

**A G E N D A**  
**City Council Meeting**  
**Monday, June 21, 2021 – 6:00 p.m.**

➤ **OPENING**

- **Call to Order**
- **Invocation:**
- **Pledge of Allegiance**
- **Roll Call**
- **Presentation 1:** Proclamation to recognize August 21, 2021 as “Lemonade Day in Garden City
- **Presentation 2:** Garden City Fire Department – Honorary Firefighter Designation for Tony Pinckney

➤ **FORMAL PUBLIC COMMENT**

- Ms. Jenna Wheeler, City Director of Savannah Lowcountry Lemonade Day will address City Council about Lemonade Day a new, community-wide initiative that teaches youth how to start, own and operate their very own business using the model of a lemonade stand.

**Formal Public Comment – City Council Agenda Protocol**

The City of Garden City has identified this portion of the meeting to allow individuals an opportunity to formally address the City Council on issues of importance. Garden City requires that individuals who desire to formally address the City Council submit a written request form outlining the subject matter that they intend to discuss so that they can be placed on the meeting agenda. Members of the public desiring to be placed on the agenda to present or address matters to the City Council must submit a formal **“REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA”** form to the Office of the City Manager at least 10 days prior to the requested City Council meeting date that you wish to speak. City Council meetings are held on the first and third Monday of each month so the request must be submitted no later than 5:00 pm on the Friday which constitutes 10 days prior. The request can be done in person, regular mail, fax or e-mail and the speaker should obtain acknowledgement of the request from the City to demonstrate that the 10-day requirement has been met. The request form may be obtained from the Office of the City Manager and on the City’s website [www.gardencity-ga.gov](http://www.gardencity-ga.gov). The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Manager, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the completion of a request form does not entitle the speaker to be added to the agenda.

➤ **Public Hearings:**

- **PC2103, Major Subdivision Plan Approval Request:** Receipt of public comment on a request by CenterPoint Kahn Garden City, LLC for a major subdivision plan approval of Travis Field Road for future development as industrial use.
- **PC2110, Rezoning Request:** Receipt of public comment on a request by SLR Industries, LLC to rezone property located at 0 Dean Forest Road from R-1 to P-I-1 to allow for a drop yard/warehouse.

**Speaking to a Public Hearing Item Protocol**

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council's time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

***PROCEDURES FOR CONDUCTING PUBLIC HEARINGS ON PROPOSED ZONING DECISIONS BEFORE  
GARDEN CITY'S MAYOR AND COUNCIL AND STANDARDS GOVERNING THE EXERCISE OF  
CITY COUNCIL'S ZONING POWER***

**Procedures for Conducting Public Hearings on Proposed Zoning Decisions:**

All public hearings conducted by the Mayor and Council on Garden City, Georgia, on proposed zoning decisions shall be conducted as follows:

- (1) All public hearings by the Mayor and Council on zoning amendments shall be chaired by the Mayor.
- (2) The Mayor shall open the hearing by stating the specific zoning amendment being considered at the public hearing and further stating that printed copies of the adopted standards governing the exercise of the Mayor and Council's zoning power and the procedures governing the hearing are available to the public.
- (3) The Director of the City's Planning and Zoning Department shall advise the Mayor and Council of the recommendation of the Planning Commission when applicable.
- (4) The Mayor shall determine the number of attendees who desire to testify or present evidence at the hearing.
- (5) When there is a large number of individuals wishing to testify at a hearing, the Mayor may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponents, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence, and expert opinions; opponents of the proposed decision shall have an equal minimum period of time. The Mayor may grant additional time; provided, however, an equal period of time shall be granted both sides.
- (6) The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- (7) After all individuals have had an opportunity to speak in accordance with subparagraph (6) above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak.
- (8) The Mayor may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- (9) It shall be the duty of the Mayor to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- (10) Once all parties have concluded their testimony, the Mayor shall adjourn the public hearing.

**Standards Governing the Exercise of The Zoning Powers of Garden City's Mayor and Council:**

Prior to making a zoning amendment, the Mayor and Council shall evaluate the merits of a proposed amendment according to the following criteria:

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
- (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
- (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
- (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

➤ **APPROVAL OF CITY COUNCIL MINUTES**

- Consideration of the June 7, 2021 Pre-agenda Session Minutes and City Council Meeting Minutes

➤ **CITY MANAGER'S REPORT**

- Monthly staff reports included with the agenda packet
- Updates and/or announcements

➤ **ITEMS FOR CONSIDERATION**

- **Resolution, City Council Summer Meeting Schedule Amendment:** A resolution to amend the regular meeting schedule of the Garden City City Council for the period of July 1, 2021 through September 30, 2021.



➤ **RECEIPT OF INFORMAL PUBLIC COMMENT:**

- **Procedure:** In an effort to best manage this section of the meeting, any person that desires to address the City Council must sign up using the process outlined on the website where this meeting is advertised. Once recognized by the Mayor, the person will be allowed to speak in accordance with the Informal Public Comment – Speaker Protocols outlined below.

***Informal Public Comment – Speaker Protocol***

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ **ADJOURN**



# PROCLAMATION

## *Lemonade Day*

**WHEREAS,** Lemonade Day is a fun, community-wide educational program that teaches youth how to start, own and operate their very own business – a lemonade stand; and

**WHEREAS,** Lemonade Day is a strategic lesson-based program that walks youth from a dream to a business plan while teaching them to start, own, and operate a business, learn goal-setting, develop a business plan, establish a budget, seek investors, provide customer service and give back to the community; and

**WHEREAS,** Lemonade Day offers opportunities for families, businesses, youth organizations, schools and community-leaders to unite for a common purpose – to train the next generation of entrepreneurs; and

**WHEREAS,** by all of us working together, as a community, we demonstrate to our youth that they are important, and we care about their future; and

**WHEREAS,** the City of Garden City salutes and commends the participants and organizers of this worthwhile endeavor and encourages every citizen to go out and purchase a cold refreshing glass of lemonade from one of the youths participating in the program; and

**NOW, THEREFORE, BE IT RESOLVED,** that I, Don Bethune, Mayor of the City of Garden City, Georgia, on behalf of this Council, do hereby proclaim August 21, 2021, as *LEMONADE DAY* in Garden City, Georgia.

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Don Bethune, Mayor

Attest: \_\_\_\_\_

Date: \_\_\_\_\_

## MINUTES

### City Council Meeting Monday, June 7, 2021 – 6:00 p.m.

**Call to Order:** Mayor Bethune called the meeting to order at approximately 6:00 p.m.

**Opening:** Mr. Gerald Etheridge from the First Baptist Church of Garden City gave the invocation and Mayor Bethune led City Council in the pledge of allegiance to the flag.

#### Roll Call

**Council Members:** Mayor Don Bethune, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice.  
**Absent:** Mayor Pro-tem Bessie Kicklighter.

Mayor Bethune stated that Mayor Pro-tem Kicklighter is under the weather and could not be here tonight.

**Staff Members:** Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Scott Robider, Assistant City Manager; Gil Ballard, Chief of Police; Michelle Johnson, Interim Fire Chief; Ben Brengman, IT Director and Pam Sweeney, HR Director.

**City Council Minutes:** Councilmember Lassiter made a motion to approved the May 17, 2021 pre-agenda session minutes and city council minutes. The motion was seconded by Councilmember Tice and passed without opposition.

**City Managers Report:** City Manager reported no updates.

#### Items for Consideration

**Resolution, Oak Hill Subdivision Dedication:** Clerk of Council read the heading of a resolution authorizing Garden City, Georgia, to accept the dedication by Big Hill Properties, LLC, of the rights-of-way and water and sewer infrastructure located within Oak Hill Subdivision in return for adequate consideration and subject to certain terms and conditions; to authorize the City Manager to execute a development agreement with Big Hill Properties, LLC, setting forth the obligation of the developer and the City with respect to such dedication; and for other purposes.

Councilmember Morris made a motion to adopt the resolution. The motion was seconded by Councilmember Ruiz and passed without opposition.

**Resolution, Compliance Engine Contract:** Clerk of Council read the heading of a resolution authorizing the execution of an agreement by and between Brycer, LLC, and Garden City, Georgia, for an internet-based service known as “The Compliance Engine” which shall be the sole approved method of transmitting records of fire inspections to the Garden City Fire Department, providing an effective date, and for other purposes.

Councilmember Tice made a motion to adopt the resolution. The motion was seconded by Councilmember Morris and passed without opposition.

**Resolution, Surplus Equipment (Kubota Side Cutter):** Clerk of Council read the heading of a resolution to classify as surplus property a Kubota M185 Side Cutter owned by the City's Public Works Department and to authorize the Public Works Department to dispose of the equipment pursuant to State law.

Councilmember Tice made a motion to adopt the resolution. The motion was seconded by Councilmember Ruiz and passed without opposition.

**Informal Public Comment:** No speakers.

**Adjournment:** There being no further items to discuss, Mayor Bethune called a motion to adjourn the meeting. Councilmember Lassiter made a motion to adjourn the meeting at approximately 6:12 p.m. The motion was seconded by Councilmember Morris and passed without opposition.

*Transcribed & submitted by: Clerk of Council*

*Accepted & approved by: City Council 6/21/21*



## SYNOPSIS

### Pre-Agenda Session Monday, June 7, 2021 – 5:30 p.m.

**Call to Order:** Mayor Bethune called the pre-agenda session to order at approximately 5:30 p.m.

**Opening:** Councilmember Daniel opened the meeting with prayer.

#### Attendees

**Council Members:** Mayor Don Bethune, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice. Absent: Mayor Pro-tem Bessie Kicklighter.

Mayor Bethune stated that Mayor Pro-tem Kicklighter is under the weather and could not be here tonight.

**Staff Members:** Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Scott Robider, Assistant City Manager; Gil Ballard, Chief of Police; Michelle Johnson, Interim Fire Chief; Ben Brengman, IT Director and Pam Sweeney, HR Director.

**Review of City Council Agenda Items:** City Manager provided an overview of the items on the city council agenda.

**Cyber Security:** IT Director gave a brief overview of the cyber security measures in place to protect the City's data.

**2021 Proposed Ad Valorem Tax Rate:** Finance Director stated that we received the tax digest information from the County on Friday. She stated that the net digest increased 4.13% from 2020. Due to the growth in the digest no property tax rate increase is proposed for 2021. Staff will move forward with conducting the required advertising and preparing the resolution to bring before you at the next council meeting on June 21<sup>st</sup> to set the millage rate at the rollback millage of 3.489, which is a decrease from the current millage rate of 3.619. Given that the digest increased we should see a slight increase in property tax revenue even though the millage rate for 2021 is reduced by (-0.13%).

A discussion ensued between City Council and the Chief of Police pertaining to the number of openings in the police department and how it is having an effect on police protection in the city.

**Adjournment:** There being no further items to be discussed, Mayor Bethune and City Council adjourned the pre-agenda session at approximately 5:59 p.m.

*Transcribed & submitted by: Clerk of Council*

*Accepted & approved by: City Council 6/21/21*

# City of Garden Subdivision Application



## Development Information

Development Name (if applicable)		
CenterPoint Logistics Park		
Property Address		
2150 Dean Forest Road		
Garden City, GA		
Phased development?	If yes, proposed number of phases	Proposed Number of Lots (Total)
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	2	7
Parcel ID	Total Site Acreage	Zoning
60986 01005	72.81	I-1/I-2
Project Description		
Tract A Formerly Solomon Kahn Tract		
Water Supply		Sewage Disposal
<input checked="" type="checkbox"/> Public <input type="checkbox"/> Private		<input type="checkbox"/> Public <input checked="" type="checkbox"/> Private

## Applicant Information

Owner	
Name	Address
CenterPoint Kahn Garden City, LLC	1808 Swift Drive, Oak Brook IL 60523
Phone	Email
757-630-7474	bhollings@centerpoint.com
Engineer/Surveyor	<input type="checkbox"/> Same as authorized agent <input checked="" type="checkbox"/> Check here to receive staff review comments via email
Company Name	Contact (Individual Name)
Thomas and Hutton	Roby Morgan
Phone	Email
912-721-4180	morgan.r@tandho.com
Authorized Agent (Requires Authorized Agent Form)	<input type="checkbox"/> Check here to receive staff review comments via email
Company Name	Contact (Individual Name)
Phone	Email

I understand that I will need to attend or be represented by a duly authorized agent at the meeting of the Planning Commission and that my application cannot be approved unless I am represented.

Brian C. Hollings	Brian C. Hollings	Digitally signed by Brian C. Hollings Date: 2021.05.19 13:07:11 -04'00'	5/19/21
Print Name	Signature		Date

OFFICE USE ONLY		
Received By	Date Received	Case Number
		PC2103
Submittal Format	Fee Amount Paid	Invoice Number
<input type="checkbox"/> Electronic <input type="checkbox"/> Paper <input type="checkbox"/> Both		



## MEMORANDUM

**To:** Garden City Planning Commission & Board of Appeals  
**From:** Scott Robider  
**CC:** Ron Feldner  
**Date:** June 3, 2021  
**Re:** PC2103 – CenterPoint Logistics Park – Subdivision Final Plat

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The proposed project is a Class A, Industrial Warehouse Project that is being referred to as CenterPoint Logistics Park (CPLP). The City staff has reviewed the request by CenterPoint Properties to subdivide the 72.81-acre tract zoned 1-2, located at 0 Travis Field Road (PIN60986-01-005), into 7 proposed lots which will be developed by CenterPoint into warehousing and container-chassis holding yards related to the support of the warehouse facilities. Garden City and CenterPoint have executed a Development Agreement (DA) which details the obligations of each party related to the proposed project which outlines necessary utility and infrastructure improvements related to the development of the site.

The Commission approved the Site Plan for Building #1, consisting of 325,000 square feet for warehouse space, at the June 9, 2020 meeting. The CPLP subdivision request is in anticipation of additional commercial build-to-suit clients interested in locating to this strategically developed property. The Commission approved the Subdivision Application at the March 5, 2021 meeting and as indicated by the recent application, the final plat has been constructed for final review and approval. The proposed final plat supports CPLP's plan to develop this property by utilizing a Phased Development Method, as such all future site plan submittals will be forthcoming to the Planning Commission as they are formulated.

