

A G E N D A
City Council Meeting
Monday, December 19, 2022 – 6:00 p.m.

➤ **OPENING**

- **Call to Order**
- **Invocation**
- **Pledge of Allegiance**
- **Roll Call**

➤ **FORMAL PUBLIC COMMENT**

Formal Public Comment – City Council Agenda Protocol

The City of Garden City has identified this portion of the meeting to allow individuals an opportunity to formally address the City Council on issues of importance. Garden City requires that individuals who desire to formally address the City Council submit a written request form outlining the subject matter that they intend to discuss so that they can be placed on the meeting agenda. Members of the public desiring to be placed on the agenda to present or address matters to the City Council must submit a formal ***“REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA”*** form to the Office of the City Manager at least 10 days prior to the requested City Council meeting date that you wish to speak. City Council meetings are held on the first and third Monday of each month so the request must be submitted no later than 5:00 pm on the Friday which constitutes 10 days prior. The request can be done in person, regular mail, fax or e-mail and the speaker should obtain acknowledgement of the request from the City to demonstrate that the 10 day requirement has been met. The request form may be obtained from the Office of the City Manager and on the City's website www.gardencity-ga.gov. The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Manager, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the completion of a request form does not entitle the speaker to be added to the agenda.

➤ **RECEIPT OF INFORMAL PUBLIC COMMENT:**

➤ **Procedure:** To best manage this meeting section, any person who desires to address the City Council must sign up using the process outlined on the website where this meeting is advertised. Once recognized by the Mayor, the person will be allowed to speak in accordance with the Informal Public Comment-Speaker Protocols outlined below.

Informal Public Comment – Speaker Protocol

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ PUBLIC HEARINGS

- **Alcoholic Beverage License Application (Pilot):** Receipt of public comment on an alcoholic beverage license application made by Alexis Mobley to sell wines, beer, and/or malt beverages at Pilot Store #072, 1504 Dean Forest Road, Garden City, Georgia.
- **Alcoholic Beverage License Application (Hwy 80 Fuel Stop):** Receipt of public comment on an alcoholic beverage license application made by Deep Patel to sell wines, beer, and/or malt beverages at Hwy 80 Fuel Stop LLC, 305 Hwy 80 W., Garden City, Georgia.

Speaking to a Public Hearing Item Protocol

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council's time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed, and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

***PROCEDURES FOR CONDUCTING PUBLIC HEARINGS ON PROPOSED ZONING DECISIONS BEFORE
GARDEN CITY'S MAYOR AND COUNCIL AND STANDARDS GOVERNING THE EXERCISE OF
CITY COUNCIL'S ZONING POWER***

Procedures for Conducting Public Hearings on Proposed Zoning Decisions:

All public hearings conducted by the Mayor and Council on Garden City, Georgia, on proposed zoning decisions shall be conducted as follows:

- (1) All public hearings by the Mayor and Council on zoning amendments shall be chaired by the Mayor.
- (2) The Mayor shall open the hearing by stating the specific zoning amendment being considered at the public hearing and further stating that printed copies of the adopted standards governing the exercise of the Mayor and Council's zoning power and the procedures governing the hearing are available to the public.
- (3) The Director of the City's Planning and Zoning Department shall advise the Mayor and Council of the recommendation of the Planning Commission when applicable.
- (4) The Mayor shall determine the number of attendees who desire to testify or present evidence at the hearing.
- (5) When there is a large number of individuals wishing to testify at a hearing, the Mayor may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponents, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence, and expert opinions; opponents of the proposed decision shall have an equal minimum period of time. The Mayor may grant additional time; provided, however, an equal period of time shall be granted both sides.
- (6) The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- (7) After all individuals have had an opportunity to speak in accordance with subparagraph (6) above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak.
- (8) The Mayor may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- (9) It shall be the duty of the Mayor to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- (10) Once all parties have concluded their testimony, the Mayor shall adjourn the public hearing.

Standards Governing the Exercise of The Zoning Powers of Garden City's Mayor and Council:

Prior to making a zoning amendment, the Mayor and Council shall evaluate the merits of a proposed amendment according to the following criteria:

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
- (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
- (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
- (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

➤ **Approval of City Council Minutes**

- Consideration of December 5, 2022, Pre-Agenda Session Minutes and Council Meeting Minutes.

City Manager's Report

- Staff reports included with the agenda packet
- Updated and announcements

➤ **ITEMS FOR CONSIDERATION**

- **Resolution – Proposed City Council District Map:** A resolution by the Mayor and Council of Garden City finding and concluding the need to reapportion city council districts based upon the publication of the 2020 U.S. Decennial Census in accordance with the constitutional requirement of “One Person – One Vote; setting forth criteria for adopting a new city council district map or plan; establishing a procedure and timeline for such adoption.
- **Resolution - Alcohol License Renewals for 2023:** A resolution to authorize the renewal of Garden City alcohol licenses for the 2023 calendar year; to provide for review and investigation of said license holders.
- **Resolution – Rommel/Varnedoe Emergency Sewer Repair:** A resolution to ratify and authorize emergency service procurement for the damaged portion of the city’s sewer main line between Rommel Avenue and Varnedoe Avenue.
- **LOST Agreement**
- **Alcoholic Beverage License Application (Pilot):** Consideration of an alcoholic beverage license application made by Alexis Mobley to sell wines, beer, and/or malt beverages at Pilot Store #072, 1504 Dean Forest Road, Garden City, Georgia.
- **Alcoholic Beverage License Application (Hwy 80 Fuel Stop):** Consideration of an alcoholic beverage license application made by Deep Patel to sell wines, beer, and/or malt beverages at Hwy 80 Fuel Stop LLC, 305 Hwy 80 W., Garden City, Georgia.

➤ **ADJOURN**



City of Garden City
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735
Email: Occtax@gardencity-ga.gov

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Date Filed: _____

For the Year: 2023
Expires at December 31 of the above year.

Type of License (check all that apply)

<input type="checkbox"/> Spirituous Liquors (package)	\$2,722.00	<input checked="" type="checkbox"/> Beer and/or malt beverages	\$682.00
<input type="checkbox"/> Spirituous Liquors (by the drink)	\$2,722.00	<input checked="" type="checkbox"/> Wines	\$236.00
<input checked="" type="checkbox"/> Advertising Cost	\$95.00		

TOTAL: \$ 1,013.00

Business Information

Business Name: Pilot Corporation

D/B/A/ (if applicable): Store #072

Business Address: 1504 Dean Forrest Road, Garden City, GA 31408 Business Phone: 912-964-5280

Mailing Address: ATTN: Tax Dept PO Box 10146 Emergency Phone: 865-588-7488
(If different from Business Address)

City: Knoxville State: TN Zip Code: 37909

Business Email Address: kevin.crawford@pilottravelcenters.com

What other kinds of business will be conducted at this location? Retail sales of convenience store items and fast food.

List all persons with a financial interest in the business:
(For corporations, include all stockholders who own more than 10% of the outstanding stock of the corporation.)

Name	Address	% Ownership
Please See Attached		

Has any person having an interest in said business been convicted of any violation of law other than a traffic violation? Served time in prison, or other correctional institution? Yes No

If Yes, describe circumstances: _____

THIS PAGE FOR OFFICE USE ONLY

Application received by:

Kathy Drager

Date:

11/28/22

POLICE DEPARTMENT REVIEW

Fingerprinted by:

OK for license

SLD

Date:

12/1/22

Separate report submitted to the City Administrator:

John Weber

Police Chief

Date:

12/1/22

Public Hearing held on:

Date advertised in Savannah Morning News:

Action of Council:

Approval

Denial

License(s) Issued:

Date:



City of Garden City
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735
Email: Occtax@gardencity-ga.gov

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Date Filed: _____

For the Year: 2022 2023

Expires at December 31 of the above year.

Type of License (check all that apply)

<input type="checkbox"/> Spirituous Liquors (package)	\$2,722.00	<input checked="" type="checkbox"/> Beer and/or malt beverages	\$682.00
<input type="checkbox"/> Spirituous Liquors (by the drink)	\$2,722.00	<input checked="" type="checkbox"/> Wines	\$236.00
<input checked="" type="checkbox"/> Advertising Cost	\$75.00		<u>95.00</u>

TOTAL: \$ 993 1013.00

Business Information

Business Name: Hwy 80 Fuel Stop, LLC

D/B/A/ (if applicable): Hwy 80 Fuel Stop, LLC

Business Address: 305 Hwy 80 W Garden City, GA Business Phone: 912-401-0633

Mailing Address: _____ Emergency Phone: _____
(If different from Business Address)

City: _____ State: _____ Zip Code: _____

Business Email Address: Hwy 80 Fuel Stop@gmail.com

What other kinds of business will be conducted at this location? Convenience store w/gas -
Station

List all persons with a financial interest in the business:

(For corporations, include all stockholders who own more than 10% of the outstanding stock of the corporation.)

