

A G E N D A
City Council Meeting
Monday, October 18, 2021 – 6:00 p.m.

➤ **OPENING**

- **Call to Order**
- **Invocation - Dr. Thomas from Redeem Fellowship International**
- **Pledge of Allegiance**
- **Roll Call**
- **Presentations:**
 - **Retired Educators Day Proclamation:** Mayor Bethune will present to Dr. Gordon Baker, President of the Chatham Retired Educators Association a proclamation to proclaim November 7, 2021 as Retired Educators Day in Garden City, Georgia.

➤ **FORMAL PUBLIC COMMENT**

- **Comprehensive Plan Update:** Kait Morano, Planner with the Metropolitan Planning Commission will address the City Council on the amended plan for adoption.
- **Groves High School FBLA Organization:** Mr. Sterling Guess has requested to address the City Council about supporting the Groves High FBLA organization.

Formal Public Comment – City Council Agenda Protocol

The City of Garden City has identified this portion of the meeting to allow individuals an opportunity to formally address the City Council on issues of importance. Garden City requires that individuals who desire to formally address the City Council submit a written request form outlining the subject matter that they intend to discuss so that they can be placed on the meeting agenda. Members of the public desiring to be placed on the agenda to present or address matters to the City Council must submit a formal ***“REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA”*** form to the Office of the City Manager at least 10 days prior to the requested City Council meeting date that you wish to speak. City Council meetings are held on the first and third Monday of each month so the request must be submitted no later than 5:00 pm on the Friday which constitutes 10 days prior. The request can be done in person, regular mail, fax or e-mail and the speaker should obtain acknowledgement of the request from the City to demonstrate that the 10-day requirement has been met. The request form may be obtained from the Office of the City Manager and on the City's website www.gardencity-ga.gov. The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Manager, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the completion of a request form does not entitle the speaker to be added to the agenda.

➤ **Public Hearings:**

- **PC2119, Zoning Text Amendment:** Receipt of public comment on a request by R. Jonathan Hart, representing Georgia Exports Company for an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, by amending Chapter 30, Article I thereof, to add to Section 90-5 the definition of Lumber Logistics and Shipping, and to add Lumber Logistics and Shipping to the Permitted Uses listed in Section 90-47, which use shall be permitted in I-1 zoning districts in Garden City, Georgia, subject to certain conditions.
- **PC2120, Zoning Map Amendment:** Receipt of public comment on a request by Greg Coleman, Coleman Company, Inc., to rezone 2305 Highway 80, 0 Highway 80, 2303 Highway 80, 2301 Highway 80, 2207 Highway 80 and 2205 Highway 80 from C-2 to I-1 and C-2.
- **PC2123, Zoning Map Amendment:** Receipt of public comment on a request by Brian C. Hollings, CenterPoint Dean Forest Road, LLC to rezone 0 Dean Forest Road (Travis Field Road) from I-1 to I-1 / I-2.

Speaking to a Public Hearing Item Protocol

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council's time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

**PROCEDURES FOR CONDUCTING PUBLIC HEARINGS ON PROPOSED ZONING DECISIONS BEFORE
GARDEN CITY'S MAYOR AND COUNCIL AND STANDARDS GOVERNING THE EXERCISE OF
CITY COUNCIL'S ZONING POWER**

Procedures for Conducting Public Hearings on Proposed Zoning Decisions:

All public hearings conducted by the Mayor and Council on Garden City, Georgia, on proposed zoning decisions shall be conducted as follows:

- (1) All public hearings by the Mayor and Council on zoning amendments shall be chaired by the Mayor.
- (2) The Mayor shall open the hearing by stating the specific zoning amendment being considered at the public hearing and further stating that printed copies of the adopted standards governing the exercise of the Mayor and Council's zoning power and the procedures governing the hearing are available to the public.
- (3) The Director of the City's Planning and Zoning Department shall advise the Mayor and Council of the recommendation of the Planning Commission when applicable.
- (4) The Mayor shall determine the number of attendees who desire to testify or present evidence at the hearing.
- (5) When there is a large number of individuals wishing to testify at a hearing, the Mayor may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponents, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence, and expert opinions; opponents of the proposed decision shall have an equal minimum period of time. The Mayor may grant additional time; provided, however, an equal period of time shall be granted both sides.
- (6) The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- (7) After all individuals have had an opportunity to speak in accordance with subparagraph (6) above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak.
- (8) The Mayor may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- (9) It shall be the duty of the Mayor to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- (10) Once all parties have concluded their testimony, the Mayor shall adjourn the public hearing.

Standards Governing the Exercise of The Zoning Powers of Garden City's Mayor and Council:

Prior to making a zoning amendment, the Mayor and Council shall evaluate the merits of a proposed amendment according to the following criteria:

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
- (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
- (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
- (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

➤ **APPROVAL OF CITY COUNCIL MINUTES**

- Consideration of the October 4, 2021 Pre-agenda Session Minutes and City Council Meeting Minutes and October 11, 2021 City Council Workshop Synopsis.

➤ **CITY MANAGER'S REPORT**

- Staff reports included are in the council agenda packet
- Updates and/or announcements

➤ **ITEMS FOR CONSIDERATION**

- **Ordinance, Zoning Map Amendment:** Second reading of an ordinance to amend the Zoning Ordinance and Map of Garden City, Georgia, as amended; to re-zone certain properties owned by Kimberly Simpson as Executor under the Last Will and Testament of Richard Morgan Hicks, Decreased, Linda J. Lax, and Alison J. McNamara, to an "I-1" zoning classification with the exception of any portion of the properties lying within two hundred feet of the northern right-of-way line of Highway 80 which shall be zoned C-2A.
- **Resolution, Comprehensive Plan Update Adoption:** A resolution by the Mayor and Council of Garden City, Georgia, authorizing the adoption of the 2021 Updated Garden City Comprehensive Plan as required by the Georgia Planning Act of 1989.
- **FY2021 PTO Year-End Sell Back Program:** Consideration of a request by staff to allow full-time eligible employees the option to sell PTO hours back to the City in the amount of one 40-hour workweek, so long as one (1) workweek of accrued PTO remains for the benefit of the employee.

➤ **RECEIPT OF INFORMAL PUBLIC COMMENT:**

➤ **Procedure:** In an effort to best manage this section of the meeting, any person that desires to address the City Council must sign up using the process outlined on the website where this meeting is advertised. Once recognized by the Mayor, the person will be allowed to speak in accordance with the Informal Public Comment – Speaker Protocols outlined below.

Informal Public Comment – Speaker Protocol

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ **ADJOURN**



PROCLAMATION

RETIRED EDUCATORS DAY

WHEREAS: The Governor of the State of Georgia has proclaimed the day of November 7, 2021, as Retired Educators Day in Georgia; and

WHEREAS: More than 135,000 retired educators have devoted their time, energies, and talents to public education, providing the academic development of millions of outstanding Georgia citizens; and

WHEREAS: Retired educators touched and influenced the lives of generations of young people, motivating and inspiring their students to use their innate talents and abilities to the fullest and to become responsible, contributing citizens; and

WHEREAS: Retired educators possess valuable knowledge and use their lifetime of experiences and skills to enrich the educational process in a variety of settings. They often continue to be a major source of insight and direction in education for our state and nation. Many also continue to serve in religious, civic, and political organizations; and

WHEREAS: The retired educators of Georgia donate thousands of hours of volunteer service and make invaluable contributions to the welfare of their respective communities across the state; and

WHEREAS: Citizens of Garden City, Georgia, are grateful for the work done by retired educators around the state and nation. We commend them for their time and commitment to bettering our country; now

THEREFORE: I, Don Bethune, Mayor of Garden City, Georgia, do hereby proclaim the day of November 7, 2021, as "***RETIRED EDUCATORS DAY***" in Garden City, Georgia, and I encourage our citizens to recognize the lasting contributions of our retired educators.

Given unto my hand and seal at Garden City, Georgia, on this 18th day of October, in the year of our Lord, 2021.

DON BETHUNE, Mayor
City of Garden City, Georgia

PC 2119



City of Garden City – Zoning Text Amendment Application

Development Information (If applicable)

Development Name _____

Property Address _____

Current Zoning	Proposed Zoning
Current Use	Proposed Use
Parcel ID	Total Site Acreage
Proposed Water Supply	Proposed Sewage Disposal
<input type="checkbox"/> Public <input type="checkbox"/> Private	<input type="checkbox"/> Public <input type="checkbox"/> Private

Zoning Classification Alteration Request

District/Classification: Industrial-1

Code Section: Section 90-47

Specific Request: _____

To add provisions to the Garden City Zoning Code to allow, regulate, and set standards for a wood log shipping and logistics operation within Garden City.

Justification for Request:

The current Zoning Code does not have any provisions authorizing the business operation as outlined above, due to the specific nature of the business operation.

Please provide any additional information that you deem relevant.

Applicants have attached a draft Text Amendment to this application as Exhibit A, and have attached brief a series of pictures and descriptions of the applicant's ongoing business operation outside Garden City.

City of Garden City – Zoning Text Amendment Application



Applicant Information

Applicant	
Name	Address
Georgia Exports Company	PO Box 1628, Springfield, GA, 31329
Phone	Email
912-657-7377	Wilson@georgiaexportscompany.com
Engineer/Surveyor	<input type="checkbox"/> Same as authorized agent <input checked="" type="checkbox"/> Check here to receive staff review comments via email
Company Name	Contact (Individual Name)
Kern Engineering	Chad Zittrouer
Phone	Email
912-354-8400	CZittrouer@kernengineering.com
Authorized Agent (Requires Authorized Agent Form)	<input checked="" type="checkbox"/> Check here to receive staff review comments via email
Company Name	Contact (Individual Name)
Hart & Associates	R. Jonathan Hart
Phone	Email
912-355-6644	Jon@hartlawsav.com

Campaign Contribution

List below the names of local government officials, Garden City City Council, to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Elected Official's Name	Amount or Description of Gift

I understand that I will need to attend or be represented by a duly authorized agent at the meeting of the Planning Commission and City Council and that my application cannot be approved unless I am represented.

R. Jonathan Hart

Print Name

Signature

8/2/21

Date

OFFICE USE ONLY			
Received By	Date Received	Case Number	PC 2119
Submittal Format <input type="checkbox"/> Electronic <input type="checkbox"/> Paper <input type="checkbox"/> Both	Fee Amount Paid	Invoice Number	

DRAFT TEXT AMENDMENT

Section 1: Definition.

Lumber Logistics and Shipping: Lumber Logistics and Shipping means the process of receiving, weighing, treating, storing, maintaining logs that are to be distributed or shipped to out-of-state or out-of-country locations, and loading logs into container units for such transportation and shipping to out-of-state or out-of-country locations.

Section 2: Permitted Use

Para. _____. Lumber Logistics and Shipping – I-1.

- (a) Lumber Logistics and Shipping shall be limited to whole logs, which when received have already been cut and trimmed to a size and shape that is reasonably conducive to storage in shipping containers.
- (b) No cutting, sizing, trimming, mulching, or chipping of lumber is permitted under this use.
- (c) Engine powered loading excavator may be used to move and store lumber on the premises.
- (d) Specialized equipment may be used to load logs into containers.
- (e) Specialized, suitable equipment shall be used to load whole logs into shipping containers.
- (f) Lumber stored on-site must be treated on site to reduce risk of infestation, and such treatment must use adequate dust, debris, and noise abatement measures.
- (g) Containers may be stored on site, but no more than *X containers may be stored on site per *Y acres of property.
- (h) All facilities shall maintain on-site firefighting equipment acceptable to the Garden City Fire Marshall.
- (i) All lumber treatments must meet all applicable USDA, GEC, and Georgia Department of Natural Resources regulations, licensing, and certification requirements as appropriate.
- (j) Site development plans drawn to scale shall be submitted and approved by the Planning Commission prior to the issuance of a building permit. Such plans including gross acreage, number, type, and location of buildings, building heights, open space, setbacks, buffer strips, location of fence and materials of construction, and such other information as may be reasonably required by, and acceptable to the Planning Commission.

Section 3: This ordinance shall be effective as of the date of passage.

Section 4: All ordinances of parts of ordinances in conflict herewith are hereby repealed.

Exhibit A



GEORGIA EXPORTS COMPANY

Description of
Log Yard Operation

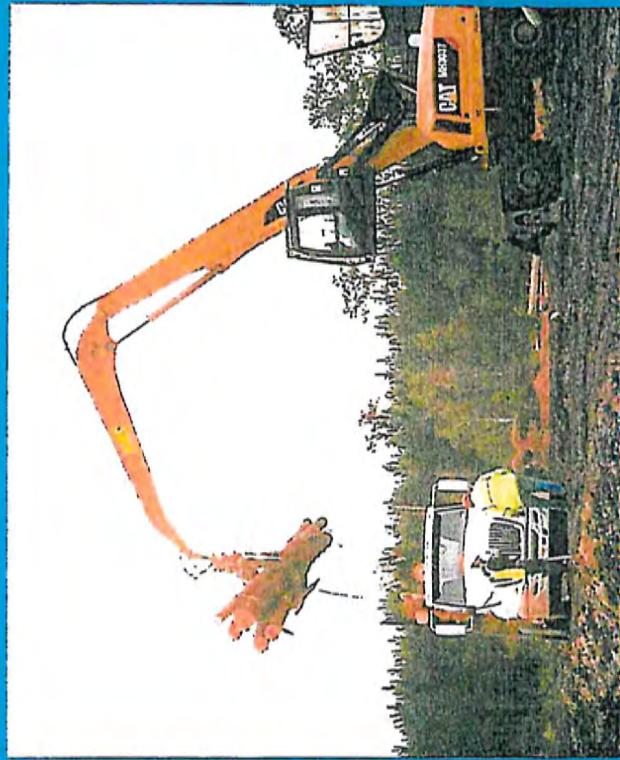
ONE

Logs arrive on-site.



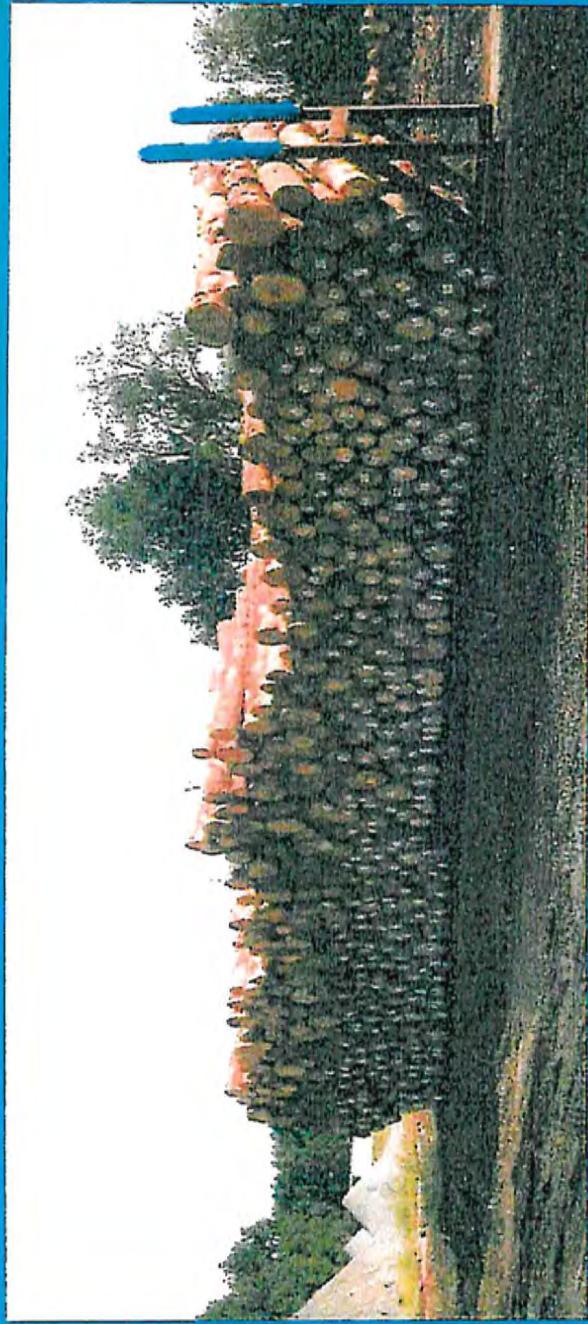
TWO

Trucks are weighed and logs are unloaded onto storage racks.



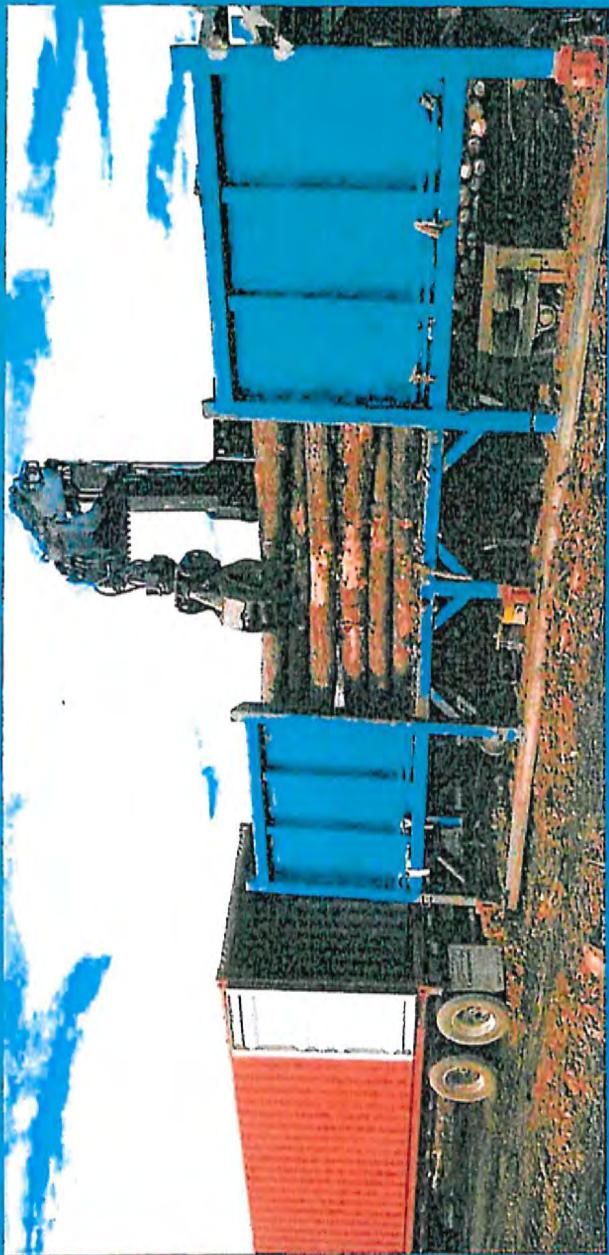
THREE

Should logs not be pre-fumigated, logs in racks are enclosed and fumigation is completed (Per USDA and GEC standards).



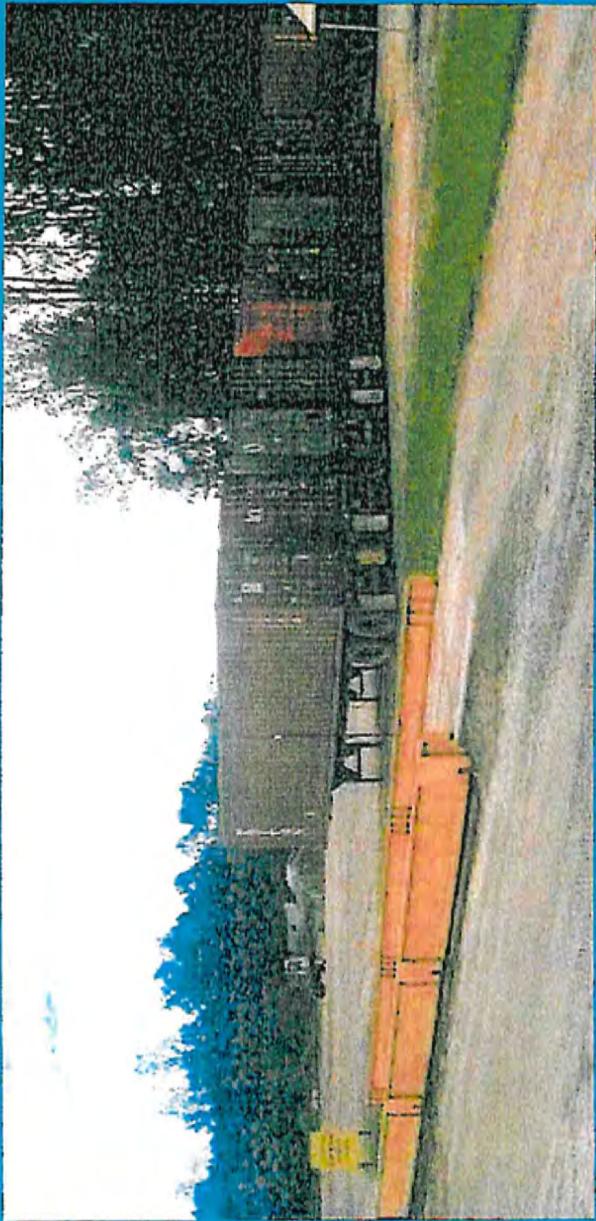
FOUR

Logs are stacked into hydraulically controlled loading equipment and moved into empty containers.



FIVE

The containers are closed and moved by jockey truck to a specific location on-site where they are picked up and moved to the port for shipping. There are usually 10 or less trailers on-site ready for shipment.