The proposed request for approval of the petitioner's final plan has been evaluated against the standards governing major subdivisions (*Garden City Code of Ordinances-Chapter 70*) with respect to the size and dimensions of the lots, the location and design specifications for streets and entrances to the subdivision, the method by which storm sewers, sanitary sewers and water facilities will be provided, the location of utility easements, and the sufficiency of grading and drainage.

**City Staff Position:** Based on the review of this submission the City staff request consideration for **approval** of this revised map with a referral to City Council for final approval.

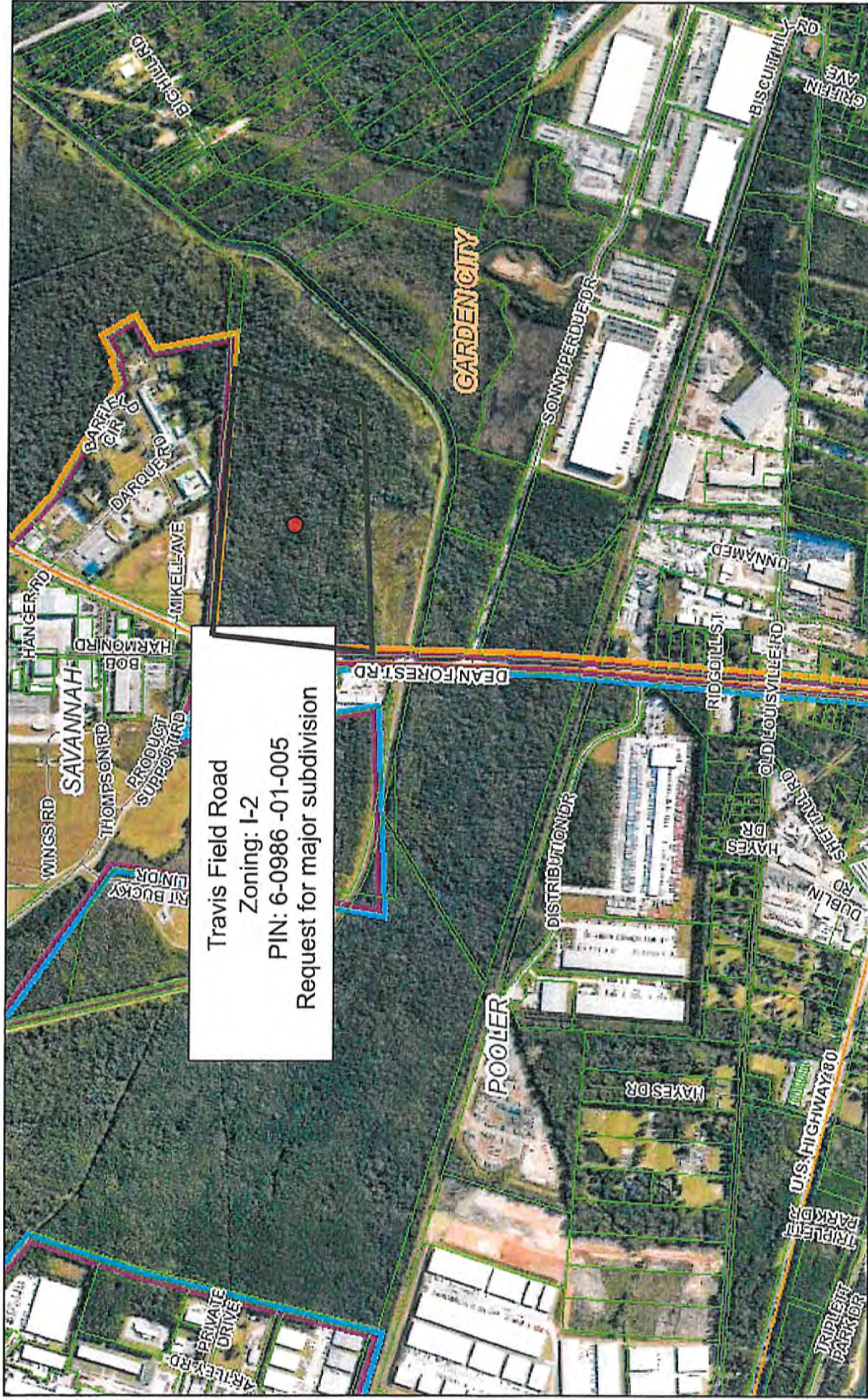
**NOTE:** The Planning Commission's approval of the site plan only constitutes the initial step in the overall process and additional requirements still must be met prior to commencement of any construction activities. The Petitioner should note that final approval of the site plan will require City staff approval of the detailed engineering plans for the project through the City's standard process and a Land Disturbance Activity (LDA) Permit must be issued prior to construction. The Petitioner should also note that final approval of the site architectural plans will require City staff approval via its standard process and a building permit must be issued before vertical construction starts.



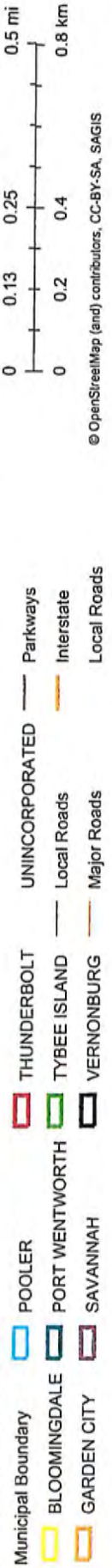




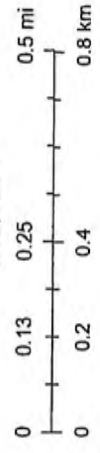
PC2103



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# City of Garden City Rezoning Application



## Development Information

Development Name (if applicable)

Property Address

0 Dean Forest Rd Savannah, GA 31405

Current Zoning

R-1

Proposed Zoning

P-I-1

Current Use

Vacant

Proposed Use

Warehouse

Parcel ID

60990 02009

Total Site Acreage

7.30

Proposed Water Supply

☒ Public ☐ Private

Proposed Sewage Disposal

☒ Public ☐ Private

Describe the current use of the property you wish to rezone, including property characteristics (developed, wooded, cleared, etc.)

The current property is vacant and cleared.

Describe the use that you propose to make of the land after rezoning

The proposed use of the property is a Warehouse.

Describe the uses of the other property in the vicinity of the property you wish to rezone

Surrounding properties are industrial and mobile homes.

Describe how your rezoning proposal will allow a use that is suitable in view of the uses and development of adjacent and nearby property

The surrounding area is similar industrial use.

Will the proposed zoning change result in a use of the property, which could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools? Describe the proposed access.

No burden of exsisting streets. Commercial curb cut off Dean Forest Rd

Please provide any additional information that you deem relevant.

# City of Garden City Rezoning Application



GARDEN CITY

## Applicant Information

Owner	
Name	Address
SLR SRE Industries, LLC - Giancarlo Porto	210 Carolan St Savannah, GA 31415
Phone	Email
516-523-7300	buildgreendepot@aol.com

**Nature of Ownership Interest**  
 Is the Owner an: ☒ Individual ☐ Partnership ☐ Sole Proprietor ☐ Firm ☐ Corporation ☐ Association  
 Note: If a corporation, submit a list of officers, directors & major stockholders with name, address and title.  
 If a partnership: Submit list of all partners with name, address and title.

Engineer/Surveyor	<input type="checkbox"/> Same as authorized agent <input checked="" type="checkbox"/> Check here to receive staff review comments via email
Company Name	Contact (Individual Name)
Maupin Engineering, Inc	Jay Maupin
Phone	Email
912-235-2915	jay@maupinengineering.com

Authorized Agent (Requires Authorized Agent Form)	<input type="checkbox"/> Check here to receive staff review comments via email
Company Name	Contact (Individual Name)
Phone	Email

**Campaign Contribution**  
 List below the names of local government officials, Garden City City Council, to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Elected Official's Name	Amount or Description of Gift

I understand that I will need to attend or be represented by a duly authorized agent at the meeting of the Planning Commission and City Council and that my application cannot be approved unless I am represented.

Giancarlo Porto  
 Print Name

*Giancarlo Porto*  
 Signature

Date

OFFICE USE ONLY		
Received By Planning Staff	Date Received	Case Number PC2110
Submittal Format <input type="checkbox"/> Electronic <input type="checkbox"/> Paper <input checked="" type="checkbox"/> Both	Fee Amount Paid	Invoice Number



## MEMORANDUM

**To:** Garden City Planning Commission & Board of Appeals  
**From:** C. Scott Robider  
**CC:** Ron Feldner – City Manager  
**Date:** June 3, 2021  
**Re:** PC2110 (PIN#60990-02009)

The petitioner SLR Industries, which is owned by Giancarlo Porto, is seeking to develop a warehouse on the property located at 0 Dean Forest Road, which is in proximity to Dean Forest Mobile Homes and Gordon's Storage. The proposed new warehouse location is currently zoned R-1 and petitioner is requesting that the property be rezoned to P-I-1 to allow for a drop yard/warehouse. The surrounding properties located in the vicinity of this proposed rezoning are currently a mixture of P-I-1, C-2 and R-1 zoning classifications. The proposed request has been evaluated against the standards governing the exercise of the Board of Zoning Appeals/Planning Commission powers of Garden City which are as follows;

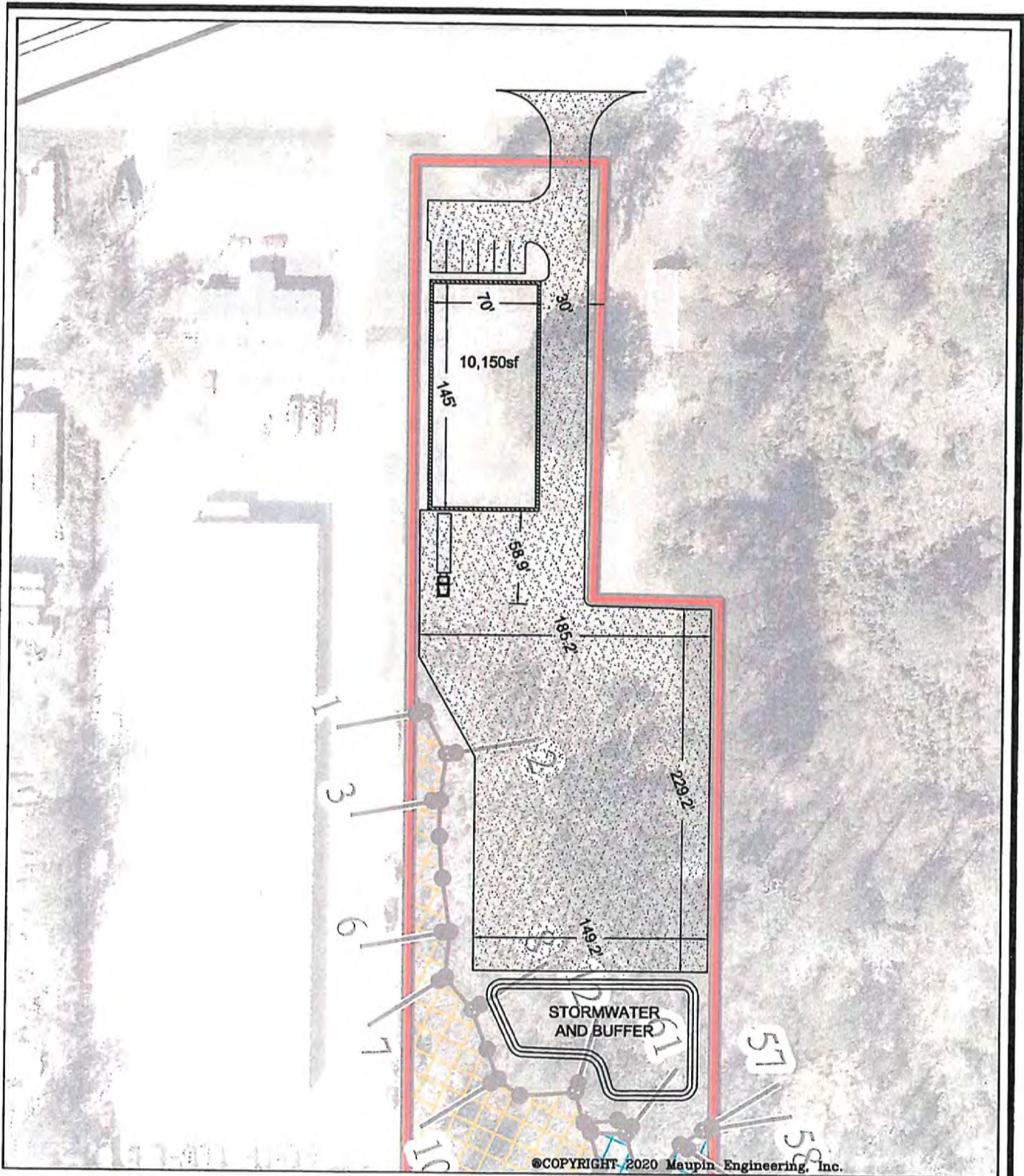
- 1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?  
*No. The current zoning posture of the area is a mixture of C-2, P-I-1 and R-1 and the proposed warehouse site will be adjacent to an existing commercial building.*
- 2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area? *The property is located within a cluster of existing properties currently zoned C-2, P-I-1 and R-1.*
- 3) Could traffic be created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise and traffic hazards?  
*Yes. Based on the review by the City Staff the current location has moderate daily traffic and this type of business generally produces noise with several traffic hazards resulting from commercial vehicles.*
- 4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?  
*Yes. The proposed development is not compatible with the Future Land Use Plan.*
- 5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?  
*No. The property is currently undeveloped and the rezoning for the development for the proposed warehouse is in no way compatible with the existing uses in the area.*



- 6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

*Yes. The proposed rezoning and development of this property by the petitioner for a warehouse/truck yard will not only be incompatible with the area but will also create excessive noise, truck traffic and related safety concerns. Additionally, this development would allow this portion of the City to be aggressively developed into industrial uses which are not in accordance to the City's Future Land Use Plan.*

City Staff Position: The City Staff have reviewed the above criteria and would recommend consideration for **Denial** of this request.



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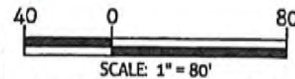


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GENERAL@MAUPINENGINEERING.COM

CONCEPT SKETCH

DEAN FOREST WAREHOUSE



DRWN: AAA 3-11-2021

CHK'D: JAM DATE

SHEET NO.  
**1 of 1**  
000-00-00  
PROJECT NO.



