
- (3) The Director of the City's Planning and Zoning Department shall advise the Mayor and Council of the recommendation of the Planning Commission when applicable.
- (4) The Mayor shall determine the number of attendees who desire to testify or present evidence at the hearing.
- (5) When there is a large number of individuals wishing to testify at a hearing, the Mayor may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponents, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence, and expert opinions; opponents of the proposed decision shall have an equal minimum period of time. The Mayor may grant additional time; provided, however, an equal period of time shall be granted both sides.
- (6) The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- (7) After all individuals have had an opportunity to speak in accordance with subparagraph (6) above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak.
- (8) The Mayor may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- (9) It shall be the duty of the Mayor to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- (10) Once all parties have concluded their testimony, the Mayor shall adjourn the public hearing.

**Standards Governing the Exercise of The Zoning Powers of Garden City's Mayor and Council:**

Prior to making a zoning amendment, the Mayor and Council shall evaluate the merits of a proposed amendment according to the following criteria:

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
- (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
- (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
- (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

➤ **Approval of City Council Minutes**

- Consider the minutes from the May 1<sup>st</sup> Pre-Agenda Session, City Council Minutes, and the May 8<sup>th</sup> Workshop.

**City Manager's Report**

- Staff Reports are included with the agenda packet.
- Updates and announcements

➤ **ITEMS FOR CONSIDERATION**

- **Resolution – City Council Salaries:** A resolution authorizing the processing of an ordinance to amend Section 2.04, Article II, of the Charter of Garden City Georgia, to increase the compensation of Mayor and Councilmembers pursuant to Section 36-35-4 of the Official Code of Georgia Annotated, as amended.
- **Executive Session:** An executive session pursuant to O.C.G.A. Section 50-14-2(1) for the purpose of consulting with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought by or against the City or any officer or employee or in which the City or any officer or employee may be directly involved.
- **Executive Session:** An executive session pursuant to O.C.G.A. Section 50-14-3(b)(2) for the purpose of discussing or deliberating upon the appointment, employment, compensation, hiring, disciplinary action, or dismissal, or periodic evaluation or rating of a public officer or employee.

➤ **ADJOURN**

## M I N U T E S

### City Council Meeting Monday, May 1, 2023 - 6:00 p.m.

**Call to Order:** Mayor Campbell called the meeting to order at approximately 6:00 p.m.

**Opening:** Pastor Matt Travis from Woodlawn Baptist Church gave the invocation, and Mayor Campbell led the City Council in the pledge of allegiance to the flag.

**Roll Call:**

**Council Members:** Mayor Bruce Campbell, Mayor Pro-tem Marcia Daniel, Councilmember Natalyn Morris, Councilmember Debbie Ruiz, and Councilmember Kim Tice. Councilmember Morris said that Councilmember Lassiter was on his way. Councilmember Richard Lassiter arrived/joined the meeting just before the approval of the city council minutes.

**Staff Members:** Scott Robider, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Cliff Ducey, Recreation Director; Jon Bayer, Water Operations Manager; Cliff Davis, Public Works Manager; Mike Dick, Fire Chief; Gil Ballard, Chief of Police, and Yolanda Irizzary, HR Director.

**City Council Minutes:** Councilmember Daniel motioned to approve the minutes from the April 10<sup>th</sup> workshop, executive session, and the April 17<sup>th</sup> pre-agenda session and city council meeting. The motion was seconded by Councilmember Ruiz and passed unanimously without opposition.

**City Manager's Report:** The City Manager stated that he had no updates to report.

**Items for Consideration**

**Resolution, Chief Judge Agreement (Harmon):** The Clerk of Council read the heading of a resolution by the City Council to authorize the Mayor to execute an agreement between the City and Crystal Harmon, which sets forth the terms of Ms. Harmon's appointment as the Chief Judge of the Garden City Municipal Court.

Councilmember Tice motioned to adopt the resolution. The motion was seconded by Councilmember Ruiz and passed unanimously without opposition.

**Resolution, Associate Judge Agreement (Moody):** The Clerk of Council read the heading of a resolution by the City Council to authorize the Mayor to execute an agreement between the City and Lindy Moody, which sets forth the terms of Ms. Moody's appointment as the Associate Judge of the Garden City Municipal Court.

Councilmember Daniel motioned to adopt the resolution. The motion was seconded by Councilmember Ruiz and passed unanimously without opposition.

**Resolution, Prosecuting Attorney Agreement (Wilson):** The Clerk of Council read the heading of a resolution by the City Council to authorize the Mayor to execute an agreement between the City and Ty Wilson, which sets forth the terms of Mr. Wilson's appointment as the City's Prosecuting Attorney.

Councilmember Ruiz motioned to adopt the resolution. The motion was seconded by Councilmember Hall and passed unanimously without opposition.

**Resolution, Public Defender Agreement (Tignor):** The Clerk of Council read the heading of a resolution by the City Council to authorize the Mayor to execute an agreement between the City and Lauren Tignor, which sets forth the terms of Ms. Tignor's appointment as the City's Public Defender.

Councilmember Ruiz motioned to adopt the resolution. The motion was seconded by Councilmember Daniel and passed unanimously without opposition.

**Resolution, Judge Pro Tem Appointment (Coolidge):** The Clerk of Council read the heading of a resolution by the Mayor and Council to appoint Herman Coolidge, Jr., to serve as Judge Pro Tem of the Garden City Municipal Court.

Councilmember Daniel motioned to adopt the resolution. The motion was seconded by Councilmember Ruiz and passed unanimously without opposition.

**Resolution, Judge Pro Tem Appointment (Gerard):** The Clerk of Council read the heading of a resolution by the Mayor and Council to appoint James P. Gerard to serve as Judge Pro Tem of the Garden City Municipal Court.

Councilmember Tice motioned to adopt the resolution. The motion was seconded by Councilmember Hall and passed unanimously without opposition.

**Adjournment:** Given that no other items were on the agenda, Mayor Campbell called for a motion to adjourn the meeting. Councilmember Ruiz motioned to adjourn the meeting at approximately 6:08 p.m. The motion was seconded by Councilmember Hall and passed unanimously without opposition.

*Transcribed & submitted by: The Clerk of Council*

*Accepted & approved by: The City Council on 5/15/23*

## SYNOPSIS

### Pre-Agenda Session Monday, May 1, 2023 - 6:00 p.m.

**Call to Order:** Mayor Campbell called the meeting to order at approximately 6:00 p.m., and Councilmember Daniel gave the opening prayer.

**Roll Call:**

**Council Members:** Mayor Bruce Campbell, Mayor Pro-tem Marcia Daniel, Councilmember Natalyn Morris, Councilmember Debbie Ruiz, and Councilmember Kim Tice. Absent: Councilmember Richard Lassiter

**Staff Members:** Scott Robider, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Cliff Ducey, Recreation Director; Jon Bayer, Water Operations Manager; Cliff Davis, Public Works Manager; Mike Dick, Fire Chief; Gil Ballard, Chief of Police, and Yolanda Irizzary, HR Director.