Name	Address	% Ownership
<u>Deep Patel</u>	<u>229 Fabrice DR, Pooler, GA 31322</u>	<u>100</u>

Has any person having an interest in said business been convicted of any violation of law other than a traffic violation? Served time in prison, or other correctional institution? Yes No

If Yes, describe circumstances: _____

THIS PAGE FOR OFFICE USE ONLY

Application received by: 11/30/22 Date: 1/1/23

POLICE DEPARTMENT REVIEW

Fingerprinted by: OK for license JAJ Date: 12/12/22

Separate report submitted to the City Administrator:

John Jones
Police Chief Date: 12/12/22

Public Hearing held on: _____

Date advertised in Savannah Morning News: _____

Action of Council: Approval Denial

License(s) Issued: _____ Date: _____

M I N U T E S

City Council Meeting Monday, December 5, 2022 – 6:00 p.m.

Call to Order: Mayor Campbell called the meeting to order at approximately 6:00 p.m.

Opening: Councilmember Hall gave the invocation, and Mayor Campbell led the City Council in the pledge of allegiance to the flag.

Roll Call:

Council Members: Mayor Bruce Campbell, Mayor Pro-tem Marcia Daniel, Councilmember Gwyn Hall, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz, and Councilmember Kim Tice.

Staff Members: Scott Robider, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Gil Ballard, Chief of Police; Mike Dick, Fire Chief; Cliff Davis, Public Works; Cliff Ducey, Recreation Director; Yolanda Irizarry, HR Director; Chris Snider, Systems Administrator; and Veronica Enock, Executive Assistant. Absent: Jon Bayer, Water Operations.

Informal Public Comment: Mayor Campbell opened the floor to receive comments from the audience. There were no speakers, and Mayor Campbell closed the informal public comment portion of the meeting.

City Council Minutes: Councilmember Tice motioned to approve the minutes from the November 21, 2022, pre-agenda session and city council meeting. Councilmember Daniel seconded the motion. Councilmember Daniel, Councilmember Hall, Councilmember Lassiter, Councilmember Morris, Councilmember Ruiz, Councilmember Tice, and Mayor Campbell voted to approve the minutes.

City Manager's Report: The City Manager stated he would bring the zoning ordinance updates to the December 19th council meeting for consideration. He said that TSPLOST is already being discussed for the next round. He stated that the RFP for the new gym would be going out later this week.

First Reading - Occupational Tax Amendment Ordinance: The Clerk of Council read the first reading of the heading of an ordinance to amend Chapter 22, Article II of the Code of Ordinances of Garden City, Georgia, as amended, entitled "Occupational Taxes and Regulatory Fees" for the purpose of eliminating therefrom the occupational tax cap of \$5,000.00.

Councilmember Ruiz motioned to approve the ordinance on the first reading. Councilmember Daniel seconded the motion. Councilmember Daniel, Councilmember Hall, Councilmember Lassiter, Councilmember Morris, Councilmember Ruiz, Councilmember Tice, and Mayor Campbell voted to approve the ordinance on the first reading.

Councilmember Daniel motioned to suspend the rules of the council and hold the second reading of the ordinance. Councilmember Hall seconded the motion. Councilmember Daniel, Councilmember Hall, Councilmember Lassiter, Councilmember Morris, Councilmember Ruiz, Councilmember Tice, and Mayor Campbell voted to hold the second reading of the ordinance.

Second Reading - Occupational Tax Amendment Ordinance: The Clerk of Council read the second reading of the heading of an ordinance to amend Chapter 22, Article II of the Code of Ordinances of Garden City, Georgia, as amended, entitled “Occupational Taxes and Regulatory Fees” for the purpose of eliminating therefrom the occupational tax cap of \$5,000.00.

Councilmember Daniel motioned to adopt the ordinance on the second reading. Councilmember Hall seconded the motion. Councilmember Daniel, Councilmember Hall, Councilmember Lassiter, Councilmember Morris, Councilmember Ruiz, Councilmember Tice, and Mayor Campbell voted to adopt the ordinance on the second reading.

Resolution – Preliminary Subdivision Plan: The Clerk of Council read the heading of a resolution approving the preliminary plan for the subdivision of a 17.69-acre tract located at 0 Constantine Road into seventy-six proposed town home lots owned by John A. Usher, Alan D. Usher, and Mark S. Usher.

Councilmember Ruiz motioned to adopt the resolution. Councilmember Daniel seconded the motion. Councilmember Daniel, Councilmember Hall, Councilmember Lassiter, Councilmember Morris, Councilmember Ruiz, Councilmember Tice, and Mayor Campbell voted to adopt the resolution.

Resolution – Off-Duty Officer Management Agreement: The Clerk of Council read the heading of a resolution authorizing the engagement of Off Duty Management, Inc., for coordinating, managing, and providing the services of off-duty uniformed police officers for outside employment.

Councilmember Hall motioned to adopt the resolution. Councilmember Ruiz seconded the motion. Councilmember Daniel, Councilmember Hall, Councilmember Lassiter, Councilmember Morris, Councilmember Ruiz, Councilmember Tice, and Mayor Campbell voted to adopt the resolution.

Resolution - Ethics Committee Appointment: The Clerk of Council read the heading of a resolution to appoint a Garden City resident, to serve on the City’s Ethics Committee for a two (2) year term running from the effective date of this resolution until the City Council appoints their successor.

Mayor Campbell asked the City Council for nominees to serve on the Ethics Committee. Councilmember Hall nominated Phylicia Regina Harley, and Councilmember Morris nominated Morgan Foreman.

Mayor Campbell said we have nominee Morgan Foreman for consideration and asked the Clerk of Council to do a roll call vote of the City Council. Councilmember Lassiter and Councilmember Morris voted in favor of appointing Morgan Foreman to serve on the Ethics Committee, with Councilmember Daniel, Councilmember Hall, Councilmember Ruiz, Councilmember Tice, and Mayor Campbell opposed.

Mayor Campbell said we have nominee Phylicia Regina Harley for consideration and asked the Clerk of Council to do a roll call vote of the City Council. Councilmember Daniel, Councilmember Hall, Councilmember Ruiz, Councilmember Tice, and Mayor Campbell voted in favor of appointing Phylicia Regina Harley to serve on the Ethics Committee, with Councilmember Lassiter and Councilmember Morris opposed.

Mayor Campbell stated that Phylicia Regina Harley is appointed to the Ethics Committee by a vote of five to two.

Resolution - City Council Meeting Schedule Amendment: The Clerk of Council read the heading of a resolution to amend the regular meeting schedule of the Garden City City Council; to eliminate the January 2, 2023, regular meeting of the city council due to the New Year's Day holiday; to eliminate the January 16, 2023, regular meeting of the City Council in observance of Martin Luther King, Jr., Day; and to establish a meeting of the City Council on January 17, 2023.

Councilmember Ruiz motioned to adopt the resolution. Councilmember Daniel seconded the motion. Councilmember Daniel, Councilmember Hall, Councilmember Lassiter, Councilmember Morris, Councilmember Ruiz, Councilmember Tice, and Mayor Campbell voted to adopt the resolution.

Councilmember Lassiter asked if the city had an ordinance on Airbnbs. The City Attorney stated that we had drafted an ordinance, which is in the hands of our Zoning Administrator as far as the review of it. The application and the ordinance, everything you would need to regulate that use, have been drafted and are in front of the Zoning Administrator. The City Attorney asked the City Manager how long she had been working on it. The City Manager stated that it had been a while.

Council Lassiter said that we don't have an ordinance right now. The City Manager said no. Councilmember Lassiter asked how the residents could be fined if we don't have an ordinance. The City Attorney stated that he included the current short-term rentals in the general category of renting one's residence, which is currently permitted in residential zoning districts. He stated that the drafted ordinance carves out and defines the term "short-term rentals" for the purpose of regulating such specific use.

Councilmember Lassiter stated that he didn't feel the residents/owners should be fined if there is no ordinance. The City Attorney said I don't think anybody has been fined. The City Manager said that they have been fined. He stated that we identified eight additional Airbnbs in the City just today. He said that it is becoming a real issue for many people. Councilmember Lassiter stated there couldn't be a fine if no ordinance was in place. He said we have to initiate the ordinance, and then if they violate it, we can cite them. We can't be gun-ho and fine them when there is no ordinance in place stating that Airbnbs are prohibited. The City Manager said that the only thing he would have to say about that is that there is no ordinance that allows them either. Councilmember Lassiter said that doesn't make it wrong.