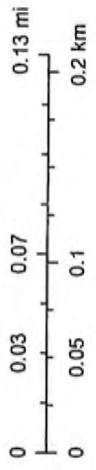
PC2110



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PC2110



6/4/2021, 10:27:00 AM

- Chatham County Parcels    Zoning Classifications
- Garden City Limits    P-I-1 = Planned Industrial
- C-2 = Heavy Commercial
- R-1 = Residential
- P-C-2 = Planned Commercial
- R-2 = Residential

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Esri, HERE, Garmin, IPC, Maxar

Geo Rec  
Esri, HERE, Garmin, IPC | Maxar |



PC2110



**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**DATE: June 15, 2021**

**SUBJECT: Human Resources Department Report for May, 2021**

**Report in Brief**

Attached is the Human Resources Department's Month-End Report for May.

Prepared by: Pamela L. Sweeney

Title: Human Resources Director

Reviewed by: \_\_\_\_\_

Title \_\_\_\_\_



## Human Resources Department / May Month-End Report

### Recruitment/Positions Filled

In addition to the continuous recruitment for Police Officers, Police Officer Recruits and Part-time Firefighters, the City has job opportunities for: a Heavy Equipment Operator, 2 Water Repair Technicians, 2 Public Works Technicians, 3 full-time and 1 part-time firefighters, Fire Chief, and both a full-time and/or a part-time Building Inspector.

### New Hires

The City welcomed four (4) seasonal employees in the Parks & Recreation department during the month of May. The City did not hire any full-time or part-time employees during the month of May.

### Promotions/Milestones

There were no promotions during the month of May.

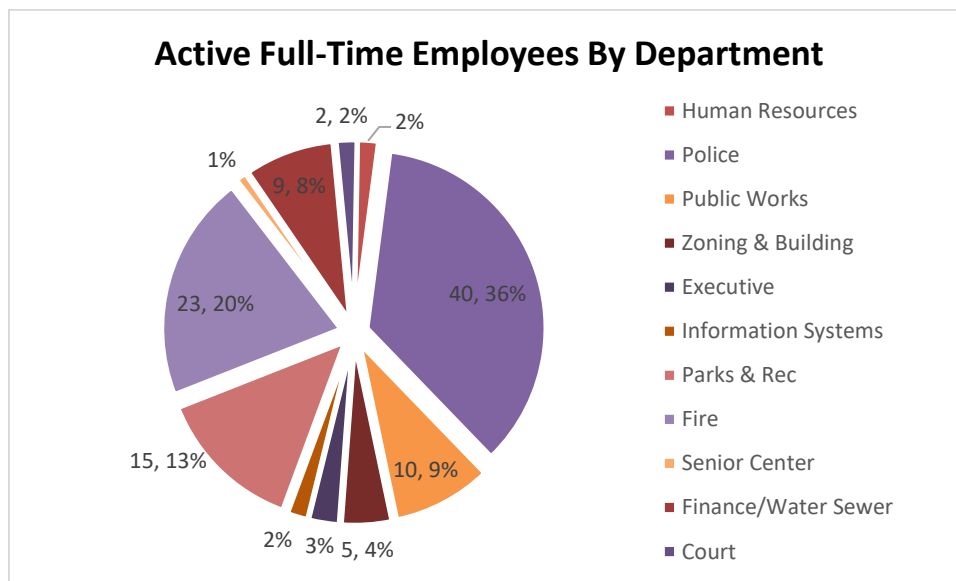
### Employment Terminations

There were zero (0) separations from employment during the month of May.

### City Employment

The City ended the month with 95 full-time employees.

The chart below illustrates the percentage distribution by department of both full- and part-time employees.



**FIGURE 1** NOTE: 2021 TOTAL COUNCIL APPROVED/BUDGETED POSITIONS IS

## Additional Personnel Information Including Part-Time Employees

This report normally covers the count for full-time employees only. In view of the current COVID-19 pandemic, I have included the count and employment status changes for all City employees to include part-time regularly scheduled, part-time casual (persons that have other employment and work as-needed), as well as full-time employees.

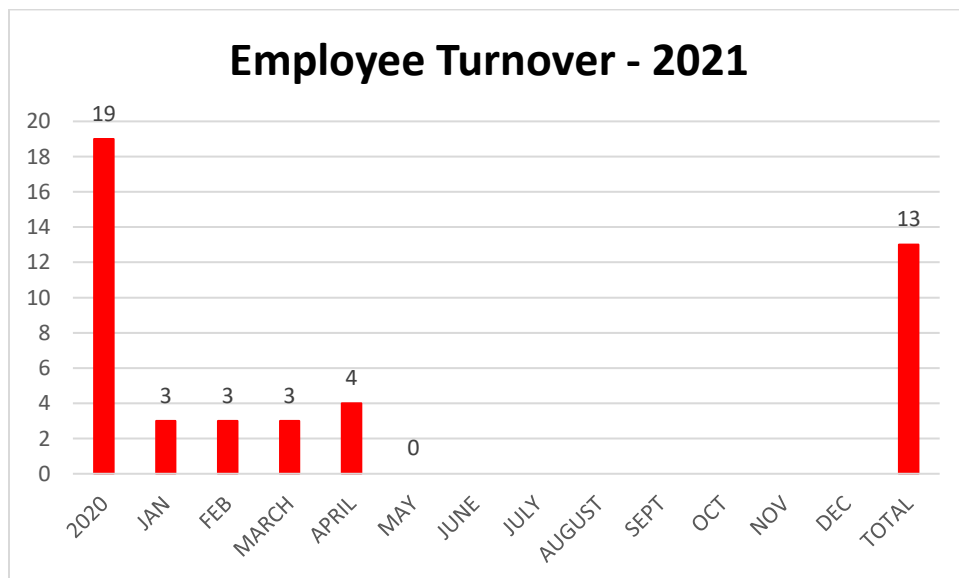
<b>TOTAL EMPLOYEES:</b>	<b>112</b>
FULL TIME ONLY:	95
CONTRACTOR/TEMP:	0
PART TIME/SEASONAL:	7
PART-TIME/CASUAL:	10

Details as to the status of all City employees beginning with January 1, 2021 through the current date, is included as an attachment.

## Employee Turnover Data Per Month

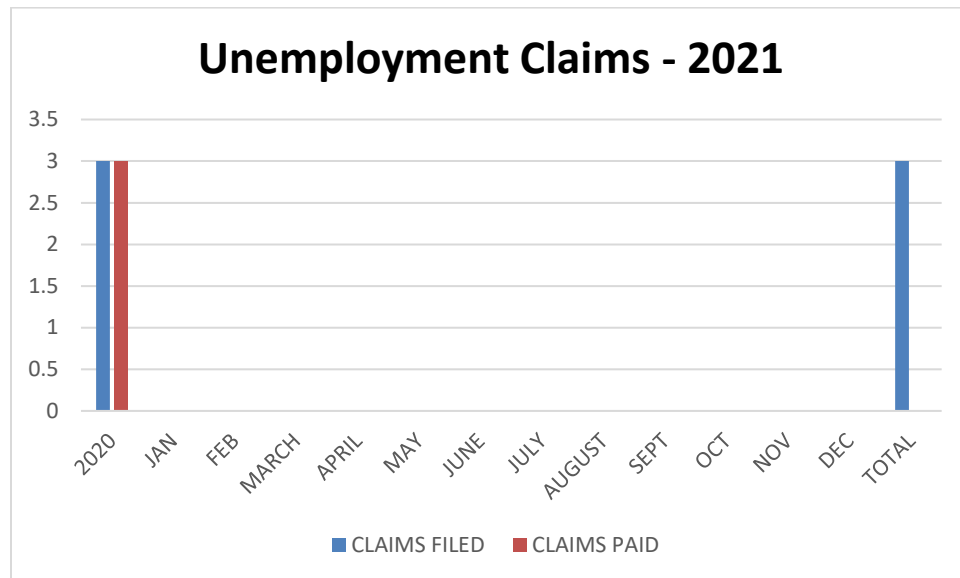
- January 3%
- February 3%
- March 3%
- April 3%
- May 0%
- June %
- July %
- August %
- September %
- October %
- November %
- December %

The graph below illustrates turnover in full time positions for current year 2021 compared to turnover occurring in the previous year, 2020.



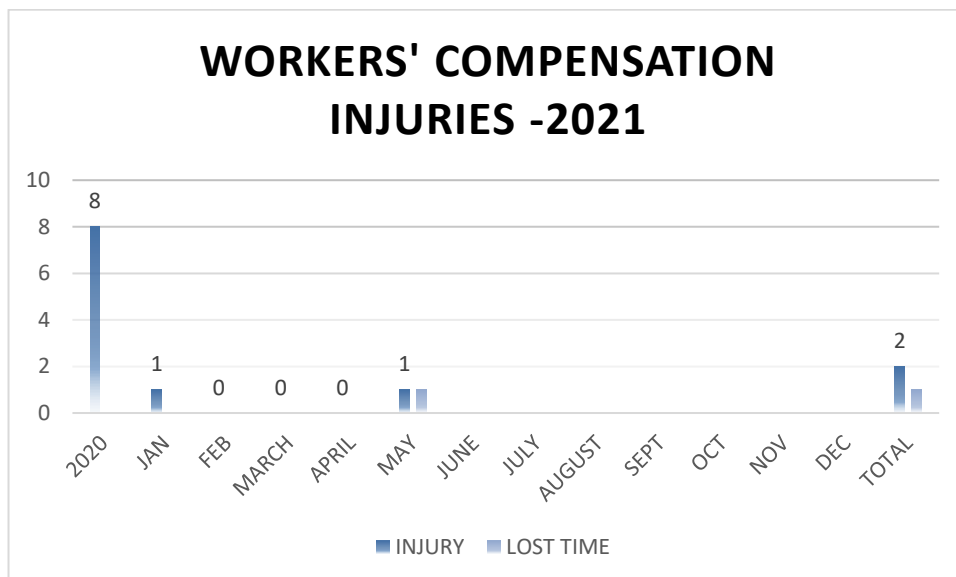


**Unemployment Claims:** No unemployment claims were received during the month of May.



## Workers' Compensation

There was one (1) workers' compensation accident during the month of May. This was a lost-time claim in the Police Department.



## GARDEN CITY PERSONNEL DATA

### New Hires – 2021

#### Job Title

Police Recruit – 2  
Police Recruit  
Police Recruit

#### Hire Date

1/5/2021  
3/3/2021  
4/5/2021

### Separations – 2021

#### Job Title

Police Officer  
Deputy Fire Marshall  
Building Inspector (Part-time)  
Building Inspector  
Firefighter (Part-time)  
Firefighter (Part-time)  
Firefighter (Part-time) - 2  
Firefighter  
Water Operations Tech  
Detective, CID  
Corporal  
Fire Chief

#### Separation Date

1/14/2021  
1/20/2021  
1/27/2021  
2/03/2021  
2/10/2021  
2/10/2021  
3/18/2021  
3/31/2021  
4/05/2021  
4/16/2021  
4/19/2021  
4/20/2021



**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL      DATE: 6/21/2021**  
**SUBJECT:    *Technology Department Report for the Month of May 2021***

**Report in Brief**

The Technology and Building Department Monthly Status Report includes a wide variety of information in an effort to better inform the public and the City Council.

Prepared by: Benjamin Brengman  
Title                      Director of Information Technology

Reviewed by: \_\_\_\_\_  
Title                      \_\_\_\_\_

Attachment(s)

### **Technology Report**

- Performed updates on firewall and servers.
- Deployed two desktops.
- Resolved issues with Tyler software.
- Installing a projector at the Cooper Center.

### **Social Media**

- Currently we have 1260 followers on Facebook and 476 followers on twitter.
- Please visit our website for the latest on COVID-19.

### **Building Maintenance**

- Repaired the gate in the Police department parking lot.
- Replaced light bulbs in the Courtroom and Police Department.
- Repaired the irrigation system.



**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**DATE:** June 15, 2021

**SUBJECT:** *Planning and Economic Development Monthly Status Report*

**Report in Brief**

The Department of Planning and Economic Development Monthly Status Report includes a summary of the monthly activities and projects of permitting and inspections within the department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for May and all related information is current as of June 1, 2021.