ORDINANCE 2021-

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF GARDEN CITY, GEORGIA, AS AMENDED, BY AMENDING CHAPTER 30, ARTICLE 1 THEREOF, TO ADD TO SECTION 90-5 THE DEFINITION OF LUMBER LOGISTICS AND SHIPPING, AND TO ADD LUMBER LOGISTICS AND SHIPPING TO THE PERMITTED USES LISTED IN SECTION 90-47, WHICH USE SHALL BE PERMITTED IN I-1 ZONING DISTRICTS IN GARDEN CITY, GEORGIA, SUBJECT TO CERTAIN CONDITIONS; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED by the Mayor and Council of Garden City, Georgia, and it is hereby ordained by the authority thereof that:

Section 1. Chapter 90, Article I, of the Code of Ordinances of Garden City, Georgia, as amended, is hereby amended by adding the definition of "Lumber Logistics and Shipping" to Section 90-5(b) as follows:

"Section 90-5(b). Lumber Logistics and Shipping.

Lumber Logistics and Shipping means the process of receiving, weighing, treating, storing, and maintaining logs that are to be distributed or shipped to out-of-state or out-of-country locations, and loading logs into container units for such transportation and shipping to out-of-state or out-of-country locations.

Section 2. Section 90-47 of the Garden City Code, entitled "Permitted Uses" is hereby amended by adding to Subsection (b), the following as Paragraph ____ of the uses listed therein:

Para. ____ . Lumber Logistics and Shipping--- 1-1

- (a) Lumber Logistics and Shipping shall be limited to whole logs which, when received, have already been cut and trimmed to a size and shape that is reasonably conducive to storage in shipping containers.
- (b) No cutting, sizing, trimming, mulching, or chipping of lumber is permitted under this use.
- (c) Engine-powered loading excavators may be used to move and store lumber on the premises.
- (d) Specialized, suitable equipment shall be used to load whole logs into shipping containers.

- (e) Lumber stored on-site must be treated on site to reduce risk of infestation, and such treatment must use adequate dust, debris, and noise abatement measures. All treatments must meet all applicable USDA, GEC, and Georgia Department of Natural Resources regulations, licensing, and certification requirements.
- (f) Containers may be stored on site, but no more than ____ containers may be stored on site per acre of property.
- (g) All facilities shall maintain on-site firefighting equipment acceptable to the Garden City Fire Marshall.
- (h) The storage containers shall have a maximum height of 8.5 feet, a maximum length of 40 feet, and a maximum width of 8 feet. They shall be setback at least one hundred (100') feet from property lines and screened from view.
- (i) Access to Lumber Logistics and Shipping's operations shall be derived from only a public arterial or collector road.
- (j) On-site traffic shall be limited to an all-weather surfaced area.
- (k) Site development plans drawn to scale shall be submitted and approved by the Planning Commission prior to the issuance of a building permit. Such plans shall include gross acreage, number, type and location of buildings, building heights, open space, setbacks, buffer strips, location of fence and materials of construction, and such other information as may be reasonably required by, and acceptable to the Planning Commission.

Section 3: This ordinance shall be effective as of the date of passage.

Section 4: All ordinances of parts of ordinances in conflict herewith are hereby repealed.

ADOPTED, this ____ day of September, 2021.

RHONDA FERRELL BOWLES
Clerk of Council

RECEIVED AND APPROVED THIS ____ day of September, 2021.

DON BETHUNE
Mayor

Read first time:

Read second time and passed:

PC2120

City of Garden City Rezoning Application



Development Information

Development Name (If applicable)

Proposed Warehouse

Property Address

US HIGHWAY 80, 2305, 2303, 2301, US HIGHWAY 80

<u>Current Zoning</u>	<u>Proposed Zoning</u>
C-2	I-1 & C-2
<u>Current Use</u>	<u>Proposed Use</u>
Vacant and Single Family Residential	Warehousing
<u>Parcel ID</u>	<u>Total Site Acreage</u>
60881 04003, 04004, 04002, 04001, 60880 01013 & 01012	7.92 AC
<u>Proposed Water Supply</u>	<u>Proposed Sewage Disposal</u>
<input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public <input type="checkbox"/> Private

Describe the current use of the property you wish to rezone, including property characteristics (developed, wooded, cleared, etc.)

The current property has single family houses w/ accessory buildings and or is wooded and vacant.

Describe the use that you propose to make of the land after rezoning

Proposed use is approximately 105,000 SF warehouse and associated parking with stormwater management.

Describe the uses of the other property in the vicinity of the property you wish to rezone

All of the surrounding property is is zoned C-2, with the rear portions of of our property zoned R-2A which is a county landfill.

Describe how your rezoning proposal will allow a use that is suitable in view of the uses and development of adjacent and nearby property

The adjacent properties are all industrial or commercial use. The proposed warehouse will be a flex warehouse with storefront / architectural features and have a commercial look fronting HWY 80. This site would not be viable for a new residential application.

Will the proposed zoning change result in a use of the property, which could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools? Describe the proposed access.

The existing corridor is primarily industrial use and a truck route, and this use is consistent with the adjacent properties.

The proposed warehouse will have very low water and sewer flows and will not impact schools.

Please provide any additional information that you deem relevant.

Not Applicable.

City of Garden City Rezoning Application



Application Form

Applicant Information

Owner [see attached for additional owner information](#)

Name	Address
Brent Bazemore; Romine Enterprises	122 Pipemaker Circle, Suite 207, Pooler, GA 31322
Phone	Email
912-429-9471	brent@griffincontracting.com, jenny@griffincontracting.com

Nature of Ownership Interest

Is the Owner an: Individual Partnership Sole Proprietor Firm Corporation Association

Note: If a corporation, submit a list of officers, directors & major stockholders with name, address and title.

If a partnership: Submit list of all partners with name, address and title.

Engineer/Surveyor Same as authorized agent Check here to receive staff review comments via email

Company Name	Contact (Individual Name)
Coleman Company, Inc	Greg Coleman
Phone	Email
912-200-3041	gcoleman@cci-sav.com

Authorized Agent (Requires Authorized Agent Form) Check here to receive staff review comments via email

Company Name	Contact (Individual Name)
Coleman Company, Inc.	Greg Coleman
Phone	Email
912-200-3041	gcoleman@cci-sav.com

Campaign Contribution

List below the names of local government officials, Garden City City Council, to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Elected Official's Name	Amount or Description of Gift
N/A	N/A

I understand that I will need to attend or be represented by a duly authorized agent at the meeting of the Planning Commission and City Council and that my application cannot be approved unless I am represented.

Greg Coleman

Print Name

Signature

07/30/2021

Date

OFFICE USE ONLY			
Received By	Date Received	Case Number	102120
Submittal Format <input type="checkbox"/> Electronic <input type="checkbox"/> Paper <input type="checkbox"/> Both	Fee Amount Paid	Invoice Number	



MEMORANDUM

To: Garden City Planning Commission & Board of Appeals
From: Scott Robider – Deputy City Manager
Date: October 7, 2021
Re: PC2120 – Hwy 80 Romine Enterprises

The petitioner Romine Enterprises, which is owned by Brent Bazemore, is seeking to potentially develop a 150,000 SF warehouse on 7.92 AC located on Highway 80 near Palmetto State Armory. The purpose of this petition is to re-zone several parcels that are zoned C-2 to I-1 with the Hwy 80 frontage remaining C-2. The property located behind the proposed development is zoned R-2 and is the location of the Chatham County Landfill.

The proposed request has been evaluated against the standards governing the exercise of the Board of Zoning Appeals/Planning Commission powers of Garden City which are as follows;

- 1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
Yes. *The current zoning posture of the area is a mixture of C-1, C-2 and I-1 and the proposed development will be a reflection of the developed area.*
- 2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
No. *The property is located within a cluster of existing properties currently zoned C-2 and I-1 in addition to the property owned by the petitioner currently being zoned C-2.*
- 3) Could traffic be created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise and traffic hazards?
No. *Based on the review by the City Staff the current location has moderate daily traffic and this type of business generally produces limited noise for a location directly adjacent to a State Route. This development would require a traffic assessment and plan approval by GDOT prior to permitting.*
- 4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
No. *The requested zoning to I-1 and C-2 is fully compatible with the area and the proposed development fits within the approved uses based on current zoning and the Future Land Use Map (FLUM).*

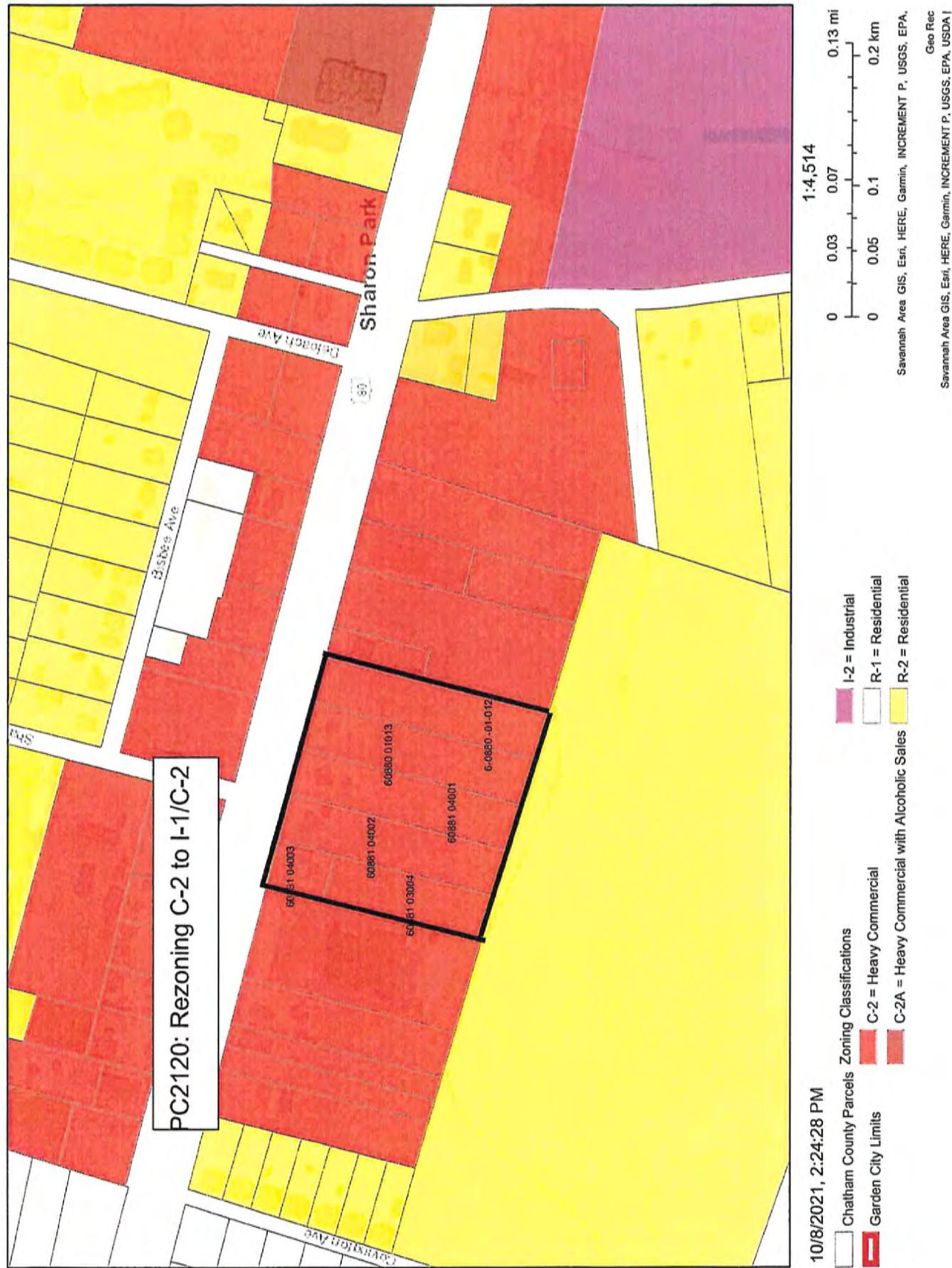


- 5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
Yes. The property is currently vacant and the rezoning request is fully compatible with the existing uses in the area. The rezoning is also necessary so that the proposed warehouse concept can be built if approved.
- 6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?
No. The proposed rezoning and development of this property by the petitioner for a commercial/warehousing will not create an adverse impact in the area. This plan should not create excessive noise, truck traffic or significant related safety concerns above which currently exist. This project would require GDOT approval prior to any permit being issued.

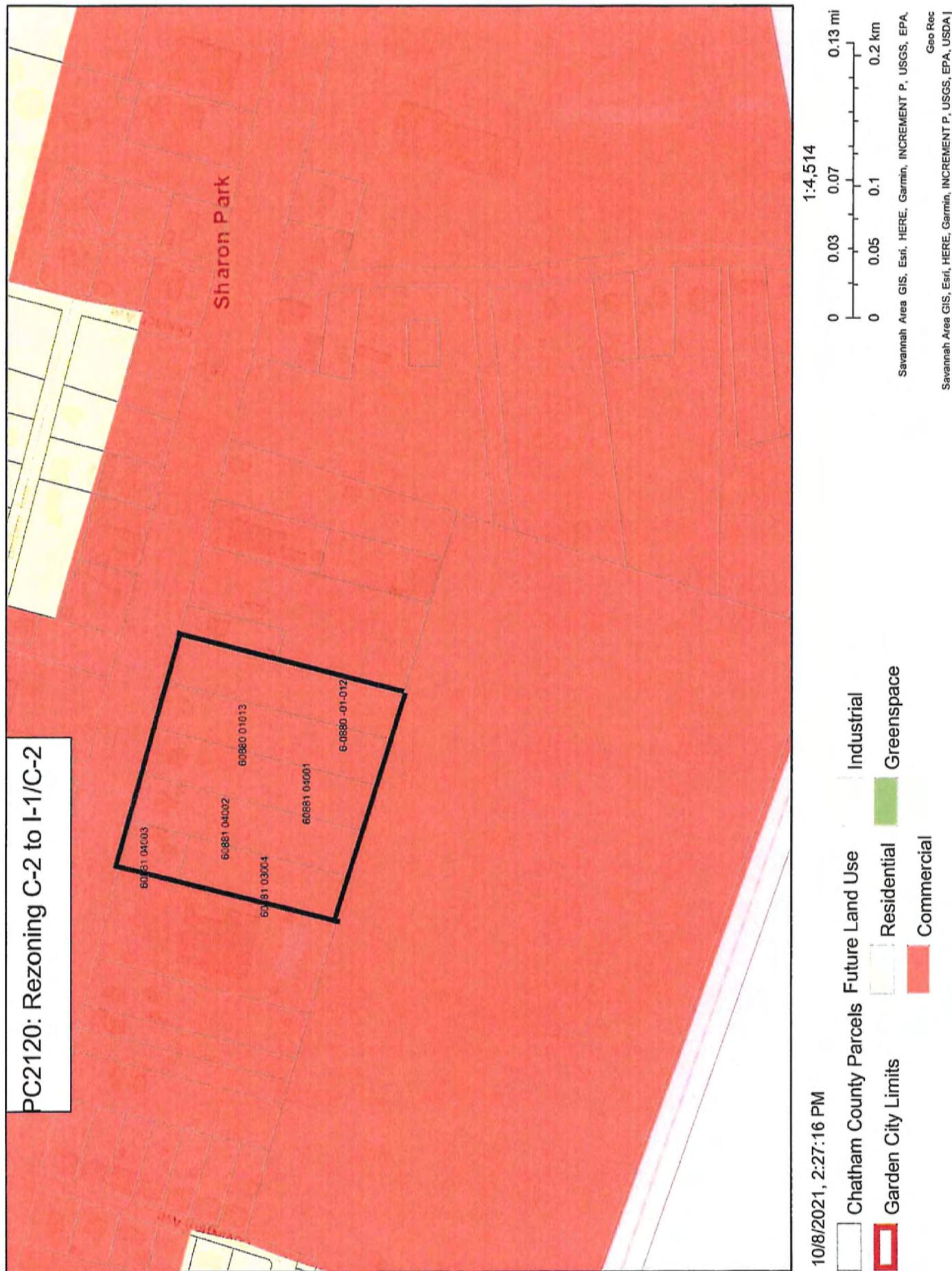
City Staff Position: The City Staff has reviewed the above criteria and would recommend consideration for this request.

The Planning Commission's approval of the site plan only constitutes the initial step in the overall process and additional requirements still must be met prior to commencement of any construction activities. The Petitioner should note that final approval of the site plan will require City staff approval of the detailed engineering plans for the project through the City's standard process and a Land Disturbance Activity (LDA) Permit must be issued prior to construction. The Petitioner should also note that final approval of the site architectural plans will require City staff approval via its standard process and a building permit must be issued before vertical construction shall commence.

Highway 80: Romine Enterprises



Highway 80: Romine Enterprises





ENGINEERS • SURVEYORS

COLEMAN COMPANY

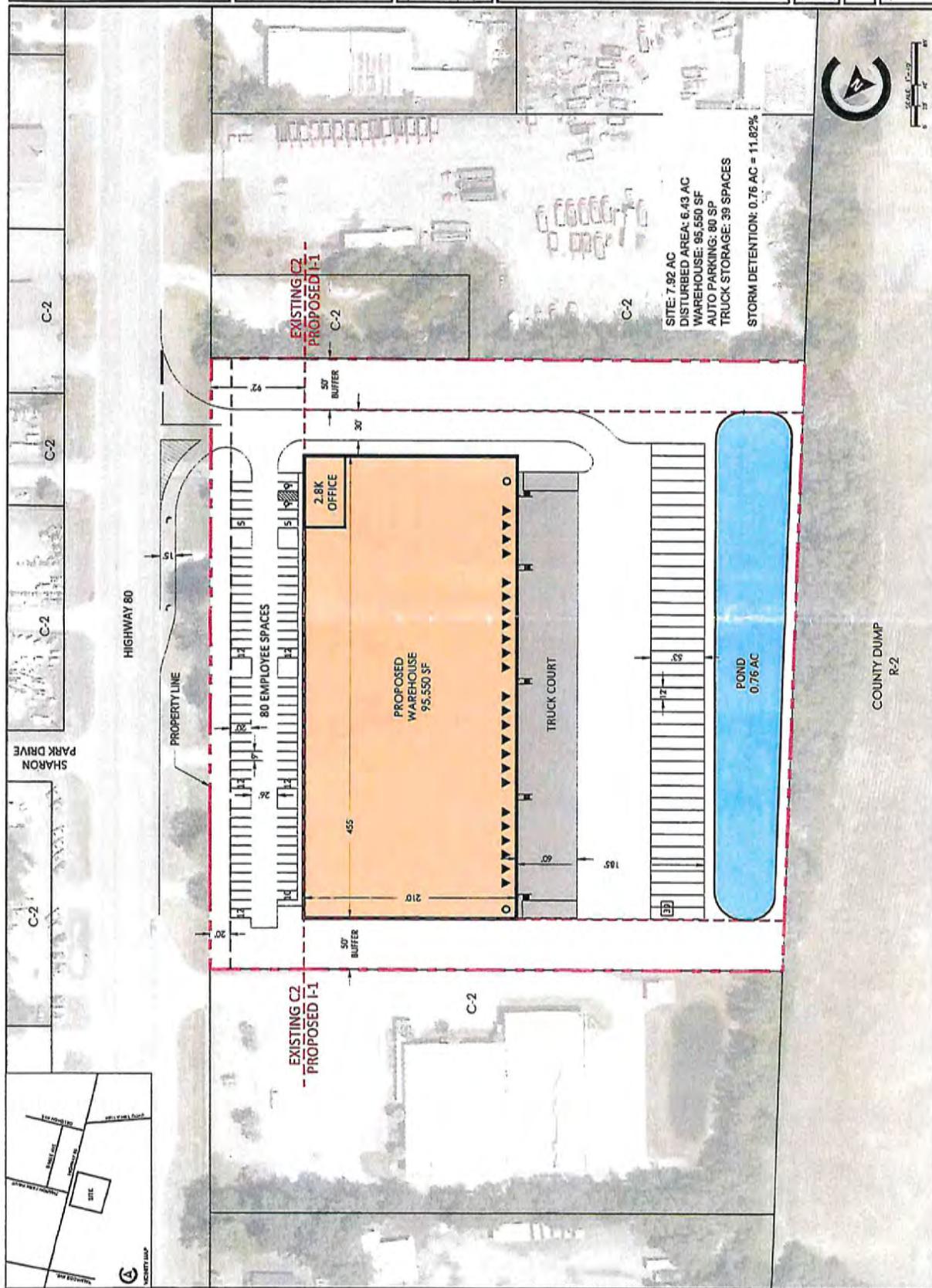
NOT FOR CONSTRUCTION
SITE PLAN IS CONCEPTUAL IN
NATURE AND SUBJECT TO
CHANGE UPON FINAL SURVEY
AND JURISDICTION

REVISED:

ROMINE PROPERTY
CONCEPTUAL PLAN
LOCATED IN GARDEN CITY, GEORGIA

DATE: 07/13/2014
DRAWING #: R-2
FRC
S.G.
AS-HOLD

CONCEPTUAL PLAN
SHEET: CP1.0
SCALE: 1:500





City of Garden City Rezoning Application

Development Information

Development Name (if applicable)

CenterPoint Properties

Property Address

Dean Forest Road (Travis Field Road)

Current Zoning	Proposed Zoning
I-1	Mix of I-1 and I-2
Current Use	Proposed Use
Undeveloped Land	Warehouse and Distribution
Parcel ID	Total Site Acreage
60986 01002	267.14
Proposed Water Supply	Proposed Sewage Disposal
<input checked="" type="checkbox"/> Public <input type="checkbox"/> Private	<input checked="" type="checkbox"/> Public <input type="checkbox"/> Private

Describe the current use of the property you wish to rezone, including property characteristics (developed, wooded, cleared, etc.)