Councilmember Lassiter asked the City Attorney if he was right because how could you cite somebody if no ordinance is in place? He said that just because we don't have an ordinance, how is it wrong? The City Attorney said I think the City Manager is saying that in order for the use to be allowed in the zoning districts, it has to be a permitted use, and right now, there isn't any permitted use for Airbnbs except for the situation where a resident is renting out their place, and they are allowed to do that in a residential area.

Councilmember Lassiter said I would like to see that in writing. The City Attorney said I'm not arguing with you to say that we don't need an ordinance one is being drafted. He said I was not aware that people were being cited right now for that. Councilmember Lassiter said they are being fined \$1,000. The City Attorney replied now that you've told me, I'll look into that and get with the City Manager regarding how we are to handle those. Councilmember Lassiter thanked the City Attorney.

Councilmember Morris said she wanted to reiterate her comment about communication amongst the City Council regarding issues. She said that the Mayor and the at-large councilperson seem to feel that they can just go to the City Manager and ask him to do certain things when we have district representatives in those areas. She said that as a common courtesy, if you see something, at least mention it to the district person or email them, just don't go and make decisions, so when the residents call the elected district person to say why is this or that, I don't have an answer or response, so I think if communication is to improve citywide, it needs to start here at this desk, if people see that the communication is lacking up here it will definitely show with staff and the citizens. She asked that the City Council think about that when making decisions. She said I know that we all have the same goal in mind. Everybody is for the betterment of Garden City, but again. there is a protocol that needs to be considered when we do those things.

Mayor Campbell asked Councilmember Morris about what happens when you do communicate with someone, and they won't. He said that the Mayor and the Councilman at large could talk to all of the districts. He said, as the Mayor, if someone comes up to me and asks me a question about something needing to be done, then I'm going to see what I can do about getting it done. He said I guess the Councilman at-large feels the same way. He said that if I try to talk to you about an issue and you shut me down from the start, then something needs to be done for the resident.

Councilmember Morris stated that there is a way to handle that by communication. Don't say that because we disagree, too bad, too sad, it's almost like saying that I have to wait because I'm Mayor or I have to wait because I'm at large to make things happen. Let's have a conversation. Everything is not going to be agreeable, but we need to continue to have communication. If you can't talk to someone, then send an email so everybody is involved; at least that way, the district person would know what decisions are being made that affect the residents in their district. Again, just communicate because it could have been a great decision for this issue, but it could have been a bad one for another issue.

Mayor Campbell said I communicated with you about that particular place needing speed bumps. I've been living there for thirty-one years. He said I walk this community, and I communicate with the residents. I walk every morning, and I see the danger, and we have a lot of little kids in the area.

Councilmember Morris said it is not about a specific issue; it is about going forward that we better communicate. She said it was not about the speed bump issue. As a Council, we need to communicate with each other when there is an issue when we see something going on in a councilperson's district. She said that when someone comes to me from another councilperson's district, I communicate with that councilperson to make sure they are aware of it.

Councilmember Hall said that since my name was called, the City Manager asked me if I saw anything that needed to be done within the City, and I said yes, that I saw where speed bumps had already been installed in other areas of the city. He said that I live in District 3, just like Mayor Campbell lives in his district. He said that I saw a need for speed bumps. He said I took a survey of the citizens in the area, and they immediately said yes to speed bumps and speed signs. He said I didn't think that needed the approval of the City Council to get that done. He said that he does agree that better communication is needed, and it's needed both ways.

Adjournment: Given that there were no other items to discuss, Mayor Campbell called for a motion to adjourn the meeting. Councilmember Hall motioned to adjourn the meeting at approximately 6:27 p.m. The motion was seconded by Councilmember Daniel and passed without opposition.

*Transcribed & submitted by: The Clerk of Council
Accepted & approved by: The City Council 12/19/22*

SYNOPSIS

Pre-Agenda Session Monday, December 5, 2022 – 5:30 p.m.

Call to Order: Mayor Campbell called the pre-agenda session to order at approximately 5:30 p.m. Councilmember Daniel gave the prayer.

Attendees:

Council Members: Mayor Bruce Campbell, Mayor Pro-tem Marcia Daniel, Councilmember Gwyn Hall, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz, and Councilmember Kim Tice.

Staff Members: Scott Robider, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Gil Ballard, Chief of Police; Mike Dick, Fire Chief; Cliff Davis, Public Works; Cliff Ducey, Recreation Director; Yolanda Irizarry, HR Director; Chris Snider, Systems Administrator; and Veronica Enock, Executive Assistant. Absent: Jon Bayer, Water Operations.

Review of the Council Agenda Items: The City Manager gave an overview of the items for consideration on the council agenda.

The Chief of Police provided an overview of the off-duty police officer agreement and how it would work.

The City Attorney stated that the member the City Council appoints tonight to serve on the Ethics Committee, and the current member Lisa Bohler Hunter will select the third member to serve on the committee.

Councilmember Morris asked why the member's term starts today instead of finishing out the term of the person they are replacing on the committee. The City Attorney said the ordinance states the appointment is a two-year term. The City Attorney said that the City Council would need to vote on each nominee, and the vote is by the majority.

Councilmember Hall asked the City Manager about the status of the fire fee. The City Manager stated that a lot of things have happened. He said we paid a lot of money for the fee matrix so it could go on the Chatham County tax bill, and now they say they can't do it. Councilmember Hall asked if it was going to be a hardship for the staff to bill out annually. The City Manager replied no, not with the way we are doing it. Councilmember Daniel asked if the Tax Commissioner had called him. The City Manager said no, someone from her office did.

Adjournment: The Mayor and City Council unanimously adjourned the meeting at approximately 5:55 p.m.

*Transcribed & submitted by: The Clerk of Council
Accepted & approved by: The City Council 12/19/22*

RESOLUTION

A RESOLUTION BY THE MAYOR AND COUNCIL OF GARDEN CITY FINDING AND CONCLUDING THE NEED TO REAPPORTION CITY COUNCIL DISTRICTS BASED UPON THE PUBLICATION OF THE 2020 U.S. DECAENNIAL CENSUS IN ACCORDANCE WITH THE CONSTITUTIONAL REQUIREMENT OF "ONE PERSON - ONE VOTE; SETTING FORTH CRITERIA FOR ADOPTING A NEW CITY COUNCIL DISTRICT MAP OR PLAN; ESTABLISHING A PROCEDURE AND TIMELINE FOR SUCH ADOPTION; AND FOR OTHER PURPOSES.

WHEREAS, the results of the 2020 U.S. Decennial Census showed that the overall population in Garden City had increased since 2010 from 8,778 to 10,289, and that the increase in population had been substantially disproportionate among the City's five (5) voting districts such that current district map or plan deviates from ideal equal district population by approximately 16.8% in excess of the generally-accepted net deviation standard of 10%; and,

WHEREAS, the City's voting districts for elected members of City Council must therefore be redrawn in order to achieve substantial equality of population among the five (5) districts (the population deviation of the entire districting plan not to exceed an overall deviation of ten (10%) percent) so as to comply with federal and state guidelines, including the "one person - one vote" requirement of the United States Constitution; and,

WHEREAS, the City requested and obtained assistance from the Legislature and Congressional Reapportionment Office of the General Assembly for preparing a redistricting map or plan limited to adjusting the boundary lines of the existing districts only to the extent reasonably necessary to comply with the one person-one vote requirement and to adequately provide for minority representation, with each reapportioned district being formed of contiguous territory and having well-defined boundary lines such as streets and canals, and without making any changes to the number of City Council members and the manner of electing such members; and,

WHEREAS, after receiving input from the City on matters such as the compactness of districts, the avoidance of splitting districts, preserving communities of interest, population equity, the residency of incumbents, and other relevant matters, the Legislature and Congressional Reapportionment Office drafted Redistricting Plan "GardenCityCC-p2 2022 with certain demographic information related thereto (collectively attached hereto as Exhibit "A") which meets all of the requirements of the state and federal constitution and laws, and of the Charter and ordinances of Garden City (having an acceptable relative mean population deviation of 0.32 percent), and which City Council views as providing Garden City's residents with fair and equal representation among its districts; and,

WHEREAS, it is the desire of City Council to initiate the process of adopting the redistricting map or plan attached as Exhibit "A" via the City's home rule authority pursuant to the procedures set forth in Official Code of Georgia Annotated Section 36-35-4.1 which involve the map or plan being adopted as an ordinance in accordance with Official Code of Georgia Annotated 36-35-3, at two regular consecutive meetings of City Council held not less than seven nor more than 60 days apart, with notice of the proposed map or plan being published in the official organ of the Chatham County, Georgia, or in a newspaper of general circulation in the City once a week for three (3) weeks within a period of 60 days immediately preceding its final adoption, said notice stating that a copy of the proposed ordinance and district map or plan is on file in the Office of the Clerk of Council at Garden City City Hall at 100 Central Avenue, in Garden City, Georgia, and in the Office of the Clerk of the Superior Court of Chatham County, Georgia, for the purpose of examination and inspection by the public; and,

WHEREAS, it is also the desire of City Council to hold a public meeting for receiving public input on the proposed redistricting map or plan;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of Garden City, Georgia, acting in its capacity as the governing authority of Garden City, Georgia, as follows:

Section 1. The purpose of this Resolution is to set forth the background and legal standards relating to the "one person, one vote" principle, to consider the reapportionment of the City's Council Districts based on the 2020 U.S. Decennial Census data through the adoption of the population-balanced plan of the Legislature and Congressional Reapportionment Office attached hereto as Exhibit "A", to involve public participation in such consideration, and to establish a realistic timeline for the adoption of the map or plan. The statements of fact set out in the above "whereas" paragraphs are found to be true and accurate conclusions of the need to adjust the boundaries of the Council districts based upon an analysis of the current districts using the 2020 Census Data.