Prepared by: Tonya Roper

Title                      Staff

Reviewed by: \_\_\_\_\_

Title                      \_\_\_\_\_

**Attachment(s)**

- Permits Issued (By Work Class)
- Scheduled Inspections
- Planning Commission Minutes
- Code Enforcement Activity Report

## Planning and Economic Development Department

### Monthly Status Report

Summary – May 2021

### Permits

There were 33 permits issued during May 2021. ***They included:***

#### **New Construction Building Permits**

- Please see attached sheet for listing of permits

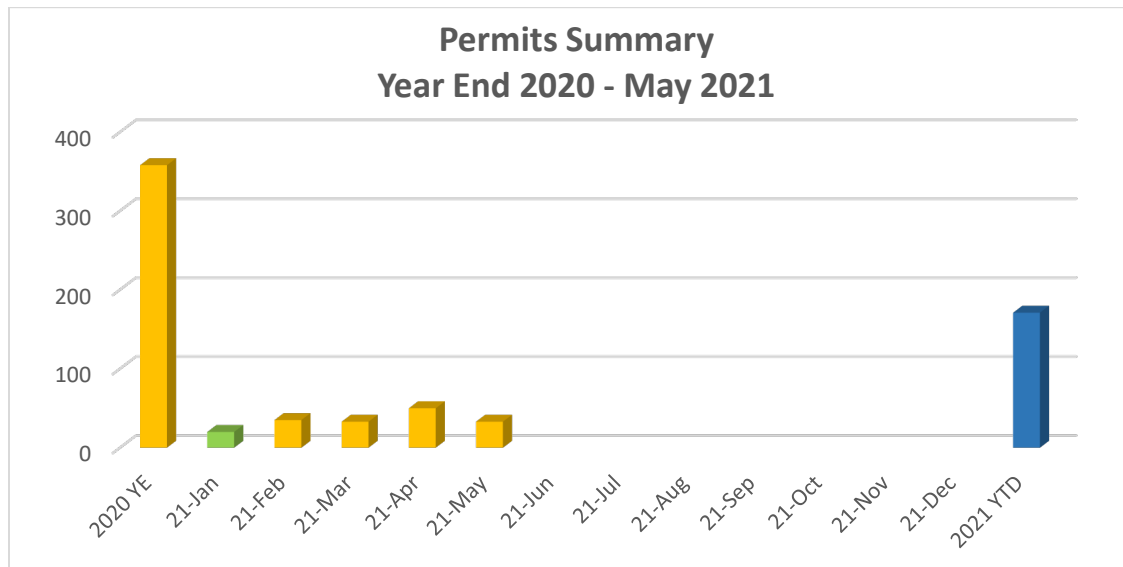
#### **Renovation/Expansion Building Permits**

- Please see attached sheet for listing of permits

#### **Miscellaneous Permits**

- Please see attached sheet for listing of permits

***The graph below is a visual summary of the permits issued.***





	<u>Number of Permits</u>
2020 Year End	358
Jan-21	20
Feb-21	35
Mar-21	33
Apr-21	50
May-21	33
Jun-21	
Jul-21	
Aug-21	
Sep-21	
Oct-21	
Nov-21	
Dec-21	
2021 YTD	171

### **Inspections**

Inspections scheduled during the month included:

- 10 Business License
- 31 Mechanical/Electrical/Plumbing
- 61 Building
- 14 Site (Property/Development/Preliminary/Demolition)

### **Code Enforcement Activity**

- 51 Courtesy Notice of Violations Issued
- 29 Signs
- 0 Sanitation Citations
- 67 Re-Inspections
- 18 Cases Closed (Compliance or Dismissed)
- 15 Vehicles Tagged Derelict or tagged for tow
- 1 Vehicles Towed
- 8 Vehicles Move by Owner or brought into compliance
- 4 Court Citations
- 22 Miscellaneous Inspections (Checking zoning, business license, permits)
- 2 Housing codes
- 0 Cease and Desist orders obtained
- 1 Warrants and Court Orders obtained
- 8 Properties that the City worked on (including cutting, cleaning, securing) and billed
- 1 Code Enforcement condemnations (placards posted – including unfit, unsecure, unsafe)

## Permits Issued (By Work Class)

Permits Issued From Saturday, May 1, 2021 through Monday, May 31, 2021

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
<b>Commercial Permit Alteration</b>						
COM-5-21-5711	CHATHAM PARKWAY 001101 F	05/03/2021	04/20/2021	0.00	49	6-0798 -01-033
<b>Totals For Commercial Permit Alteration : 1 Permit(s)</b>				<b>0.00</b>	<b>49</b>	
<b>Commercial Permit Antenna Modification</b>						
COM-5-21-5710	OLD DEAN FOREST RD 001514	05/03/2021	04/22/2021	18,100.00	0	6-0989 -04-001
<b>Totals For Commercial Permit Antenna Modification : 2 Pe</b>				<b>18,100.00</b>	<b>0</b>	
<b>Commercial Permit Complete Structure for C.O.</b>						
COM-5-21-5733	CHATHAM PARKWAY 001599	05/18/2021	04/28/2021	143,125.00	411	6-0830 -01-001
<b>Totals For Commercial Permit Complete Structure for C.O.</b>				<b>143,125.00</b>	<b>411</b>	
<b>Commercial Permit Interior Finish for Leased Tenant</b>						
COM-5-21-5712	DEAN FOREST RD 001446 1450	05/03/2021	04/30/2021	0.00	1,200	6-0989 -01-071
COM-5-21-5735	SONNY PERDUE DR 000047	05/18/2021	05/07/2021	75,000.00	525	6-0883 -01-031
<b>Totals For Commercial Permit Interior Finish for Leased Te</b>				<b>75,000.00</b>	<b>1,725</b>	
<b>Commercial Permit Tree Removal</b>						
COM-5-21-5724	AUGUSTA RD 005008	05/12/2021	05/11/2021	0.00	0	6-0008 -03-004
<b>Totals For Commercial Permit Tree Removal : 6 Permit(s)</b>				<b>0.00</b>	<b>0</b>	
<b>Demolition Permit Residential</b>						
DEMO-5-21-5731	LEON VILLAGE RD 000051	05/20/2021	05/19/2021	12,500.00	2,749	6-0018 -01-003
<b>Totals For Demolition Permit Residential : 1 Permit(s)</b>				<b>12,500.00</b>	<b>2,749</b>	
<b>Electrical Permit Commercial</b>						
ELEC-5-21-5726	TELFAIR PL 000113	05/14/2021	05/14/2021	0.00	0	6-0737 -01-001
ELEC-5-21-5727	CHATHAM PARKWAY 001599 P	05/17/2021	05/17/2021	0.00	0	6-0830 -01-001
<b>Totals For Electrical Permit Commercial : 2 Permit(s)</b>				<b>0.00</b>	<b>0</b>	
<b>Electrical Permit Residential</b>						
ELEC-4-21-5692	MAIN ST 000033 35 Main St Lot	05/28/2021	04/13/2021	0.00	0	6-0004 -01-008
ELEC-5-21-5732	OLD DEAN FOREST RD 001518	05/25/2021	05/25/2021	0.00	0	6-0988 -02-017

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
<b>Totals For Electrical Permit Residential : 4 Permit(s)</b>				<b>0.00</b>	<b>0</b>	
<b>Fence Permit Commercial</b>						
FNCE-5-21-5706	HIGHWAY 80 000524 602	05/03/2021	04/23/2021	500.00	60	6-0733 -01-004
FNCE-5-21-5707	HEIDT AV 001329	05/03/2021	04/26/2021	3,680.00	20	6-0802 -08-007
<b>Totals For Fence Permit Commercial : 2 Permit(s)</b>				<b>4,180.00</b>	<b>80</b>	
<b>Fence Permit Industrial</b>						
FNCE-5-21-5737	MAIN ST 000017	05/25/2021	05/24/2021	16,210.00	295	6-0004 -01-011
<b>Totals For Fence Permit Industrial : 3 Permit(s)</b>				<b>16,210.00</b>	<b>295</b>	
<b>Fence Permit Residential</b>						
FNCE-5-21-5709	VARNEDOE AV 000045	05/03/2021	05/03/2021	2,700.00	240	6-0013 -04-043
FNCE-5-21-5713	TALMADGE AV 000530	05/06/2021	04/26/2021	6,500.00	250	6-0881 -01-003
FNCE-5-21-5728	8TH ST 004101	05/19/2021	03/23/2021	150.00	128	6-0019 -01-006
<b>Totals For Fence Permit Residential : 6 Permit(s)</b>				<b>9,350.00</b>	<b>618</b>	
<b>Occupant Business License</b>						
OL-5-21-5708	DEAN FOREST RD 001398	05/03/2021	04/28/2021	0.00	0	6-0989 -01-016A
OL-5-21-5714	OLD LOUISVILLE RD 004912	05/04/2021	05/04/2021	0.00	6,000	6-0924A-02-017
OL-5-21-5715	OLD LOUISVILLE RD 004912	05/06/2021	05/06/2021	0.00	6,000	6-0924A-02-017
OL-5-21-5719	LYNAH AV 001335 #108 #109	05/03/2021	04/29/2021	0.00	3,000	6-0802 -11-037
OL-5-21-5721	TELFAR RD 000439 A	05/10/2021	02/02/2021	0.00	3,500	6-0737 -01-003
OL-5-21-5725	HIGHWAY 80 000602 612	05/12/2021	05/12/2021	0.00	1,200	6-0733 -01-005A
OL-5-21-5730	KESSLER AV 004016	05/20/2021	03/31/2021	0.00	2,000	6-0802 -11-007
OL-5-21-5736	BRAMPTON RD 000031 33	05/26/2021	05/25/2021	0.00	900	6-0015 -03-027
<b>Totals For Occupant Business License : 8 Permit(s)</b>				<b>0.00</b>	<b>22,600</b>	
<b>Residential Permit Accessory</b>						
RES-5-21-5722	VARNEDOE AV 000147	05/14/2021	05/10/2021	319.00	80	6-0008 -03-016
<b>Totals For Residential Permit Accessory : 1 Permit(s)</b>				<b>319.00</b>	<b>80</b>	
<b>Residential Permit Complete Structure for C.O.</b>						
RES-5-21-5729	PINELAND DR 003998	05/18/2021	05/17/2021	325,000.00	4,000	6-0958 -01-018
<b>Totals For Residential Permit Complete Structure for C.O. :</b>				<b>325,000.00</b>	<b>4,000</b>	
<b>Residential Permit Repair</b>						
RES-5-21-5717	JUNCTION AV 001331	05/11/2021	05/07/2021	10,000.00	1,211	6-0802 -05-012



Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
RES-5-21-5718	JUNCTION AV 001331 1333	05/11/2021	05/07/2021	15,000.00	882	6-0802 -05-012
<b>Totals For Residential Permit Repair : 4 Permit(s)</b>				<b>25,000.00</b>	<b>2,093</b>	
<b>Sign Permit Permanent</b>						
SIGN-5-21-5723	SONNY PERDUE DR 000002	05/10/2021	04/30/2021	2,200.00	11	6-0924 -05-015
<b>Totals For Sign Permit Permanent : 1 Permit(s)</b>				<b>2,200.00</b>	<b>11</b>	
<b>Sign Permit Temporary</b>						
SIGN-5-21-5720	DEAN FOREST RD 001446 1450	05/06/2021	05/06/2021	0.00	15	6-0989 -01-071
<b>Totals For Sign Permit Temporary : 2 Permit(s)</b>				<b>0.00</b>	<b>15</b>	
<b>Tree Removal Permit Tree Removal</b>						
COM-5-21-5716	HIGHWAY 80 002776	05/10/2021	05/10/2021	0.00	0	6-0927 -01-056
COM-5-21-5734	DEAN FOREST RD 001431	05/25/2021	05/25/2021	0.00	0	6-0989A-02-028
<b>Totals For Tree Removal Permit Tree Removal : 2 Permit(s)</b>				<b>0.00</b>	<b>0</b>	

# April 26, 2021 - May 2, 2021

April 2021							May 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

## Monday, April 26

- 8:00am - 9:00am Plumbing Inspection / Nick Levy 773-447-6976** (1809 U.S. Highway 80) - Jacqueline S. Williams
- 9:00am - 10:00am Electrical Inspection - Paige Ashley 912-965-9009** (1327 Lynah Avenue Unit C25) - Jacqueline S. Williams
- 10:30am - 11:00am Rebar Inspection / Meter Station - Brent Bazemore 912-656-5507** (Prosperity Drive) - Jacqueline S. Williams
- 11:00am - 12:00pm Safebuilt - Zoom meeting** (Office) - Danielle Smith
- 1:00pm - 2:00pm Electrical Inspection - Tommy Rushing 912-313-1477** (111 Varnedoe Avenue) - Tonya Roper
- 2:00pm - 2:30pm Footer Inspection / Gerald Thomas 912-596-8796** (23 Daniel Ave) - Jacqueline S. Williams
- 3:00pm - 4:00pm Electrical Inspection Paige Ashley 912-965-9009**

## Tuesday, April 27

- 9:00am - 10:00am Electrical Inspection for Power Release - Ricardo 912-465-3328** (85 Village Dr) - Danielle Smith
- 10:00am - 11:00am Building & Fire Inspection / Mutassa Bouie 912-596-0183** (109 Minus Ave #C6, Units 1-10) - Jacqueline S. Williams
- 11:00am - 12:00pm BL Re-Inspection - Lizette Fernandez 678-389-1251** (2302 Highway 80) - Danielle Smith
- 1:00pm - 2:00pm Building & Fire Inspections** (808 Talmadge Ave) - Jacqueline S. Williams
- 2:00pm - 3:00pm Ceiling Inspection - Robert 478-972-8576** (4912 Old Louisville Road Bldg 700) - Tonya Roper

## Wednesday, April 28

- 9:00am - 10:00am Electrical Ceiling Cover Up - Alma 912-398-7052**
- 10:00am - 11:00am Electrical Rough In - Nick 773-447-6976** (1809 Highway 80) - Danielle Smith
- 11:00am - 12:00pm Footer Inspection - Trevor 770-508-5775** (2150 Dean Forest Rd) - Danielle Smith
- 1:00pm - 2:00pm Foundation Fuel Canopy - Lee 423-693-5645** (2 Sonny Perdue Dr - Love's) - Danielle Smith
- 2:00pm - 4:00pm Footer - Cody Sikes 770-717-7324** (1514 Old Dean Forest Road - Coasta Commerce) - Tonya Roper
- 3:00pm - 4:00pm Plumbing Rough / Ross McDonough 912-531-5042** (1514 Old Dean Forest Road - Coasta Commerce) - Jacqueline S. Williams
- 4:00pm - 5:00pm Electrical Inspection** (35 Main Street Lot 15) - Tonya Roper

## Thursday, April 29

- 9:00am - 10:00am Underground Plumbing Christopher Randall 912-429-6859** (Groves High School 100 Priscilla D Thomas Dr.) - Jacqueline S. Williams
- 10:00am - 11:00am New Business Fire / Building Inspection - Starla 912-707-2338** (5019-C Ogeechee Road) - Danielle Smith
- 2:00pm - 4:00pm Footer - Cody 770-717-7324** (1514 Old Dean Forest Road) - Tonya Roper
- 4:00pm - 4:30pm Rebar Inspection - Trevor 770-508-5775** (2150 Dean Forest Rd) - Jacqueline S. Williams

## Friday, April 30

- 8:00am - 9:00am 313 314 Chatham Cnty USPS change effective May 1 - Atlanta District.** (City Hall) - Tonya Roper
- 9:00am - 10:00am Insulation Inspector - Nick 773-447-6976** (1809 U.S. Highway 80) - Jacqueline S. Williams
- 10:00am - 11:00am Plumbing Inspection Lee Ragsdale 423-693-5645** (2 Sonny Perdue Dr. - Love's Travel Stop) - Jacqueline
- 11:00am - 12:00pm Underground Electrical Inspection / Jake 615-829-3699** (2 Sonny Perdue / Love's Travel Stop) - Jacqueline S.
- 12:00pm - 12:30pm Rebar - Cody Sikes 770-717-7324** (1514 Old Dean Forest Road - Coasta Commerce) - Jacqueline S. Williams
- 1:00pm - 2:00pm Electrical Inspection - Raynard Andrews 912-665-3069** (4125 A 6th Street) - Danielle Smith
- 3:00pm - 3:30pm Footer / S. O'Neal** (23 Daniel Ave) - Jacqueline S.
- 3:30pm - 4:00pm Footer / Half Moon Custom Homes** (4304 Old
- 4:00pm - 5:00pm Rebar Inspection / Trevor 770-508-5775** (2150