**Mayor's Updates:** Mayor Campbell stated that he had no updates to report.

**City Manager's Updates:** The City Manager stated that he had no updates to report.

**Review of Council Agenda Items:** The City Manager provided an overview of the items on the agenda for consideration.

Councilmember Morris asked whose responsibility it was to ensure the City Council knows about events. She said there was a specific event that happened last week at the Senior Center, and I needed to be made aware of it.

The Recreation Director said he didn't send out an email about the computer lab opening at the Senior Center. Councilmember Morris asked that staff do better at getting out information.

Councilmember Morris asked when the city council's salaries will be on the agenda. The City Attorney explained the process and advertising requirements. Councilmember Hall said the consensus of the City Council was to have it on the next workshop agenda.

Councilmember Morris said that she received calls about the churches receiving a discount for the fire protection fee. The City Attorney noted that there is pending litigation in several cities about giving churches discounts on their fire protection fee. He asked whether the churches had already been notified. The City Manager replied, yes. The City Attorney said this could negatively affect us if we get sued. Councilmember Daniel asked what the City Attorney was talking about. The City Manager said that this is just one of Jim's legal statements that he makes.

**Adjournment:** Given that there were no other items for discussion, the City Council adjourned the pre-agenda session at approximately 5:48 p.m.

*Transcribed & submitted by: The Clerk of Council*

*Accepted & approved by: The City Council on May 15, 2023*

**SYNOPSIS**  
**City Council Workshop**  
**Monday, May 8, 2023 – 5:30 p.m.**

**Call to Order:** Mayor Campbell called the meeting to order at approximately 5:30 p.m. and offered the opening prayer.

**Attendees**

**City Council Members:** Mayor Bruce Campbell, Mayor Pro-tem Daniel, Councilmember Gwyn Hall, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz, and Councilmember Kim Tice.

**Staff Members:** Scott Robider, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Mike Dick, Fire Chief; Jon Bayer, Water Operations Director; Cliff Davis, Public Works Director; Gill Ballard, Police Chief, and Carlos Nevarez, Fire Marshall.

**Mayor's Updates:** Mayor Campbell stated that he and several council members attended the Chatham Municipal Association Meeting at the Botanical Gardens. He said there was a good turnout for the meeting. He said a hot topic was Pickleball. He asked the City Manager to look at including a pickleball court at the new gymnasium complex. The City Manager said it was already priced in the estimate.

**City Council Salaries:** The City Manager stated that a memorandum in the packet provided financial/budget information on increasing the salary for the Mayor and City Council Members.

Mayor Campbell recommended that the Mayor's salary be increased to \$1,300 a month, and the City Council's salary be increased to \$1,000 per month. Councilmember Morris stated that she recommended \$1,200 for the Mayor and \$1,000 for the City Council, but she was agreeable to \$1,300 for the Mayor. Councilmember Hall recommended \$1,200 for the Mayor and \$800 for City Council.

The City Attorney said he would recommend going along with Councilmember Morris's recommendation because it was higher. He said that we have to advertise the proposed salaries. He noted that you still have to vote so you can go lower, but you can't go higher once it's advertised/announced.

**City Manager's Updates**

**Fire Department Apparatus Request:** The City Manager stated that he would ask the City Attorney to look into GMA financing to help replace some of the older fire department apparatus. He said some of the wait times are up to two years. He said the Fire Chief sent me the cost information. He said I will look into funding mechanisms for you to consider at a future workshop.

**ARPA:** The City Manager stated we can use ARPA funds for the apparatus if needed. He said ARPA funds and the 2024 budget would have to be planned side by side.

Councilmember Daniel asked if ARPA money could be used to upgrade the wastewater treatment plant. The City Manager stated that a full plant upgrade would cost around \$25 million. He noted that a large-scale project like that would require State and Federal funding assistance.

Councilmember Hall asked about getting help from the Ports on fire equipment. The City Manager said we'd gotten no answer from the Ports on participating in the purchase of new fire equipment.

Councilmember Lassiter asked if speed bumps damage the fire equipment. The Fire Chief stated that it naturally has an effect every time we stop to go over a speed bump.

Councilmember Daniel inquired about how Chatham County's new four ISO rating would affect her district's residents. The City Manager said it could have some effect. The Fire Chief noted an ISO of one is the best rating, and ten is the worse.

City Council recommended that the City Manager get back to them at a future workshop on financing options to replace the fire department equipment.

**Annexation:** The City Manager stated that several business owners are interested in annexing into the City. He discussed looking at annexing out and along Highway 17 and down Quacco Road.

After a brief discussion, the City Council agreed they were interested in annexing and recommended the City Manager continue looking into his proposed plan.

**Debris Monitoring RFP:** The City Manager said the RFP process is complete.

**CAT Update:** The City Manager stated that a ribbon cutting would be held for the new bus stops. Councilmember Lassiter asked the City Manager if he had looked into what could be done about his district having to pay the CAT tax. He said my district is the only one paying the CAT tax. The City Attorney said we could look at doing it through a contract.

**Roberts Properties Update:** The City Manager said that when he gets the conceptual design drawings for the retail space along Dean Forest Road, he will provide them to the City Council.

**Planning & Zoning Software:** The City Manager stated that the Planning and Zoning Department needed new software, and once he gets the cost estimate, he will bring it to the City Council with funding options.

Councilmember Hall requested a map of the proposed annexation area. The City Manager stated that you cannot provide services to the proposed annexation unless you increase the millage rate.

Councilmember Ruiz asked when will the Waste Management's increase go into effect. The City Manager said August or September. He said you have two choices to absorb or pass the cost on to the customer. The City Council asked for numbers on the cost to be provided.

Councilmember Daniel asked about when we were going to set the millage rate. The City Manager said you don't because it's the rollback rate. Councilmember Daniel said we have to set a millage rate every year even if we set it at the rollback rate. The City Manager said I don't have the rollback rate information. The Finance Director said we have not yet received the information for this year. She said I emailed them today to find out when they will send it out. Councilmember Daniel asked what the City's current millage rate was. The Finance Director replied, 3.143 mills.

The City Attorney stated that we received a lawsuit notice and asked for an executive session to be placed on the May 15<sup>th</sup> council agenda.

**Ethics Complaint:** The City Attorney briefed the City Council on the process for handling the ethics complaint filed by the Garden City Housing Team with the Ethics Committee.

City Attorney stated that due to the changes in the new voting laws on zoning cases, the process would be slowed down more due to advance notice being required, which will make the process longer.

**Adjournment:** Given that no other items were on the agenda for discussion, the Mayor and City Council adjourned the workshop at approximately 6:20 p.m.