Section 2. Mayor and Council shall initiate the process of adopting the redistricting map or plan attached hereto as Exhibit "A" via the City's home rule authority pursuant to the procedures set forth in Official Code of Georgia Section 36-35-4.1. An ordinance amending the City's Charter establishing the Council Districts as those set forth on said map or plan shall be adopted at two regular consecutive meetings of Council on February 6, 2023, and on February 20, 2023. A publication of a synopsis of the proposed ordinance amendment shall be published in the Savannah Morning News and on the City's website and Face Book for three consecutive weeks commencing the week of January 8, 2023. The notice shall state that a copy of the proposed ordinance district map or plan is on file in the Office of the Clerk of Council and in the Office of the Clerk of the Superior Court of Chatham County, Georgia, for the purpose of examination and inspection by the public. Said publication shall also advertise the holding of a public hearing on the proposed ordinance at Garden City City Hall on February 6, 2023, at 6 p.m. o'clock.

ADOPTED by the Mayor and Council of the City of Garden City, Georgia, this 19th day of December, 2022.

RHONDA FERRELL-BOWLES,
Clerk of Council

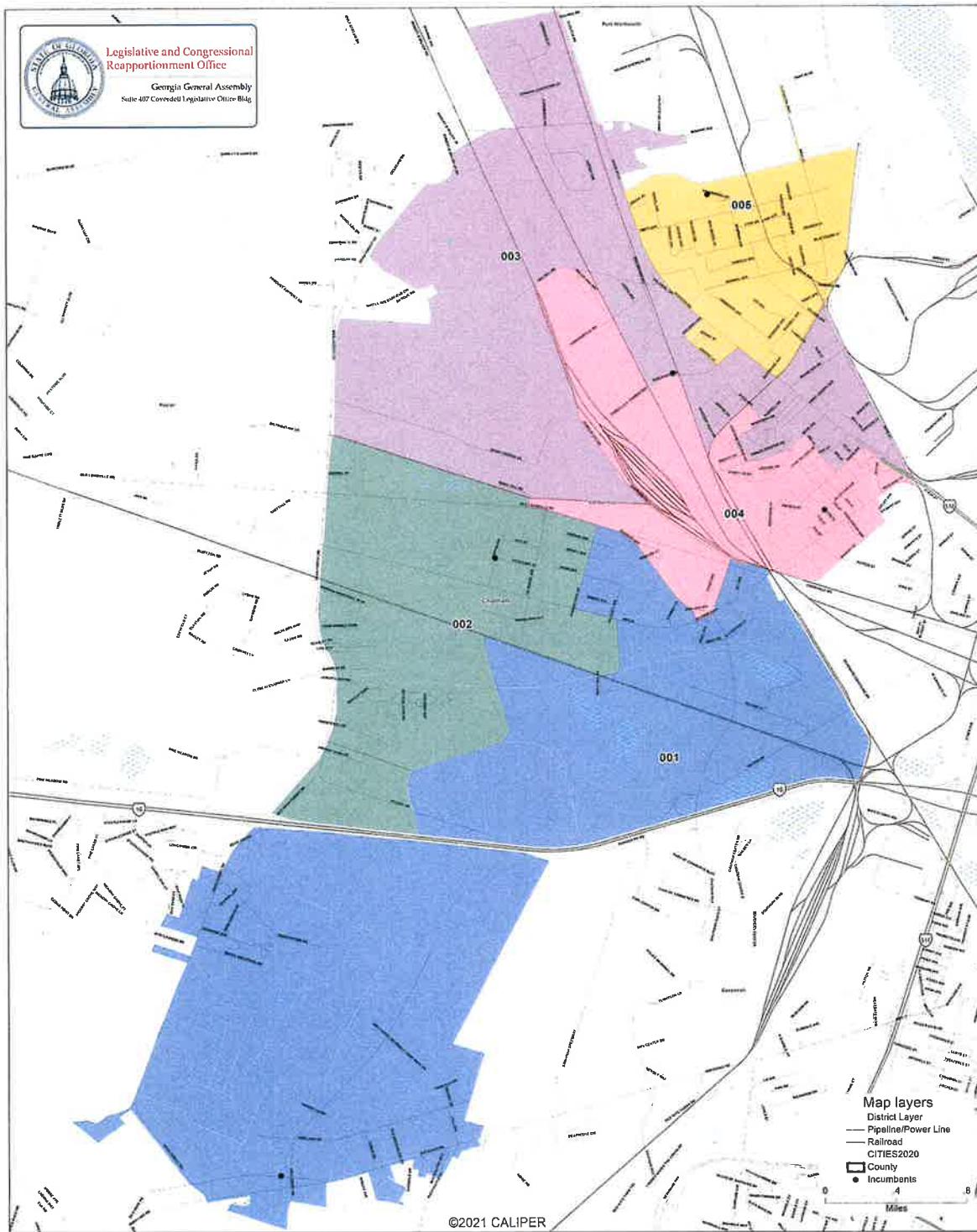
RECEIVED AND APPROVED this 19th day of December, 2022.

BRUCE CAMPBELL, Mayor

EXHIBIT "A"

Proposed Garden City Council Districts- Draft 2

Client: Garden City
Type: Local
Plan: GardenCityCC-p2-2022



Population Summary

Monday, November 21, 2022

2:29 PM

District	Population	Deviation	% Devn.	[18+_Pop]	[% 18+_Pop]	[% NH_Wht]	[% NH_Blk]	[% Hispanic]	[% NH_Asn]	[% NH_Ind]	[% NH_Hwn]	[% NH_Oth]	[% NH_2+ Races]
001	2,056	-2	-0.10%	1,580	76.85%	50.39%	16.97%	27.33%	0.97%	0.19%	0.19%	0.15%	3.89%
002	2,047	-11	-0.53%	1,430	69.86%	26.98%	10.21%	60.57%	0.44%	0.15%	0.15%	0.24%	1.76%
003	2,054	-4	-0.19%	1,534	74.68%	9.44%	75.46%	10.32%	0.68%	0.24%	0.05%	0.58%	2.92%
004	2,069	11	0.53%	1,622	78.4%	14.33%	61.96%	7.4%	2.8%	0.1%	0.1%	0.14%	2.56%
005	2,063	5	0.24%	1,652	80.08%	51.62%	27.44%	15.41%	1.11%	0.15%	0.05%	0.73%	3.49%
Total:	10,289												
Ideal District:	2,058												

Summary Statistics:

Population Range:	2,047 to 2,069
Ratio Range:	0.01
Absolute Range:	-11 to 11
Absolute Overall Range:	22
Relative Range:	-0.53% to 0.53%
Relative Overall Range:	1.07%
Absolute Mean Deviation:	6.60
Relative Mean Deviation:	0.32%
Standard Deviation:	7.57

RESOLUTION

A resolution to authorize the renewal of Garden City alcohol licenses for the 2023 calendar year; to provide for review and limited investigation of said license holders; and for other purposes.