See Attached

Describe the use that you propose to make of the land after rezoning

See Attached

Describe the uses of the other property in the vicinity of the property you wish to rezone

See Attached

Describe how your rezoning proposal will allow a use that is suitable in view of the uses and development of adjacent and nearby property

See Attached

Will the proposed zoning change result in a use of the property, which could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools? Describe the proposed access.

See Attached

Please provide any additional information that you deem relevant.

See Attached

City of Garden City Rezoning Application



Applicant Information

Owner	
Name	Address
CenterPoint Dean Forest LLC	1808 Swift Drive, Oak Brook IL 60523
Phone	Email
757-630-7474	bhollings@centerpoint.com

Nature of Ownership Interest

Is the Owner an: Individual Partnership Sole Proprietor Firm Corporation Association

Note: If a corporation, submit a list of officers, directors & major stockholders with name, address and title.

If a partnership: Submit list of all partners with name, address and title.

Engineer/Surveyor	<input type="checkbox"/> Same as authorized agent	<input checked="" type="checkbox"/> Check here to receive staff review comments via email
Company Name	Contact (Individual Name)	
Thomas and Hutton	Stan Fischer	
Phone	Email	
912-721-4146	fischer.s@tandh.com	

Authorized Agent (Requires Authorized Agent Form)

Check here to receive staff review comments via email

Company Name	Contact (Individual Name)
CenterPoint Dean Forest LLC	Brian C. Hollings
Phone	Email
757-630-7474	bhollings@centerpoint.com

Campaign Contribution

List below the names of local government officials, Garden City City Council, to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.

Elected Official's Name	Amount or Description of Gift
None	N/A

I understand that I will need to attend or be represented by a duly authorized agent at the meeting of the Planning Commission and City Council and that my application cannot be approved unless I am represented.

Brian C. Hollings

Print Name

Signature

9/3/21

Date

OFFICE USE ONLY			
Received By	Date Received	Case Number	
Submittal Format <input type="checkbox"/> Electronic <input type="checkbox"/> Paper <input type="checkbox"/> Both	Fee Amount Paid	Invoice Number	



MEMORANDUM

To: Garden City Planning Commission & Board of Appeals
From: Scott Robider – Deputy City Manager
Date: October 7, 2021
Re: PC2123 – CenterPoint Properties – NS Tract

The petitioner Brian Hollings, with CenterPoint Properties, is seeking to potentially develop a 121,000 SF warehouse and a 9 AC storage yard towards the rear of the property. The property is currently zoned I-1 and the petitioner is seeking to rezone the back portion of the 267.14 AC tract to I-2. If this request is approved then the property will become I-1 frontage and I-2 in the rear portion of the property as indicated by the exhibits. The location of the proposed warehouse and truck parking/stacking yard is located 1,500 LF from Dean Forest Road and will be invisible as a result of the planned tree save around this small portion of the property. CenterPoint Properties can only develop a portion of this vast property as over 177 AC are protected wetlands and must remain undeveloped. As such, this will preserve 65% of the existing mature trees and foliage on the tract providing further screening for the proposed stacking yard.

The proposed request has been evaluated against the standards governing the exercise of the Board of Zoning Appeals/Planning Commission powers of Garden City which are as follows:

- 1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
Yes. The current zoning posture of the area is a mixture of I-1, C-2 and I-2 and the proposed development will be a reflection of the developed area.
- 2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
No. The property is located within a cluster of existing properties currently zoned I-1 and I-2 in addition to the property owned by the petitioner currently being zoned I-1.
- 3) Could traffic be created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise and traffic hazards?
No. Based on the review by the City Staff the current location has moderate daily traffic and this type of business generally produces limited noise for a



location directly adjacent to a State Route. This development would require a traffic assessment and plan approval by GDOT prior to permitting.

- 4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
No. The requested zoning to I-1 and I-2 is fully compatible with the area and the proposed development fits within the approved uses based on current zoning in the general area. Additionally, the proposed portion of property that the petitioner is seeking to rezone to I-2 is going to remain heavily wooded providing a fixed screen of mature trees and foliage.
- 5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
Yes. The property is currently undeveloped and the rezoning request is fully compatible with several existing uses in the area. The rezoning is also necessary so that the proposed multi warehouse concept can be built when approved.
- 6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?
No. The proposed rezoning and development of this property by the petitioner for a warehousing development will not create an adverse impact in the area. This plan should not create excessive noise, truck traffic or significant related safety concerns above that which currently exist. This project will require GDOT approval prior to any permits by the City Staff being issued.

City Staff Position: The City Staff has reviewed the above criteria and would recommend consideration for **Approval** this request.

The Planning Commission's approval of the site plan only constitutes the initial step in the overall process and additional requirements still must be met prior to commencement of any construction activities. The Petitioner should note that final approval of the site plan will require City staff approval of the detailed engineering plans for the project through the City's standard process and a Land Disturbance Activity (LDA) Permit must be issued prior to construction. The Petitioner should also note that final approval of the site architectural plans will require City staff approval via its standard process and a building permit must be issued before vertical construction shall commence.



September 3, 2021

City of Garden City
Mr. Scott Robider
Re-Zoning Application

Re: CenterPoint Properties (Formerly the Norfolk Southern Tract)
Parcel ID 60986-01002
Re-Zoning Application

Mr. Robider,

Below is the further explanation for the rezoning request as there was not enough room on the application to properly address the reason for this re-zoning request.

Describe the current use of the property you wish to rezone, including property characteristics (developed, wood, cleared, etc.)

The property is currently heavily wooded and the proposed future site plan will only encompass 33% of the 267 acre site thereby providing more of a "conservation and protection" approach to the overall parcel with the I-2 zoning located behind the less intense I-1 zoning along Dean Forest Road (DFR). This site configuration will result in extensive visual and noise buffering to surrounding areas and adjacent parcels resulting in little or no detrimental effects to adjoining parcels.

Describe the use that you propose to make of the land after rezoning.

The petitioner's request is multi-purpose and includes the following. The opportunity to secure I-2 zoning for the rear areas of the parcel would enable the owner to market the property to warehouse tenants as well as other more intense onsite uses such as manufacturing facilities or other permitted uses under zoning classification I-2. The owner would also secure the ability to manage onsite container storage more effectively to include stacking. This issue of expanded container storage is critical to the type of tenants desired by the owner. These tenants have a seasonal fluctuation of inventory that necessitates the ability to stack containers onsite to better manage the anticipated volume. If the owner cannot accommodate the container storage demands of these type tenants then the likelihood of these tenants seeking alternative locations for their business is very concerning to the owner.

Describe the uses of the other property in the vicinity of the property you wish you rezone.

To the northwest of the property is Dean Forest Road which is adjacent to the Savannah International Airport. To the northeast of the property are two distribution warehouses that is zoned I-2. To the southwest of the property is part of Travis Field and is in the City of Savannah. To the southeast of the property is Pipemakers Canal followed by more wooded area. The two buildings and the associated landscaping along DFR will act as an additional buffer to the I-2 zoning area.

Describe how your rezoning proposal will allow a use that is suitable in view of the uses and development of adjacent and nearby property.

Split zoning for PIN 60986-01002, as per exhibit, depicts the proposed I-1 along the entire frontage DFR and I-2 for the rear or southeast areas of the parcel that will not be visible from adjacent parcels and DFR. The proposed rezoning of I-1 along the frontage and I-2 to the rear matches very closely other

parcels along DFR including the existing zoning on the other CenterPoint parcel to the south (PIN 60986-01005) located at 2150 DFR.

Will the proposed zoning change result in a use of the property, which could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools? Describe the proposed access.

The future site will be served by an existing traffic signal at DFR which will minimize future traffic impacts to DFR and the surrounding areas.

Please provide any additional information that you deem relevant.

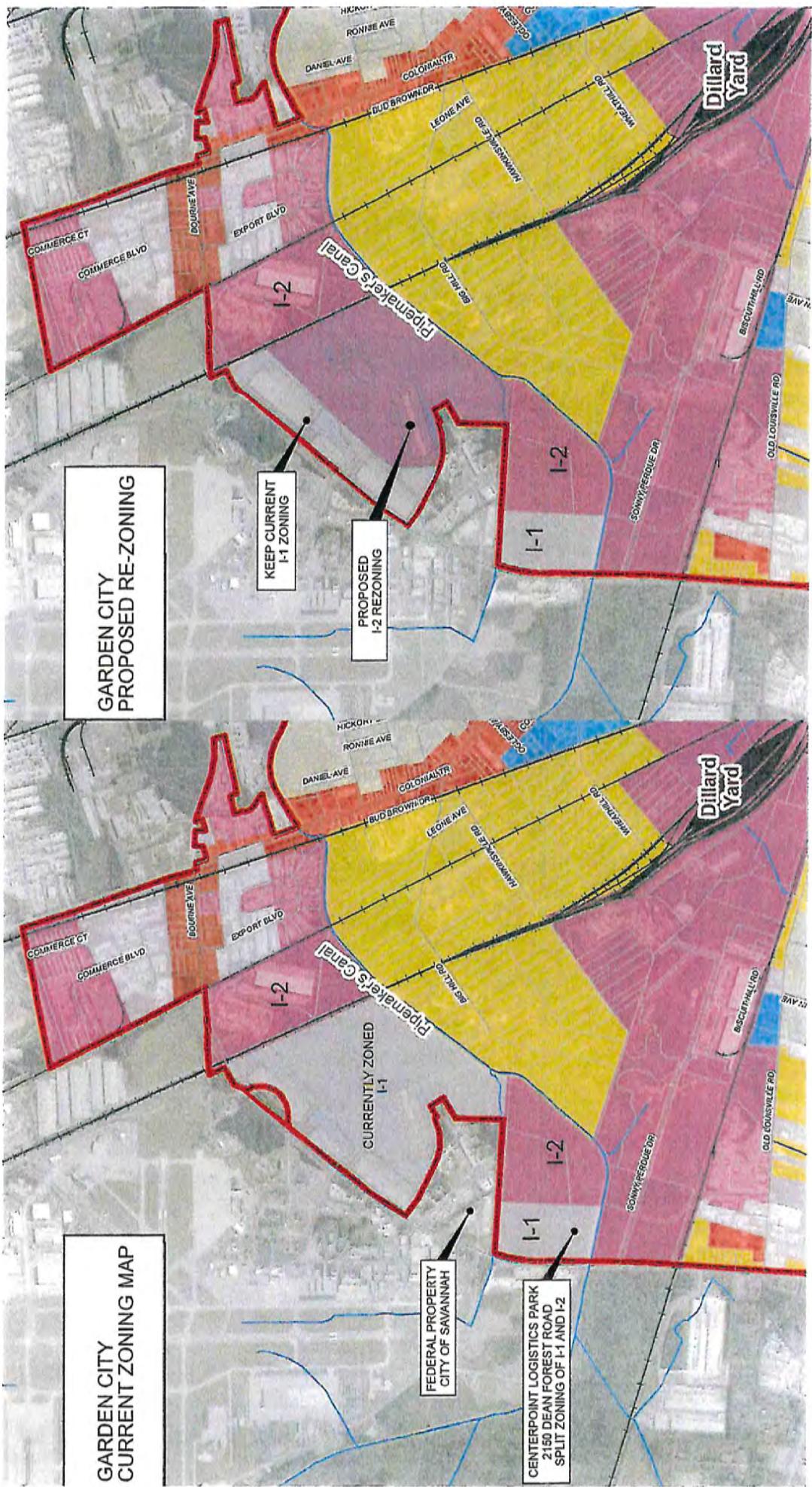
The requested split zoning for PIN 60986-01002 and the presence of I-2 zoning to the rear of the parcel is consistent with the area wide zoning. In addition, Garden City has strongly encouraged the type zoning zoning sought for this parcel in terms of less intense zoning along the State Route frontage with the more intense zoning to the rear of the parcel such that adjacent parcels are screened from the more intense I-2 zoning areas.

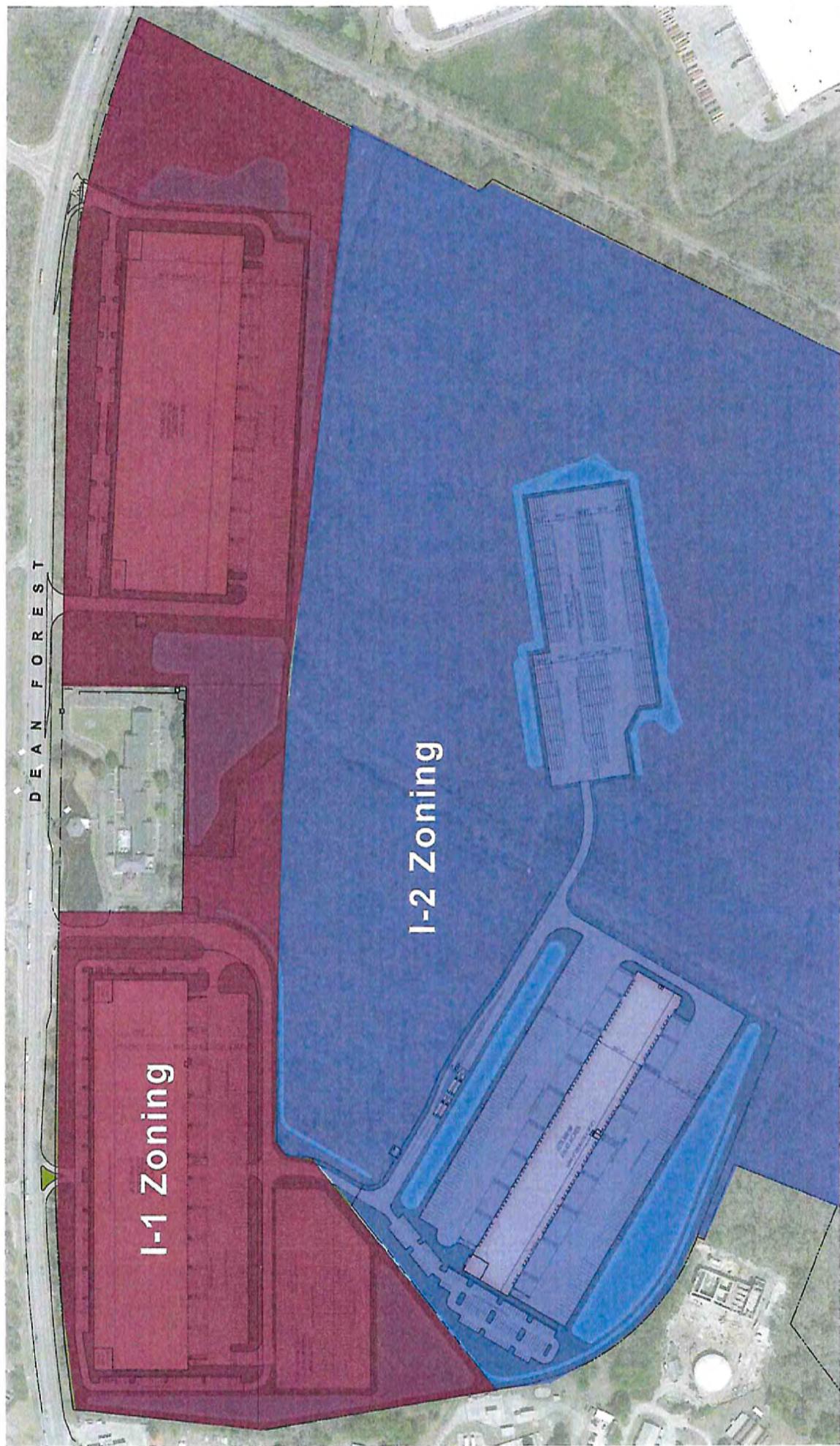
Thank you for your consideration and please let me know if you have any questions, comments or concerns regarding this request.

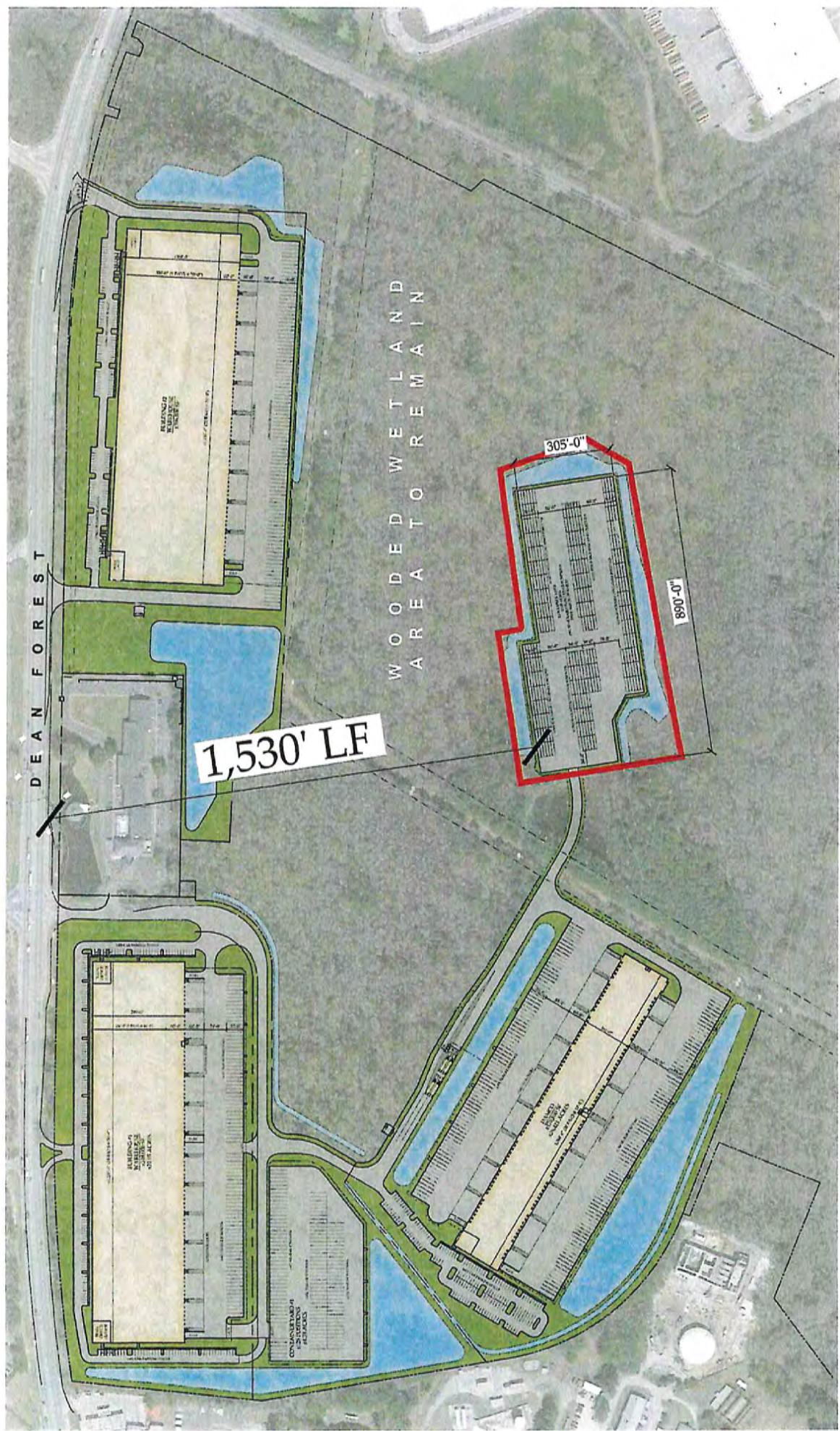
Sincerely,



Brian C. Hollings
CenterPoint Properties
Vice President
757-630-7474







MINUTES

City Council Meeting Monday, October 4, 2021 – 6:00 p.m.

Call to Order: Mayor Bethune called the city council meeting to order at approximately 6:00 p.m.

Opening: Mr. Gerald Ethridge, Deacon from the First Baptist Church of Garden City gave the invocation and Mayor Bethune led City Council in the pledge of allegiance to the flag.

Roll Call:

Council Members: Mayor Don Bethune, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice.

Staff Members: Scott Robider, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Ben Brengman, IT Director; Cliff Ducey, Recreation Director; Michelle Johnson, Interim Fire Chief; Gil Ballard, Chief of Police; Jon Bayer, Public Works Director; Carlos Nevarez, Fire Marshal and Mack Roberts, Deputy Fire Marshal.

Presentation: Mayor Bethune presented a Resolution to former council member Ms. Bessie Kicklighter in recognition of her years of service to the city.

Presentation: Mayor Bethune presented a Proclamation to Interim Fire Chief Michelle Johnson and Fire Marshal Carlos Nevarez to proclaim October 3-9, 2021 as Fire Prevention Week in Garden City.

Public Hearings

Alcoholic Beverage License Application (Kwik Way Foods): Mayor Bethune opened the public hearing for public comment on an alcoholic beverage license application made by Balkrishna Kodal to sell wines, beer and/or malt beverages at Kwik Way Foods, 702 U.S. Highway 80, Garden City.