*Transcribed & submitted by: The Clerk of Council*

*Accepted & approved by: The City Council on 5/15/23*



## Garden City Fire Marshal's Office

100 Central Avenue  
Garden City, GA 31405



GARDEN CITY

### REPORT TO MAYOR AND CITY COUNCIL

**TO:** THE HONORABLE MAYOR AND CITY COUNCIL

**DATE:** May 5, 2023

**SUBJECT:** *Fire Department April 2023 Report*

#### Report in Brief

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and / or activities throughout the month.

The operations detail contained in this report is for the month of April 2023 and all related information is current as of April 30, 2023.

Prepared by: Michele Johnson  
Title Assistant Fire Chief

Reviewed by: Mike Dick  
Title Chief of Fire

---

Scott Robider, City Manager

Attachment(s)



## Garden City Fire Marshal's Office

100 Central Avenue  
Garden City, GA 31405



### Calls for Service in April 2023

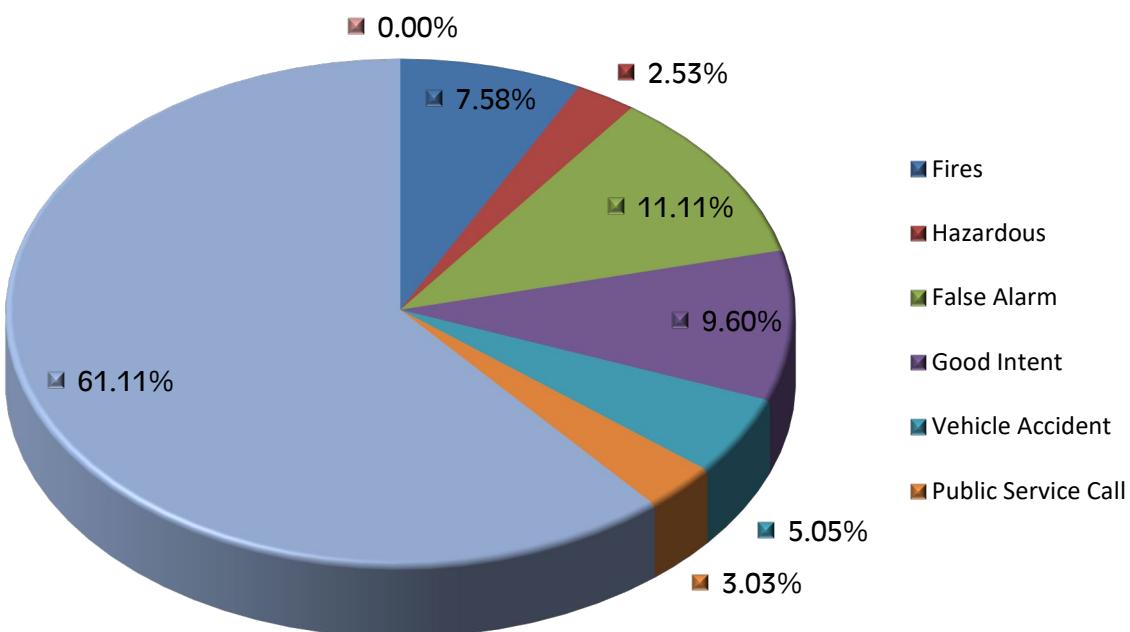
There was a total of 198 calls for service in the month of April 2023.

#### ***Current month's calls included:***

#### **Incident Type:**

Building fire	4	First Responder	121
Cooking Fire	2	Vehicle Accident	10
Trash or rubbish fire	1	Hazardous Incident	5
Fire in motor home/camper/RV	1	Good Intent	19
Fire in portable building	1	False Alarm	22
Road freight or transport vehicle fire	2	Service Call	6
Brush or grass fire	4		

### April 2023 Fire Service Calls





## Garden City Fire Marshal's Office

100 Central Avenue  
Garden City, GA 31405



### Department Activities/Events

#### Department Training

In April, fire personnel reported a total of 453 hours of training resulting in an average of 15.62 hours of training per Firefighter and a total of 2,144 for the year.

Chief Dick attended the 2023 CEMA Hurricane Conference at the Convention Center on April 11<sup>th</sup>. This is first in-person conference in several years.

Chief Johnson and Fire Marshal Roberts participated in annual GBI training that allows them to continue processing the fingerprints/background checks of firefighters.

#### Department Activities/Events

On April 1<sup>st</sup>, the Fire Department participated in the city's annual Easter Eggstravaganza by bringing an Engine and Sparky the Dog to the event.

Chief Dick, Captain Hornick and Lieutenant Shelley attended a safety meeting at the Georgia Ports Authority regarding rope rescue for the new cranes which are the tallest on the east coast (at 300+ feet).

The Fire Department had two new firefighters start during the month of April to fill one vacant position and one new position.

The Fire Department has been working on Emergency Management matters such as documentation and supplies. This will be an ongoing effort to be better prepared for hurricane season.

For the past year or so, there has been regular meetings with Chatham County regarding the implementation of the new CAD system. The monthly meetings have now become bi-weekly and they're still working towards the same "go live" date.

#### Community Relations

On April 1<sup>st</sup>, the Fire Department participated in the city's annual Easter Eggstravaganza by bringing an Engine and Sparky the Dog to the event.



## Garden City Fire Marshal's Office

100 Central Avenue  
Garden City, GA 31405



There were two large-scale fire safety events during the month of April. On April 15<sup>th</sup>, the Fire Marshal's office sponsored a Fire Prevention Community Blitz in Nassau Woods MHP. On April 29<sup>th</sup>, a second blitz was held in Savannah Pines MHP. There were more than 100 smoke alarms installed in more than 50 homes.

The Garden City Fire Department also rode an engine in the annual Stand Up for America Day Parade held in Port Wentworth on April 29<sup>th</sup>. The firefighters threw out candy to spectators.

### Apparatus

Apparatus	Year/Make/Model	Status
Engine 21	2016 Pierce Pumper	In service - Just got out the shop for provisional maintenance and to have the heater core replaced due to leaking
Engine 22	2016 Pierce Pumper	In service – Needs head gasket replaced and coolant leak
Engine 23 (Reserve 22)	2000 E-One Pumper	Out of service – Needs a new ABS module
Engine 24 (Service 21)	1995 E-One Pumper	Out of service – Needs a new transmission but unable to locate parts due to age of apparatus
Tender 22	2015 Kenworth Tanker	In service – no AC, going in the shop as soon as front-line trucks are out
Truck 22 (ladder)	2003 E-One Ladder Truck	In service – oil leak, due for provisional maintenance, wiring must be updated due to age (once E22 is out of shop)



## Garden City Fire Marshal's Office

100 Central Avenue  
Garden City, GA 31405



### Fire Marshal

For April, GCFM continued to work on Annual Inspections in the city. No major fire violations were reported. Augusta Road, Alfred Street, and Airport Road have been completed. Dollar General on Augusta Road (Hwy 21) appeared in court for fire violations. We had to revise the court order with new managers and extend it for 12 months. Progressive Center (Ogeechee Road) installed a fire alarm throughout the building. The inspections for the new Groves K-12 are getting more frequent and taking longer. This is normal for a building this large. During the month, both Fire crews and Fire Marshals have performed community blitzes to offer free smoke alarms in those communities. We have been to more than 50 homes and have installed more than 100 smoke alarms. Every home that we visited did not have any working smoke alarms. As a city, we must make sure residents know the importance of having these alarms. We will continue working on different ways to reach the communities. Target areas continue to be Nassau Woods, Savannah Pines, small mobile homes/RV parks and Zone 3. In June, the Fire Marshal's Office will be attending a conference in Forsyth, GA. The conference will have all three major career paths for fire marshals (inspections, public education, and fire investigation). It will be more than 30 accredited hours of training.