BE IT RESOLVED by the Mayor and Council of Garden City, Georgia:

WHEREAS, pursuant to Section 6-72 of the Garden City Code of Ordinances, the establishments listed in “Exhibit A” attached, being current holders of licenses to sell alcoholic beverages in the City of Garden City, Georgia, have made an application for renewal of said license; and

WHEREAS, an investigation of the facts, as stated in the above-referenced license application, has been conducted for purposes of determining the veracity of applicant statements and for determining compliance with all applicable provisions of Garden City Ordinance regarding the sale and distribution of alcoholic beverages; and

WHEREAS, applicants listed in “Exhibit A” attached are reasonably determined to be in compliance with all existing Garden City Ordinances regarding the sale and distribution of alcoholic beverages and are not subject to suspension or revocation of an alcohol beverage license as expressed in Garden City Ordinance 6-74; and

WHEREAS, applicants listed in “Exhibit A” attached have paid an alcohol beverage license renewal fee as required by Garden City Code of Ordinances Section 6-58 (b);

NOW THEREFORE BE IT RESOLVED, the Mayor and Council of Garden City, Georgia, in regular Session assembled, do hereby authorize the renewal of alcoholic beverage licenses for those establishments denoted in “Exhibit A” attached for the period of the calendar year 2023 and such establishments shall be issued documentary evidence of renewal to be displayed prominently at all times on the premises for which the license renewal has been issued pursuant to Garden City Code of Ordinances Section 6-73.

Adopted this 19th day of December 2022.

Bruce Campbell, Mayor

Received and approved this 19th day of December 2022.

Rhonda Ferrell-Bowles, Clerk of Council

2023 License

Business Name/DBA (if applicable)	Legal Business Name	Owner/Applicant Name	Manager Name	Street #	Suite	Street Name	Beer	Liquor	Wine	Consumption	Total Due
Bill's Mini Mart	Lal Enterprises Inc.	Bill H. Lal	Nimish Patel	1550	D	Dean Forest Rd	Yes	No	No		777.00
Blueberry Hill	Daniel Ribera	Daniel Ribera	Rita Ribera	1550	C	Dean Forest Rd	Yes	Yes	Yes	On Site	3,735.00
BP 21	BP 21 LLC	Kirankumar Amin		4319		Augusta Rd	Yes	No	Yes		1,013.00
Chinatown Buffet LLC		Qing X. Quan		309		Highway 80	Yes	No	No	On Site	777.00
Chu's Convenience Mart	Aimi Inc.	Richard F. Pruden		2606		Highway 80	Yes	No	Yes		1,013.00
Copacabana's Sports Bar Inc.		Olga A. Henriquez-Trejo		425		Highway 80	Yes	Yes	Yes	On Site	3,735.00
Dean Forest Beverage Center	Lal Enterprises Inc.	Bill H. Lal	Michelle Lal	1550	E	Dean Forest Rd	Yes	Yes	Yes		3,735.00
El Fogon Katracho LLC		Maria L. Altamirano		1550	C	Dean Forest Rd	Yes	Yes	Yes	On Site	3,735.00
Enmarket # 260	Enmark Stations Inc.	Hailey B. Grene		4230		Augusta Rd	Yes	No	Yes		1,013.00
Exxon 21 LLC		Urvitaben Patel		4801		Augusta Rd	Yes	No	Yes		1,013.00
Family Dollar # 21809	Family Dollar Stores of Georgia L	Horace Polite		4302		Augusta Rd	Yes	No	Yes		1,013.00
Food Lion # 811	Food Lion Llc	Brandon White		109	D-2	Minus Ave	Yes	No	Yes		1,013.00
Garden City Chevron	Trishu LLC	Dixal Patel		1210		Highway 80	Yes	No	Yes		1,013.00
Garden City Package Shop	Saiami 2 Inc.	Binit Amin		4304		Augusta Rd	Yes	Yes	Yes		3,735.00
Garden City Texaco	JAI Dwarkwadish LLC	Himansu Patel		511	A	Highway 80	Yes	No	Yes		1,013.00
Hari Food Mart	Hari Inc.	Prakash V. Patel		4207		Augusta Rd	Yes	No	Yes		1,013.00
Hercules Bar & Grill	Uncle Harry's Inc.	Andy H. Kyriakides		2500		Dean Forest Rd	Yes	Yes	Yes	On Site	3,735.00
Jasmine Food Mart	Jasmine 17 Inc.	Kalpanaben Amin		4928		Ogeechee Rd	Yes	No	Yes		1,013.00
Kwik Way Foods	Om Gautam Swami 108 Inc.	Balkrishna R. Kodal		702		Highway 80	Yes	No	Yes		1,013.00
La Chalupa Mexican Restaurant	M M La Chalupa Inc.	Yuridia Maldonado		5200		Augusta Rd	Yes	Yes	Yes	On Site	3,735.00
La Comarca Mexican Grocery Store LLC		Diana L. Lares-Ochoa		4811	A	Ogeechee Rd	Yes	Yes	No	On Site	3,499.00
Love's Travel Stop # 893	Love's Travel Stops & County Sto	Donald A. Grinde III		2		Sonny Perdue Dr	Yes	No	Yes		1,013.00
Mini Mart	Sai Shiv 1912 LLC	Payal V. Shah		403	M	Highway 80	Yes	No	Yes		1,013.00
Mizu Japanese Cuisine Inc.		Jian Chen		1450	A	Dean Forest Rd	Yes	No	Yes	On Site	1,013.00
Niti Food Mart	Niti Inc. #3	Rajeshkumar P. Patel		1212		Highway 80	Yes	No	Yes		1,013.00
Parker's # 39	Gregory M. Parker Inc	Rashad D. Keel		4219		Augusta Rd	Yes	No	Yes		1,013.00
Pilot Travel Center # 072	Pilot Corporation	Alexis Mobley		1504		Dean Forest Rd	Yes	No	Yes		1,013.00
Pump N Go	Sai Baba 1912 Inc.	Pankilkumar Patel		4820		Augusta Rd	Yes	No	Yes		1,013.00
Walgreens # 11538	Walgreen Co.	Anwar Shabazz		4210		Augusta Rd	Yes	No	Yes		1,013.00
Yashvi Food Mart	Mahant Pramukh Inc.	Ankit Patel		165		Main St	Yes	No	Yes		1,013.00
Yogi	Sai Garden City 1912 INC	Payal V. Shah	Pankil Patel	1298		Highway 80	Yes	No	Yes		1,013.00

RESOLUTION

A RESOLUTION TO RATIFY AND AUTHORIZE EMERGENCY SERVICE PROCUREMENT FOR THE DAMAGED PORTION OF THE CITY'S SEWER MAIN LINE BETWEEN ROMMEL AVENUE AND VARNEDOE AVENUE; AND FOR OTHER PURPOSES.

WHEREAS, on February 18, 2022, the City Manager made an emergency procurement of services from A.D. Williams Construction Company, Inc., of 4125 Ogeechee Road in Savannah, Georgia, totaling \$41,3000.00 to address a damaged and non-operative sewer main line between Rommel Avenue and Varnedoe Avenue which, if not immediately handled, would have resulted in the loss of sewer service to several residents and would have also created a high likelihood of a sewage spill resulting in imminent danger to the public health or safety; and,

WHEREAS, while attempting to repair the damaged sewer line, the City's repair contractor informed the City Manager that line could not be made operational without replacing a 300 linear foot portion of the line due to the splitting, cracking, and separation of the line at several points due to a sinkhole developing under the road pavement subsequent to the initial sewer main line failure; that the line replacement would cost approximately \$88,700.00; and that until such replacement work was performed, the sewage normally handled by the damaged line would have to be shunted to other nearby lines which are already operating at full capacity;

WHEREAS, at the time of the initial emergency procurement of services totaling \$41,300.00, the City Manager, pursuant to Section 4.10 of the City's Purchasing Manual, Policies and Procedures, submitted to the Mayor and Council a record of same, explaining the basis for the emergency and his method for selecting the contractor which provided the services, and identifying the features of the procurement; and,

WHEREAS, the City Manager has currently established the emergency need to procure the additional services of A.D. Williams Company, Inc., to replace the above-mentioned 300 linear foot portion of the sewer main line between Rommel Avenue and Varnedoe Avenue which, if not immediately replaced, will create a high risk of additional breaks in other nearby sewer lines whose capacity limit is currently being exceeded by reason of having to temporarily handle the sewage load which would have otherwise been handled by the damaged portion of the line; and,

WHEREAS, the Mayor and Council presently wish to ratify and approve the above-mentioned emergency procurement of \$41,300.00, having determined from the City Manager's report that there was in fact an emergency on February 18, 2022, threatening public health, welfare, and safety, in that the procurement was required to ensure the integrity and continued operation of the City's sewer infrastructure; and,

WHEREAS, the Mayor and Council also presently wish to approve the City Manager's immediately retaining the services of A.D. Williams, Inc., to replace the above-mentioned 300 linear foot portion of the sewer main line between Rommel Avenue and Varnedoe Avenue for a cost not to exceed \$88,700.00, so as to eliminate the existing threat of additional sewer line breaks, sewerage spills and/or the loss of sewer service to area residents, posed by having to overload the capacity of adjacent lines to compensate for the damaged portion of the system;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, that the emergency procurement of services totaling \$41,300.00 made on February 18, 2022, by the City Manager from A.D. Williams Company, Inc., be ratified and approved as being validly made pursuant to, and in compliance with, Section 4.10 of the City's Purchasing Manual.