There being no speakers for or against the application, Mayor Bethune closed the public hearing.

City Council Minutes: Councilmember Daniel made a motion to approve the September 20, 2021 pre-agenda session minutes and city council meeting minutes. The motion was seconded by Councilmember Ruiz and passed without opposition.

City Manager's Report: Interim City Manager thanked the city council and department directors for their participation in the FY2022 Budget Workshop. He stated that we are continuing to monitor the COVID situation.

Items for Consideration

Ordinance, Zoning Map Amendment: Clerk of Council read the first reading of the heading of an ordinance to amend the Zoning Ordinance and Map of Garden City, Georgia, as amended; to re-zone certain properties owned by Kimberly Simpson as Executor under the Last Will and Testament of Richard Morgan Hicks, Decreased, Linda J. Lax, and Alison J. McNamara, to an “I-1” zoning classification with the

exception of any portion of the properties lying within two hundred feet of the southern right-of-way line of Old Louisville Road which shall be zoned C-2A.

Councilmember Tice made a motion to approve the ordinance on the first reading. The motion was seconded by Councilmember Daniel. Councilmember Daniel, Councilmember Morris, Councilmember Tice and Mayor Bethune voted in favor with Councilmember Lassiter and Councilmember Ruiz opposed.

Mayor Bethune stated that since the vote was not unanimous, the second reading of the ordinance would be held at the October 18th council meeting.

City Attorney stated that he needed to make a correction relating to the two hundred feet right-of-way description prior to the second reading.

Resolution, Debris Removal & Disposal Agreement: Clerk of Council read the heading of a resolution to contract for debris removal reduction and disposal services.

Councilmember Lassiter made a motion to adopt the resolution. The motion was seconded by Councilmember Daniel and passed without opposition.

Resolution, WPCP Rotatory Drum Screen System: Clerk of Council read the heading of a resolution authorizing the City of Garden City to acquire, through a one-year lease/purchase agreement with JWC Environment, LLC, a rotary drum screen system which is critically necessary for the continued operation of the City's Water Pollution Control Plant; to authorize the City Manager to negotiate and execute said agreement.

Councilmember Ruiz made a motion to adopt the resolution. The motion was seconded by Councilmember Daniel and passed without opposition.

Resolution, Probation Services Office Space: Clerk of Council read the heading of a resolution to authorize and direct the City Manager to execute a license agreement with Professional Probation Services, Inc., for the use of office space within City Hall to conduct probation services for the Municipal Court of Garden City, Georgia.

Councilmember Tice made a motion to adopt the resolution. The motion was seconded by Councilmember Morris and passed without opposition.

Resolution, Debris Monitoring Agreement: Clerk of Council read the heading of a resolution to extend the master service agreement with Rostan Solutions, LLC for debris monitoring and public assistance consulting services.

Councilmember Ruiz made a motion to adopt the resolution. The motion was seconded by Councilmember Daniel and passed without opposition.

Alcoholic Beverage License Application (Kwik Way Foods): Clerk of Council stated that we have for consideration by Mayor and Council of an alcoholic beverage license application made by Balkrishna Kodal to sell wines, beer and/or malt beverages at Kwik Way Foods, 702 U.S. Highway 80, Garden City.

Councilmember Daniel made a motion to approve the application. The motion was seconded by Councilmember Ruiz and passed without opposition.

Informal Public Comment: Mayor Bethune opened the informal public comment portion of the meeting.

Ms. Mona Lisa Monroe, President of the Garden City Housing Team invited everyone to attend the Housing Team's October Fest and car show on Saturday, October 9th commencing at 9:00 a.m. at Bazemore Park.

Mayor Bethune stated that Halloween falls on Sunday this year. He asked the City Council if they were good with holding it on Sunday. City Council's consensus was to keep it on Sunday.

Adjournment: There being no further items to discuss, Mayor Bethune called for a motion to adjourn the meeting. Councilmember Lassiter made a motion to adjourn the meeting at approximately 6:38 p.m. The motion was seconded by Councilmember Tice and passed without opposition.

Transcribed & submitted by: Clerk of Council

Accepted & approved by: City Council 10/18/21

SYNOPSIS

Pre-Agenda Session Monday, October 4, 2021 – 5:30 p.m.

Call to Order: Mayor Bethune called the pre-agenda session to order at approximately 5:30 p.m.

Attendees:

Council Members: Mayor Don Bethune, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice.

Staff Members: Scott Robider, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Ben Brengman, IT Director; Cliff Ducey, Recreation Director; Michelle Johnson, Interim Fire Chief; Gil Ballard, Chief of Police and Jon Bayer, Public Works Director.

Review of Council Agenda Items: City Manager briefed City Council on the items listed on the agenda.

City Attorney updated City Council on the status of the deeds for the Oaks Subdivision.

There being no further items to discuss, the Mayor and City Council adjourned the pre-agenda session at approximately 5:42 p.m.

Transcribed & submitted by: Clerk of Council

Accepted & approved by: City Council 10/18/21

SYNOPSIS
City Council Workshop
Monday, October 11, 2021 – 4:00 p.m.

Call to Order: Mayor Bethune called the workshop to order at approximately 4:00 p.m.

Attendees

Council Members: Mayor Don Bethune, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice.

Staff Members: Scott Robider, Interim City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Ben Brengman, IT Director; Jon Bayer, Public Works Director; Michelle Johnson, Interim Fire Chief; Cliff Ducey, Recreation Director; Gil Ballard, Chief of Police and Pam Sweeney, HR Director.

Visitors: Denise Grabowski with Symbolosity (design/community engagement) and Patrick Graham, with CHA (Engineer).

Highway 80 Recreation Complex Update and Q&A: Interim Manager introduced Denise Grabowski and Patrick Graham. He stated that about two years ago, Denise and Patrick worked with the city to develop the Highway 80 Recreation Complex Master Plan. He stated that we still have a master services agreement with CHA.

Ms. Grabowski gave an overview of the community engagement process that was used to gain public input. She stated that we received a lot of input from the online survey and community meetings.

Mr. Graham presented an overview of the Master Plan that was developed in 2019. He stated that the plan included multipurpose fields for multi-sports (e.g., football and soccer), bleacher seating for approximately 400 to 500 people, restroom/concession building, LED sports lighting, walking trail, parking lot, and a large landscape buffer between the lighted field and neighborhood.

Interim City Manager stated that the 2019 cost for the complex was approximately \$4.2 million. He stated that Mr. Graham will provide an updated cost estimate for 2021.

Gymnasium Facility: Mayor Bethune stated that we would like to expedite the new gym facility project.

Mr. Graham presented a high-level overview of several basic gymnasium concepts. He stated that it would be a metal type frame building with the offices, restrooms, and community space located off of the gym building. He stated that a gym facility with two courts and support room would be approximately 18,000 square feet, and four courts and support room would be approximately 37,000 square feet.

Recreation Director stated that two courts with a support room would probably be sufficient for our size.

Interim City Manager stated that in 2015 the cost to rehab the gym was approximately \$1.7 million. We will need to get an updated cost estimate.

City Council recommended scheduling a community meeting for Monday, October 25th from 6:00 p.m. to 7:30 p.m. to get the public's input on what they would like to see in the new gym facility. Interim City Manager stated that staff will start advertising the meeting tomorrow.

FY2022 Proposed Budget Recap: Interim City Manager stated that the Finance Director has provided a recap of the FY2022 Proposed Budget from the October 4th workshop. He asked if there were any questions. There were no questions or comments on the FY2022 Proposed Budget. Interim City Manager stated that staff will move forward with advertising the FY2022 Budget public hearing and adoption.

City Manager's Updates: Interim City Manager stated that he would like to look at making some changes to the way the longevity pay policy.

Interim City Manager updated the City Council on several projects (i.e., speed bump project, citywide lighting project, Chatham Parkway/Telfair traffic signal project, etc.).

Mayor and Council's Updates: Mayor Bethune asked the City Attorney to brief the City Council on the drainage easement process. The stated that we are getting asked about cleaning ditches that run between properties on private property. City Attorney briefed the City Council on the drainage easement process. Councilmember Daniel stated that in my area I always hear that the County used to clean the ditches before being annexed, but the city doesn't. City Attorney stated if the County used to clean the ditch, then the city can continue to clean the ditch.

Councilmember Morris asked the Interim City Manager to advertise the voting precincts on the website and face book.

Adjournment: There being no further items to discuss, Mayor Bethune and City Council adjourned the workshop at approximately 5-13 p.m.

Transcribed & submitted by: Clerk of Council

Accepted & approved by: City Council 10-18-21

REPORT TO MAYOR AND CITY COUNCIL**AGENDA ITEM**

TO: THE HONORABLE MAYOR AND CITY COUNCIL **DATE: October 12, 2021**

SUBJECT: Human Resources Department Report for September, 2021

Report in Brief

Attached is the Human Resources Department's Month-End Report for September.

Prepared by: Pamela L. Sweeney

Title: Human Resources Director

Reviewed by: _____

Title _____

Human Resources Department / September Month-End Report

Recruitment/Positions Filled

In addition to the continuous recruitment for Police Officers/Police Officer Recruits, the City has job opportunities for: a Heavy Equipment Operator, 2 Water Repair Technicians, 1 Public Works Technician, 2 full-time firefighters, a Fire Chief, either a full-time and/or a part-time Building Inspector and a Deputy Clerk of Court (which has been filled). The City was also accepting resumes for the City Manager position.

New Hires

The City welcomed five (5) new hires during the month of September: three individuals were hired as police recruits; the other individuals were hired as firefighters (one was full-time and the other was part-time).

Promotions/Milestones

There was one promotion(s) during the month of September—an internal employee was promoted to the Clerk of Court position.

Employment Terminations

There were two (4) separations from employment during the month of September (police department/fire department).

City Employment

The City ended the month with 95 full-time employees.

The chart below illustrates the percentage distribution by department of both full- and part-time employees.

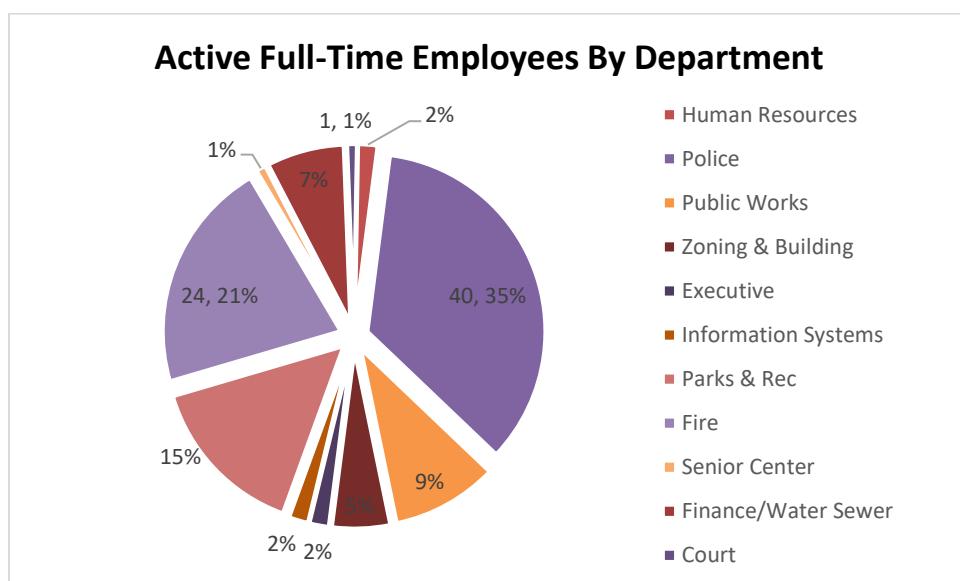


FIGURE 1 NOTE: 2021 TOTAL COUNCIL APPROVED/BUDGETED POSITIONS IS

Additional Personnel Information Including Part-Time Employees

This report normally covers the count for full- and part-time employees. In view of the current COVID-19 pandemic, included in the count below for City employees is part-time regularly scheduled, part-time casual/summer help (persons that have other employment and work as-needed), along with full-time employees.

TOTAL EMPLOYEES: **114**

FULL TIME ONLY: **95**

CONTRACTOR/TEMP: **0**

PART TIME/SEASONAL: **5**

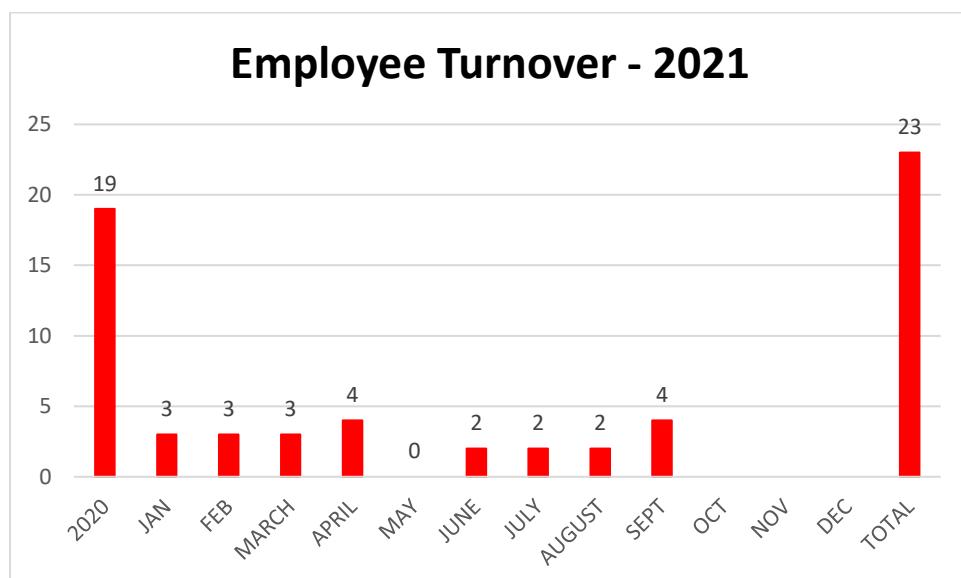
PART-TIME/CASUAL: **14**

Details as to the status of all City employees beginning with January 1, 2021 through the current date, is included as an attachment.

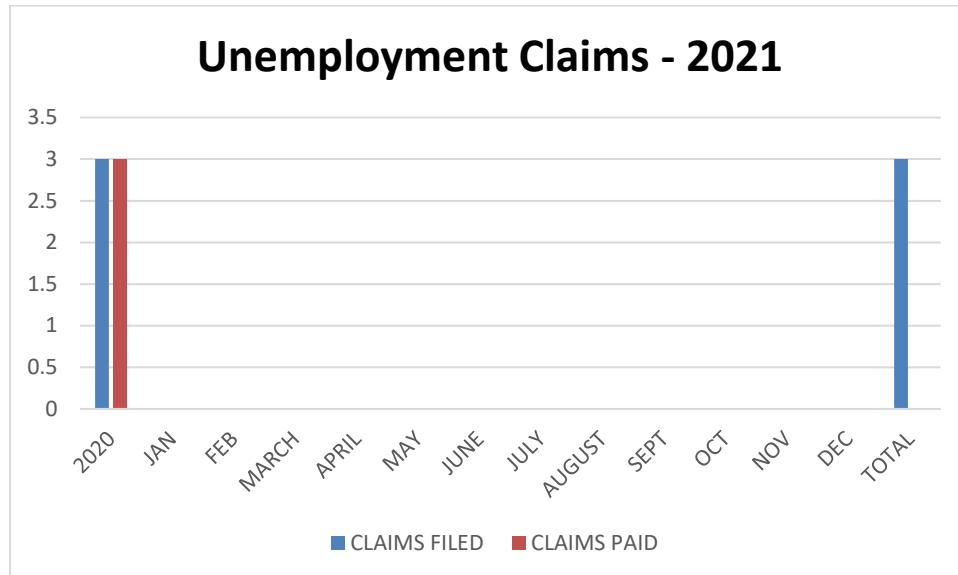
Employee Turnover Data Per Month

- **January 3%**
- **February 3%**
- **March 3%**
- **April 3%**
- **May 0%**
- **June 3%**
- **July 2%**
- **August 2%**
- **September 2%**
- **October %**
- **November %**
- **December %**

The graph below illustrates turnover in full-time positions for current year 2021 compared to turnover occurring in the previous year, 2020.

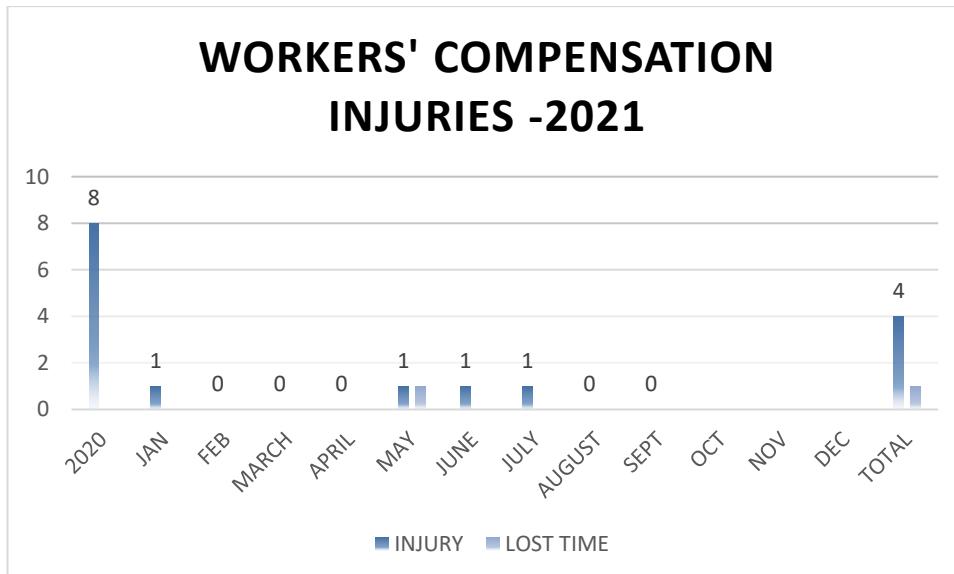


Unemployment Claims: No unemployment claims were received during the month of September.



Workers' Compensation

There were zero workers' compensation accidents/incidents during the month of September.



GARDEN CITY PERSONNEL DATA

New Hires – 2021

Job Title	Hire Date
Police Recruit – 2	1/5/2021
Police Recruit	3/3/2021
Police Recruit	4/5/2021
Firefighter	6/01/2021
Firefighter (Part-time)	7/06/2021
Public Works Technician	7/06/2021
Police Recruit	7/06/2021
Firefighter	7/19/2021
Firefighter	8/02/2021
Police Recruit	8/02/2021
Firefighter (Part-time)	9/07/2021
Firefighter	9/07/2021
Police Recruit – 3	9/20/2021

Separations – 2021

Job Title	Separation Date
Police Officer	1/14/2021
Deputy Fire Marshall	1/20/2021
Building Inspector (Part-time)	1/27/2021
Building Inspector	2/03/2021
Firefighter (Part-time)	2/10/2021
Firefighter (Part-time)	2/10/2021
Firefighter (Part-time) - 2	3/18/2021
Firefighter	3/31/2021
Water Operations Tech	4/05/2021
Detective, CID	4/16/2021
Corporal	4/19/2021
Fire Chief	4/20/2021
Water Operations Supervisor	6/11/2021
Police Officer	6/17/2021
Deputy Fire Chief	7/01/2021
Police Officer	7/07/2021
City Manager	8/27/2021
Community Police Officer	8/27/2021
Firefighter	9/15/2021
Executive Assistant	9/22/2021
Firefighter	9/25/2021
Police Officer	9/29/2021

REPORT TO MAYOR AND CITY COUNCIL**AGENDA ITEM**

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 10/18/2021
SUBJECT: *Technology Department Report for the Month of September 2021*

Report in Brief

The Technology and Building Department Monthly Status Report includes a wide variety of information in an effort to better inform the public and the City Council.

Prepared by: Benjamin Brengman
Title Director of Information Technology

Reviewed by: _____
Title _____

Attachment(s)

Technology Report

- Performed updates on firewall and servers.
- Deployed 6 laptops and 1 desktop computers.
- Installed new access points (WiFi) at Fire Station 2.
- Installed the new SAN.

Social Media

- Currently we have 1322 followers on Facebook and 475 followers on twitter.
- Please visit our website for the latest on COVID-19.

Building Maintenance

- Painted the metal railings at City Hall.
- Cleaned all of the vents at City Hall.
- Power Washing City Hall will start soon.

REPORT TO MAYOR AND CITY COUNCIL**AGENDA ITEM**

TO: THE HONORABLE MAYOR AND CITY COUNCIL **DATE:** 10/13/2021

SUBJECT: *Public Works & Water Operations Monthly Status Report*

Report in Brief

The Public Works & Water Operations Departments Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Department. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of September and all project related information is current as of 09/30/2021.