### Here's the break down for GCFM:

Annual Inspection (initial inspection):	20
RE-Inspection:	48
Certificate of Occupancy:	07
Consultation Site Visit:	04
Fire Protection Equipment Inspection:	10
Occupational Tax Certificate (new tenant):	09
<b>Total number of Inspections:</b>	<b>99</b>



## Garden City Fire Marshal's Office

100 Central Avenue  
Garden City, GA 31405



### Plan Review

2107 Hwy 80	4hrs
4037 Kessler Ave	4hrs
5440 Augusta Road	4hrs
2450 Augusta Road	4hrs
2107 Hwy 80 Site	2hrs
123 Beasley Road Site	2hrs
4820 Augusta Road	4hrs
5108 Ogeechee Road	2hrs
174 Minus Ave Site	4hrs
214 (222) Dean Forest Road Site	2hrs
138 Prosperity Road Building	3hrs
139 Prosperity Road Building	3hrs
1620 Dean Forest Site Building	2hrs
1622 Dean Forest Site	2hrs
174 Minus Ave Building	4hrs

<u>Fire Investigation</u>	<u>Classification</u>
5228 Augusta Road	Undetermined
329 Salt Creek Road	Undetermined

### Regulatory Fees: (Collected)

**April Fee Processed:** **\$16,160.00**

**Year to Date:** **\$50,580.00**

### Looking Ahead

- Working on FY2024 budget
- Broadening the community outreach with continued programs such as community CPR classes, the smoke detector program, and Close Before you Doze.
- Pursuing various grants for department equipment
- Planning for our future.

# REPORT TO MAYOR AND CITY COUNCIL

# AGENDA ITEM

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**DATE: 05-09-2023**

**SUBJECT: POLICE DEPARTMENT MONTHLY STATUS REPORT**

## **Report in Brief**

The Police Department Monthly Status Report includes a summary of the monthly activities of the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of April 2023.

Prepared by: Jeri Varnum  
Title: Executive Assistant/Accreditation Manager

Reviewed by: Gilbert C. Ballard  
Title: Chief of Police

---

Scott Robider, City Manager

Attachment(s)



# Police Department - April 2023 Status Report

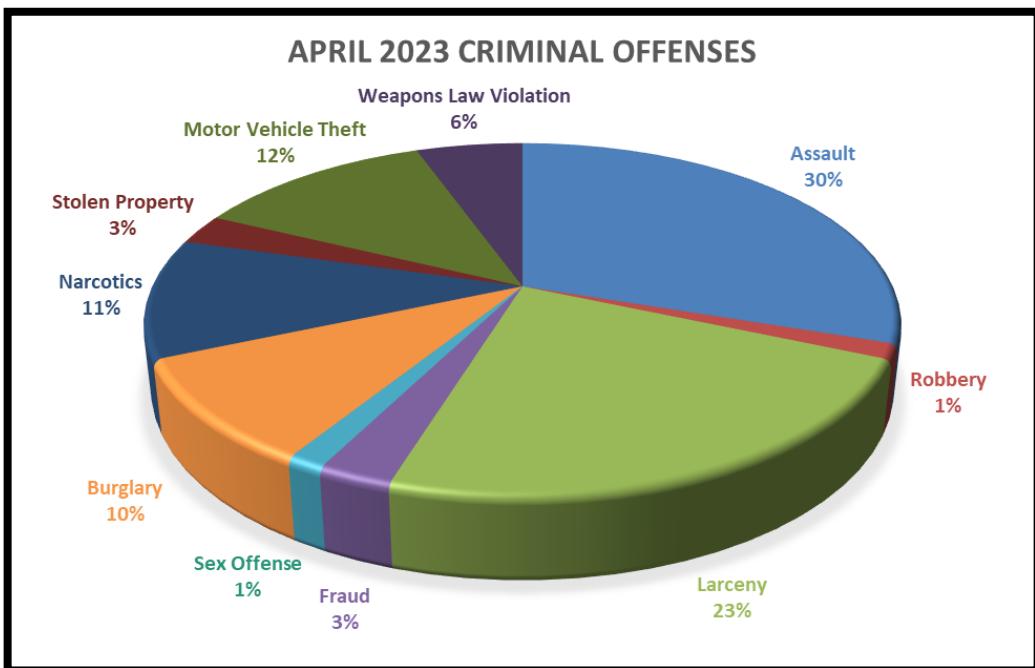
## Calls for Service

I am waiting on the number from the 911 center. There were a total of 1,811 calls for service and self-initiated activity in the month of March 2023, for a total of 5,514 calls for service year to date.

## Adult & Juvenile Arrest/Charge Summary

Adult Arrests - 121 Juvenile Arrests - 0

<u>Offenses</u>	Animal Cruelty	1	Assault	22	Burglary	7
	Damage to Property	1	Forgery	1	Fraud	2
	Kidnapping	1	Larceny	17	Motor Vehicle Theft	9
	Narcotics	8	Robbery	1	Sex Offense	1
	Stolen Property	2	Weapons Violation	4		



## Current Month's Criminal Violations by District

	Daniel District 1	Ruiz District 2	Morris District 3	Lassiter, Jr. District 4	Tice District 5
Animal Cruelty	0	1	0	0	0
Assault	5	4	1	1	11
Burglary	4	0	2	1	0
Damage to Property	0	1	0	0	0
Forgery	0	0	0	1	0
Fraud	0	1	0	1	0
Kidnapping	0	0	0	0	1
Larceny	1	1	4	3	8
MV Theft	4	1	3	1	0
Narcotics	1	2	0	1	4
Robbery	0	1	0	0	0
Sex Offense	0	1	0	0	0
Stolen Property	0	1	0	0	1
Weapons Violation	0	2	0	1	1

**Traffic Violations** There were 818 traffic violations in April, 82 of which were commercial vehicle citations. A total of 5,061 traffic violations have been written for 2023.

<b>Traffic Violations Issued</b>	Speeding Violations	239	Fatalities	0
	Seat Belt Violations	45	Written Warnings	126
	DUI Citations	6	Miscellaneous Citations	402



#### **Accidents**

Total Accident Reports	54
Public Roadway Accidents	50

Private Property Accidents 4

**Open Records Requests** The Garden City Records Department received and processed 219 Open Records requests for April. A total of 1046 Open Records Requests have been processed in 2023.