BE IT FURTHER RESOLVED that the City Manager be authorized to negotiate and execute on behalf of the City a contract or purchase order with A.D. Williams Company, Inc., to replace the damaged 300 linear feet portion of the sewer main line between Rommel Avenue and Varmedoe Avenue at a cost not to exceed \$88,700.00 which work, if not immediately performed, will result in imminent danger to public health.

BE IT FURTHER RESOLVED that the above-mentioned expenditures be funded the City's 2022 General Operating Fund.

ADOPTED AND APPROVED this 19th day of December, 2022.

RHONDA FERRELL-BOWLES
Clerk of Council

Received and approved this 19th day of December, 2022.

BRUCE CAMPBELL, Mayor

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: December 8, 2022

SUBJECT: *Planning and Economic Development Permitting and Inspections Monthly Status Report*

Report in Brief

The Department of Planning and Economic Development Monthly Status Report includes a summary of the monthly activities and projects of permitting and inspections within the department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for November 2022 and all related information is current as of December 1, 2022.

Prepared by: Tonya Roper
Title Staff

Reviewed by: _____
Title _____

Scott Robider; City Manager

Attachment(s)

- Code Enforcement
- CRS Activity 510

Planning and Economic Development Department

Status Report

Summary – November 2022

Permits

There were 22 permits issued during November 2022. ***They included:***

New Construction Building Permits

- Please see attached sheet for listing of permits

Renovation/Expansion Building Permits

- Please see attached sheet for listing of permits

Miscellaneous Permits

- Please see attached sheet for listing of permits

The graph below is a visual summary of the permits issued.



	<u>Number of Permits</u>
2021 Year End	466
Jan-22	38
Feb-22	55
Mar-22	48
Apr-22	39
May-22	43
Jun-22	43
Jul-22	59
Aug-22	37
Sep-22	28
Oct-22	31
Nov-22	22
Dec-22	
2022 YTD	443

Inspections

Inspections scheduled included:

- 03 Business License
- 27 Mechanical/Electrical/Plumbing
- 43 Building
- 05 Site (Property/Development/Preliminary/Demolition)

Code Enforcement Activity

- 34 Courtesy Notice of Violations Issued
- 00 Signs
- 00 Sanitation Citations (Enforcement Ceased per CM)
- 59 Re-Inspections
- 42 Cases Closed (Compliance or Dismissed)
- 17 Vehicles Tagged Derelict or tagged for tow
- 01 Vehicles Towed
- 16 Vehicles Move by Owner or brought into compliance
- 02 Court Citations
- 14 Miscellaneous Inspections (Checking zoning, business license, permits)
- 03 Housing codes
- 00 Cease and Desist orders obtained
- 00 Warrants and Court Orders obtained
- 02 Properties that the City worked on (including cutting, cleaning, securing) and billed
- 01 Code Enforcement condemnations (placards posted – including unfit, unsecure, unsafe)
- 04 Stormwater Inspections
- 02 Stop Work Order Issues

New Business Licenses Issued

November 2022

Name	Address	Business Type
Affordable Pay and Go Motors, LLC	1 Colonial Trail	Used Car Dealers
Orange Peel Transportation, Inc	4103 D 8 th Street	Passenger Transportation
IDC Logistics, Inc	1514 B Old Dean Forest Road	General Warehousing and Storage
Guardian Fueling Technologies, LLC	411 Telfair Road	Petroleum and Petroleum Products Merchant
Kirk NationalLease Co.	124 Airport Park Drive	Leasing, Rental & Maintenance of Over the Road Tractors & Trailer
Archer Exteriors, Inc.	1811 Hwy 80 W	Siding Contractors
RUAG Ammotec USA, Inc.	137 Prosperity Drive Suite 100	Ammunition Manufacturer
McDonald's	4612 Augusta Road	Limited-Service Restaurants

Memorandum

To: Scott Robider
From: Jonathan Trego/Benji Selph – Code Enforcement Division
Date: December 8, 2022
Re: Council Report

The Code Enforcement Unit activity report for the month of November is as follows:

Signs- 00

Sanitation Citations- (Sanitation Enforcement to Cease until further notice per CM)

Courtesy Notices and Violation Notices- 34

Re-inspections- 59

Cases Closed (Compliance or dismissed)- 42

Vehicles Tagged Derelict or tagged for tow- 17

Vehicles Towed-01

Vehicles MBO or brought into compliance- 16

Court Citations- 02

Misc. Inspections (including zoning insps., tax cert checks, permit checks, routine insps.)- 14

Housing Codes- 03

Cease and Desist Orders obtained: 00

Warrants and other Court Orders obtained: 00

Properties that the City worked on (including cutting, cleaning, securing) and billed- 02

CE Condemnations (Placards posted- including for unfit, unsecure, unsafe): 01

Stormwater Inspections (EPD): 04

Stop Work Orders Issued: 02



Garden City Fire Marshal's Office

100 Central Avenue
Garden City, GA 31405



REPORT TO MAYOR AND CITY COUNCIL

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: December 7, 2022

SUBJECT: *Fire Department November 2022 Report*

Report in Brief

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the month of November 2022 and all related information is current as of November 30, 2022.

Prepared by: Michele Johnson
Title Assistant Fire Chief

Reviewed by: Mike Dick
Title Chief of Fire

Scott Robider, City Manager

Attachment(s)



Garden City Fire Marshal's Office

100 Central Avenue
Garden City, GA 31405



Calls for Service in November 2022

There was a total of 175 calls for service in the month of November 2022 for a total of 2,226 calls for service year to date.

Current month's calls included:

Incident Type:

Building fire	2	Good Intent	14
Passenger vehicle fire	1	False Alarm	9
Excessive heat, scorch burns with no ignition	1	Service Call	2
		Inspections/Pre Plan	0
		Public Education	0
First Responder	125		
Vehicle Accident	17		
Hazardous Incident	4		
Weather Related	0		

Department Activities/Events

Department Training

In November, fire personnel reported a total of 228.50 hours of training resulting in an average of 9.14 hours of training per Firefighter and a total of 3,988.66 for the year.

The EMT course is complete. Participants now must take their National Registry Examination to become EMT certified. There are 8 Garden City participants and 3 from Port Wentworth.

The Fire Department held a CPR course for the Recreation Department at Station 1. There were 9 City employees that were certified in CPR as a result.

Department Activities

Fire Marshal Carlos Nevarez instructed the Life Safety Code class at GPSTC's Savannah location from November 8-10, 2022.



Garden City Fire Marshal's Office

100 Central Avenue
Garden City, GA 31405



Structure Fire at Azure Apartments which is still under investigation until we can get to the actual area of origin.

The department completed annual hose testing. All hands worked together to accomplish this task.

Working on the Master Asset Inventory for fire.

Collected information and documentation for the Covid Grant.

Community Relations

The Fire Department installed a smoke alarm at a resident's request.

Fire Marshal

During the month of November, the Fire Marshal's Office focused on closing out all pending locations with fire violations as well as plan and schedule for the year 2023. Fire Marshal Nevarez completed the Emergency Medical Technician course. It is about 210 hours of completed chapters and skills as well as a clinicals with Chatham EMS. Garden City Fire Marshal's Office assisted and taught a Life Safety Code Course for the Georgia Public Safety Training Center in Savannah. Deputy Fire Marshal Roberts attended a course to become a certified 911 dispatcher so that we can handle our own incidents during major events.

The Fire Marshals Office assisted in the Azure Fire Investigation and post operations which has taken some considerable time. Annual Fire Inspections will resume in January 2023.

Here's the break down by Inspection Type and the Plan Reviews by project:

Annual Inspection (initial inspection):	00
RE-Inspection:	04
Certificate of Occupancy:	02
Consultation Site Visit:	02
Fire Protection Equipment Inspection:	03
Pre-Plan	--
Occupational Tax Certificate (new tenant):	06
Total number of Inspections:	17



Garden City Fire Marshal's Office

100 Central Avenue
Garden City, GA 31405



Plan Review

4019 Augusta Road	4hrs
2450-2505 Dean Road	4hrs
5008 Pineland Fire Alarm	4hrs
49 Sonny Perdue Drive	4hrs
<u>105 Airport Park Drive</u>	<u>4hrs</u>
Total:	20hrs

Revenue Collected:

Total Fee Collected: **\$5,935.00**

Looking Ahead

- Bringing more state certified training to the City of Garden City which will be made available to surrounding municipalities and the Georgia Port Authority.
- Assisting and attending state certified classes that are offered in surrounding municipalities.
- Broadening the community outreach with continued programs such as Remembering When, community CPR classes, the smoke detector program, and Close Before you Doze.
- Pursuing various grants for department equipment.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: 12-12-2022

SUBJECT: POLICE DEPARTMENT MONTHLY STATUS REPORT

Report in Brief

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of November 2022.