Prepared by: Lynnette S. Hymes
Title Executive Assistant

Reviewed by: Jon Bayer
Title Public Works Director

Attachment(s)

Public Works Department
Monthly Status Report
Summary – September 2021

Operations & Maintenance

Public Works personnel completed 48 **Resident Requests**, and 128 **Work Orders** for the month of September. They included:

Storm Drainage:

- Ditch Maintenance: Cut – 6,314 ft./ Dug – 225 ft.
- Canal Maintenance (Kubota Side cutter): 0 miles. Kubota Sold
- Underground stormwater utility point repairs: multiple storm drains and inverts cleaned.
- Storm Drains – \$41,427.50 – Savannah River Utilities Co. Storm Line Repair - Replace 100 LF pipe and drains on Ronnie Avenue. (Collapse.) (3rd Party)

Streets:

- \$7,392.50 – Crosby Contracting Company – Asphalt Street Patching on Telfair Road and Telfair Place. Asphalt Patches at 35 Hawkinsville Road, 5520 Export, 108 Azalea, 8th and Davis and Entrance to Pump Station on Hawkinsville Road. 3rd party street/asphalt repairs
- Routine City Street and right of way shoulder maintenance
- Dirt/gravel roads scraped/graded: All dirt roads scraped
- Minor pothole/asphalt repair by staff (Throughout the City)

Street Sweeping:

- Street Sweeper Rental – 227 miles

Signs & Markings:

- Multiple Knockdowns/replacements/cleaned/new (Old Louisville Road, Griffin Ave., Sharon Park Drive, Rommel Ave., Nelson, Herty Drive, Smith Ave., Hickory Drive, Oberlin Drive, Godbee Avenue, Shaw Avenue, 3rd Street, Oak Street, Delettre Street, Wildwood Drive, Bowman Avenue). Purchased for Upcoming Project.

Street Lights:

- 1 Street Light Outage/Replacement – 52 Lee Avenue
- 0 New Street Light Request

Mixed Dry Trash Collection by City:

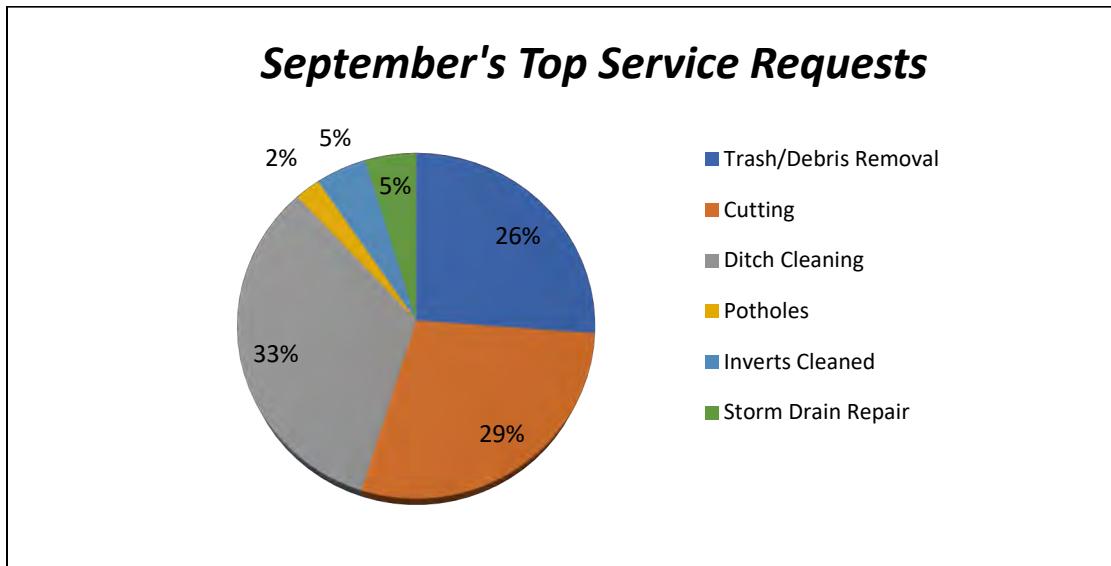
- 07.24 Tons Collected Total Mixed Dry Trash (\$60.87)
- 31.40 Tons Collected YTD taken to Savannah Regional Landfill.
- 01.00 Truckloads Dry Trash taken to Savannah Inert Landfill (\$60.00)
- 01.00 Truckloads Dry Trash YTD taken to Savannah Inert Landfill
- 00.00 Truckloads Dry Trash taken to Waste Management (0.00)
- 00.00 Truckloads Dry Trash YTD taken to Waste Management

Trees: \$4,100.00 - Spent for tree removal, tree trimming and debris removal (Southeastern Tree Service - 3rd Party). Cut Vegetation in ditch from Rommel Ave., to Azalea Ave. Cut, clean and

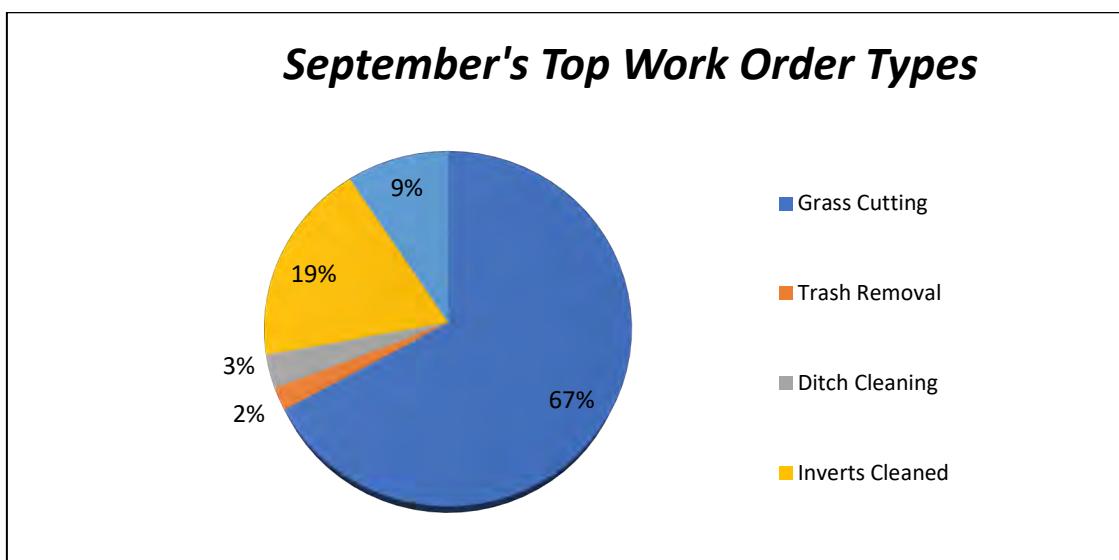
haul away storm damage debris at the end of Colson Avenue. 1 Sweet Gum Tree removal, 1 Stump ground down. Debris cleaned and removed – 2202 Spivey Avenue. 2 Pine Trees trimmed.

➤ **Other:**

Service Request – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a “**Service Request**” is generated. This builds a computerized record of all requests made.



Work Order – A “**work order**” is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.



Summary – September 2021

Water Operations & Maintenance

104 Service Orders were received, and >>>>>> 26 Work Orders
_____ Water/Sewer crews handled 100 totals
for the month of September . They included:

Water: 21 Work Orders

- Produced 29.236 Million gallons of drinking water for the month
- Hydrant Services
 - 0 Hydrant Replacements
 - 1 Hydrant Repairs
- Water Line Services
 - 3 Lateral Line Repairs, Installs, Replacements, and Maintenance
 - 0 Main Line Repairs, Installs, Replacements, and Maintenance
- Water Valve Services
 - 136 Located Services. Continued marking for major projects - The Mega Rail/Bridge Project, Prosperity Drive. Sonny Purdue Airport Park at Dean Forest, Pipemaker's Force main. Install permanent markers at various locations.
 - 0 Valve Replacements
 - 0 Valve Installations
 - 71 Water Cut-Ons - Connects
 - 101 Reconnects– Delinquent Water Bills
 - 59 Water Cut-Offs - Disconnects
- Meter Services
 - 19 Meter and MXU investigations
 - 19 Maintenance services
 - 17 Meter and MXU replacements
 - 116 City initiated Re-Reads
 - 0 Customer Requested Re-Reads
 - 0 Corrected Readings

- * Meter investigations consist of checking meters for accuracy and checking for leaks as requested by residents.
- * Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.
- * City initiated Re-Reads occur any time a meter reader is requested to re-read a meter to confirm a high or low bill and, if needed, to give a courtesy notification of a possible leak. A re-read does not necessarily indicate a problem with the reading or the meter.
- * Corrected Readings are any time after a re-read there is a change needed.

Sewer: 5 Work Orders, including

- Sewer Cleanout Services
 - 2 Repairs
 - 2 Replacements
- Gravity Main Services
 - 5 Inspections
 - 0 Repair
 - 0 Sanitary Sewer Overflow Event
- Sewer Lateral Services
 - 2 Blockages Cleared
 - 2 Lateral Repairs
- Manhole Services (flushing & repairs)
 - 106 Inspections and Maintenance
 - 1 Repairs

Wastewater Treatment Plant and Water System

- ClearWater Solutions (CWS) has submitted the MOR for water, DMR for wastewater, and all paperwork pertaining to them for the month.
- The treatment plant treated and discharged a total daily average of 1.19 MG for the month.
- The water system withdrew a total of 29.236 MG from well facilities and used 1.210 MG from Savannah I & D purchase system (Town Center Water System).
- During the month 11,785 lbs. dry solids were removed from the WPCP.
- The in-house laboratory continued to analyze most all NPDES permit and process control tests, except for the annual tests that are contracted with EPD.

REPORT TO MAYOR AND CITY COUNCIL**AGENDA ITEM****TO: THE HONORABLE MAYOR AND CITY COUNCIL****DATE:** October 5, 2021**SUBJECT:** *Planning and Economic Development Monthly Status Report***Report in Brief**

The Department of Planning and Economic Development Monthly Status Report includes a summary of the monthly activities and projects of permitting and inspections within the department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for September and all related information is current as of October 1, 2021.

Prepared by: Tonya Roper
Title Staff

Reviewed by: _____
Title _____

Attachment(s)

- Permits Issued (By Work Class)
- Scheduled Inspections
- Planning Commission Minutes
- Code Enforcement Activity Report

Planning and Economic Development Department

Monthly Status Report

Summary – September 2021

Permits

There were 48 permits issued during September 2021. ***They included:***

New Construction Building Permits

- Please see attached sheet for listing of permits

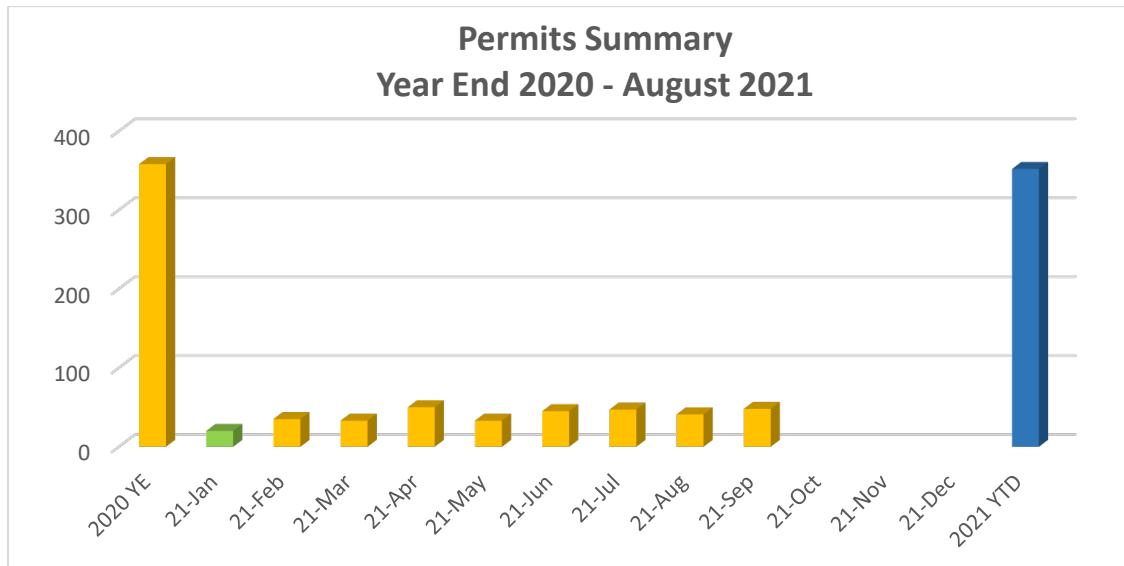
Renovation/Expansion Building Permits

- Please see attached sheet for listing of permits

Miscellaneous Permits

- Please see attached sheet for listing of permits

The graph below is a visual summary of the permits issued.



	<u>Number of Permits</u>
2020 Year End	358
Jan-21	20
Feb-21	35
Mar-21	33
Apr-21	50
May-21	33
Jun-21	45
Jul-21	47
Aug-21	41
Sep-21	48
Oct-21	
Nov-21	
Dec-21	
2021 YTD	352

Inspections

Inspections scheduled during the month included:

- 10 Business License
- 36 Mechanical/Electrical/Plumbing
- 44 Building
- 7 Site (Property/Development/Preliminary/Demolition)

Code Enforcement Activity

- 52 Courtesy Notice of Violations Issued
- 7 Signs
- 0 Sanitation Citations
- 59 Re-Inspections
- 38 Cases Closed (Compliance or Dismissed)
- 7 Vehicles Tagged Derelict or tagged for tow
- 13 Vehicles Towed
- 6 Vehicles Move by Owner or brought into compliance
- 6 Court Citations
- 23 Miscellaneous Inspections (Checking zoning, business license, permits)
- 0 Housing codes
- 1 Cease and Desist orders obtained
- 5 Warrants and Court Orders obtained
- 42 Properties that the City worked on (including cutting, cleaning, securing) and billed
- 2 Code Enforcement condemnations (placards posted – including unfit, unsecure, unsafe)

Permits Issued (By Work Class)

Permits Issued From Wednesday, September 1, 2021 through Thursday, September 30, 2021

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Commercial Permit Antenna Modification						
COM-9-21-5883	MINIS AV 000011 A	09/10/2021	09/02/2021	65,000.00	0	6-0016 -01-011
Totals For Commercial Permit Antenna Modification : 1 Pe				65,000.00	0	
Commercial Permit Complete Structure for C.O.						
COM-9-21-5900	MINUS AVE 000174	09/20/2021	03/02/2021	7,000,000.00	44,381	6-0015 -07-019
Totals For Commercial Permit Complete Structure for C.O.				7,000,000.00	44,381	
Commercial Permit Interior Finish for Leased Tenant						
COM-9-21-5919	CHATHAM PARKWAY 000150	09/30/2021	09/01/2021	30,000.00	1,000	6-0801 -02-002A
Totals For Commercial Permit Interior Finish for Leased Te				30,000.00	1,000	
Commercial Permit LDA						
COM-9-21-5904	SPARKMAN DR 000100	09/21/2021	08/17/2021	0.00	0	6-0017 -04-002
COM-9-21-5906	HIGHWAY 80 W 002843	09/21/2021	09/25/2020	0.00	2	6-0968 -01-002
COM-9-21-5916	HIGHWAY 80 002782	09/27/2021	09/23/2021	0.00	0	6-0927 -01-042
COM-9-21-5917	AVIATION CT 000015	09/28/2021	07/21/2021	0.00	7	6-0891 -01-018
Totals For Commercial Permit LDA : 7 Permit(s)				0.00	10	
Commercial Permit Site Development						
COM-9-21-5905	SPARKMAN DR 000100	09/21/2021	08/17/2021	0.00	0	6-0017 -04-002
COM-9-21-5907	HIGHWAY 80 W 002843	09/21/2021	09/25/2020	0.00	2	6-0968 -01-002
COM-9-21-5918	AVIATION CT 000015	09/28/2021	07/21/2021	0.00	7	6-0891 -01-018
Totals For Commercial Permit Site Development : 10 Perm				0.00	10	
Demolition Permit Entire Structure						
DEMO-9-21-5880	DEAN FOREST RD 000218	09/10/2021	09/08/2021	10,000.00	2,000	6-0924A-02-005
DEMO-9-21-5881	DEAN FOREST RD 000220	09/10/2021	09/08/2021	10,000.00	2,000	6-0924A-02-004
DEMO-9-21-5882	DEAN FOREST RD 000222 491!	09/10/2021	09/08/2021	10,000.00	1,500	6-0924A-02-003
Totals For Demolition Permit Entire Structure : 3 Permit(s)				30,000.00	5,500	
Electrical Permit Residential						
ELEC-9-21-5874	OGLESBY AV 000130	09/03/2021	09/03/2021	0.00	0	6-0013 -01-015

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
ELEC-9-21-5895	SALT CREEK RD 000002	09/16/2021	09/16/2021	0.00	0	6-0990C-03-007
ELEC-9-21-5910	ROMMEL AV 000127	09/27/2021	09/27/2021	0.00	0	6-0009 -03-001
Totals For Electrical Permit Residential : 3 Permit(s)				0.00	0	
Encroachment Directional Bore						
ENC-9-21-5898	GODBEE AV 002303	09/20/2021	09/16/2021	0.00	48	6-0882 -04-043
ENC-9-21-5908	OLD LOUISVILLE RD 003916	09/24/2021	09/22/2021	0.00	168	6-0802 -02-002
Totals For Encroachment Directional Bore : 2 Permit(s)				0.00	216	
Fence Permit Industrial						
FNCE-9-21-5909	TELFAIR PL 000024	09/27/2021	09/14/2021	4,671.00	25	6-0799 -01-006
Totals For Fence Permit Industrial : 1 Permit(s)				4,671.00	25	
Fence Permit Residential						
FNCE-9-21-5893	BAYS AV 000089	09/16/2021	09/15/2021	13,000.00	750	6-0012 -03-059
Totals For Fence Permit Residential : 2 Permit(s)				13,000.00	750	
Fire Alarm Sprinkler Monitoring System						
FIRE-9-21-5896	PROSPERITY DR 000002 Pump	09/15/2021	09/01/2021	3,226.00	280	6-0930 -01-002
FIRE-9-21-5897	PROSPERITY DR 000140 Bldg 4	09/15/2021	08/31/2021	7,354.00	505,902	6-0930 -01-002
Totals For Fire Alarm Sprinkler Monitoring System : 2 Perm				10,580.00	506,182	
HVAC Permit Commercial						
HVAC-9-21-5886	DEAN FOREST RD 001446 1452	09/14/2021	09/14/2021	0.00	0	6-0989 -01-071
HVAC-9-21-5901	Augusta RD 004802	09/17/2021	09/17/2021	0.00	0	6-0013 -04-046
Totals For HVAC Permit Commercial : 2 Permit(s)				0.00	0	
Occupant Business License						
OL-9-21-5873	OLD LOUISVILLE RD 004884	09/02/2021	08/30/2021	0.00	0	6-0924 -05-007
OL-9-21-5877	AUGUSTA RD 004019 Suite 204	09/08/2021	09/03/2021	0.00	1,300	6-0016 -03-017
OL-9-21-5885	Augusta RD 004802	09/13/2021	09/08/2021	0.00	1,800	6-0013 -04-046
OL-9-21-5888	TALMADGE AV 000808	09/16/2021	07/13/2021	0.00	5,000	6-0928 -01-002
OL-9-21-5899	HIGHWAY 80 002826	09/21/2021	09/14/2021	0.00	3,024	6-0967 -01-002
Totals For Occupant Business License : 5 Permit(s)				0.00	11,124	
Occupant Business License -Change Of Ownership						
OL-9-21-5911	WYNDMERE PL 000001 1326 U	09/27/2021	09/02/2021	0.00	2,200	6-0826 -01-006A
OL-9-21-5912	KESSLER AV 004042	09/27/2021	09/02/2021	0.00	2,048	6-0825 -01-012

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
OL-9-21-5913	KESSLER AV 004035	09/27/2021	09/02/2021	0.00	2,611	6-0826 -01-006C
Totals For Occupant Business License -Change Of Owners				0.00	6,859	
Residential Permit Accessory						
RES-9-21-5889	GRIFFIN AV 000616	09/16/2021	09/09/2021	60,000.00	920	6-0926 -03-014
Totals For Residential Permit Accessory : 1 Permit(s)				60,000.00	920	
Residential Permit Alteration						
RES-9-21-5892	BAYS AV 000089	09/16/2021	09/15/2021	12,000.00	320	6-0012 -03-059
Totals For Residential Permit Alteration : 2 Permit(s)				12,000.00	320	
Residential Permit Complete Structure for C.O.						
RES-9-21-5879	SHARON PARK DR 002206	09/08/2021	08/17/2021	120,000.00	3,698	6-0882 -02-001A
Totals For Residential Permit Complete Structure for C.O. :				120,000.00	3,698	
Residential Permit MH Move						
RES-9-21-5891	SALT CREEK RD 000112 Lot 12	09/16/2021	07/30/2021	2,500.00	1,216	6-0990B-02-019
Totals For Residential Permit MH Move : 4 Permit(s)				2,500.00	1,216	
Residential Permit POD						
RES-9-21-5894	BAYS AV 000089	09/16/2021	09/15/2021	0.00	1,000	6-0012 -03-059
Totals For Residential Permit POD : 5 Permit(s)				0.00	1,000	
Residential Permit Repair						
RES-9-21-5878	GOVERNOR ST 002622	09/09/2021	09/06/2021	5,000.00	140	6-0926 -02-011
RES-9-21-5884	NELSON AV 000054	09/13/2021	09/09/2021	28,000.00	130	6-0010 -01-006
Totals For Residential Permit Repair : 7 Permit(s)				33,000.00	270	
Residential Permit Solar Panels Install						
RES-9-21-5915	HAWKINSVILLE RD 000005	09/22/2021	09/21/2021	29,000.00	513	6-0819 -01-017
Totals For Residential Permit Solar Panels Install : 8 Permit(s)				29,000.00	513	
Sign Permit Permanent						
SIGN-9-21-5875	DEAN FOREST RD 002509 Bldg	09/07/2021	09/02/2021	0.00	7	6-0918 -01-004
SIGN-9-21-5876	DEAN FOREST RD 002509 Bldg	09/08/2021	09/02/2021	0.00	48	6-0918 -01-004
SIGN-9-21-5890	OLD LOUISVILLE RD 004845 48	09/16/2021	09/16/2021	0.00	32	6-0969 -02-015
SIGN-9-21-5914	AUGUSTA RD 004019	09/27/2021	09/24/2021	16,500.00	308	6-0016 -03-017
Totals For Sign Permit Permanent : 4 Permit(s)				16,500.00	395	