#### **Training**

During the month of April, police personnel reported a total of 369 hours of training. Some of the training classes the officers attended were: Computer Aided Dispatch (CAD), Taser 7 transition, Civil Rights, Supervision 3, Juvenile Procedure - Family Violence, Responding to 1<sup>st</sup> Amendment Audits, Fundamentals of Drug Identification, Cultural Adeptness in Law Enforcement, and Standardized Field Sobriety Testing.

#### **Items of Interest for April 2023**

- The Garden City Police Department participated in the City's Easter Extravaganza on April 1st.
- Chief Ballard and Captain Hood attended the 2023 Chatham County Hurricane Conference on April 11th.
- On April 11th, the Department dropped off some goodie bags to our 911 Communications Center for National Public Safety Telecommunicators week.
- The Criminal Investigation Division attended the 1st Child Abuse Awareness Symposium, "Stand Up, Speak Out", held at Savannah State University on April 14th.
- Congratulations to Detective Dashawn Love, as he was selected as the Officer of the 2nd quarter for 2023.
- On April 29th, Chief Ballard had the honor to represent the Garden City Police Department in the Port Wentworth Stand Up For America Day parade.

**REPORT TO MAYOR AND CITY COUNCIL****AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL      DATE: May 8, 2023**

**CT: Human Resources Department Report for April 2023**

**Report in Brief**

Attached is the Human Resources Department's Month-End Report for April.

Prepared by: Yolanda Irizarry

Title: Human Resources Director

Reviewed by: \_\_\_\_\_

Title \_\_\_\_\_

---

City Manager

**Garden City**  
**Human Resources Department**  
**April Month-End Report**

**Recruitment/Positions Filled**

In addition to the continuous recruitment of Police Officers/Police Officer Recruits and Firefighters, the City has job opportunities for a Water and Sewer Repair Technician.

**New Hires**

The City welcomed two (2) new hires during the month of April; both individuals were hired into the Fire Department as Firefighters.

**Promotions/Milestones**

There were no promotions during the month of April.

**Employment Terminations**

There were two (2) separations from employment: one voluntary resignation from the Police Department and one separation from Park and Recreation Department.

**City Employment**

The City ends the month of April with 104 full-time employees.

## **Additional Personnel Information Including Part-Time Employees**

This report normally covers the count for full- and part-time employees. Included in the count below for City employees is part-time regularly scheduled, temporary, part-time, casual/summer help (persons that have other employment and work as needed), along with full-time employees.

<b>April</b>	
TOTAL EMPLOYEES:	118
FULL-TIME ONLY:	104
CONTRACTOR/TEMP:	0
PART-TIME:	7
PART-TIME/CASUAL -SEASONAL	7

## **Employee Turnover Data Per Month**

<b>Month</b>	<b>Percent</b>
January	0%
February	4%
March	1.9%
April	1.9%
May	%
June	%
July	%
August	%
September	%
October	%
November	%
December	%

## Garden City Personnel Data

## New Hires – 2023

**REPORT TO MAYOR AND CITY COUNCIL****AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL      DATE: 4/12/23**  
**SUBJECT: *Technology Department Report for the Month of March***

**Report in Brief**

The Technology and Building Department, Monthly Status Report, includes various information to better inform the public and the City Council.

Prepared by: Chris Snider  
Title              Information Technology Director

Attachment(s)

### **Technology Report**

- Two Laptop replacement
- Computer Lab Completed for Sensor Center
- New Website's final design and release to the city

### **Building Maintenance**

- Court Room A/C Replacement
- A/C Sensor Board replacement

## REPORT TO MAYOR AND CITY COUNCIL

## AGENDA ITEM

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**      **DATE:** 05/08/2023

**SUBJECT:** *Department of Public Works*

## Report in Brief

The Public Works Department Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Department. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of April and all project related information is current as of 04/30/2023.

Prepared by: Lynnette S. Hymes  
Title Executive Administrative Assistant

Reviewed by: Clifton Davis  
Title Public Works Director

C. Scott Robider, City Manager

### Attachment(s)

## Department of Public Works



**Public Works Department  
Monthly Status Report  
Summary – April 2023**

**Operations & Maintenance:**

Public Works personnel completed 7 **Resident Requests**, and 370 **Work Orders** for the month of April.

**Resident Request** – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a “**Resident Request**” is generated. This builds a computerized record of all requests made.

**Work Order** – A “**work order**” is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

Storm Drainage:

- Ditch/Canal Maintenance: Dug – 2,428 ft., Cut – 2,440 ft.

Streets:

- Street Repairs – Asphalt Speedbump Overlay at 4709 Old Louisville Rd., Asphalt for 1<sup>st</sup> Street Transition - Total \$ 2,335.20 (Crosby Contracting Co., LLC)
- Street Sweeper Mileage – 21.37 miles
- Signs: Multiple Knockdowns/replacements - 24

Mixed Dry Trash Collection by City and Disposal:

- 76.57 Tons Collected Total Mixed Dry Trash (\$7,192.50) - YTD
- 76.57 Tons Collected YTD taken to Savannah Regional Landfill

Trees: No trees cut down for this month.

## REPORT TO MAYOR AND CITY COUNCIL

## AGENDA ITEM

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**DATE: May 1, 2023**

**SUBJECT: *Planning and Economic Development Permitting and Inspections Monthly Status Report***

## Report in Brief

The Department of Planning and Economic Development Monthly Status Report includes a summary of the monthly activities and projects of permitting and inspections within the department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for April 2023 and all related information is current as of May 1, 2023.

Prepared by: Tonya Roper  
Title Staff

Reviewed by: \_\_\_\_\_  
Title \_\_\_\_\_

Scott Robider; City Manager

### Attachment(s)

## - Code Enforcement

## Planning and Economic Development Department

### Status Report

#### Summary – April 2023

## Permits

There were 46 permits issued during the month. *They included:*

**New Construction Building Permits**

**Renovation/Expansion Building Permits**

**Miscellaneous Permits**

*The graph below is a visual summary of the permits issued.*



	<u>Number of Permits</u>
2022 Year End	476
Jan-23	31
Feb-23	37
Mar-23	43
Apr-23	46
May-23	
Jun-23	
Jul-23	
Aug-23	
Sep-23	
Oct-23	
Nov-23	
Dec-23	
2023 YTD	157

### **Inspections**

Inspections scheduled included:

- 17 Business License
- 45 Mechanical/Electrical/Plumbing
- 38 Building
- 10 Site (Property/Development/Preliminary/Demolition)