## Saturday, May 1

- 8:00am - 9:00am BOA/PC Application Deadline** 🕒

## Sunday, May 2

# May 3, 2021 - May 9, 2021

May 2021							June 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

## Monday, May 3

- ☐ **12:00am Payment Schedule** (City Hall) - Tonya Roper →
- ☐ **Send Zoning Amendments** (Chatham County) ↻
- 9:00am - 10:00am 30day Follow-up Skirting Inspection** (1616 Dean Forest Road Lot 8) - Tonya Roper
- 10:00am - 11:00am Plumbing Top Out / John Horton 912-228-6263** (70 Bays Ave) - Jacqueline S. Williams
- 11:00am - 12:00pm Follow Up / Jason 912-965-9009** (1333 Lynah Ave. C12) - Jacqueline S. Williams
- 1:00pm - 1:30pm Rebar / Cody Sikes 770-417-7324** (1514 Dean Forest Rd - Costa Commerce) - Jacqueline S. Williams
- 1:30pm - 2:00pm Rebar Inspection - Trevor 770-508-5775** (2150 Dean Forest Rd.) - Jacqueline S. Williams
- 2:00pm - 2:30pm Electrical Inspection / Bartram Electric**
- 3:00pm - 3:30pm Underground Rough Plumbing Inspection (2**
- 6:00pm - 7:00pm City Council Pre-Agenda** (Conference Room) -

## Tuesday, May 4

- ☐ **Payment Schedule** (City Hall) - Tonya Roper →
- 9:00am - 10:00am Final/C.O. Inspection - Robert 478-972-8576** (4912 Old Louisville Road Bldg 700) - Tonya Roper
- 10:00am - 11:00am Plumbing / Trevor 770-508-5775** (2150 Dean Forest) - Jacqueline S. Williams
- 11:00am - 12:00pm Below Grade Plumbing / Christopher Randall 912-429-6859** (Groves High School 100 Priscilla D Thomas Dr.) -
- 1:00pm - 2:00pm Preliminary Tree Removal - Aida Cruz 860-794-6476** (47 Russell Avenue) - Tonya Roper
- 1:30pm - 2:00pm Final Electrical / Lori Pullin 480-237-2375** (109 Azalea Ave) - Jacqueline S. Williams
- 2:00pm - 3:00pm Power Release Inspection - Brad 658-1980** (4309 Augusta Road Bldg 113 Units A-H) - Tonya Roper
- 3:00pm - 4:00pm Rebar Inspection - Cody 770-717-7324** (1514 Old
- 4:00pm - 4:30pm Plumbing Rough Inspection / Brenda Yancey (37**

## Wednesday, May 5

- ☐ **Payment Schedule** (City Hall) - Tonya Roper →
- 9:00am - 10:00am Meeting / Michael Story 912-655-7329** (1331 & 1333 Junction Ave.) - Jacqueline S. Williams
- 10:00am - 11:00am Rebar / Steve CPPI 912-655-0336** (Groves / 100 Priscilla Thomas Dr.) - Jacqueline S. Williams
- 11:00am - 12:00pm Meeting (P&Z)** - Jacqueline S. Williams
- 1:00pm - 2:00pm Kern & Company (P&Z)** - Jacqueline S. Williams
- 2:00pm - 3:00pm Building & Fire Inspection / Judy Lancaster 912-536-8945** (1398 Dean Forest Rd. 31405) - Jacqueline S. Williams
- 3:00pm - 4:00pm Rebar Inspection - Cody 770-717-7324** (1514 Old Dean Forest Road - Coastal Commerce) - Tonya Roper

## Thursday, May 6

- ☐ **Payment Schedule** (City Hall) - Tonya Roper →
- 8:00am - 9:00am Staff Review of BOA/PC Applications for Advertising** ↻
- 8:30am - 11:30am Fire Final - Brad 912-658-1980** (4309 Augusta Road - Chatham City Apartments Bldgs 111-115) - Danielle Smith
- 9:00am - 10:00am Follow -up Inspection - Paulina 843-263-9775** (4928 Ogeechee Road Unit C - Highway 17 Bakery LLC) - Tonya Roper
- 10:00am - 11:00am Plumbing Underground / Christopher Randall 912-429-6859** (Groves High School 100 Priscilla D Thomas Dr.) - Jacqueline S. Williams
- 12:00pm - 1:00pm Rebar Inspection - Mike Lee 352-231-1553** (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 3:00pm - 4:00pm Rebar Inspection - Cody 770-717-7324** (1514 Old Dean Forest Road - Coastal Commerce) - Tonya Roper

## Friday, May 7

- ☐ **12:00am Payment Schedule** (City Hall) - Tonya Roper
- 9:00am - 10:00am Partial Electrical for Pool - Tim 770-616-7485** (100 Town Center Drive - Tapestry Park) - Tonya Roper
- 11:00am - 12:00pm Footer Inspection - Conner Ford 775-443-5194**
- 12:00pm - 1:00pm Rebar Inspection - Mike Lee 352-231-1553** (100 Priscilla D Thomas Way / Groves) - Tonya Roper
- 1:00pm - 2:00pm Follow-up Inspection - 478-972-8576 Robert Aber** (4912 Old Louisville Road Bldg 700) - Tonya Roper
- 2:00pm - 3:00pm iSolve Reminder** (Office) - Tonya Roper ↻
- 3:00pm - 4:00pm Rebar Inspections - Cody 770-417-7324** (1514 Old Dean Forest Road - Coastal Commerce) - Tonya Roper

## Saturday, May 8

## Sunday, May 9



# May 10, 2021 - May 16, 2021

May 2021							June 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

## Monday, May 10

- 9:00am - 10:00am Rebar - Trevor 770-508-5775** (2150 Dean Forest Road ) - Tonya Roper
- 10:00am - 11:00am Fence Complaint - Tim Rutherford 484-343-4540** (71 Varnedoe Avenue) - Tonya Roper
- 11:00am - 12:00pm Plumbing Inspection / S. O'Neal 646-691-0656**
- 12:00pm - 1:00pm Rebar Inspection - Mike Lee 352-231-1553** (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 2:00pm - 3:00pm Rebar Inspection - Cody 770-417-7324** (1514 Old Dean Forest Road - Coastal Commerce) - Tonya Roper
- 3:00pm - 4:00pm Electrical Inspection - Tim 770-616-7485** (100 Town Center Drive - Tapestry Park Swimming Pool) - Tonya Roper

## Tuesday, May 11

- 9:00am - 10:00am Rebar Inspection - Mike Lee 952-231-1553** (100 Priscilla D Thomas Way) - Tonya Roper
- 10:30am - 11:00am Plumbing Underground / Christopher Randall 912-429-6859** (Groves High Schl - 100 Priscilla Thomas Dr) -
- 11:00am - 12:00pm Rebar - Cody 770-417-7324** (1514 Dean Forest Rd - Coastal Commerce) - Jacqueline S. Williams
- 1:00pm - 2:00pm Electrical Rough/Electrical Service Relocation Inspection - John Horton 912-228-6263** (70 Bays Avenue ) - Tonya
- 2:00pm - 3:30pm Final CO Inspection - Brad 912-658-1980** (4309 Augusta Road Bldg 114 Units A-H) - Tonya Roper
- 5:30pm - 6:00pm Pre-Agenda ( BOA/PC)** (Conference Room) - Tonya Roper
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission** (City Hall) - Tonya Roper
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission**

## Wednesday, May 12

- ☐ **Mayor & Council Report** (Rhonda - 12pm) - Tonya Roper
- 8:30am - 9:00am Sign Footer Inspection / Tim 770-616-7485** (100 Town Center Drive - Tapestry Park ) - Jacqueline S. Williams
- 9:00am - 10:00am Rebar / Cody 770-417-7324** (1514 Dean Forest Rd - Coastal Commerce) - Jacqueline S. Williams
- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553** (Groves High Schl / 100 Priscilla D Thomas Way) - Jacqueline S. Williams
- 10:00am - 11:00am Final/CO Inspection - Robert Aber 478-972-8576** (4912 Old Louisville Road Bldg 700) - Tonya Roper
- 1:00pm - 2:00pm Footer Inspection/Truck Scales David Hughes 270-331-6214** (2 Sonny Perdue Dr. - Love's Travel Stop) - Jacqueline S. Williams
- 3:00pm - 4:00pm Site Inspection - Building Official** (8 Aviation Court) - Tonya Roper

## Thursday, May 13

- 8:00am - 9:00am Underground Electrical - Scott 407-694-9065** (100 Priscilla D Thomas Way - Groves) - Danielle Smith
- 8:30am - 9:00am Temporary Power Inspection Tim 770-616-7485** (100 Town Center Dr. Tapestry Park Bldg 6000 ) - Jacqueline S. Williams
- 8:30am - 11:30am Fire Final - Brad 912-658-1980** (4309 Augusta Road - Chatham City Apartments Bldgs 111-115) - Jacqueline S. Williams
- 9:00am - 10:00am Rebar - Mike Lee 353-231-1553** (Grove High Schl - 100 Priscilla Thomas Way) - Jacqueline S. Williams
- 10:00am - 11:00am Inspection for Slap Pour / Lee Ragsdale 423-693-5645** (2 Sonny Perdue Dr. - Love's Travel Stop) - Jacqueline
- 11:00am - 12:00pm Final Inspection for CO / Brad 912-658-1980** (4309 Augusta Road - Chatham City Apartments Bldg 115 A-H) -
- 3:00pm - 4:00pm MH Inspection - John Swearingain - 912-667-6287** (4402 Old Louisville Road ) - Tonya Roper

## Friday, May 14

- 9:00am - 10:00am Rebar - Mike Lee 352-231-1553** (Grove High Schl - 100 Priscilla Thomas Way) - Jacqueline S. Williams
- 9:00am - 10:00am Rebar / Cody 770-417-7324** (1514 Dean Forest Rd - Coastal Commerce) - Jacqueline S. Williams
- 10:00am - 11:00am Tree Inspection / Taqwaa Saleem 912-965-4046** (Living Hope Church 5008 Augusta Rd) - Jacqueline S. Williams
- 1:00pm - 2:00pm OTC/Fire & PZB/Building Inspection - Jason Hagan 912-856-7008** (1335 Lynah Avenue Unit 108 & 109) - Tonya
- 2:00pm - 3:00pm OTC/Fire & PZB Inspection - Arthur Huntington 912-631-9002** (4912 Old Louisville Road Suite 702) - Tonya Roper
- 3:00pm - 4:00pm Slab Foundation - Shaunie Oneal 646-691-0656** (23 Daniel Avenue) - Tonya Roper
- 4:00pm - 5:00pm Follow-up Inspection - Dave 912-313-4963** (28 Telfair Place Suite C - Ultimate Pest Control) - Tonya Roper

## Saturday, May 15

## Sunday, May 16

# May 17, 2021 - May 23, 2021

May 2021							June 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

## Monday, May 17

- 9:00am - 10:00am OTC/FIRE/PZB INSPECTION / Connie Crawford 912-428-2679 (439A Telfaird Rd) - Jacqueline S. Williams
- 9:00am - 9:30am Rebar - Mike Lee 352-231-1553 (Grove High Schl - 100 Priscilla Thomas Way) - Jacqueline S. Williams
- 10:00am - 11:00am Re Inspection - Shaunie Oneal 646-691-0656 (23 Daniel Avenue) - Jacqueline S. Williams
- 1:00pm - 2:00pm Debbie Haupp - 912-695-1376 (Planning Office) - Tonya Roper
- 2:00pm - 3:00pm Electrical Inspection - Patrick Hodges / Milton Hodges 912-234-6050 (113 Telfair Place) - Tonya Roper

## Tuesday, May 18

- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 10:30am - 12:00pm Underground Plumbing / Rebar - Trevor Westcott 770-508-5775 (2150 Dean Forest Road - Kahn) - Tonya Roper
- 1:00pm - 3:00pm Final Inspection CO / Brad 912-658-1980 (4309 Augusta Rd Chatham City Apts 111 A-H) - Jacqueline S. Williams

## Wednesday, May 19

- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 10:00am - 11:00am Site Final Inspection - Josh Roundtree 912-677-2252 (Engineer) (4309 Augusta Road - Chatham City Apts) - Danielle Smith
- 11:00am - 12:00pm Final Inspection - Amanda Tercero 912-509-3235 (5008 Ogeechee Road Lot 54) - Tonya Roper
- 1:00pm - 2:00pm Electrical & HVAC Inspection - Don 313-5023 (2621 Woodlawn Avenue) - Tonya Roper
- 2:00pm - 3:00pm Exhaust Inspection - Ronnie Beard 980-286-4424
- 3:00pm - 4:00pm Pool Deck Grounding Grid - Tim 770-616-7485 (100 Town Center Drive - Tapesrty Park) - Danielle Smith

## Thursday, May 20

- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 10:00am - 11:00am Rebar - Trevor 770-508-5775 (2150 Dean Forest Road) - Jacqueline S. Williams
- 11:00am - 12:00pm Overhead Inspection / Ronnie Beard 980-286-4424 (1809 US HWY 80 W) - Jacqueline S. Williams
- 12:15pm - 1:15pm Electrical - Ray Neese 912-663-2377 (1599 Chatham Parkway) - Tonya Roper
- 1:00pm - 2:00pm Electrical / Generator Install - Joey 912-276-7661 (303 Byck Avenue) - Tonya Roper
- 2:30pm - 3:00pm OL / Arthur Huntington 912-631-9002 (4912 Old Louisville Rd) - Jacqueline S. Williams
- 3:00pm - 4:00pm Continuous Footing/Panel Rebar Inspections - Conner Ford 775-443-5194 (137 Prosperity Drive) - Tonya Roper