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Tree Removal Permit Tree Removal						
COM-9-21-5872	SPARKMAN DR 000100	09/01/2021	08/31/2021	0.00	16	6-0017 -04-002
COM-9-21-5887	AZALEA AV 000128	09/14/2021	09/14/2021	0.00	0	6-0007 -05-010
COM-9-21-5902	AZALEA AV 000117	09/20/2021	09/17/2021	0.00	0	6-0006 -02-024B
COM-9-21-5903	DEAN FOREST RD 001398	09/21/2021	09/21/2021	0.00	0	6-0989 -01-016A
Totals For Tree Removal Permit Tree Removal : 4 Permit(s)				0.00	16	

August 30, 2021 - September 5, 2021

August 2021							September 2021							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
	1	2	3	4	5	6	7	1	2	3	4			
	8	9	10	11	12	13	14	5	6	7	8	9	10	11
	15	16	17	18	19	20	21	12	13	14	15	16	17	18
	22	23	24	25	26	27	28	19	20	21	22	23	24	25
	29	30	31					26	27	28	29	30		

Monday, August 30

- 9:00am - 9:30am 4007 Old Louisville Rd Follow Up Inspection (4007 Old Louisville Rd) - Jonathan Trego
- 10:00am - 11:00am Follow-Up Inspection - Benoit Lavigne 436-3621 ext 3 (29 Minus Avenue - JML Productions, LLC) - Tonya Roper
- 11:00am - 12:00pm Electrical Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Jacqueline S. Williams
- 11:00am - 12:00pm Footing Rebar Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Jacqueline S. Williams
- 1:00pm - 5:00pm Building Official - Tonya Roper

Tuesday, August 31

- 9:00am - 10:00am Framing & MEP Rough In Inspections / Clyde Montgomery 912-210-6832 (20 Daniel Ave) - Jacqueline S. Williams
- 10:00am - 11:00am 305 Byck Ave Mike Rollis Meeting for pre-court Inspection (305 Byck Ave) - Jonathan Trego
- 11:00am - 12:00pm Footing Rebar & Plumbing Inspections - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Jacqueline S. Williams
- 1:00pm - 1:30pm Roof/Framing/Electrical Follow-up - Eddie Puckett 912-677-6949 (319 Shavers Road - Roof Repair) - Tonya Roper
- 3:00pm - 4:00pm Foundation Rebar Inspection / Stephanie Washington 912-677-6737 (1514 Dean Forest Rd / Coastal Comm Ctr) - Jacqueline S. Williams
- 4:00pm - 4:30pm Slab Pour Inspection - Naser 601-832-7243 (4005 3rd Street) - Tonya Roper

Wednesday, September 1

- 7:00am - 8:00am BOA/PC Application Deadline
- 10:00am - 11:00am Tree Removal Inspection - April Givens 912-507-7318 (100 Sparkman Drive - Everlasting Life Church) - Danielle Smith
- 11:00am - 12:00pm Footing Rebar, & Slab and Rebar Inspections - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Jacqueline S. Williams
- 1:00pm - 1:30pm Underground Plumbing / Stephen 912-531-1035
- 2:00pm - 3:00pm Slab Inspection - Nasar Jaber 601-832-7243 (4005 3rd Street - Single family Dwelling) - Tonya Roper

Thursday, September 2

- 10:00am - 11:00am Roof/Electrical Final - Eddie 912-667-6949 (319 Shavers Road) - Tonya Roper
- 11:00am - 12:00pm Footing Rebar & Plumbing Inspections - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Jacqueline S. Williams
- 1:00pm - 2:00pm OTC/Fire/PZB Inspection - Todd 236-2722 (32 Telfair Place - Signature Waste Disposal, LLC) - Tonya Roper
- 2:00pm - 3:00pm Final Inspection / Jeffrey Wilson 912-220-6410 (1101 Chatham Parkway F-2) - Jacqueline S. Williams
- 3:00pm - 4:00pm Tree Inspection - Jonathan Trego 230-5752 (2306 Shaw Avenue) - Tonya Roper

Friday, September 3

- 10:00am - 10:30am Building Inspection - Autumn Adams 912 644 0023 (4888 Old Louisville Rd) - Jacqueline S. Williams

Saturday, September 4

Sunday, September 5

September 6, 2021 - September 12, 2021

September 2021				
Su	Mo	Tu	We	Th
	1	2	3	4
5	6	7	8	9
10	11	12	13	14
15	16	17	18	19
22	23	24	25	26
27	28	29	30	31

October 2021				
Su	Mo	Tu	We	Th
	1	2	3	4
9	10	11	12	13
14	15	16	17	18
21	22	23	24	25
28	29	30		

Monday, September 6

- Labor Day Observed** (City Hall Closed) 
- Send Zoning Amendments** (Chatham County) 
- 8:00am - 9:00am Staff Review of BOA/PC Applications for Advertising** 
- 6:00pm - 7:00pm City Council Pre-Agenda** (Conference Room) - Tonya Roper 

Tuesday, September 7

- 9:00am - 10:00am Meeting w Greg Coleman** (Training Room) - Jacqueline S. Williams
- 9:00am - 9:30am Tree Inspection** (2409 Spivey Ave) - Jacqueline S. Williams
- 11:00am - 12:00pm Footing Rebar / Mike Lee 352-231-1553** (100 Priscilla D Thomas / Groves) - Jacqueline S. Williams 
- 1:00pm - 2:00pm Electrical Inspection / Gary Kippert 912-313-1799** (16 Nelson Ave Apt B) - Jacqueline S. Williams
- 2:00pm - 3:00pm OTC/FIRE/PZB Balkaishan Kodal 843-940-3358** (702 US Hwy 80) - Jacqueline S. Williams

Wednesday, September 8

- Mayor & Council Report** (Rhonda - 12pm) - Tonya Roper 
- 9:00am - 10:00am SW Inspection Training / Larry Arnett** (Public Works) - Jacqueline S. Williams
- 10:00am - 11:00am Rebar Inspection / Cody 770-417-7324** (1514 Dean Forest Rd - Coastal Comm Ctr) - Jacqueline S. Williams
- 11:00am - 12:00pm Footing Rebar / Mike Lee 352-231-1553** (100 Priscilla D Thomas / Groves) - Jacqueline S. Williams 
- 12:00pm - 1:00pm Plumbing / Electrical Underground - Mike Lee 352-231-1553** (100 Priscilla D Thomas / Groves) - Danielle Smith
- 1:00pm - 1:30pm Tree Inspection / John Willette 912-436-6779** (128 Azalea Ave) - Jacqueline S. Williams
- 2:00pm - 3:00pm Insulation Inspection / Clyde Montgomery 912-210-6832** (20 Daniel Ave) - Jacqueline S. Williams

Thursday, September 9

- 12:00am Code Enforcement Officer** (Out of Office) - Tonya Roper 
- 9:00am - 9:30am Meeting** (TBD) - Jacqueline S. Williams
- 10:00am - 10:30am Electrical Service / Trevor 770-508-5775** (2148 Dean Forest / Kahn 2 Project) - Jacqueline S. Williams
- 11:00am - 12:00pm Footing Rebar & Electrical Inspections / Mike Lee 352-231-1553** (100 Priscilla D Thomas / Groves) - Jacqueline S. Williams 
- 2:00pm - 3:00pm Final Overhead Water Inspection -Tommy Beecham 912-657-3735** (2 Sonny Perdue Drive - Love's Travelstop) - Tonya Roper
- 3:00pm - 3:30pm Final Inspection / Phillip 912-231-0630** (4241 Augusta Rd) - Jacqueline S. Williams

Friday, September 10

- 12:00am Code Enforcement Officer** (Out of Office) - Tonya Roper
- 9:00am - 10:00am Rough Plumbing/Insulation Inspection - Ruben 207-415-8681** (112 Bowman Avenue) - Tonya Roper
- 10:00am - 11:00am Final Inspection - Leidy Rivera 282-0470** (257 Village Drive - Savannah Pines MHP - Deck) - Tonya Roper
- 11:00am - 12:00pm Footing Rebar & Electrical Inspections / Mike Lee 352-231-1553** (100 Priscilla D Thomas / Groves) - Jacqueline S. Williams 
- 1:00pm - 2:00pm PZB Follow-up Inspection - Sean Dane-Kellogg 912-713-7823** (525 Telfair Road Detritus LLC/JMS Dumpster Rental LLC) - Tonya Roper
- 2:00pm - 3:00pm iSolve Reminder** (Office) - Tonya Roper 
- 3:00pm - 4:00pm PZB/OTC/Fire Follow-up - Quentin Falkner 470-505-4930** (1101 Chatham Parkway Suite B-1 - Roger's Mechanical)

Saturday, September 11

Sunday, September 12

September 13, 2021 - September 19, 2021

September 2021				
Su	Mo	Tu	We	Th
	1	2	3	4
5	6	7	8	9
10	11	12	13	14
15	16	17	18	19
22	23	24	25	26
29	30	27	28	29

October 2021				
Su	Mo	Tu	We	Th
	1	2	3	4
9	10	11	12	13
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Monday, September 13

- 8:30am - 9:00am Electrical Inspection - Michael Shortt 695-7611 (1446 Dean Forest Road) - Tonya Roper
- 9:00am - 10:00am Ramp Wall Rebar Inspection - Conner 775-443-5194 (137 Prosperity Drive Bldg 1 - Main Gate Logistics) -
- 10:00am - 11:00am PZB/OTC/Fire Inspection - Mark DeLoach 695-2557 (1005 Junction Avenue - Lawn Doctor) - Tonya Roper
- 11:00am - 12:00pm Footing/Rebar Inspections - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper ☎
- 11:00am - 12:00pm Riser Room Walk-thru - Jimmy 912-312-8474 (100 Town Center Drive - Tapestry Park Apartment - Clubhouse) -
- 1:00pm - 1:30pm Site Meeting - Pam Stokes 912-312-1656 (4849 Old Louisville Road) - Tonya Roper
- 1:30pm - 2:00pm Final Inspection Follow-up- Philippe 912-313-0630 (4241 Augusta Road - Burger King) - Tonya Roper
- 2:00pm - 3:00pm Plumbing Top Out - Bucky 912-655-3056 (37

Tuesday, September 14

- 9:00am - 10:00am Gas Pipe Inspection - Tom 404-328-6811 (137 Prosperity Dr Bldg 1) - Danielle Smith
- 10:00am - 10:30am Pre-Court Inspection (305 Byck Ave) - Danielle Smith
- 11:00am - 12:00pm PZB/Fire/OTC Inspection - Leah Jones 912-257-9027 (4019 Agusta Road Suite 204) - Tonya Roper
- 2:00pm - 3:00pm Footing/Rebar Inspections - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper ☎
- 5:30pm - 6:00pm Pre-Agenda (BOA/PC) (Conference Room) - Tonya Roper ☎
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission (City Hall) - Tonya Roper ☎
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission (City Hall) - Tonya Roper ☎

Wednesday, September 15

- 11:00am - 12:00pm Footing/Rebar Inspections - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper ☎

Thursday, September 16

- 9:00am - 10:00am Electrical Inspection - Gerald Thomas 596-8796 (3 Osceola Drive) - Tonya Roper
- 11:00am - 12:00pm Plumbing Inspection - Mike Lee 352-231-1553 ☎
- 12:00pm - 12:30pm Billboard Sign Hole Inspection - John Callen - 912-429-8059 (1514 Telfair Road) - Tonya Roper
- 1:00pm - 2:00pm Slab/Rebar Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper

Friday, September 17

- 9:00am - 10:00am Final Inspection - David Tavel 321-239-0092 (81 Rommel Avenue - Antenna Modification) - Tonya Roper
- 10:00am - 11:00am Electrical Inspection - Richard Gunn 478-232-8101 (5519 Export Blvd - Helton Electrical) - Tonya Roper
- 11:00am - 12:00pm Footing/Rebar/ Plumbing Inspections - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper ☎
- 1:00pm - 2:00pm Nail Pattern Inspection - Naser 601-832-7243 (4005 3rd Street) - Tonya Roper

Saturday, September 18

Sunday, September 19

September 20, 2021 - September 26, 2021

September 2021				
Su	Mo	Tu	We	Th
	1	2	3	4
5	6	7	8	9
10	11	12	13	14
15	16	17	18	19
20	21	22	23	24
25	26	27	28	29
30	31			

October 2021				
Su	Mo	Tu	We	Th
	1	2	3	4
3	4	5	6	7
10	11	12	13	14
15	16	17	18	19
20	21	22	23	24
25	26	27	28	29
30	31			

Monday, September 20

- 9:00am - 10:00am OTC/Fire/ PZB Inspections - Sam Cooke - 912-657-9302 (3916 Old Louisville Road - Seimitsu) - Tonya Roper
- 10:00am - 11:00am Electrical Inspection - Adam 912-429-7193 (100 Morgan Industrial Blvd - RB Baker) - Tonya Roper
- 1:00pm - 2:00pm Electrical Final Inspection - Richard 912-657-0255 (4055 6th Street) - Tonya Roper

Tuesday, September 21

- 8:00am - 9:00am PC Notification Letter (PC2114) - Tonya Roper
- 9:00am - 10:00am Meeting - Joshua Hadden 912-323-9356 (City Hall) - Tonya Roper
- 10:00am - 11:00am OTC/Fire/PZB Inspection - Mark 706-831-9645
- 12:00pm - 1:00pm Partial Overhead Water and Gas - Tommy 912-657-3735 (2 Sonny Perdue Dr - Love's) - Danielle Smith

Wednesday, September 22

- 11:00am - 12:00pm Rebar Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper ☎

Thursday, September 23

- 9:00am - 10:00am Electrical/Permanent Power Eddie 615-755-4064 (2 Sonny Perdue / Love's Travel Stop) - Jacqueline S. Williams
- 11:00am - 12:00pm Rebar Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper ☎
- 1:00pm - 2:00pm Electrical Inspection / John Williams 912-224-3053 (121 Camelia Ave) - Jacqueline S. Williams
- 3:00pm - 4:00pm Framing Inspection - Luis 912-695-0158 (1602 Dean Forest Road Lot H-37) - Tonya Roper

Friday, September 24

- 9:00am - 10:00am Follow-Up Inspection - Sam Cook 912-657-9302
- 10:00am - 11:00am Rebar Inspection - Cody 770-417-7324 (1514 Old Dean Forest Road - Coastal Commerce) - Tonya Roper
- 11:00am - 12:00pm Rebar Inspection - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper ☎
- 1:00pm - 2:00pm Final Inspection - Joe 978-995-3221 (112 Bowman Avenue) - Tonya Roper
- 2:00pm - 3:00pm iSolve Reminder (Office) - Tonya Roper ☎
- 3:00pm - 4:00pm Partial Roof-top Gas Rough/ Permanent Power/ Inspection - Thomas Beachman 912-657-3735/ Lee Ragsdale 423-693-5645 (2 Sonny Perdue _ Love's Travel) - Tonya Roper

Saturday, September 25

Sunday, September 26

September 27, 2021 - October 3, 2021

September 2021				
Su	Mo	Tu	We	Th
	1	2	3	4
5	6	7	8	9
10	11	12	13	14
15	16	17	18	19
22	23	24	25	26
27	28	29	30	

October 2021				
Su	Mo	Tu	We	Th
	1	2	3	4
9	10	11	12	13
14	15	16	17	18
21	22	23	24	25
28	29	30		31

Monday, September 27

- 8:00am - Garden City Zoning Updates - Ed DiTommaso ☎
- 8:30am - 9:00am Footing Rebar - Zack 770-508-0330 (137 Prosperity Drive - MainGate Logistics) - Tonya Roper
- 10:00am - 11:00am Sprinkler Inspection - Adam 229-392-7841 (5519 Export Blvd - Howard Sheppard) - Tonya Roper
- 11:00am - 12:00pm Footing Rebar - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper ☎
- 1:00pm - 2:00pm OTC/Fire/PZB Inspection - Wanna Carter 912-655-5060 (4019 Augusta Road - Otter Self Storage) - Tonya Roper
- 2:00pm - 3:00pm Slab Rebar - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper
- 3:00pm - 3:30pm Duct Seal Inspection - Trevor 770-508-5775 (2150 Dean Forest Road - Kahn) - Tonya Roper
- 4:00pm - 5:00pm Electrical Inspection - Garrett Weeks 201-1985 (127 Rommel Avenue) - Tonya Roper

Wednesday, September 29

- 9:00am - 11:00am Site Plan Reviews (Office) - Danielle Smith
- 9:00am - 10:00am Plumbing Rough Inspections - Brian 398-2464 (616 Griffin Avenue - Residential 3 bay garage) - Tonya Roper
- 10:00am - 11:00am Rebar Inspection - Connor 912-293-2688 (Requested Afternoon Inspection) (1514 Old Dean Forest Road Bldg
- 11:00am - 12:00pm Footing Rebar/Plumbing/Electrical - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper ☎
- 1:00pm - 2:00pm Dock Fit Rebar - Conner 775-443-5194 (137 Prosperity Drive - Bldg 1 MainGate Logistics) - Tonya Roper
- 2:00pm - 3:00pm Framing/MEP Inspection - Nassar 601-832-7243 (4005 3rd Street) - Tonya Roper
- 3:00pm - 4:00pm End Wall Plumbing - Trevor 770-508-5775 (2150 Dean Fores Road - Centerpoint Kahn) - Tonya Roper
- 4:00pm - 5:00pm Footing Rebar Inspection - Conner
- 5:00pm - 5:30pm Test (Test) - Tonya Roper

Friday, October 1

- 7:00am - 8:00am BOA/PC Application Deadline ☎
- 8:00am - 9:00am Reminder - City Council Resumes Regular Meeting Schedule in October - September Staff Reports Due Date for Council Agenda (Planning) - Tonya Roper
- 8:30am - 9:00am Follow-up for 707 Davis Avenue (Planning Office) - Tonya Roper
- 9:00am - 10:00am Rebar Inspection - Cody 770-417-7324 (1514 Old Dean Forest Road Bldg B - Coastal Commerce) - Tonya Roper
- 10:00am - 11:00am Duct Seal Inspection - Trevor 770-508-5775 (2150 Dean Forest Road - Centerpoint Kahn) - Tonya Roper
- 11:00am - 12:00pm Footing Rebar - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper ☎
- 1:00pm - 2:00pm Framing / MEP Re-Inspection Naser 601-832-7243 (4005 3rd Street) - Jacqueline S. Williams

Tuesday, September 28

- 8:00am - 9:00am Rebar Inspection - Connor 912-293-2688 (1514 Old Dean Forest Road Bldg A) - Danielle Smith
- 9:00am - 1:00pm 4918 Ogeechee Rd Securing (4918 Ogeechee Rd)
- 9:00am - 10:00am Follow-up Inspection - Lee Anderson 904-759-1569 (5516 Export Blvd Suite A - TNT Parts) - Tonya Roper
- 10:00am - 11:00am Meeting with Walter Reardon (Planning Office City Hall) - Jonathan Trego
- 11:00am - 12:00pm Footing Rebar/Plumbing/Electrical/ - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper ☎

Thursday, September 30

- 9:00am - 10:00am Panel Rebar / Conner 775-443-5194 (Prosperity Dr / Bldg #4) - Jacqueline S. Williams
- 10:00am - 11:00am 150 Chatham Parkway - Plan Review (Bluebeam) - Tonya Roper
- 10:00am - 11:00am Field Stormwater Inspection Training Industrial (1321 US Highway 80, Garden City, GA, 31408) - Jonathan Trego
- 11:00am - 12:00pm Footing Rebar - Mike Lee 352-231-1553 (100 Priscilla D Thomas Way - Groves) - Tonya Roper ☎
- 1:00pm - 2:00pm Site Development - Pre -Con Meeting - Duke Realty Warehouse - Mark Mobley 644-8876 (City Hall Training
- 2:00pm - 3:00pm Final Inspection - Maria 870-489-4582 (2402 Spivey Avenue) - Tonya Roper
- 3:00pm - 4:00pm Concrete Inspection - Brian 398-2464 (616 Griffin Avenue - 3 bay garage) - Tonya Roper

Saturday, October 2

Sunday, October 3

Board of Zoning Appeals/Planning Commission
September 14, 2021 - 6:00PM

Opening: Vice-Chairman Selph welcomed everyone and called the meeting to order.

Roll Call: Jenecia Perry; Parliamentarian, Jeff Ashley, Michael Bruner, Nancy Cox, Gary Monroe and Charles Orrel. Absent: Billy Jackson; Chairman

Staff: Scott Robider; Interim City Manager

Visitors: Enclosed

Board of Appeals

PC2116: Brian Trerice request a variance of Chapter 90 Sec. 90-73 and Sec. 90-14 to build a 3-bay residential garage at 616 Griffin Avenue. PIN 6-0926 -03-014.