### **Code Enforcement Activity**

- 48 Courtesy Notice of Violations Issued
- 00 Signs
- 00 Sanitation Citations (Enforcement Ceased per CM)
- 52 Re-Inspections
- 33 Cases Closed (Compliance or Dismissed)
- 07 Vehicles Tagged Derelict or tagged for tow
- 06 Vehicles Towed
- 04 Vehicles Move by Owner or brought into compliance
- 06 Court Citations
- 18 Miscellaneous Inspections (Checking zoning, business license, permits)
- 03 Housing codes
- 01 Cease and Desist orders obtained
- 00 Warrants and Court Orders obtained
- 03 Properties that the City worked on (including cutting, cleaning, securing) and billed
- 02 Code Enforcement condemnations (placards posted – including unfit, unsecure, unsafe)
- 11 RI/ Inspection fees imposed
- 02 Stormwater Inspections
- 01 Stop Work Order Issues

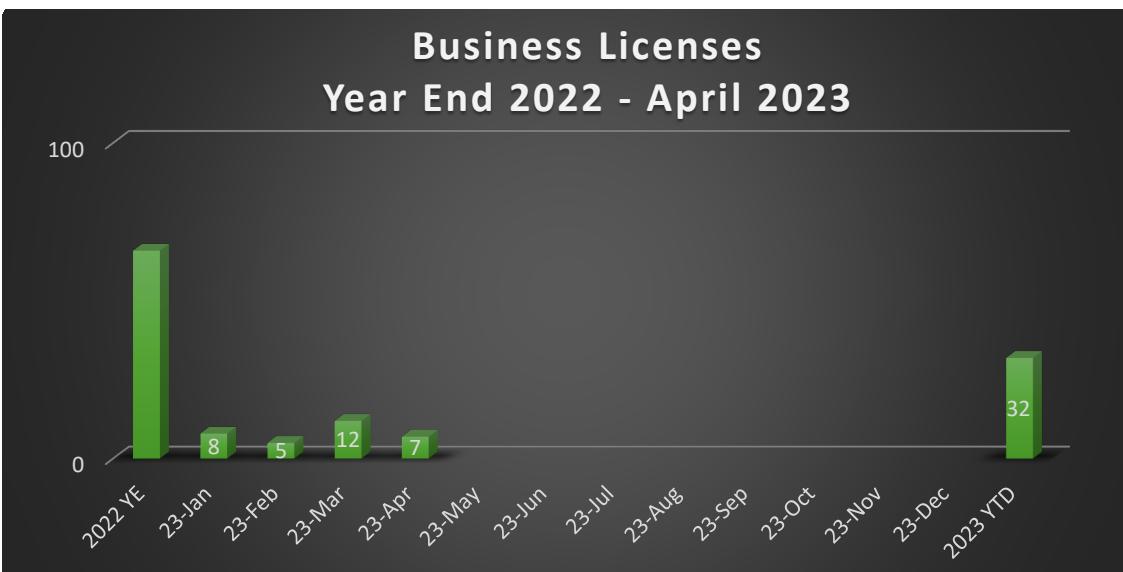
## New Business Licenses Issued

April 2023

Name	Address	Business Type
Low Country Discount Appliances	309 Main St, Suite D	Used Merchandise Store
Auto Wash El Paisano LLC	4207 Augusta Road	Car Washes
DQ Grill & Chill	5004 Augusta Road	Full-Service Restaurant
Quikmedic, LLC	1101 Chatham Parkway, Suite E2	Ambulance Services
Jackson Hewitt Tax Service	109 Minus Avenue	Tax Preparation Service
Baruc Mobile Car Wash, LLC	225 Village Drive	Car Washes
Maersk Warehousing & Distributing Services USA, LLC	6069 Commerce Blvd	General Freight Trucking, Local

## Business Licenses

### Year End 2022 - April 2023



	<u>New Businesses</u>
2022 Year End	66
Jan-23	8
Feb-23	5
Mar-23	12
Apr-23	7
May-23	
Jun-23	
Jul-23	
Aug-23	
Sep-23	
Oct-23	
Nov-23	
Dec-23	
2023 YTD	32

# Memorandum

**To:** Scott Robider  
**From:** Benji Selph – Code Officer  
**Date:** 5/1/2023  
**Re:** Council Report

---

**The Code Enforcement Unit activity report for April 2023 is as follows:**

**Signs- 00**

**Sanitation Citations-00**

**Courtesy Notices and Violation Notices- 48**

**Re-inspections- 52**

**Cases Closed (Compliance or dismissed)- 33**

**Vehicles Tagged Derelict or tagged for tow- 07**

**Vehicles Towed- 06**

**Vehicles MBO or brought into compliance- 04**

**Court Citations- 06 (including 3 illegal dumping on Kelly Hill)**

**Misc. Inspections (including zoning inspections, tax cert checks, permit checks, routine insps)- 21**

**Housing Codes- 03**

**Cease and Desist Orders obtained: 01**

**Warrants and Court Orders obtained: 00**

**Properties that the City worked on (including cutting, cleaning, securing) and billed- 03**

**CE Condemnations (Placards posted- including for unfit, unsecure, unsafe): 02**

**RI/Inspection Fees Imposed: 11**

**Stormwater Inspections (EPD): 15 (Includes 6 GI/LID Pond Inspections): 02**

**Stop Work Order Issues: 01**

# *Parks & Recreation 2023 April Report*



T-Ball Picture from April, Garden City Bazemore Park, "Eagles Base path speed"

**TO: THE HONORABLE MAYOR AND CITY COUNCIL    DATE: May 9<sup>th</sup> 2023**  
**SUBJECT: *Parks & Recreation 2023 April Report***

## **Report in Brief**

The Parks & Recreation Monthly Status Report includes a summary of the monthly activities and projects of all divisions within the Department.

The operations detail contained in this report is for the Month of April 2023 and all related information is current as of May 9, 2023.

## **Parks & Recreation Department Status Report Summary - April 2023**

### **Adult Programs Senior Center**

During April an average of 38 Senior Citizens per day attended/participated in adult programs at the Senior Center. We served 624 meals in April.

1. 38 attended AARP Safe Driving Class on April 21st.
2. 42 attended Picnic and Egg Hunt on April 5th.
3. Seniors are really enjoying a dance exercise class on Monday's and Friday's.
4. The month of May will include National Day of Prayer recognition, Mother's Day Celebration, National Coke, National BBQ and National Pizza Day.
5. We will have a day of fishing and picnicking at Deloach Pond House on May 12th.
6. Eat Out Night at Fish Tales on May 18th.
7. Game Night on May 25th.
8. A trip to Branson is planned for October.



Sr.

Garden City Sr. Citizen at Sharon Park on April 2023 Egg Hunt.

## Sports Programs/Activities

During the month of April, 139 Youths participated in Garden City's Youth Sport Programs.

