

A G E N D A
City Council Meeting
Monday, September 21, 2020 – 6:00 p.m.

➤ **OPENING**

- **Call to Order**
- **Invocation by Pastor Dale Simmons, Jasper Springs Baptist Church**
- **Pledge of Allegiance**
- **Roll Call**

➤ **PUBLIC HEARINGS**

- **PC2014, Rezoning Request:** Receipt of public comment on a request by Michael W. Howard, property owner, to rezone 1301 Junction Avenue from R-2 to C-2 for proposed use as a showroom for L & H Industrial Services, Inc.
- **PC2015, Zoning Text Amendment:** Receipt of public comment on an ordinance to amend the zoning ordinance of Garden City, Georgia, as amended; to amend Paragraph 14 and 15 Section 90-47(B) to permit Day Nurseries Kindergartens and child care centers in all mixed-use zoning districts located within the City; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.
- **Alcoholic Beverage License Application (Mini-mart):** Receipt of public comment on an alcoholic beverage license application made by Payal S. Shah to sell wines, beer and/or malt beverages at Mini-mart, 403 M U.S. Highway 80, Garden City, Georgia.
- **Alcoholic Beverage License - Manager Application (Mini-mart):** Receipt of public comment on an alcoholic beverage license manager application made by Helen Edenfield to sell wines, beer and/or malt beverages at Mini-mart, 403 M U.S. Highway 80, Garden City, Georgia.
- **Garden City Comprehensive Plan Update:** The purpose of this public hearing is to brief the community on the process to be used to develop the plan, opportunities for public participation in development of the plan, and to obtain input/comments on the proposed planning process. After this first public hearing is complete, the City may begin the process of developing the plan.

Speaking to a Public Hearing Item Protocol

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council's time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

**PROCEDURES FOR CONDUCTING PUBLIC HEARINGS ON PROPOSED ZONING DECISIONS BEFORE
GARDEN CITY'S MAYOR AND COUNCIL AND STANDARDS GOVERNING THE EXERCISE OF
CITY COUNCIL'S ZONING POWER**

Procedures for Conducting Public Hearings on Proposed Zoning Decisions:

All public hearings conducted by the Mayor and Council on Garden City, Georgia, on proposed zoning decisions shall be conducted as follows:

- (1) All public hearings by the Mayor and Council on zoning amendments shall be chaired by the Mayor.
- (2) The Mayor shall open the hearing by stating the specific zoning amendment being considered at the public hearing and further stating that printed copies of the adopted standards governing the exercise of the Mayor and Council's zoning power and the procedures governing the hearing are available to the public.
- (3) The Director of the City's Planning and Zoning Department shall advise the Mayor and Council of the recommendation of the Planning Commission when applicable.
- (4) The Mayor shall determine the number of attendees who desire to testify or present evidence at the hearing.
- (5) When there is a large number of individuals wishing to testify at a hearing, the Mayor may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponents, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence, and expert opinions; opponents of the proposed decision shall have an equal minimum period of time. The Mayor may grant additional time; provided, however, an equal period of time shall be granted both sides.
- (6) The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- (7) After all individuals have had an opportunity to speak in accordance with subparagraph (6) above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak.
- (8) The Mayor may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- (9) It shall be the duty of the Mayor to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- (10) Once all parties have concluded their testimony, the Mayor shall adjourn the public hearing.

Standards Governing the Exercise of The Zoning Powers of Garden City's Mayor and Council:

Prior to making a zoning amendment, the Mayor and Council shall evaluate the merits of a proposed amendment according to the following criteria:

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
- (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
- (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
- (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

➤ **APPROVAL OF CITY COUNCIL MINUTES**

- Consideration of the Pre-agenda Session Minutes (8/17/20), City Council Minutes (8/17/20) and Special Called Council Meeting Minutes (8/27/20).

➤ **CITY MANAGER REPORT**

- Monthly staff reports included with the agenda packet
- Status Report: City Hall and City Facilities Reopening to the Public

➤ **ITEMS FOR CONSIDERATION**

- **Ordinance, Zoning Text Amendment:** First reading of an ordinance to amend the Code of Ordinances for Garden City, Georgia, as amended by amending Chapter 90, Article II thereof to add the permanent and temporary storage of salvage cars or vehicles to the permitted uses listed in Code Section 90-47(b), which use shall be permitted in I-2 zoning districts in Garden City, Georgia, subject to certain restrictions; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.
- **Resolution, MPC Memorandum of Agreement (Highway 21 Corridor Study):** A resolution by the Mayor and Council to authorize the City to enter into a memorandum of understanding with the Savannah-Chatham County Metropolitan Planning Organization for assistance in administering funds in the amount of \$120,000 awarded to the City by the Federal Highway Administration for the purpose of conducting an Access Management Study for State Highway 21 between SR 25 and Grange Road in connection with redevelopment activities to be generated by the construction of the new school complex planned for the Groves High School site; to authorize the City to pay the required local match for the project; to authorize the City Manager to take such action and executed all documents necessary to carry-out terms and provisions of the Memorandum of Understanding.
- **Resolution, MPC Memorandum of Agreement (Comprehensive Plan Update):** A resolution by the Mayor and Council to approve a professional planning services agreement with the Chatham County Metropolitan Planning Commission to provide assistance to the City with updating the City's existing 2016-2036 Comprehensive Plan; to authorize the City Manager to execute the agreement and to take such action as is necessary to carry out the terms and provisions thereof.
- **Resolution, Contract Award (Prosperity Drive Water/Sewer Project):** A resolution by the Mayor and Council to award a contract to Griffin Contracting for the bid amount of \$1,673,776 for the installation of certain water system improvements extending public water service to two (2) warehouse facilities to be constructed on the East side of Dean Forest Road; that Division (1) and Division (2) of the contract work shall be funded by the proceeds of a previously approved Georgia Environmental Finance Authority loan; to authorize the City Manager to negotiate and execute said contract.
- **Resolution, Contract Award – Drainage Improvement Projects (Azalea/Camellia and Leon Village):** A resolution by the Mayor and Council to award a contract to Preferred Site Construction for the bid amount of \$94,700 for the repair of portions of the Azalea Avenue and Camellia Avenue drainage system, and for the replacement of components of the Leon Village drainage improvements; to authorize the City Manager to negotiate and execute said contract.