Prepared by: Jeri Varnum

Title: Executive Assistant/Accreditation Manager

Reviewed by: Gilbert C. Ballard

Title: Chief of Police

Scott Robider, City Manager

Attachment(s)



Police Department - November 2022 Status Report

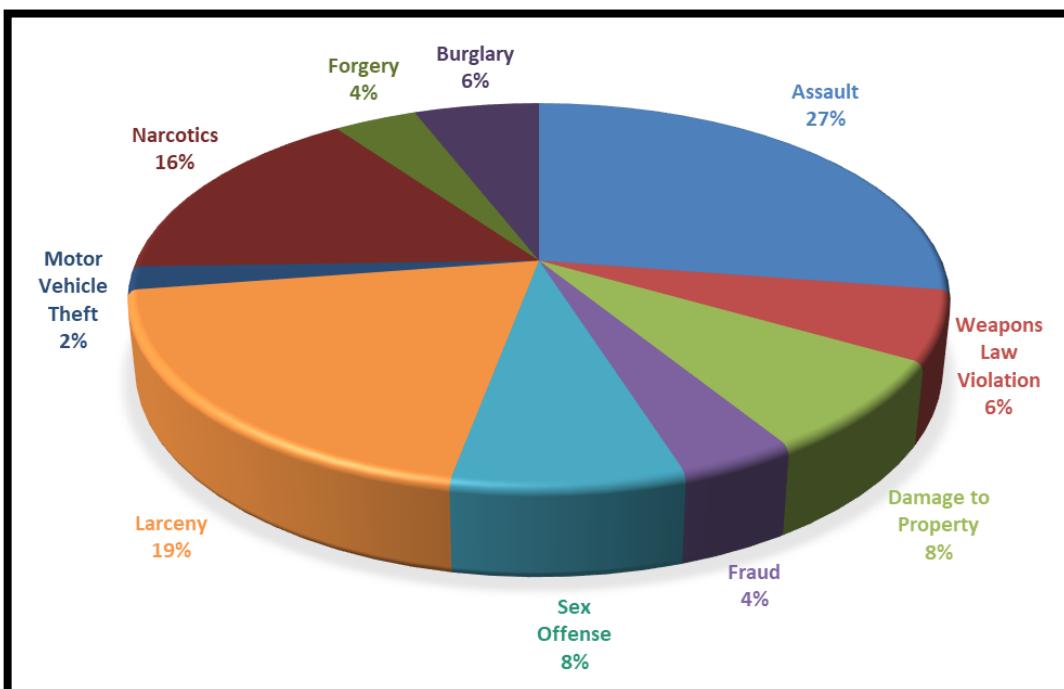
Calls for Service

There were a total of 1,906 calls for service and self-initiated activity in the month of November 2022, for a total of 21,280 calls for service year to date.

Adult & Juvenile Arrest/Charge Summary

Adult Arrests - 112 Juvenile Arrests - 0

<u>Offenses</u>				
	Assault	14	Burglary	3
	Damage to Property	4	Forgery	2
	Fraud	2	Larceny	10
	Motor Vehicle Theft	1	Narcotics	8
	Sex Offense	4	Weapons Violation	3

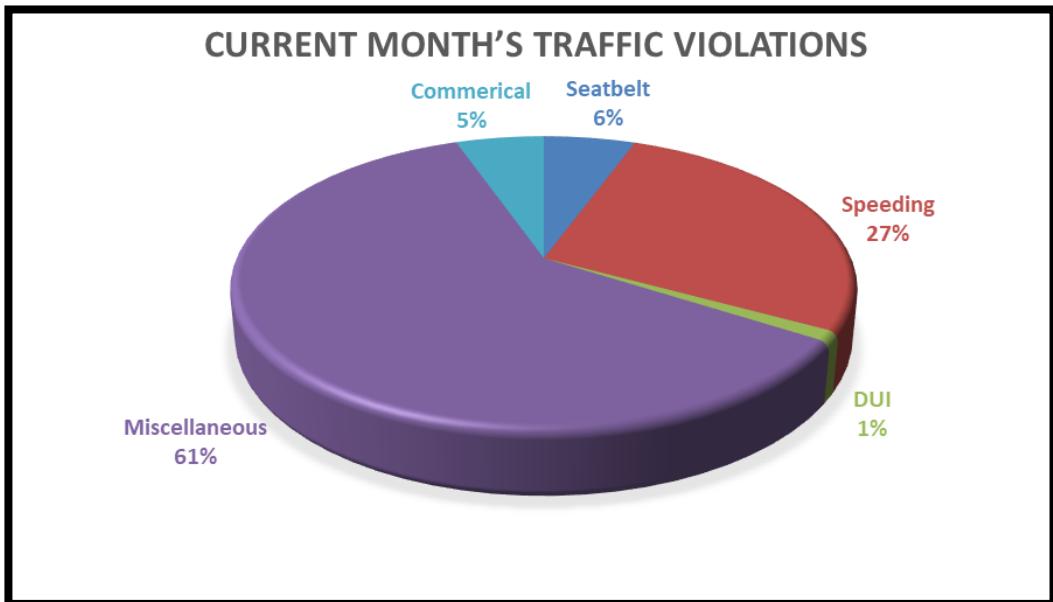


Current Month's Top Criminal Violations by District

	Daniel District 1	Ruiz District 2	Morris District 3	Lassiter, Jr. District 4	Tice District 5
Assault	0	3	4	2	5
Burglary	0	1	1	0	1
Forgery	0	0	2	0	0
Damage to Property	0	1	1	1	1
Fraud	1	0	0	0	1
Larceny	0	2	1	1	6
MV Theft	0	0	0	1	0
Narcotics	4	1	0	0	3
Sex Offense	1	1	0	0	2
Weapons Violation	0	1	1	1	0

Traffic Violations There were 1,371 traffic violations during November. A total of 16,241 traffic violations have been written for 2022.

Traffic Violations Issued	Speeding Violations	396	Fatalities	0
	Seat Belt Violations	81	Total Citations	1,371
	DUI Citations	16	Written Warnings	186
	Miscellaneous Citations	878	Commercial Vehicle Citations	78



Accidents	Total Accident Reports	51		
	Public Roadway Accidents	41	Private Property Accidents	10

Open Records Requests The Garden City Records Clerk received and processed 332 Open Records requests for November. A total of 4,925 Open Records Requests have been processed in 2022.

Training During the month of November, police personnel reported a total of 208 hours of training. Officers averaged 6 hours of training per officer. Some of the special training classes the officers attended during the month were: Speed Detection Operator, Patrol Techniques and Observation, Internal Affairs Investigations, and Subdued Lighting Firearms training.

Items of Interest for November 2022

- The 200 Club of the Coastal Empire hosted a law enforcement appreciation luncheon at Tom Triplett Park on November 3rd. We appreciate the support this organization provides.
- On November 8th the Police Department had a successful Cops at Bus Stops at the Tristan Townhomes! We enjoyed visiting with all the children.
- We would like to thank Sgt. Green for locating 2 missing juveniles out of West Virginia. The parents had to make a six-hour drive to Garden City and he made sure to go out of his way to care for the two juveniles while waiting for their parents to arrive. Chief Ballard presented Sgt. Green with a letter of commendation on November 9th.
- November 23rd, Capt. Papp and Officer Semple represented the Police Department at the 14th Annual Feed the Hungry Thanksgiving Dinner.
- The Police Department is continuing to partner with Feed the Hungry through January 2023 to help feed those in need. There is a box in the lobby to collect canned and non-perishable food items.

REPORT TO MAYOR AND CITY COUNCIL**AGENDA ITEM**

TO: THE HONORABLE MAYOR AND CITY COUNCIL **DATE: December 12, 2022**

CT: Human Resources Department Report for November 2022

Report in Brief

Attached is the Human Resources Department's Month-End Report for November.

Prepared by: Yolanda Irizarry

Title: Human Resources Director

Reviewed by: _____

Title _____

City Manager

Garden City
Human Resources Department
November Month-End Report

Recruitment/Positions Filled

In addition to the continuous recruitment of Police Officers/Police Officer Recruits and Firefighters, the City has job opportunities for a Building Inspector, 1 Code Enforcement Officer, 1 Public Works Technician, and a Water and Sewer Repair Technician.