- **Upcoming Sports Programs/Events .... [Garden City Camp Eagle Sumer Day Camp](#)**



May 30 – July 28th

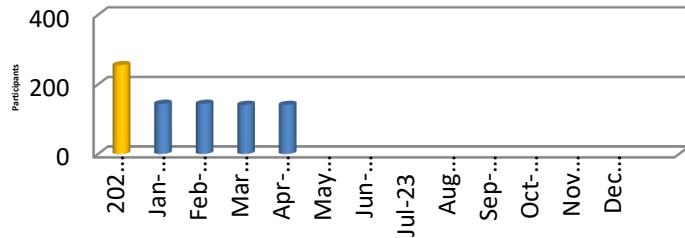
- **[Camp Eagle Registration](#)**
- Register at Garden City Gym**
- Monday –Friday 8:30am – 5pm**
- (Check, Money Order, Credit/ Debit Card only)**

- 

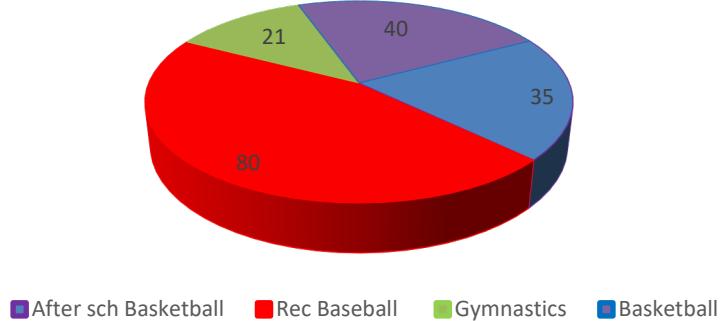
**[Fun at Camp Eagle summer 2023](#)**

***The graphs are visual summaries of the number of participants in Garden City's Recreation***

## Recreation Programs/Activities Participation Summary April 2023



### April 2023 Parks & Rec Participation



Prepared by: Cliff Ducey  
Title Parks & Recreation Director

**REPORT TO MAYOR AND CITY COUNCIL****AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**      **DATE:** 05/08/2023

**SUBJECT: *Water and Sewer Operations Monthly Status Report***

**Report in Brief -**

The Water and Sewer Operations Department Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Department. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of April and all project related information is current as of 04/30/2023.

Prepared by: Lynnette S. Hymes  
Title              Executive Administrative Assistant

Reviewed by: Jon Bayer  
Title              Director of Water and Sewer Operations

---

C. Scott Robider, City Manager

Attachment(s)

Department of Water and Sewer Operations



## **Water Operations & Maintenance:**

95 Service Orders, 21 Work Orders

32.1 million Gallons of Drinking Water for the Month of April 2023

**Hydrant Services:** 50

**Water Line Services:** 8

**Located Services:** 118

### **Utility Services:**

- Meter Services: 27
- Connects: 35
- Disconnects: 34
- Delinquent Disconnects: 70

\* Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.

### **Sewer Operations and Maintenance:**

- Gravity Main/Manhole Services: 13
- Lateral/Blockage Services: 8
- Sanitary Sewer Overflow Event: 0

### **Wastewater Treatment Plant and Water System:**

## **EXECUTIVE SUMMARY**

- The treatment plant received a total of 4.25 inches of rain during the month and treated 34.7 million gallons.
- The max EFF daily flow for the treatment plant was 1.54 MGD recorded on April 13, 2023.
- The water system withdrew a total of 32.1 MG from well facilities and purchased 0.84 MG from the Savannah Southbridge System (Town Center Water System)
- Monthly drinking water bacteriological sampling completed = passed
- Monthly water and wastewater reporting submitted to State = no violations.

## RESOLUTION

### **A RESOLUTION AUTHORIZING THE PROCESSING OF AN ORDINANCE TO AMEND SECTION 2.04, ARTICLE II, OF THE CHARTER OF GARDEN CITY, GEORGIA, TO INCREASE THE COMPENSATION OF MAYOR AND COUNCILMEMBERS PURSUANT TO SECTION 36-35-4 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED, AS AMENDED.**

**WHEREAS**, Garden City, Georgia (the “City”), is a municipal corporation located within Chatham County, Georgia, duly organized and existing under the laws of the State of Georgia, and is charged with providing public services to residents located within the corporate limits of the City; and,

**WHEREAS**, Section 2.04, Article II, of the City’s Charter establishes the monthly compensation to be paid to the Mayor and Council at \$500.00 per Councilmember and \$800.00 for the Mayor.

**WHEREAS**, Mayor and Council presently desire to consider an increase in compensation so as to be commensurate with the work done in and for the City; and,

**WHEREAS**, the Mayor and Council therefore desire to consider amending Section 2.04, Article II, of the City’s Charter to increase the monthly compensation for Councilmembers to \$1,000.00, and the monthly compensation for the Mayor to \$1,300.00; and,

**WHEREAS**, pursuant to Section 36-35-4 of the Official Georgia Code Annotated, municipalities are authorized to fix the compensation of its elected officials via its Home Rule powers provided such intent is published in a local organ for once a week for at least three consecutive weeks prior to the week of adoption; and,

**WHEREAS**, an increase in compensation for the Mayor and Council would make the City competitive with surrounding municipalities; and,

**WHEREAS**, such increase, if approved, would become effective in January 2024 immediately after the taking of office of the portion of the Mayor and Council who shall be elected at the next regular municipal election on November 7, 2023; and,

**WHEREAS**, such increase, if approved, would not be effected during the period of time beginning with the date that candidates for seats on the Mayor and Council may first qualify for the next regular municipal election on November 7, 2023, to wit, August 21, 2023, and ending with the date elected members of the Mayor and Council shall take office in January 2024 following their election; and,

**WHEREAS**, the expense reimbursement procedure covered by Section 2.04 of the City’s Charter would not be subject to change under the proposed amendment of the City’s Charter;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of Garden City, Georgia, that the City Attorney draft an ordinance amending Section 2.04, Article II, of the Charter of Garden City, Georgia, increasing the Mayor’s monthly compensation to \$1,300.00 and increasing each Councilmember’s monthly compensation to \$1,000.00 for their respective services; that the proposed ordinance amending the City’s Charter be filed for public inspection in the Office of the Municipal Clerk of Garden City, Georgia, and in the Office of the Clerk of the Superior Court of Chatham County, Georgia, for the time period required by law; and that proper notice of the proposed ordinance and the holding of a public hearing thereon be published in the official organ of Chatham County, Georgia, once a week for three consecutive

weeks within a period of sixty (60) days immediately preceding its final adoption by the Mayor and Council of Garden City, Georgia, prior to the date that candidates for seats on the Mayor and Council may first qualify for the next regular municipal election on November 7, 2023, to wit, August 21, 2023.

Adopted this \_\_\_\_ day of May, 2023.

---

Rhonda Ferrell-Bowles, Clerk of Council

Read and approved this \_\_\_\_ day of May, 2023.