## Friday, May 21

- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Jacqueline S. Williams
- 11:00am - 12:00pm Rebar for Tilt Panels - Trevor 770-508-5775 (2150 Dean Forest Road) - Tonya Roper
- 1:00pm - 2:00pm OTC/Fire/PZB Follow-UP Inspection - Kim Reed 321-368-4443 (4912 Old Louisville Road Unit 701) - Tonya Roper
- 1:00pm - 2:00pm Site Inspection - Josh Roundtree 912-677-2252 (4309 Augusta Road - Chatham City Apartments) - Tonya Roper
- 2:00pm - 3:00pm iSolve Reminder (Office) - Tonya Roper

## Saturday, May 22

## Sunday, May 23

# May 24, 2021 - May 30, 2021

May 2021							June 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
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23	24	25	26	27	28	29	27	28	29	30			
30	31												

## Monday, May 24

☐ **Memorial Day Observed** (City Hall Closed) 🗑️

- 9:00am - 11:00am CO Inspections / Bradley Murphy. (912) 658 1980** (4309 Augusta Rd Chatham City Bldgs 112 & 113 ) - Jacqueline S. Williams
- 9:00am - 10:00am Final Fire / Brad 912-658-1980** (4309 Augusta Rd Chatham City Bldg 113) - Jacqueline S. Williams
- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553** (100 Priscilla D Thomas Way - Groves ) - Jacqueline S. Williams
- 11:00am - 12:00pm Rebar Inspection - Trevor 770-508-5775** (2150 Dean Forest Road - Kahn Project) - Tonya Roper
- 1:00pm - 2:00pm Fire Alarm Final - Michael Connor 912-234-0111** (150 Chatham Parkway) - Tonya Roper
- 1:00pm - 2:00pm Footing & Panel Rebar / Conner Ford 775-443-5194** (137 Prosperity Dr. / Maingate) - Jacqueline S. Williams
- 2:00pm - 3:00pm Framing/Plumbing Inspection - Don 313-5023**
- 3:00pm - 4:00pm Mechanical Rough - John Horton 912-228-6263**

## Tuesday, May 25

- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553** (100 Priscilla D Thomas Way - Groves ) - Jacqueline S. Williams
- 10:00am - 11:00am OTC/FIRE/BLDG Adriana Tinajero 912-695-5180** (612 Hwy 80) - Jacqueline S. Williams
- 11:00am - 12:00pm Electrical Underground - Scott Bertof 407-694-9065** (100 Priscilla D Thomas Way ) - Tonya Roper
- 1:00pm - 2:00pm Panel Rebar Inspection - Conner Ford 775-443-5194** (137 Prosperity Drive ) - Jacqueline S. Williams
- 2:00pm - 3:00pm Pool Deck Grounding - Tim 770-616-7485** (100 Town Center Drive\_Tapestry Park\_Swimming Pool) - Tonya Roper
- 3:00pm - 4:00pm Framing/Plumbing Inspection - Don 313-5023** (2621 Woodlawn Avenue) - Tonya Roper

## Wednesday, May 26

- 9:00am - 10:00am Electrical Inspection / Kendall Wilson 912-414-1836** (1450 Dean Forest Rd. / Holy Pie) - Jacqueline S. Williams
- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553** (100 Priscilla D Thomas Way - Groves ) - Jacqueline S. Williams
- 10:00am - 11:00am Rebar Inspection - Trevor 770-508-5775** (2150 Dean Forest Road) - Tonya Roper
- 11:00am - 12:00pm Panel Rebar/Footing Rebar Inspections - Conner Ford 775-443-5194** (137 Prosperity Drive ) - Tonya Roper
- 1:30pm - 2:30pm Site Meeting** (1333 Lynah Avenue - Storage Depot of Savannah) - Tonya Roper
- 3:00pm - 4:00pm Toni Barker - 912-663-7817** (Planning Office) - Tonya Roper

## Thursday, May 27

- 9:00am - 10:00am Preliminary Landscape Surety Release Inspection** (4820 Augusta Road - Pump N GO) - Tonya Roper
- 9:00am - 10:00am Rebar Inspection - Conner Ford 775-443-5194** (137 Prosperity Drive ) - Jacqueline S. Williams
- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553** (100 Priscilla D Thomas Way - Groves ) - Jacqueline S. Williams
- 11:00am - 1:00pm Auto Repair** - Jacqueline S. Williams
- 1:00pm - 2:00pm MEP & Framing Inspections / Michael Story 912-655-7329** (1331 & 1333 Junction Ave) - Jacqueline S. Williams
- 2:00pm - 3:00pm DFCS** (507 Sharon Park Dr) - Jacqueline S. Williams
- 3:00pm - 4:00pm Gas Line Pressure Test Inspection - John 228-6263** (70 Bays Avenue) - Tonya Roper

## Friday, May 28

- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553** (100 Priscilla D Thomas Way - Groves ) - Jacqueline S. Williams
- 10:00am - 11:00am OTC/Fire/PZB Inspection - Alexandra Murphy 441-2118** (33 Brampton Road) - Tonya Roper
- 11:00am - 12:00pm Panel Rebar Inspection - Conner Ford 775-443-5194** (137 Prosperity Drive ) - Jacqueline S. Williams
- 1:00pm - 2:00pm Footer / Dwayne 912-313-0600** (4241 Augusta Rd Burger King) - Jacqueline S. Williams
- 1:00pm - 1:30pm PROSPERITY ROAD** (Prosperity Dr.) - Jacqueline S. Williams
- 2:00pm - 3:00pm Foundation Inspection / Kenneth 912-663-7144** (37 Leone Ave) - Jacqueline S. Williams
- 3:00pm - 4:00pm Tree Removal Inspection - Vicky Hathaway 964-8310** (106 Smith Avenue) - Tonya Roper

## Saturday, May 29

## Sunday, May 30



# May 31, 2021 - June 6, 2021

May 2021							June 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

## Monday, May 31

## Tuesday, June 1

- 8:00am - 9:00am BOA/PC Application Deadline
- 9:00am - 10:00am Panel Rebar Inspection - Trevor 770-508-5775 (2150 Dean Forest Road) - Jacqueline S. Williams
- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Jacqueline S. Williams
- 10:00am - 11:00am Tree Removal - Alemon 843-305-0557 (2402 Spivey Avenue) - Tonya Roper

## Wednesday, June 2

- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Danielle Smith
- 10:00am - 11:00am Electrical Rough - Judson Brannon 912-531-5248 (See below) (47 Sonny Perdue Dr) - Danielle Smith
- 10:00am - 10:30am PROSPERITY ROAD (Prosperity Dr.) - Jacqueline S. Williams
- 11:00am - 12:00pm Rebar Inspection - Trevor (2150 Dean Forest Road - Centerpoint Kahn) - Tonya Roper
- 1:00pm - 2:00pm Insulation Inspection - Don 313-5023 (2621 Woodlawn Avenue) - Tonya Roper
- 2:00pm - 3:00pm Electrical Inspection - Teddy 251-288-9335 (2 Sonny Perdue Drive \_ Love's Truckstop) - Tonya Roper
- 3:00pm - 4:00pm Insulation Inspection - John 912-228-6263 (70
- 4:00pm - 4:30pm Insulation Inspection - Michael Story
- 4:30pm - 5:00pm Insulation Inspection - Michael Story 655-7329

## Thursday, June 3

- 9:00am - 10:00am Rebar/ Saw Pole Electrical/ Plumbing - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 10:00am - 11:00am Electrical Rough - Kenny 251-288-9335 (2 Sonny Perdue Drive - Love's Truckstop) - Tonya Roper
- 11:00am - 12:00pm Accessory Bldg. Final Inspection - Nancy or Charles Crandell - 302-531-5052 (147 Varnedoe Avenue) - Tonya Roper
- 1:00pm - 2:00pm Inspection Warrant - Jonathan Trego (715 Davis Avenue) - Tonya Roper
- 2:00pm - 3:00pm Framing/Insulation - Judson 912-531-5248 (47 Sonny Perdue - Port Logistics) - Tonya Roper
- 3:00pm - 4:00pm Rebar Inspection - Paul 912-429-3253 (1599 Chatham Parkway - Savannah Christian Baseball Field Renovation) - Tonya Roper

## Friday, June 4

- 8:30am - 9:00am Power Release Inspection (4402 Old Louisville Road) - Tonya Roper
- 9:00am - 10:00am Rebar Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 10:00am - 11:00am Plumbing Rough - Lorenzo Mikell 912-682-4949 (4304 Old Louisville Road) - Tonya Roper
- 1:00pm - 2:00pm Fence Final Inspection - Christopher 912-856-3606 (530 Talmadge Avenue) - Tonya Roper
- 2:00pm - 3:00pm iSolve Reminder (Office) - Tonya Roper
- 3:00pm - 4:00pm Preliminary Site Inspection Garage Expansion - Todd Payne 912-755-1881 (40 Varnedoe Avenue) - Tonya Roper

## Saturday, June 5

## Sunday, June 6

- 8:00am - 9:00am Staff Review of BOA/PC Applications for Advertising

Board of Zoning Appeals/Planning Commission  
May 11 ,2021 - 6:00PM

A meeting was not held for the Board of Appeals/Planning Commission agenda due to no petitions being filed.

Respectfully submitted  
TTR

# Memorandum

**To:** Scott Robider  
**From:** Jonathan Trego – Code Officer  
**Date:** 6/15/2021  
**Re:** Council Report

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The Code Enforcement Unit activity report for the month of May 2021 is as follows:

**Signs- 29**

**Sanitation Citations- 0**

**Courtesy Notices and Violation Notices- 51**

**Re-inspections- 67**

**Cases Closed (Compliance or dismissed)- 18**

**Vehicles Tagged Derelict or tagged for tow- 15**

**Vehicles Towed- 1**

**Vehicles MBO or brought into compliance- 8**

**Court Citations- 8**

**Misc. Inspections (including zoning checks, tax cert checks, permit checks, routine insps)- 22**

**Housing Codes- 2**

**Cease and Desist Orders obtained: 0**

**Warrants and Court Orders obtained: 1**

**Properties that the City worked on (including cutting, cleaning, securing) and billed- 8**

**CE Condemnations (Placards posted- including for unfit, unsecure, unsafe): 1**



**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**

**DATE:** 06/21/2021

**SUBJECT: *Public Works & Water Operations Monthly Status Report***

**Report in Brief**

The Public Works & Water Operations Departments Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Department. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of May and all project related information is current as of 05/31/2021.

Prepared by: Lynnette S. Hymes  
Title Executive Assistant

Reviewed by: Jon Bayer  
Title Public Works Director

Attachment(s)

# **Public Works Department Monthly Status Report Summary – May 2021**

## **Operations & Maintenance**

Public Works personnel completed 19 **Resident Requests**, and 110 **Work Orders** for the month of May. They included:

### **Storm Drainage:**

- Ditch Maintenance: Cut - 13,106 / Dug - 1,192
- Canal Maintenance (Kubota Side cutter): 0 miles. Kubota not in service.
- Underground stormwater utility point repairs: multiple storm drains and inverts cleaned.
- Storm Drains Vacuumed: -0- (3<sup>rd</sup> Party)

### **Streets:**

- \$-0- for 3<sup>rd</sup> party street/asphalt repairs
- Routine City Street and right of way shoulder maintenance
- Dirt/gravel roads scraped/graded: All dirt roads scraped
- Minor pothole/asphalt repair by staff (Throughout the City)

### **Street Sweeping:**

- Street Sweeper not in service.

### **Signs & Markings:**

- Multiple Knockdowns/replacements/cleaned/new (Old Louisville Road, Chatham City Apts., Pineland Drive,).

### **Street Lights:**

- 0 Street Light Outage/Replacement
- 0 New Street Light Request

### **Mixed Dry Trash Collection by City:**

- 07.24 Tons Collected Total Mixed Dry Trash (\$60.87)
- 31.40 Tons Collected YTD taken to Savannah Regional Landfill.
- 01.00 Truckloads Dry Trash taken to Savannah Inert Landfill (\$60.00)
- 01.00 Truckloads Dry Trash YTD taken to Savannah Inert Landfill
- 00.00 Truckloads Dry Trash taken to Waste Management (0.00)
- 00.00 Truckloads Dry Trash YTD taken to Waste Management

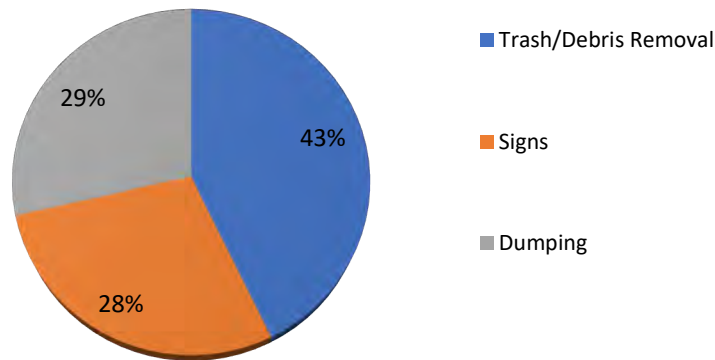
### **Trees:**

- \$-0- spent for tree removal, tree trimming and debris removal (3<sup>rd</sup> Party)

### **Other:**

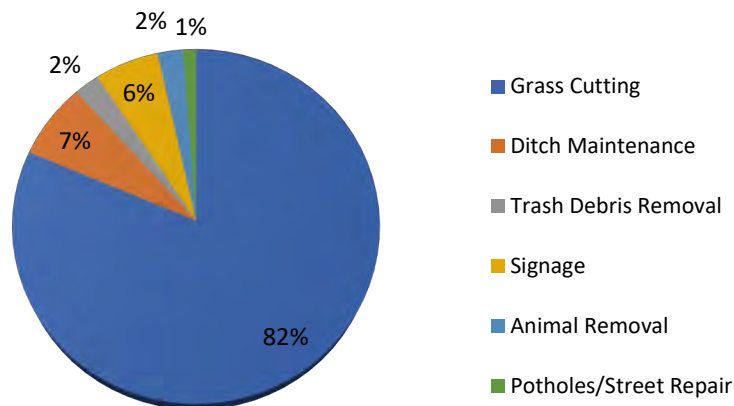
**Service Request** – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a “**Service Request**” is generated. This builds a computerized record of all requests made.