Vice-Chair Selph opened the floor for comments, questions and those in favor of the request.

Brain Trerice said the nature of the lot does not allow to comply with the ordinance, the plans are generic and shows the specifications of the garage. Mr. Trerice said I want a 3-bay garage – 24- x 36 that is intended to be a 12ft high structural wall per bay; there is a rough footprint currently laid out on the property. It will be a vinyl coated steel building to match the two- story home. The driveway entrance will be from Griffin Avenue and will remove the sidewalk with the City's permission. The foundation is 6-8 inches, the flooding has been mitigated and the drainage ditch already exists.

Vice-Chair Selph said are there any drainage issues with the City?

Scott Robider; Interim City Manager said the drainage is improved in the area due to the installed storm drains.

Commissioner Monroe said that if the variance requested is allowed there is to be no living quarters.

Mr. Trerice said the garage will be built on the side, it will match the house, there will be plumbing and electrical for a bathroom, the space is to keep lawn equipment and do my projects.

Scott Robider; Interim City Manager said the use allows the petition to come before Board of Appeals, the project faces Highway 80, and Staff is recommending consideration for approval.

Mr. Trerice said the garage will be for a hobby not a business, there will be no living quarters.

Commissioner Perry said there is a concern of aesthetics – metal vs home and character.

Mr. Trerice said there is no access from the rear if required, the only access will be the two bays and a door, the 3- bay won't have garage door but two roll-up doors instead.

Commissioner Bruner said the drawing technically complies.

Mr. Trerice said the design is the same as in the plans and with landscaping it will fit in a style compliant with the home.

Minutes

Board of Zoning Appeals/Planning Commission

September 14, 2021 – 6:00pm

Vice- Chairman Selph asked for further questions or comments; being none she called for those in opposition. With no opposition she then called for a motion. Commissioner Monroe made a motion to approve PC2116: Brian Trerice request a variance of Chapter 90 Sec. 90-73 and Sec. 90-14 to build a 3-bay residential garage at 616 Griffin Avenue. PIN 6-0926 -03-014. Commissioner Perry seconds the motion; vote passes without opposition.

Vice-Chairman Selph called for a motion to adjourn. Commissioner Perry made a motion to adjourn with a second by Commissioner Ashley; the vote passes without opposition.

Planning Commission

PC2117: Vince Ferraro; Mahany Construction requests a site plan approval for proposed development as a warehouse to be located at 15 Aviation Court. PIN 60891 01018; 60891 01019; 60891 01020.

Vice-Chairman Selph opened the floor for comments, questions and those in favor of the request.

Mark Mobley; EMC Engineering said the proposed is a 114000 sq. ft. warehouse, office, parking with truck bays. Mr. Mobley said the property is currently a truck yard and plans have been submitted.

Scott Robider; Interim City Manager said based on the information submitted there are minor housekeeping items; the City is recommending consideration for approval.

Commissioner Monroe said with the 114000 sq. ft. warehouse and 7.45 acres how many acres will be utilize?

Mr. Mobley 7.5 acres of the 9 total acres will be utilized, the entrance is off of the cul-de-sac, the truck yard will be removed; there will be paving, storage of containers associated with the building but no stacking and 10-20 employees.

Vice -Chairman Selph asked for further questions or comments; being none she called for those in opposition. With no opposition she called for a motion. Commissioner Perry made a motion to approve PC2117: Vince Ferraro; Mahany Construction requests a site plan approval for proposed development as a warehouse to be located at 15 Aviation Court. PIN 60891 01018; 60891 01019; 60891 01020. Commissioner Cox seconds the motion; vote passes without opposition.

PC2118: Greg Coleman; Coleman Company, Inc. request to rezone Old Louisville Road; PIN 60925 04001 from C-2A/R-A to I-1, 4833 Old Louisville Road; PIN 60925 04003 from R-2 to I-1 and 4840 Old Louisville Road; PIN 60925 04004 from R-2 to I-1.

Scott Robider; Interim City Manager said the request is for rezoning and Staff is recommending consideration of approval for the rezoning.

Commissioner Orrel said there is concern with the reduction average; does this allow development on Highway 80?

Mr. Coleman said the building which is commercial space would involve offices and employee parking. The setbacks offer for aesthetics. We did not apply for preliminary site plan approval.

Scott Robider; Interim City Manager said when there is a hard buyer the site plan will be contingent on approvals. The uses and footprint of the building is to keep the spirit of the ordinance.

Vice-Chair Selph said the greenspace on Highway 80 is a concern for the City as it is only two lots away.

Minutes

Board of Zoning Appeals/Planning Commission

September 14, 2021 – 6:00pm

Commissioner Perry said there is concern of traffic and the potential design affecting development.

Mr. Coleman said the warehouses are 24/7 distributed evenly thru out the day, there is access to Highway 80 as a truck route, the warehouse is a two-tenant building with employee parking and spaces that allow leasing out to multiple tenants; there is no stacking of containers.

Scott Robider; Interim City Manager said any concerns regarding DOT and traffic will be discussed. Decel lanes need approvals before this comes back to Planning Commission for review. Staff will attempt to mediate issues on Old Louisville Road.

Commissioner Monroe said there is concern about the traffic increase on Old Louisville Road.

Mr. Coleman said you don't see trucks making right-hand turns, there will be curb cuts on Highway 80 and Old Louisville Road – this is a concept plan only, can't guarantee 500 employees 210-220 possible, typically 24-hour operation but not peak hour trips. The spaces are storage spaces.

Scott Robider; Interim City Manager said this is a rezoning petition. The site plan requires GDOT approval, developments currently have entrance and exit on Old Louisville Road; it is significant that the volume will be handled on Highway 80.

Commissioner Monroe said the current zoning is parallel to Highway 80 commercial.

Mr. Coleman said the zoning is C-2/R-A and R-2; 163 ft commercial to Highway 80.

Scott Robider; Interim City Manager said the future landscape shows C-2/I-1; not going to allow entire property to be I-1, it will be the same standards for the next petitioner.

Vice -Chairman Selph asked for further questions or comments; being none she called for those in opposition.

Gail Hall; 4829 Old Louisville Road said her neighbor is selling. Ms. Hall asked how much of the development is coming up to the edge of my lot?

Scott Robider; Interim City Manager said looking at the conceptual plan Ms. Hall's property is the small rectangle.

Ms. Hall said has it been decided what will be at the neighbor's house?

Vice-Chairman Selph said the house will be torn down for parking.

Scott Robider; Interim City Manager said the area is proposed as employee parking for the warehouse, this is only a conceptual plan, the project will be impacted by Ms. Hall's residence as there will be buffering requirements.

Ms. Hall said she has concerns of the access road – will they not have the access road by my house? I have lived at my house for 62 years, lost my husband two years ago, I didn't realize this would take place, I can't stop it but I want to minimize the total impact. I was in the shipping industry for 38 years and I'm in favor of the Ports.

Scott Robider; Interim City Manager said they will do what's best for the site. The City will be happy to talk with the developer.

Minutes

Board of Zoning Appeals/Planning Commission

September 14, 2021 – 6:00pm

Vice-Chairman Selph said we respect your position; the City will ensure requirements of Ordinance for the impact to your property.

Commissioner Monroe said encroachment is an issue, If I'm on the Board and you are living there I want to make sure the impact is minimal.

Mr. Coleman said we would be willing to do more than have the minimum requirement.

Vice -Chairman Selph asked for further questions or comments; being none she called for a motion. Commissioner Perry made a motion to recommend to Council to approve PC2118: Greg Coleman; Coleman Company, Inc. request to rezone Old Louisville Road; PIN 60925 04001 from C-2A/R-A to I-1, 4833 Old Louisville Road; PIN 60925 04003 from R-2 to I-1 and 4840 Old Louisville Road; PIN 60925 04004 from R-2 to I-1. Commissioner Cox seconds the motion; vote passes without opposition.

Vice-Chairman Selph called for a motion to adjourn. Commissioner Monroe made a motion to adjourn. Commissioner Cox seconds the motion; vote passes without opposition.

Respectfully submitted
TTR

Memorandum

To: Scott Robider
From: Jonathan Trego – Code Officer
Date: 10/5/2021
Re: Council Report

The Code Enforcement Unit activity report for the month of September 2021 is as follows:

Signs- 7

Sanitation Citations- 0

Courtesy Notices and Violation Notices- 52

Re-inspections- 59

Cases Closed (Compliance or dismissed)- 38

Vehicles Tagged Derelict or tagged for tow- 7

Vehicles Towed- 13

Vehicles MBO or brought into compliance- 6

Court Citations- 6

Misc. Inspections (including zoning checks, tax cert checks, permit checks, routine insps)- 23

Housing Codes- 0

Cease and Desist Orders obtained: 1

Warrants and Court Orders obtained: 5

Properties that the City worked on (including cutting, cleaning, securing) and billed- 42

CE Condemnations (Placards posted- including for unfit, unsecure, unsafe): 2

REPORT TO MAYOR AND CITY COUNCIL**AGENDA ITEM***Parks & Recreation***TO: THE HONORABLE MAYOR AND CITY COUNCIL** **DATE:** October 12th 2021**SUBJECT:** *Parks & Recreation 2021 September Report***Report in Brief**

The Parks & Recreation Monthly Status Report includes a summary of the monthly activities and projects of all divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month. Garden City Parks and Recreation Department *September* report. Our staff continues to enjoy opportunities to provide quality programming and facilities to our residents. We encourage all residents to engage themselves in a program of choice and begin reaping the emotions and physical rewards associated with teamwork, interaction and physical and mental activity.

The operations detail contained in this report is for the Month of September 2021 and all related information is current as of October 12, 2021.

Prepared by: Cliff Ducey
Title Parks & Recreation Director

Reviewed by: _____
Title _____

Attachment(s)

Parks & Recreation Department
Status Report
Summary - September 2021

Adult/Youth/Sports Programs & Community Relations Activities/Events

Adult Programs

Senior Center Open – Open Mondays through Fridays “come join the fun!!”

- ***Monthly Programs Offered***
- ***Activities include: Devotion time, bingo, trivia, puzzles, dominoes, bridge, cards, billiards, line dancing and muscle strengthening exercise.***

- ***Welcome Back! All programming has resumed at the senior center with good attendance. Please stop by the Garden City Senior Center to see what's new.***

The Senior Center is open Monday through Friday lunch and snacks are provided.

During the month of September we cooked and served 611 meals.

Our Garden City Senior Center Book Club meets the last Monday of each month at 1pm.

Our seniors have an upcoming trip to Metter to pick up sweet potatoes.
Stop by or call 966-7791 to join the fun.

- Ongoing @ the Sr. Center: Pool table, workout room, on line computer, Wi-Fi, card games, group exercise classes, bingo, Wednesday morning devotionals, well stocked library, and brain games are also still on every month's calendar! Of course the coffee pot, donuts, and fresh lemonade are offered up every day!

See you at the Center

Youth Programs

Cooper Center– Is open 3:15pm -5:30pm

Activities included: Ping-Pong, indoor board games and playground.

➤ ***Monthly Programs Offered***

- After School Fun and snacks
- Computers
- Outdoor fenced in playground and basketball court.

The Parks and Recreation Department started a year-round Kids Café at the Cooper Center for school age kids. Meals will start back on Monday October 18th.

Sports Programs/Activities

During the month of August, 181 Youths participated in Garden City's Youth Sport Programs.

- Evening Basketball practices - 60
- Gymnastics - 20
- Youth tackle football – 60
- Youth Flag football - 8
- Youth soccer – 20
- After school basketball GC Gym 10

➤ **Upcoming Sports Programs/Events**

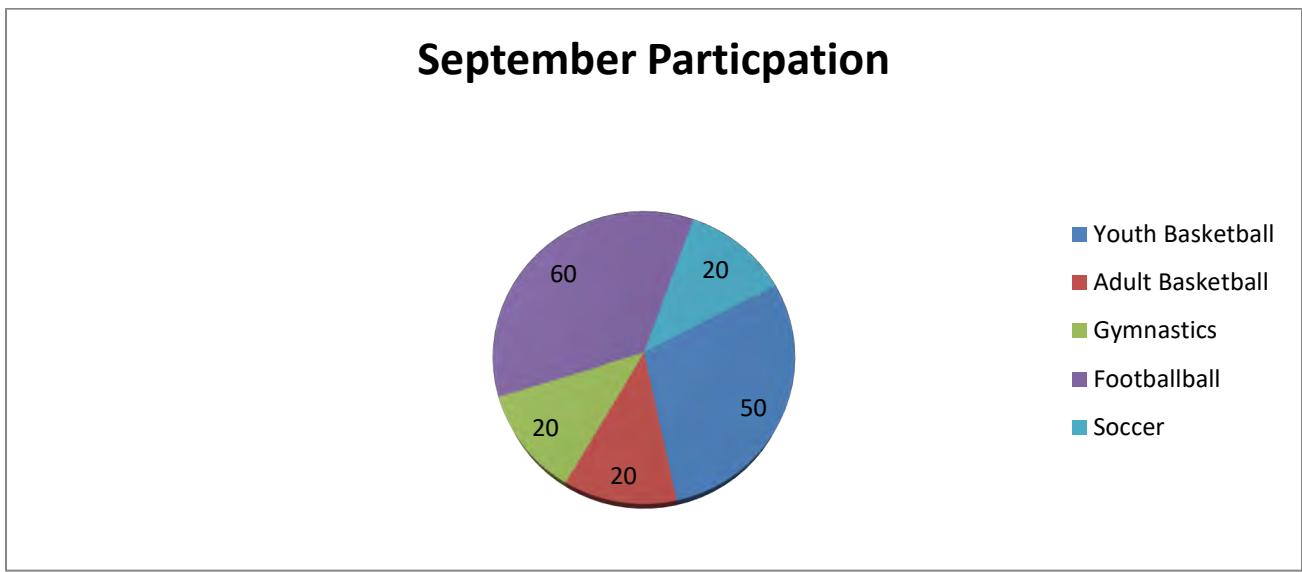
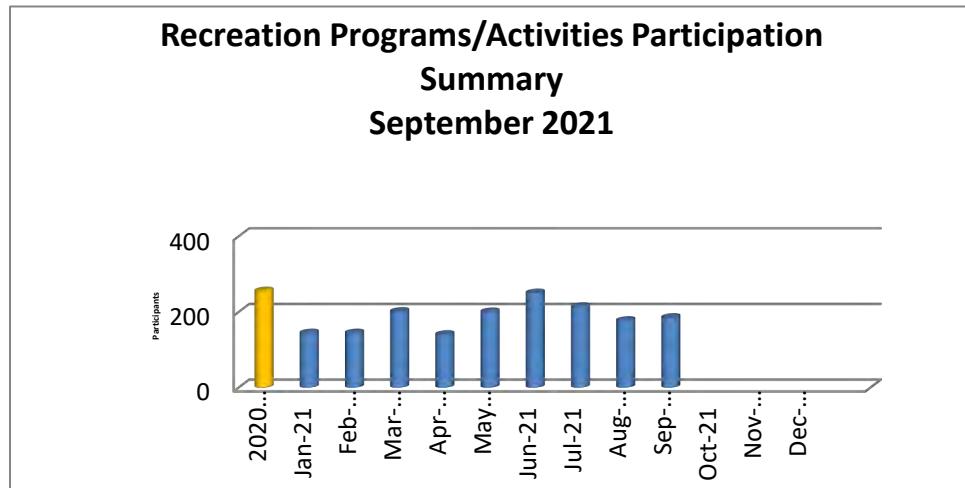
Sports Programs/Activities

- **Upcoming Sports Programs/Events** **Winter sports signups underway**
- **We are midway through the High School Football season**
- **Youth Rec Soccer Underway Ages 4-7**
- **Football Rec Games Began September 23rd Ages 6-12**
- **Flag football ages 4-6**
- **Sign up Now for Youth Boys and Girls Basketball Ages 3-18**

Register at the Garden City Gym Rec Office Monday –Friday 8:30am – 5pm (Check, Money Order, Credit/ Debit Card only) Only \$25 for Garden City Residents.

Space is limited

The graphs below are visual summaries of the number of participants in Garden City's Recreation Programs/Activities.



Park Maintenance:

Sharon Park Update: 2 pond aeration fountains were installed last week and are up and running and the pond looks a lot healthier already. Also 200 mosquito fish, 100 catfish and 20 crass carp were also added to the pond to help with the pond cleanup.



City of Garden City Future New Gymnasium Facility Public Input Meeting.

The City has begun the planning process for a future Gymnasium Facility. Come be a part of the conversation and help shape the direction of this project.

Monday, October 25, 2021

6:00 p.m. -7:30 p.m.

Garden City Gymnasium 160B Priscilla D.

Thomas Way, Garden City, GA.

We kindly ask that all of those who attend, please wear a mask to help keep our community safe!



If you have any questions about the project, please call the Parks & Recreation Department at (912) 966-7788

REPORT TO MAYOR AND CITY COUNCIL

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: October 13, 2021

SUBJECT: *Fire Department September 2021 Report*

Report in Brief

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the Month(s) of September of 2021, and all related information is current as of September 31, 2021.

Prepared by: Mack Roberts
Title Deputy Fire Marshal

Reviewed by: Michele Johnson
Title Interim Chief of Fire

Attachment(s)

Calls for Service in September of 2021

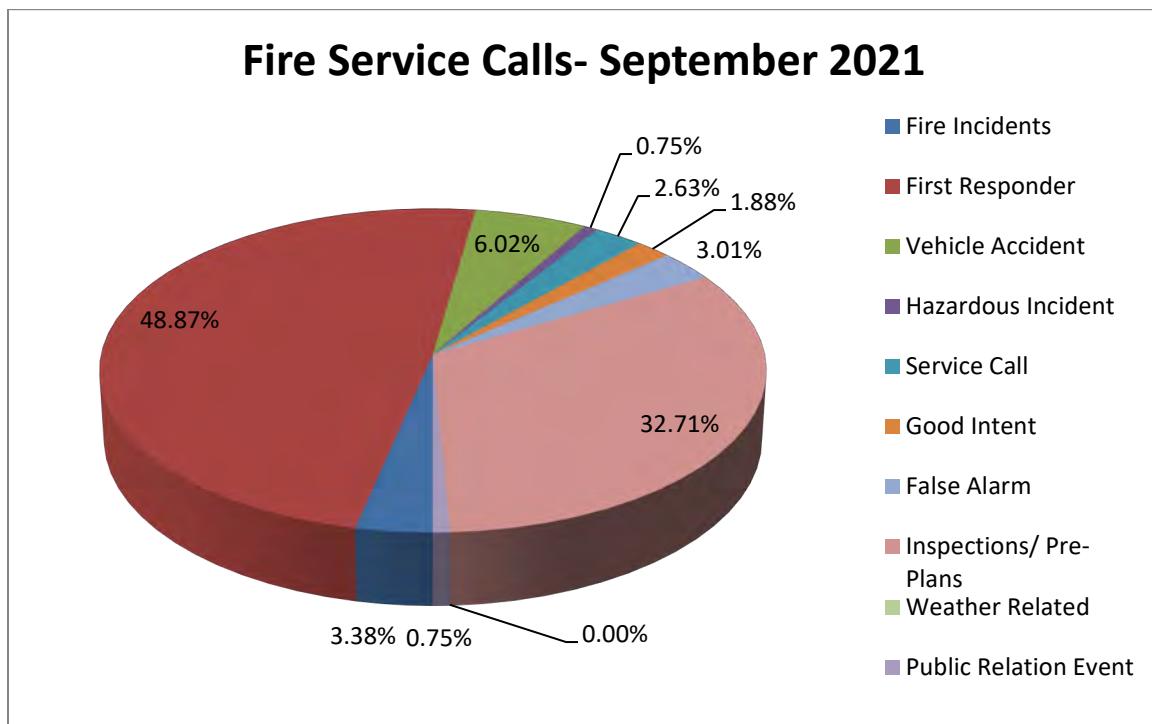
There was a total of 177 calls for service in the month of September, 2021, for a total of 1389 calls for service year to date.

Current month's calls included:

Incident Type:

Fire Incidents	9	Good Intent	5
First Responder	130	False Alarm	8
Vehicle Accident	16	Service Call	7
Hazardous Incident	2	Inspections/ Pre-Plan	81
Weather Related	0	Public Education	2

The graph below is a visual summary of the Current Month's Fire Service Calls.



Department Activities/ Events

Department Training

In September fire personnel reported a total of 438.5 hours of training resulting in an average of 18 hours of training per Firefighter.

Paramedic and AEMT Classes

FF Mitchell started paramedic school.
FF Molinari started AEMT school.

Fit Test

Fit Test of all firefighters SCBA Mask - September 13-14, 2021.

Flow Test

All SCBA's were flow tested.

Intro to Fire Inspector

Chief Johnson, Captain Nevarez and DFM Roberts taught Intro to Fire Inspector at GPSTC (Savannah) - September 22-24, 2021.

FF Molinari attended Intro to Fire Inspector - September 22-24, 2021.

New Hires

Hired Justin Lathan full time to fill open spot - September 7, 2021.

Hired Hector Melecio part time – September 7, 2021.

Hunter Army Airfield

Fire Marshal Nevarez and Roberts attended the Hunter Army Airfield 9/11 Memorial Run - September 10, 2021.

Extrication Demonstration

We had a demonstration from Genesis on extrication equipment - September 20-21, 2021.

Covid-19 Memorial

Crew on Engine 22 attended the covid memorial at Sharon Park - September 26,2021.