---

Bruce Campbell, Mayor

## GARDEN CITY, GEORGIA AFFIDAVIT AS TO OPEN MEETING LAW

The undersigned Mayor, under oath, certifies that at a meeting of the Mayor and Council of Garden City Georgia, held on the date identified below being the date of this document, the Mayor and Council closed their meeting as permitted by the Chapter 14 of Title 50 of the Georgia Code and pursuant to advice by the City Attorney. The only matters considered or discussed during the closed session or executive session of the meeting is as checked below:

Check ✓	Subject Matter	As provided in O.C.G.A. Section
	Meeting to discuss or vote to authorize the settlement of a matter covered by the attorney-client privilege. <i>The subject discussed was _____</i> <i>(identify the case or claim discussed, but not the substance of the attorney-client discussion)</i>	50-14-2 (1) 50-14-3 (b)(1)(A)
	Meeting to discuss or vote to authorize negotiations to purchase, dispose of or lease property.	50-14-3(b)(1)(B)
	Meeting to discuss or vote to authorize the ordering of an appraisal related to the acquisition or disposal of real estate.	50-14-3(b)(1)(C)
	Meeting to discuss or vote to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote.	50-14-3(b)(1)(D)
✓	Meeting to discuss or vote to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote.	50-14-3(b)(1)(E)
	Meeting to discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee.	50-14-3(b)(2)
	Meeting to interview one or more applicants for the position of executive head of an agency.	50-14-3(b)(2)
✓	Pursuant to the attorney-client privilege, a meeting otherwise required to be open was closed to the public in order to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the agency or any officer or employee or in which the agency or any officer or employee may be directly involved, and the matter discussed was  <i>(identify the matter but not the substance of the discussion)</i>	50-14-2(1)
	Staff meeting held for investigative purposes under duties or responsibilities imposed by law.	50-14-3(a)(1)
	Meeting to consider records or portions of records exempt from public inspection or disclosure because there are no reasonable means to consider the record without disclosing the exempt portions.	Article 4, Chapter 18 of Title 50

This Affidavit is executed for the purpose of complying with the mandate of O.C.G.A 50-14-4(b) and is to be filed with the official minutes of the aforementioned meeting.

This the \_\_\_\_\_ day of \_\_\_\_\_.

By: \_\_\_\_\_

Mayor, City of Garden City, Georgia

Sworn to and subscribed before me on the  
above indicated date:

\_\_\_\_\_  
Notary Public, State of Georgia  
Commission expires: \_\_\_\_\_

(Although the same is not mandatory, the following participants concur with the accuracy of this Affidavit.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



The City of Garden City, Georgia  
100 Central Avenue, Garden City, Georgia 31405  
Phone: 912.966.7777 Fax: 912.966.7792

## REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA

*The City of Garden City would like to hear issues of importance brought by citizens of Garden City as it is in the best interest of the City that the Mayor and City Council be well-informed and prepared to address topics placed on the agenda. In order to better ensure that this process is efficient and effective, the City requires that citizens submit a written form outlining the subject matter about which they would like to speak. The Mayor may rule out of order personal, abusive or indecorous language or matters that the City has no purview over. Completion of this form does not entitle the Speaker to be added to the agenda.*

Request Submittal Date: 5/10/23

**Shannon Holman**

Name of Person to Speak: \_\_\_\_\_

Mr.

Title: \_\_\_\_\_

**HIS Divine Partnership, LLC**

Business / Organization: \_\_\_\_\_

Address: 125 Camellia Ave

City/State/Zip: Savannah, GA 31408

**Sholman71@gmail.com**

Telephone Number: 912-272-1330 Email Address: \_\_\_\_\_

Have you addressed your issue(s) with City staff?  Yes  No

Have you addressed your issue(s) with the City Manager?  Yes  No

City Council Meeting Date: May 15, 2023

**PURPOSE:**

**Brief summary / paragraph of topic:**

Property marking for sewer

**Shannon Holman**

A handwritten signature in black ink, appearing to read "Shannon Holman".

**Signature**

**Date**

A request must be received by the City Manager **one (1) week** prior to the requested City Council Meeting date in order to include this form in the City Council packet. Please be sure to include a detailed summary of your presentation topic on this form or with your typed description. If presenting collateral materials (handouts, maps, fliers, etc.), **eleven (11)** copies must be submitted with this form. If using other forms of media (PowerPoint Presentation, DVD, CD, etc.), the final version must be submitted electronically (or on flash drive /CD) with this form and no modifications will be accepted or allowed. It is understood that the City reserves the right to re-format the presentation to facilitate its use during the City Council meeting, but the City will not edit content.

**125 Camellia Ave**

**31408**

**31408**



**The City of Garden City, Georgia**  
**100 Central Avenue, Garden City, Georgia 31405**  
**Phone: 912.966.7777 Fax: 912.966.7792**

**CITY STAFF USE ONLY**

City Manager	Approved _____	Denied _____	Initial / Date _____
Mayor	Approved _____	Denied _____	Initial / Date _____
Clerk of Council Notified			Initial / Date _____
Council Agenda / Meeting	Approved Date		_____
Requester Notified	Date		_____

Reason for Denial:

---

---

---



The City of Garden City, Georgia  
100 Central Avenue, Garden City, Georgia 31405  
Phone: 912.966.7777 Fax: 912.966.7792

## REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA

*The City of Garden City would like to hear issues of importance brought by citizens of Garden City as it is in the best interest of the City that the Mayor and City Council be well-informed and prepared to address topics placed on the agenda. In order to better ensure that this process is efficient and effective, the City requires that citizens submit a written form outlining the subject matter about which they would like to speak. The Mayor may rule out of order personal, abusive or indecorous language or matters that the City has no purview over. Completion of this form does not entitle the Speaker to be added to the agenda.*

Request Submittal Date: 5-5-2023

Name of Person to Speak: George Slade Cole, Sr.

Title: Sel

Business / Organization: Property owner

Address: 1600 Telfair Rd.

City/State/Zip: Garden City, GA 31415

Telephone Number: 912-355-4889 Email Address: Slade.Cole@comcast.net

Have you addressed your issue(s) with City staff?  Yes  No

Have you addressed your issue(s) with the City Manager?  Yes  No

City Council Meeting Date: 5.15.2023

### PURPOSE:

Brief summary / paragraph of topic:

Fire protection fee / credits

G. S. Cole Sr.  
Signature

Date

5-5-2023

A request must be received by the City Manager one (1) week prior to the requested City Council Meeting date in order to include this form in the City Council packet. Please be sure to include a detailed summary of your presentation topic on this form or with your typed description. If presenting collateral materials (handouts, maps, fliers, etc.), eleven (11) copies must be submitted with this form. If using other forms of media (PowerPoint Presentation, DVD, CD, etc.), the final version must be submitted electronically (or on flash drive/CD) with this form and no modifications will be accepted or allowed. It is understood that the City reserves the right to re-format the presentation to facilitate its use during the City Council meeting, but the City will not edit content.



The City of Garden City, Georgia  
100 Central Avenue, Garden City, Georgia 31405  
Phone: 912.966.7777 Fax: 912.966.7792

CITY STAFF USE ONLY

City Manager	Approved _____	Denied _____	Initial / Date _____
Mayor	Approved _____	Denied _____	Initial / Date _____
Clerk of Council Notified	Initial / Date _____		
Council Agenda / Meeting	Approved Date	_____	
Requester Notified	Date	_____	

Reason for Denial:

---

---

---