### *May 's Top Service Requests*



**Work Order** – A “**work order**” is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

### *May 's Top Work Order Types*



## Summary – May 2021

### Water Operations & Maintenance

73 Service Orders were received, and >>>>>>>> 57 Work Orders  
Water/Sewer crews handled 100 totals  
for the month of May . They included:

Water: 47 Work Orders

- Produced 30.017 Million gallons of drinking water for the month
- Hydrant Services
  - 1 Hydrant Replacements
  - 0 Hydrant Repairs
- Water Line Services
  - 5 Lateral Line Repairs, Installs, Replacements, and Maintenance
  - 0 Main Line Repairs, Installs, Replacements, and Maintenance
- Water Valve Services
  - 122 Located Services. Continued marking for major projects - The Mega Rail/Bridge Project, Prosperity Drive. Sonny Purdue Airport Park at Dean Forest, Pipemaker's Force main. Install permanent markers at various locations.
  - 0 Valve Replacements
  - 0 Valve Installations
  - 65 Water Cut-Ons
  - 92 Reconnects– Delinquent Water Bills
  - 48 Water Cut-Offs
- Meter Services
  - 35 Meter and MXU investigations
  - 11 Maintenance services
  - 21 Meter and MXU replacements
  - 40 City initiated Re-Reads
  - 0 Customer Requested Re-Reads
  - 0 Corrected Readings

- \* Meter investigations consist of checking meters for accuracy and checking for leaks as requested by residents.
- \* Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.
- \* City initiated Re-Reads occur any time a meter reader is requested to re-read a meter to confirm a high or low bill and, if needed, to give a courtesy notification of a possible leak. A re-read does not necessarily indicate a problem with the reading or the meter.
- \* Corrected Readings are any time after a re-read there is a change needed.



## Sewer: 10 Work Orders, including

- Sewer Cleanout Services
  - 1 Repairs
  - 1 Replacements
- Gravity Main Services
  - 4 Inspections
  - 0 Repair
  - 0 Sanitary Sewer Overflow Event
- Sewer Lateral Services
  - 2 Blockages Cleared
  - 1 Lateral Repairs
- Manhole Services (flushing & repairs)
  - 91 Inspections and Maintenance
  - 1 Repairs

## Wastewater Treatment Plant and Water System

- ClearWater Solutions (CWS) has submitted the MOR for water, DMR for wastewater, and all paperwork pertaining to them for the month.
- The treatment plant treated and discharged a total daily average of 0.9 MG for the month.
- The water system withdrew a total of 30.017 MG from well facilities and used 0.832 MG from Savannah I & D purchase system (Town Center Water System).
- During the month 13,370 lbs. dry solids were removed from the WPCP.
- The in-house laboratory continued to analyze most all NPDES permit and process control tests, except for the annual tests that are contracted with EPD.

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**  
***Parks & Recreation***

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**     **DATE:** June 16<sup>th</sup> 2021

**SUBJECT: *Parks & Recreation 2021 May Report***

**Report in Brief**

The Parks & Recreation Monthly Status Report includes a summary of the monthly activities and projects of all divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month. Garden City Parks and Recreation Department May report. Our staff continues to enjoy opportunities to provide quality programming and facilities to our residents. We encourage all residents to engage themselves in a program of choice and begin reaping the emotions and physical rewards associated with teamwork, interaction and physical and mental activity.

The operations detail contained in this report is for the Month of May 2021 and all related information is current as of June 16, 2021.

Prepared by: Cliff Ducey  
Title Parks & Recreation Director

Reviewed by: \_\_\_\_\_  
Title \_\_\_\_\_

Attachment(s)

**Parks & Recreation Department  
Status Report  
Summary - May 2021**

**Adult/Youth/Sports Programs & Community Relations Activities/Events**

**Adult Programs**

**Senior Center Now Open – Open Mondays through Thursdays**

➤ ***Monthly Programs Offered***

- *Activities include: Devotion time, bingo, trivia, puzzles, dominoes, bridge, cards, billiards, line dancing and muscle strengthening exercise.*

- *Welcome Back! Please stop by the Garden City Senior Center to see what's new.*

The Senior Center is open Monday through Thursday's lunch and snacks are provided.

During the month of May we averaged 32 senior a day.

We had 11 join us on our "Out to Eat" night in May.

We had 14 seniors enjoy GAME NIGHT at the Senior Center.

There are currently 8 signed up for Hilton Head Trip.

Looking ahead



In July we will be making a trip to Millen for peaches. Also in July Georgia Home Extension Service will be presenting a program on "Seafood, From the Ocean to our Table". A Home Healthcare Agency will also be visiting with a program called "What Do I Need?"

**Come join the fun!!**

## **Youth Programs**

### **Cooper Center– will open May 24<sup>th</sup>**

*Activities included: Ping-Pong, indoor board games and playground.*

#### ➤ **Monthly Programs Offered**

- Summer Program/ Kids Café
- Camp style activities
- Outdoor fenced in playground and basketball court.

**The Parks and Recreation Department started a year-round Kids Café at the Cooper Center for school age kids.** In April we provided 35 free Breakfast and lunches Monday through Friday (average 35 meals per day Grab and Go boxes only).

## **Sports Programs/Activities**

During the month of May, 140 Youths participated in Garden City's Youth Sport Programs.

- Basketball -60
- Gymnastics - 19
- Baseball – 46
- T-Ball – 15
- Day Camp – 60
- Swim Lessons -5
- Public Swim – average 15 per day

- ***Our Garden City 12u Baseball team will compete in the Georgia Recreation and Parks Association State Tournament Representing District 2 in June.***

- **Upcoming Sports Programs/Events**





## Summer Day Camp ("**Camp Eagle**")

*Summer Day Camp for Ages 6-12*  
*Garden City Parks and Recreation Department*

*May 24<sup>th</sup> – July 30<sup>th</sup>*

Swimming, Archery, Team Sports, Field Trips, Arts & Crafts, Songs & Skits, Games and More!  
Swim Lesson Available

### Age Groups

**6-8** - Lions

**9-10** - Tigers

**11-12** – Bears

\$25.00 Registration Fee

\$75.00 Week/ One Child (Per Child)

\$65.00 Week/ Two children (Per Child)

\$55.00 Week/Three or More Children (Per Child)

\$25.00 Daily Rate (Per Child)

Camp Monday-Friday

Drop Off 7am-9am

Camp Activities 9am-4pm

Pick Up 4pm-6pm

Camp Held at Garden City Gym

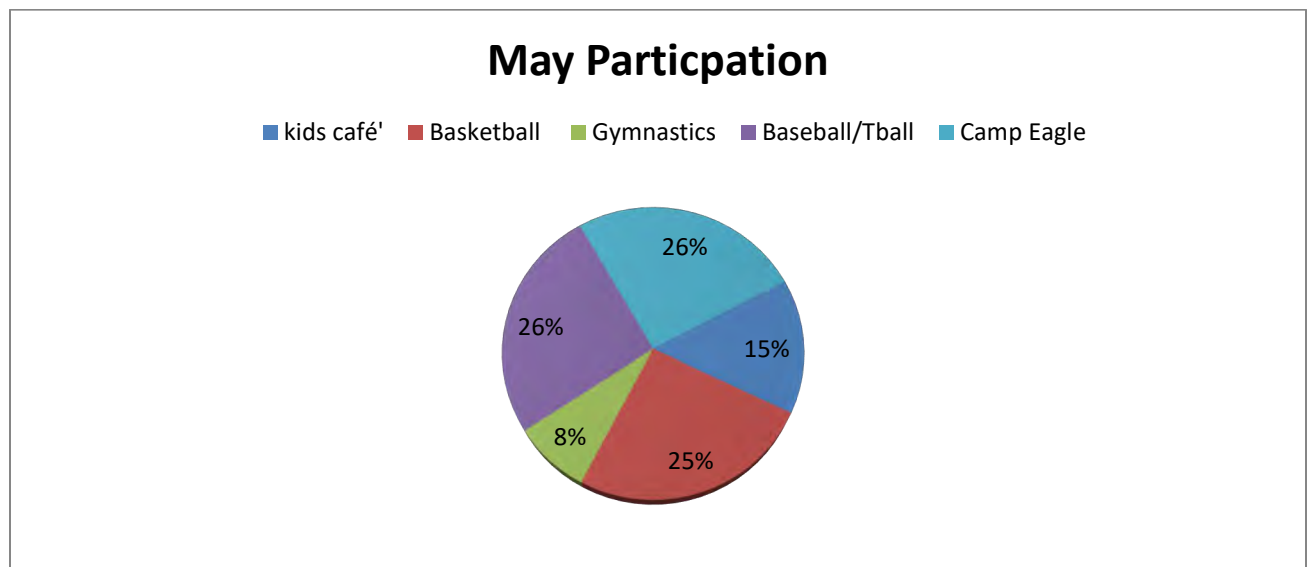
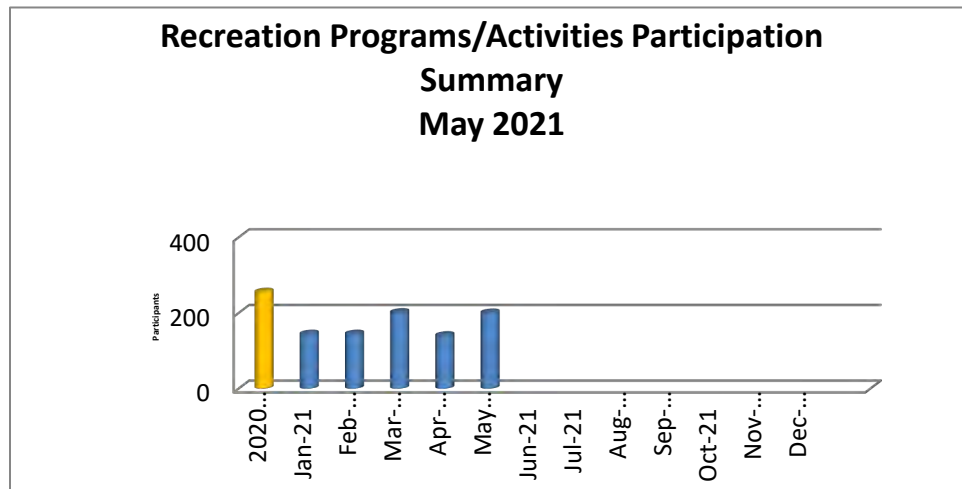
160B. Priscilla D. Thomas Way 966-7788

- **Camp Eagle Registration**

Register at Garden City Gym Monday –Friday 8:30am – 5pm (Check, Money Order,  
Credit/ Debit Card only)

*Space is limited*

*The graphs below are visual summaries of the number of participants in Garden City's Recreation Programs/Activities.*



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### **Park Maintenance:**

We are in the growing season!

All Garden City Parks, Garden City Stadium and baseball fields are being maintained as usual by our Parks and Recreation maintenance staff.

**REPORT TO MAYOR AND CITY COUNCIL**

**AGENDA ITEM**

**TO: THE HONORABLE MAYOR AND CITY COUNCIL**      **DATE: 06-10-2021**

**SUBJECT: *Police Department Monthly Status Report***

**Report in Brief**

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of May 2021.

Prepared by: Lindsay Stumpf  
Title: Executive Assistant / Accreditation  
Manager

Reviewed by: Gilbert C. Ballard  
Title: Chief of Police

Attachment(s)

**Police Department  
Monthly Status Report  
Summary – May 2021  
Operations**

**Calls for Service**

There was a total of 1,750 calls for service and self-initiated activity in the month of May 2021, for a total of 9,881 calls for service year to date.

***Current month's calls included:***

**Offenses:**

Assault	41	Burglary	5
Damage to Property	17	Larceny	10
Motor Vehicle Theft	11	Narcotics	2
Robbery	1	Sex Offense	4
Weapons Law Violation	1	Homicide	0

**Adult & Juvenile Arrest/Charge Summary**

The following is the total of ***Adult and Juvenile Arrests*** made by this department this month. These statistics represent arrests made for Criminal Code as well as Municipal Ordinance violations.

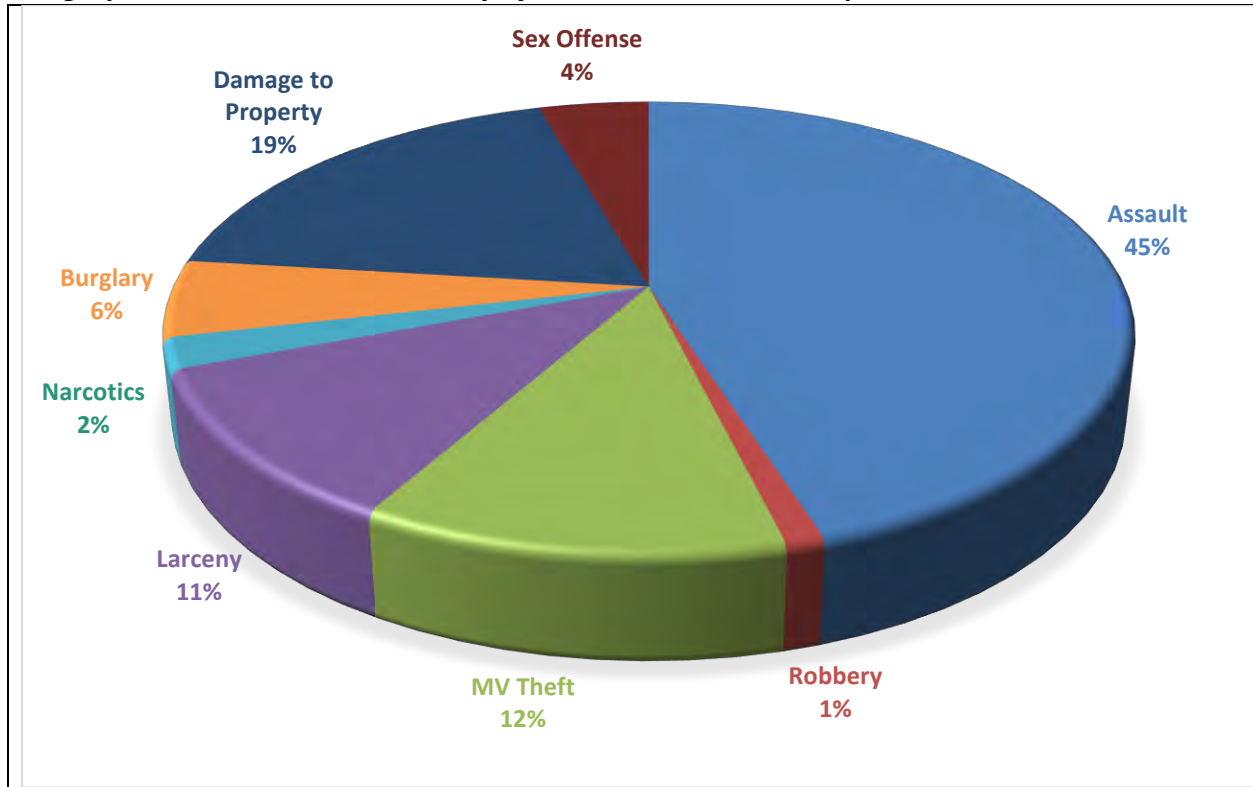
**Arrests**

Adult Arrests  
75

Juvenile Arrests  
0



**The graph below is a visual summary of the Current Month's Top 8 Criminal Violations.**



**Current Month's Top 8 Criminal Violations by District**

**Mayor Bethune and Mayor Pro Tem/Council Member at Large Kicklighter**

	<i>Daniel District 1</i>	<i>Ruiz District 2</i>	<i>Morris District 3</i>	<i>Lassiter, Jr. District 4</i>	<i>Tice District 5</i>
<b>Assault</b>	8	8	13	0	12
<b>Burglary</b>	0	0	4	0	1
<b>Damage to Property</b>	1	1	9	1	5
<b>Larceny</b>	2	2	0	3	3
<b>MV Theft</b>	2	3	4	1	1
<b>Narcotics</b>	0	1	0	0	1
<b>Robbery</b>	0	1	0	0	0
<b>Sex Offense</b>	2	0	0	0	2
<b>Homicide</b>	0	0	0	0	0