Fire Marshal's Office

Month of September, the Fire Marshal's Office completed and received compliance on Old Louisville Road. Partnership with The Compliance Engine started which has been a focus with data exporting, training, and Q&A meetings which we had little progress with Fire Protection Company. The month of October, Brycer LLC and Captain Nevarez will host a virtual townhall meeting with fire protection companies to discuss the new requirement. This will be the last step before more strict enforcement occurs. Deputy Fire Marshal Roberts has been helping Operation Division and Interim Fire Chief with daily duties, training, and administration. September 16th Captain Nevarez (Board Member) went to Forsyth Ga to assist with the Fire Inspection Association Meeting and Training. The GC Fire Marshal's Office (Regional Lead Instructors) hosted a three-day Intro to Basic Fire Inspections for GPSTC. Annual Inspections started on for Augusta Road.

Here's the break down by Inspection Type and the Plan Reviews by project:

Annual Inspection (initial inspection):	25
RE-Inspection:	33
Certificate of Occupancy:	00
Consultation Site Visit:	06
Fire Protection Equipment Inspection:	01
Pre-Plan	11
Occupational Tax Certificate (new tenant):	05
Total number of Inspections:	81

Plan Review

14 Aviation Court: Fire Sprinkler Plan	4	\$725
140 Prosperity Drive: Fire Alarm Plan	3	\$400
2 Prosperity Drive: Pump House	3	\$275
Total:	10hrs	\$1400

Informal Plan Review

5525 Export- Fire Protection System	4
113 Telfair Road	3
Kelly Hill Project: Site Plan Question	4

Total of Hours: **+/-** **11 hrs.**

Court Fees:

Dollar General \$2000

Court order

Total Fee Collected: **\$2000**

Community Relations Activities/Events**Looking Ahead**

- Bringing more state certified training to the City of Garden City which will be made available to surrounding municipalities and the Georgia Port Authority.
- Assisting and attending state certified classes that are offered in surrounding municipalities.
- Broadening the community outreach with continued programs such as Remembering When, community CPR classes, the smoke detector program, and Close Before you Doze.
- Pursuing various grants for department equipment.

REPORT TO MAYOR AND CITY COUNCIL**AGENDA ITEM**

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 10-13-2021

SUBJECT: *Police Department Monthly Status Report*

Report in Brief

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of September 2021.

Prepared by: Jeri Varnum
Title: Executive Assistant/Accreditation Manager

Reviewed by: Gilbert C. Ballard
Title: Chief of Police

Scott Robider, City Manager

Attachment(s)

Police Department
Monthly Status Report
Summary – September 2021
Operations

Calls for Service

There was a total of 1,579 calls for service and self-initiated activity in the month of September 2021, for a total of 16,631 calls for service year to date.

Current month's calls included:

Offenses:

Assault	31	Burglary	6
Damage to Property	15	Larceny	22
Motor Vehicle Theft	15	Narcotics	2
Robbery	1	Sex Offense	3
Weapons Law Violation	3	Homicide	0

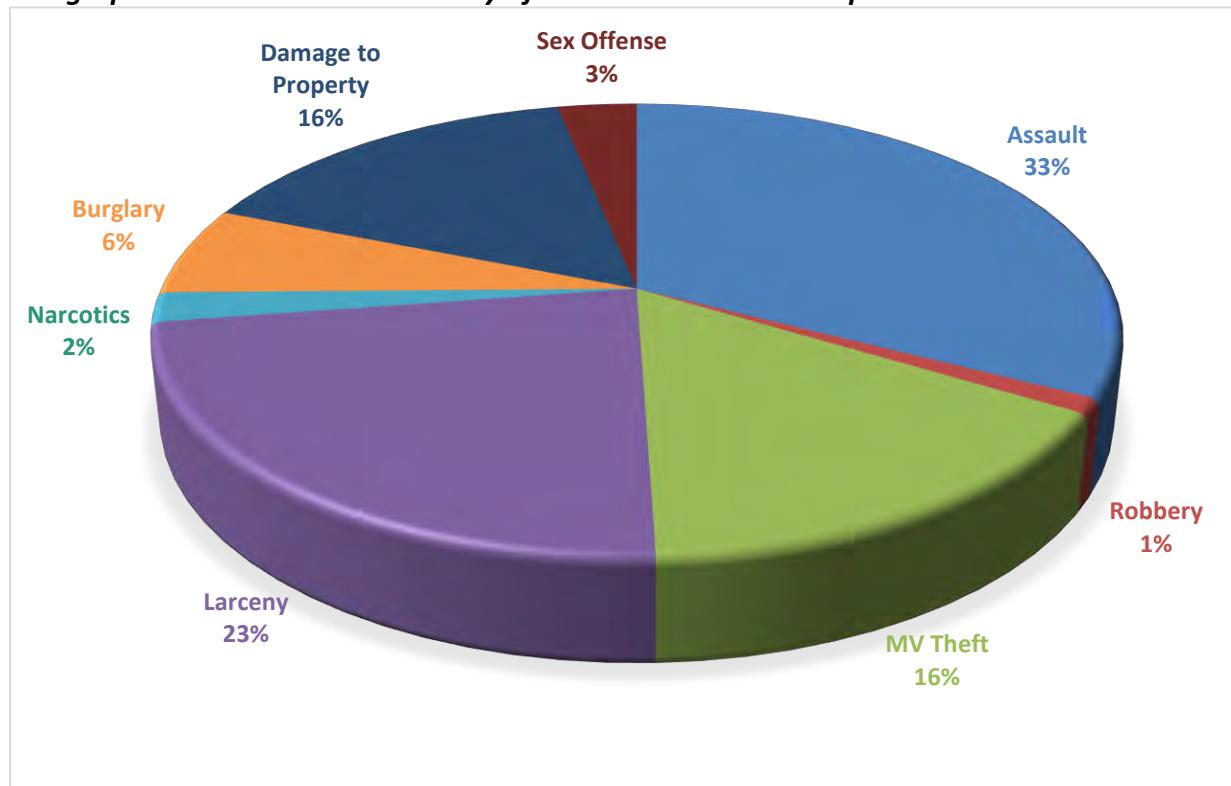
Adult & Juvenile Arrest/Charge Summary

The following is the total of ***Adult and Juvenile Arrests*** made by this department this month. These statistics represent arrests made for Criminal Code as well as Municipal Ordinance violations.

Arrests

Adult Arrests	Juvenile Arrests
72	0

The graph below is a visual summary of the Current Month's Top 8 Criminal Violations.



Current Month's Top 8 Criminal Violations by District

Mayor Bethune and Mayor Pro Tem/Council Member at Large Kicklighter

	<i>Daniel</i> <i>District 1</i>	<i>Ruiz</i> <i>District 2</i>	<i>Morris</i> <i>District 3</i>	<i>Lassiter, Jr.</i> <i>District 4</i>	<i>Tice</i> <i>District 5</i>
Assault	4	6	7	6	8
Burglary	1	0	1	2	2
Damage to Property	1	5	3	4	2
Larceny	5	5	3	2	7
MV Theft	3	3	2	1	6
Narcotics	1	1	0	0	0
Robbery	0	0	0	0	1
Sex Offense	0	1	2	0	0
Homicide	0	0	0	0	0

Traffic Violations

There was a total of 990 traffic violations during the month of September 2021. ***They included:***

Traffic Citations Issued

Speeding Violations	353	Fatalities	0
Seat Belt Violations	21	Total Citations	802
DUI Citations	8	Written Warnings	188
Miscellaneous Citations	420		

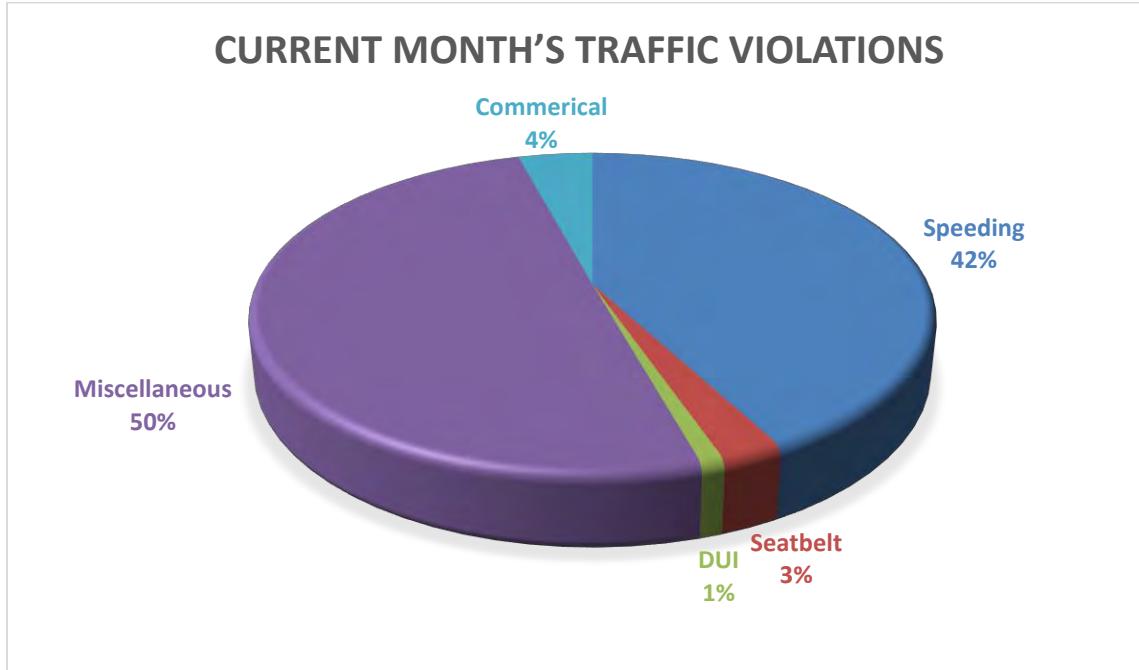
Commercial Vehicle Unit(s) Citations Issued

Total Citations Issued	35
------------------------	----

Accidents

Public Roadway Accidents	43
Private Property Accidents	19
Total Accident Reports	62

The graph below is a visual summary of the Current Month's Traffic Violations.



Open Records Request

The Garden City Records Clerk received and processed 347 Open Records request for the month of September 2021. A total of 3,597 Open Records Request have been processed from January 1, 2021 to September 30, 2021.

Municipal Court Summary

During the month of September 2021, the Garden City Municipal Court handled 1,488 cases for a current annual total of 11,853 cases.

➤ Total Traffic Citations and Criminal Cases handled in court	972
➤ Total Traffic Citations and Criminal Cases passed to another court date	436
➤ Cases issued probation	80

Training

During the month of September 2021, police personnel reported a total of 239 hours of training resulting in an average of 6 hours of training per Officer.

Some of the special training classes the officers attended during the month of September were: Friction Ridge Comparison, Criminal Investigation Fundamentals, Canine Narcotics Detector, and Community Relations.

Items of Interest for September 2021

- Garden City Police welcomed 3 new cadets, Cadet Love, McConaughy, and Farley.
- 10 Garden City Officers completed a 13 week Krav Maga training program with Pooler Karate.
- Chatham County Deaf Association presented Chief Ballard and the Police Department with a plaque acknowledging their effort to assist the deaf community.
- K9 Wolfi and Officer Thompson completed the Chatham county Sheriff's Office police K9 narcotic detention course. K9 Wolfi placed top canine in the program.
- 4 Garden City Officers started the Devine Jiu-Jitsu program. This program teaches basic grappling and wrestling techniques.

ORDINANCE 2021-10

AN ORDINANCE TO AMEND THE ZONING ORDINANCE AND MAP OF GARDEN CITY, GEORGIA, AS AMENDED; TO RE-ZONE CERTAIN PROPERTIES OWNED BY KIMBERLY SIMPSON AS EXECUTOR UNDER THE LAST WILL AND TESTAMENT OF RICHARD MORGAN HICKS, DECEASED (TAX PARCEL IDENTIFICATION NO. 60925 04001), LINDA J. LAX (TAX PARCEL IDENTIFICATION NO. 60925 04003; 4833 OLD LOUISVILLE ROAD), AND ALISON J. McNAMARA (TAX PARCEL IDENTIFICATION NO. 60925 04004; 4840 OLD LOUISVILLE ROAD), TO AN "I-1" ZONING CLASSIFICATION WITH THE EXCEPTION ANY PORTION OF THE PROPERTIES LYING WITHIN TWO HUNDRED FEET OF THE NORTHERN RIGHT-OF-WAY LINE OF HIGHWAY 80 WHICH SHALL BE ZONED C-2A; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

The Mayor and Council of Garden City hereby ordains and it is hereby ordained by the authority of the same that:

Section 1: That the zoning ordinance and zoning map of Garden City, Georgia, as amended, be amended so that the following described property presently owned by Kimberly Simpson as Executor under the Last Will and Testament of Richard Morgan Hicks, Deceased, be rezoned from its present "R-A" zoning classification to a zoning classification of "I-1" with the exception of any portion of the property lying within two hundred (200') feet of the northern right-of-way line of Highway 80 which shall be zoned "C-2A":

All that certain lot, tract or parcel of land situate, lying and being in the 8th G.M. District, Garden City, Chatham County, Georgia, containing 54.37 acres, more or less, shown and designated on that certain plat of survey dated November 19, 2008, prepared by Warren E. Poythress, Georgia Registered Land Surveyor No. 1953, entitled "Property Survey for Richard Hicks, located in the 8th G.M.D., Chatham County, Georgia," recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia in Plat Record Book 42-P, Page 94, said plat being incorporated herein by this reference for descriptive and all other purposes.

The above-described property has a Chatham County Tax Parcel Identification Number of 60925 04001.

The above-described property was conveyed to Richard Morgan Hicks by a deed from Richard Morgan Hicks as Executor under the Will of Bernice Bevill Hicks, Deceased, dated September 24, 2009, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Deed Book 356-H, Page 721.

Section 2. That the zoning ordinance and zoning map of Garden City, Georgia, as amended, be amended so that the following described property presently owned by Linda J. Lax at 4833 Old Louisville Road be rezoned from its present "R-2" zoning classification to a zoning classification of "I-1":

All that certain lot, tract or parcel of land situate, lying and being in Garden City, Chatham County, Georgia, near the Five and Three-Quarter (5-1/4) Mile Post on the Louisville Road, containing Six and Eighty-Three One-hundredths (6.83) acres, more or less, having a frontage of Three Hundred Ninety-Seven and Seven-tenths (397.7) feet, more or less, on the Old Louisville Road, and being more particularly described as follows:

Beginning at the point where the Northeast corner of the tract herein described adjoins the lands now or formerly of Beville, and the Old Louisville Road, running thence South Fifteen degrees Fifty-two (S-15 degrees 52'W) minutes West, a distance of Seven Hundred Seventy-eight and Six-Tenths (778.6') feet, more or less, to a stake; running thence North Eighty-Eight degrees Nine (N-88 Degrees 9'W) minutes West, a distance of Three Hundred Eighty-Nine and Nine Tenths (389.9') feet, more or less, to a stone; running thence North Fifteen degrees Fourteen minutes (N-15 degrees 14'E) East, a distance of Seven Hundred Seventy-Eight and Eight-Tenths (778.8') feet, more or less, to a stone on the Southern Boundary of the right-of-way of the Old Louisville Road; and running thence South Eighty-Eight degrees Nine minutes (S-88 degrees 9'E) minutes East, a distance of Three Hundred Ninety- Seven and Seven-Tenths (397.7') feet, more or less, to the point of beginning, being the same property which was conveyed by the Lovell Company to Lewis R. Jones on December 15, 1919, by a deed recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Deed Book 14-V, Page 93, and conveyed by the heirs of Lewis R. Jones to Mrs. Florence Jones by Deeds of Gift recorded in the aforesaid Clerk's Office in Deed Book 39-V, Page 39, and in Deed Book 41-Z, Page 149.

EXCEPTING therefrom the portion of the above-described tract which was conveyed by Benny Lax to R.L. Yeomans by a deed dated October 3, 1953, and

recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia in Deed Book 58-R, Page 569.

The above-described property has an address of 4833 Old Louisville Road, Garden City, Georgia 31408, and a Chatham County Tax Parcel Identification Number of 60925 04003.

The above-described property was conveyed to Linda J. Lax by a deed from Linda J. Lax, individually and as Executrix of the Estate of Jeffrey B. Lax, dated May 24, 2016, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Deed Book 811, Page 478.

Section 3. That the zoning ordinance and zoning map of Garden City, Georgia, as amended, be amended so that the following described property presently owned by Alison J. McNamara at 4840 Old Louisville Road be rezoned from its present "R-2" zoning classification to a zoning classification of "I-1" :

All that certain portion of lot, tract or parcel of land situate, lying and being in Garden City, Chatham County, Georgia, shown and designated as Lot 2-A, containing 1.09 acres, upon that certain plat of survey prepared by Harold R. Johnson, Georgia Registered Land Surveyor No. #1137, dated May 26, 2004, last revised April 21, 2005, and recorded in the Office of the Clerk of Superior Court of Chatham County, Georgia, in Plat Book 38-P, Page 34, said plat being incorporated herein by reference and made a part hereof for better determining the metes, bounds and dimensions of the property herein described.

The above-described property has an address of 4840 Old Louisville Road, Garden City, Georgia 31408, and a Chatham County Tax Parcel Identification Number of 60925 04004.

The above-described property was conveyed to Alison J. McNamara by a deed from David M. Blankenship dated May 1, 2015, and recorded in the Office of the Clerk of the Superior Court of Chatham County, Georgia, in Deed Book 578, Page 360.

Section 4. All ordinances or parts of ordinances in conflict therewith are hereby repealed.

Section 5. This ordinance shall become effective on the date of passage.

ADOPTED this ____ day of October, 2021.

RHONDA FERRELL-BOWLES
Clerk of Council

RECEIVED AND APPROVED this the ____ day of October, 2021.

DON BETHUNE, Mayor

Read first time:

Read second time and approved:

**A RESOLUTION BY THE MAYOR AND COUNCIL OF GARDEN CITY, GEORGIA,
AUTHORIZING THE ADOPTION OF THE 2021 UPDATED GARDEN CITY
COMPREHENSIVE PLAN AS REQUIRED BY THE GEORGIA PLANNING ACT OF 1989**

Whereas, the last full Comprehensive Plan was developed in 2006 and then updated in October 2016; and

Whereas, since the issues and challenges facing the community continue to change from when the Goals and Objectives were updated in the last 2016 Comprehensive Plan; and

Whereas, community input was gathered by the Chatham County – Savannah Metropolitan Planning Commission through virtual meetings, community events, social media, websites, a public online and written survey, and other channels to gauge the public's priorities for Savannah; and

Whereas, the Chatham County – Savannah Metropolitan Planning Commission updated the Comprehensive Plan to address economic development, land use, transportation, housing, and quality of life elements; and

Whereas, those Goals and Objectives have been incorporated into the Work Program of the Comprehensive Plan for Garden City, Georgia; and

Whereas, the Georgia the Department of Community Affairs requires written notice that the Comprehensive Plan for Savannah, Georgia was adopted;

BE IT THEREFORE RESOLVED that the City of Garden City does hereby adopt the Garden City Comprehensive Plan and authorizes the City Manager to transmit the Resolution of Adoption to the Coastal Regional Commission and Department of Community Affairs as required by the Georgia Planning Act of 1989.

Adopted this 18th day of October, 2021

GARDEN CITY, GEORGIA

By: _____
Don Bethune, Mayor

Attest: _____
Rhonda Ferrell-Bowles, City Clerk

MEMORANDUM

To: Scott Robider
From: Pam Sweeney *(Signature)*
CC: Rhonda Ferrell-Bowles
Date: October 13, 2021
Re: PTO Sell Back for 2021

In 2021, the City is offering full-time eligible employees the option to sell PTO hours back to the City in the amount of only one 40-hour workweek, so long as one (1) workweek of accrued PTO remains for the benefit of the employee. Each employee's request must be approved by the Human Resources Department and the appropriate Department Head. The selling of PTO is considered taxable income, shall be reported on W-2's with required federal and state tax deductions including Medicare and retirement contributions (if applicable). Health, supplemental and other deductions not previously listed shall not be deducted.

The cost for the PTO Sell Back for 2021 is approximately \$89,900 with an anticipated pay date of early December. Generally, the Sell Back Policy would be contingent upon the annual approval by Mayor and Council and be included within the City's annual budget. Approval is being requested for the selling back of PTO in 2021.

Below are the minimum requirements for the selling back of PTO hours that has been modified slightly from the memo originally submitted on August 25th, 2021:

- a. **Regular full-time** employees must have an accrued balance of 80 hours of PTO leave prior to the submission deadline. Eligible employees may sell-back **40 hours** of accrued PTO hours.
- b. **Fire Department** employees who work 24-hour shifts must have an accrued balance of 106 hours of PTO leave prior to the submission deadline. Eligible fire department employees may sell-back **40 hours** of accrued PTO hours.
- c. **Police Department** employees who work 12-hour shift must have an accrued balance of 86 hours of PTO leave prior to the submission deadline. Eligible police department employees may sell back **40 hours** of accrued PTO hours.

Employees interested in selling back 40 hours of PTO must complete a form and return to Human Resources no later than **Friday, November 19th, 2021**. Employees will receive checks the first week in December.

For employees with any accrued PTO remaining after the sell-back process will be handled in accordance with the guidelines outlined in the Employee Handbook.