New Hires

The City welcomed one (1) new hire during the month of November: the individual was hired as an Executive Assistant.

Promotions/Milestones

There were no promotions during the month of November.

Employment Terminations

There were two (2) separations from employment during the month of November; both individuals were Police Officers.

City Employment

The City ended the month of November with 104 full-time employees.

Additional Personnel Information Including Part-Time Employees

This report normally covers the count for full- and part-time employees. In view of the current COVID-19 pandemic, included in the count below for City employees is part-time regularly scheduled, temporary, part-time, casual/summer help (persons that have other employment and work as needed), along with full-time employees.

November	
FULL-TIME ONLY:	104
CONTRACTOR/TEMP:	0
PART-TIME/SEASONAL:	8
PART-TIME/CASUAL:	9

Employee Turnover Data Per Month

Month	Percent
January	5%
February	4%
March	3%
April	2%
May	2%
June	1%
July	1%
August	0%
September	1.9%
October	0%
November	1.89%
December	

Garden City Personnel Data

New Hires – 2022

Job Title	Hire Date
Chief of Fire	1/1/2022
Police Officer	1/18/2022
Firefighter	1/24/2022
Firefighter	1/31/2022
Deputy Clerk of Municipal Court	1/31/2022
Human Resources Director	2/14/2022
Firefighter	2/19/2022
GCIC Records Clerk	2/28/2022
Firefighter	3/12/2022
Firefighter	3/15/2022
Police Officer (3)	3/28/2022
Senior Center Assistant Manager(PT)	3/28/2022
Parks and Recreation Technician	4/25/2022
IT Technician	4/25/2022
Human Resources Generalist/Executive Assistant	5/16/2022
Parks and Recreation Technician	6/7/2022
Firefighter	6/21/2022
Police Officer Recruit (3)	6/27/2022
IT Technician	7/18/2022
Firefighter (PT)	8/05/2022
Utility Services Technician	8/22/2022
Firefighter	9/02/2022
Business License Specialist	10/03/2022
Parks and Recreation Technician	10/13/2022
Executive Assistant	11/7/2022

REPORT TO MAYOR AND CITY COUNCIL**AGENDA ITEM**

TO: THE HONORABLE MAYOR AND CITY COUNCIL **DATE: 12/15/22**
SUBJECT: *Technology Department Report for June*

Report in Brief

The Technology and Building Department Monthly Status Report includes a wide variety of information to inform the public and the City Council better.

Prepared by: Chris Snider
Title System Administrator

Attachment(s)

Technology Report

- Installed two smartboards
- Finished Garden City connect app
- The city website upgrade is ongoing
- Deployed 10 new laptop for Fire department

Building Maintenance

- Employee parking lot gate installed

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL **DATE:** 12/14/2022

SUBJECT: *Department of Public Works*

Report in Brief

The Public Works Department Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Department. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of November and all project related information is current as of 11/30/2022.

Prepared by: Lynnette S. Hymes
Title Executive Administrative Assistant

Reviewed by: Clifton Davis
Title Public Works Director

C. Scott Robider, City Manager

Attachment(s)

Department of Public Works



Public Works Department
Monthly Status Report
Summary – November 2022

Operations & Maintenance:

Public Works personnel completed 9 **Resident Requests**, and 325 **Work Orders** for the month of November.

Resident Request – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a “**Resident Request**” is generated. This builds a computerized record of all requests made.

Work Order – A “**work order**” is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

Storm Drainage:

- Ditch/Canal Maintenance: Dug –2220 ft., Cut – 5,027 ft.

Streets:

- Street Repairs – Install Asphalt Speed Bumps at Rommel Ave. (5) Russell Ave. (3), Lee Ave. (3), Chatham Villa and Byck Loop (8). Speed Bumps at Rowe (3), Hawkinsville (2), Big Hill (2), The Oaks (3), Central Christian (1), Trucking District (4), Oglesby (1), Pipkin (2). Total \$10,800.00.
- Asphalt Driveway at 4020 2nd Street - \$2,186.25
- Street Sweeper Mileage – 22.51 miles
- Signs: Multiple Knockdowns/replacements - 19 Total

Mixed Dry Trash Collection by City and Disposal:

- 0.00

Trees: Location: ROW ditch rear of 7 Colson Ave. - Take down 2 large Oak Trees. Grind 2 stumps. All debris cleaned up and removed. ROW 74 Lynn Ave. – Take down 1 dead Pine tree. Grind 1 Pine stump. All debris cleaned and removed. Total \$ 6,650.00.



REPORT TO MAYOR AND CITY COUNCIL

Parks & Recreation 2022 November Report



Garden City Christmas Festival and tree lighting December 9th 2022

**TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: November 16th 2022
SUBJECT: Parks & Recreation 2022 October Report**

Report in Brief

The Parks & Recreation Monthly Status Report includes a summary of the monthly activities and projects of all divisions within the Department.

The operations detail contained in this report is for the Month of November 2022 and all related information is current as of December 14, 2022.

Parks & Recreation Department Status Report Summary - November 2022

Adult Programs Senior Center



Garden City Senior Citizens enjoying the fun at the Senior Center.

- We served 723 meals in November, averaging 40 seniors a day.
- 68 of our senior citizens enjoyed a Pre-Thanksgiving lunch at the Garden City Senior Center.
- Sr. Center Christmas Lunch December 20th 11:30am.
- Sr. Center Christmas party December 21st 11:30am.
- 22 Seniors had a blast on our trip to Pigeon Forge in November.

Sports Programs/Activities

During the month of November, 198 Youths participated in Garden City's Parks and Rec Youth Programs.

- Upcoming Sports Programs/Events **Garden City Youth Basketball (sign-ups underway for more info call 912-966-7788)**



REPORT TO MAYOR AND CITY COUNCIL

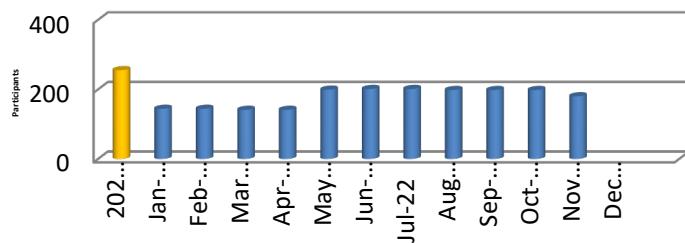


Garden City Parks & Rec Youth
Basketball teams : 12 rec teams so far

- **6u 1 team**
- **8u Boys - 2 teams**
- **8u Girls - 1 team**
- **10u Boys - 3 teams**
- **10u Girls – 1 team**
- **12u Boys 3-teams**
- **14u 1**

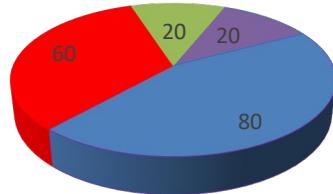
Garden City Eagles 8 & under Coaches & players Basketball.

Recreation Programs/Activities Participation Summary November 2022



*The graphs
are visual
summaries of
the number of
participants in
Garden City's
Recreation*

November Participation



■ Rec open gym ■ Youth Tackle Football ■ Gymnastics ■ Rec Basketball

Prepared by: Cliff Ducey
Title Parks & Recreation Director

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL **DATE:** 12/14/2022

SUBJECT: *Water and Sewer Operations Monthly Status Report*

Report in Brief

The Water and Sewer Operations Department Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Department. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of November and all project related information is current as of 11/30/2022.

Prepared by: Lynnette S. Hymes
Title Executive Administrative Assistant

Reviewed by: Jon Bayer
Title Director of Water and Sewer Operations

C. Scott Robider, City Manager

Attachment(s)

Department of Water and Sewer Operations



Water Operations & Maintenance:

90 Service Orders, 23 Work Orders

29.1 million Gallons of Drinking Water for the Month of November 2022

Hydrant Services: 37

Water Line Services: 17

Located Services: 131

Utility Services:

- Meter Services: 33
- Connects: 52
- Disconnects: 31
- Delinquent Disconnects: 41

* Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.

Sewer Operations and Maintenance:

- Gravity Main/Manhole Services: 38
- Lateral/Blockage Services: 18
- Sanitary Sewer Overflow Event: 0

Wastewater Treatment Plant and Water System

EXECUTIVE SUMMARY

- The treatment plant received a total of 2.4 inches of rain during the month and treated 31.3 million gallons.
- The max EFF daily flow for the treatment plant was 1.34 MGD recorded on November 11, 2022.
- The water system withdrew a total of 29.1 MG from well facilities and purchased 0.79 MG from the Savannah Southbridge System (Town Center Water System)
- Monthly drinking water bacteriological sampling completed = passed
- Monthly water and wastewater reporting submitted to State = no violations.