## **Traffic Violations**

There was a total of 1,018 traffic violations during the month of May 2021. *They included:*

### **Traffic Citations Issued**

Speeding Violations	475
Seat Belt Violations	49
DUI Citations	10
Miscellaneous Citations	297

Fatalities	0
Total Citations	847
Written Warnings	171

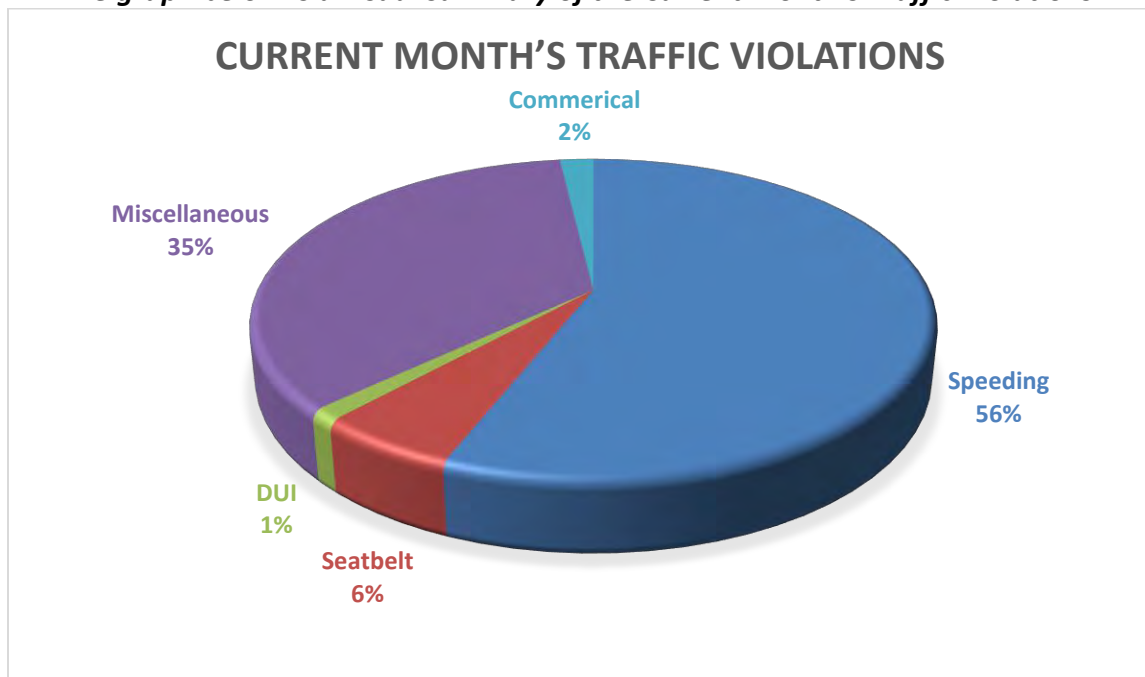
### **Commercial Vehicle Unit(s) Citations Issued**

Total Citations Issued	16
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## **Accidents**

Public Roadway Accidents	44
Private Property Accidents	13
Total Accident Reports	57

*The graph below is a visual summary of the Current Month's Traffic Violations.*



### **Open Records Request**

The Garden City Records Clerk received and processed 389 Open Records request for the month of May 2021. A total of 1,898 Open Records Request have been processed from January 1, 2021 to May 31, 2021.

### **Municipal Court Summary**

During the month of May 2021, the Garden City Municipal Court handled 1,651 cases for a current annual total of 5,878 cases.

- |   |       |
|---|-------|
| ➤ Total Traffic Citations and Criminal Cases handled in court             | 1,042 |
| ➤ Total Traffic Citations and Criminal Cases passed to another court date | 492   |
| ➤ Cases issued probation  | 117   |

### **Training**

During the month of May 2021, police personnel reported a total of 722 hours of training resulting in an average of 21.23 hours of training per Officer. Some of the special training classes the officers attended during the month of May were:

Firearms Requalification & Use of Deadly Force, Active Shooter Response, Fostering Positive Community Relations, Instructor Training, Patrol Service Canine Program, & Fingerprint Classification

### **Items of Interest for May 2021**

- On May 6<sup>th</sup>, Garden City PD hosted Chat with a Cop at the Garden City Post Office, featuring the Garden City Fire Department.
- Garden City PD attended the Gang Prevention and Intervention Committee Meeting (House Bill 750) on May 17<sup>th</sup>.
- May 18-20<sup>th</sup> Garden City Officers assisted in directing traffic during the shutdown of Highway 21 for CSX to make repairs.
- Garden City Police employees participated in the Pooler Run for Heroes hosted by the 200 Club on May 29<sup>th</sup>.



## REPORT TO MAYOR AND CITY COUNCIL

**TO: THE HONORABLE MAYOR AND CITY COUNCIL** DATE: June 21, 2021

**SUBJECT: *Fire Department May 2021 Report***

### **Report in Brief**

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the Month(s) of May of 2021, and all related information is current as of June 01, 2021.

Prepared by: Scott Kimball  
Title Assistant to  
Michel Johnson  
Interim Chief of Fire

Reviewed by: Michele Johnson  
Title Interim Chief of Fire

Attachment(s)

## Calls for Service in May of 2021

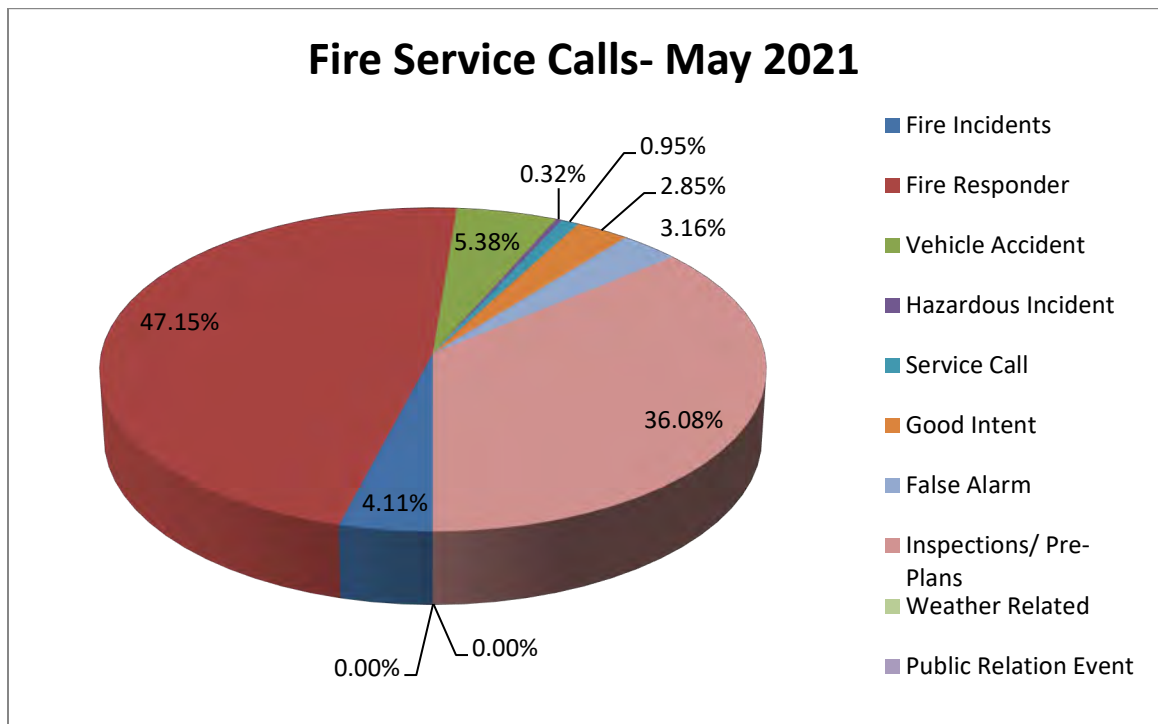
There were a total of 187 calls for service in the month of May, 2021, for a total of 941 calls for service year to date.

### ***Current month's calls included:***

#### **Incident Type:**

Fire Incidents	13	Good Intent	9
Fire Responder	149	False Alarm	10
Vehicle Accident	17	Service Call	3
Hazardous Incident	1	Inspections/ Pre-Plan	114
Weather Related	0	Public Education	0

***The graph below is a visual summary of the Current Month's Fire Service Calls.***



## Department Activities/ Events

### Department Training

In May fire personnel reported a total of 186.75 hours of training resulting in an average of 12.45 hours of training per Firefighter.

### Meeting with Local Departments

Chief Johnson met with Pooler Fire Chief Simmons, Savannah Fire Chief Minard to discuss automatic aid responses.

Assistant Chief Lewis conducted testing for GFSTC at Pooler Fire Rescue for test event

### Fire Marshal's Office

Month of May, the Fire Marshal's Office focused on annual inspection and we had a lot of success with compliance on Highway 80 West, this month's focus will be Dean Forest Road and Old Louisville.

Here's the break down by Inspection Type and the plan reviews by project:

Annual Inspection (initial inspection):	38	
RE-Inspection:	30	
Certificate of Occupancy:	7	
Consultation Site Visit:	15	
Fire Protection Equipment Inspection:	7	
Pre-Plan	12	Robert Ancell only
Occupational Tax Certificate (new tenant):	5	
<b>Total number of Inspections:</b>	<b>114</b>	

### Plan Review

204 Dean Forest Road- LCFS Sales	6	Pending
124 Airport Park Drive	6	Pending
1599 Chatham Pkwy Building	6	\$100
1618 Dean Forest Road- Alloy Crane	8	Pending
Main Gate Warehouse (Fire Alarm)	4	Pending
14 Aviation Court Site	6	\$200
1446 Dean Forest Road- Southbridge	8	Pending
47 Sonny Perdue Tenant Renovation	6	\$100
4885 Old Louisville Road	6	Pending

### **Informal Plan Review**

Silk Hope Learning Academy

4

**Total of Hours:**

**+/-**

**60 hrs.**

**\$ 400**

### **Court Fees:**

Econo Lodge            \$31,000

Court Issued:            \$0

Rose's Express        \$1,000

Court Issued:            \$500

**Total Fee Collected:**

**\$ 500**

## **Community Relations Activities/Events**

### **Senior Center Blood Pressure Checks**

During the month of May, the Department conducting weekly blood pressure checks at the Senior Center.

### **Department Instructed CPR Class**

During the month May, the department American Heart Association Training Site conducted no 2 BLS Classes total of 14 students, Herartsaver K-12 29 students.

## **Looking Ahead**

- Bringing more state certified training to the City of Garden City which will be made available to surrounding municipalities and the Georgia Port Authority.
- Assisting and attending state certified classes that are offered in surrounding municipalities.
- Broadening the community outreach with continued programs such as Remembering When, community CPR classes, the smoke detector program, and Close Before you Doze.
- Pursuing various grants for department equipment.

***GARDEN CITY RESOLUTION***

**A resolution to amend the regular meeting schedule of the Garden City City Council for the period of July 1, 2021 through September 30, 2021**

**WHEREAS**, it is desirous to amend the regular meeting schedule of the Garden City Council for the period of July 1, 2021, through September 30, 2021; and

**WHEREAS**, an amendment to the regular meeting schedule of the Garden City Council is not detrimental to the proper and diligent administration of the City; and

**WHEREAS**, an amended meeting schedule is proposed as follows:

<b><u>Item</u></b>	<b><u>Date</u></b>	<b><u>Action</u></b>
Regularly Scheduled Meeting	July 5, 2021	Canceled
Regularly Scheduled Meeting	July 19, 2021	Affirmed
Regularly Scheduled Meeting	August 2, 2021	Canceled
Regularly Scheduled Meeting	August 16, 2021	Affirmed
Regularly Scheduled Meeting	September 6, 2021	Canceled
Regularly Scheduled Meeting	September 20, 2021	Affirmed

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of Garden City, Georgia, in regular session assembled, that they do hereby approve and amend the regular meeting schedule of the Garden City Council as herein described for the period of July 1, 2021, through September 30, 2021.

**ADOPTED BY** the Mayor and Council of the City of Garden City, Georgia, this 21<sup>st</sup> day of June, 2021 in open session.

\_\_\_\_\_  
Rhonda Ferrell-Bowles,  
Clerk of Council

Received and approved this 21<sup>st</sup> day of June, 2021.

\_\_\_\_\_  
Don Bethune, Mayor