- **Alcoholic Beverage License Application (Mini-mart):** Consideration by Mayor and Council of an alcoholic beverage license application made by Payal S. Shah to sell wines, beer and/or malt beverages at Mini-mart, 403 M U.S. Highway 80, Garden City, Georgia.
- **Alcoholic Beverage License - Manager Application (Mini-mart):** Consideration by Mayor and Council of an alcoholic beverage license manager application made by Helen Edenfield to sell wines, beer and/or malt beverages at Mini-mart, 403 M U.S. Highway 80, Garden City, Georgia.

➤ **RECEIPT OF INFORMAL PUBLIC COMMENT:**

- **Procedure:** In an effort to best manage this section of the meeting, any person that desires to address the City Council must sign up using the process outlined on the website where this meeting is advertised. Once recognized by the Mayor, the person will be allowed to speak in accordance with the Informal Public Comment – Speaker Protocols outlined below.

Informal Public Comment – Speaker Protocol

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ **ADJOURN**

City of Garden City Rezoning Application



Applicant Information

Owner	
Name	Address
Michael W. Howard	3722 Old Louisville Rd. Garden City, GA. 31408
Phone	Email
(912) 777-5836	mike@LHindustrialinc.com
Nature of Ownership Interest	
Is the Owner an: <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Firm <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Association	
Note: If a corporation, submit a list of officers, directors & major stockholders with name, address and title.	
If a partnership: Submit list of all partners with name, address and title.	
Engineer/Surveyor <input type="checkbox"/> Same as authorized agent <input checked="" type="checkbox"/> Check here to receive staff review comments via email	
Company Name	Contact (Individual Name)
Phone	Email
Authorized Agent (Requires Authorized Agent Form) <input type="checkbox"/> Check here to receive staff review comments via email	
Company Name	Contact (Individual Name)
Phone	Email
Campaign Contribution	
List below the names of local government officials, Garden City City Council, to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.	
Elected Official's Name	Amount or Description of Gift

I understand that I will need to attend or be represented by a duly authorized agent at the meeting of the Planning Commission and City Council and that my application cannot be approved unless I am represented.

Michael W. Howard

Print Name


Signature

7/29/2020

Date

OFFICE USE ONLY		
Received By	Date Received	Case Number PC2014
Submittal Format <input type="checkbox"/> Electronic <input type="checkbox"/> Paper <input type="checkbox"/> Both	Fee Amount Paid	Invoice Number

City of Garden City Rezoning Application



Development Information

Development Name (If applicable)

Michael W. Howard

Property Address

1301 Junction Ave.

Garden City, GA. 31408

Current Zoning

R-2

Proposed Zoning

C-2

Current Use

Vacant Lot / Parking Area

Proposed Use

Retail Showroom for existing business across the street

Parcel ID

6-0802 05019

Total Site Acreage

.50 Acre

Proposed Water Supply

☒ Public ☐ Private

Proposed Sewage Disposal

☒ Public ☐ Private

Describe the current use of the property you wish to rezone, including property characteristics (developed, wooded, cleared, etc.)

Partially Cleared, Current use is parking area for employees of L&H Industrial Services Inc.

Describe the use that you propose to make of the land after rezoning

Proposed use will be a showroom for L&H Industrial Services Inc. which is located across the street

Describe the uses of the other property in the vicinity of the property you wish to rezone

Mixture of C-2, I-2 and R-2

Describe how your rezoning proposal will allow a use that is suitable in view of the uses and development of adjacent and nearby property

Proposal is compatible with current business surrounding lot.

Will the proposed zoning change result in a use of the property, which could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools? Describe the proposed access.

No

Please provide any additional information that you deem relevant.



MEMORANDUM

To: Garden City Planning Commission & Board of Appeals
From: C. Scott Robider
Date: September 3, 2020
Re: PC2014: L & H Industrial Services Inc.

The petitioner, Mike W. Howard, is seeking to develop a new showroom for his current business which is located at 3722 Old Louisville Road. The proposed new showroom is to be located directly across the street at 1301 Junction Avenue (PIN 6-0802-05-019) which is currently owned and utilized by L & H as employee parking. The proposed location for the showroom is currently zoned R-2 and petitioner is requesting the property be rezoned to C-2 to allow for his business expansion. The surrounding properties located in the vicinity of this proposed rezoning are currently a mixture of C-2, I-2 and R-2 zoning classifications. The proposed request has been evaluated against the standards governing the exercise of the Board of Zoning Appeals/Planning Commission powers of Garden City which are as follows;

- 1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
Yes. The current zoning posture of the area is a mixture of C-2, I-2 and R-2 and the proposed expansion site will be adjacent to an existing commercial building.
- 2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
No. The property is located within a cluster of existing properties currently zoned C-2
- 3) Could traffic be created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise and traffic hazards?
No. Based on the review by the City Staff the current location has very light daily traffic and the business generally produces very little noise with no evidence of traffic hazards.
- 4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
No. The revised zoning to C-2 is fully compatible with the area and the proposed development will replicate existing commercial properties in this area.
- 5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
Yes. L & H Services is currently in need of additional operating space. The property is currently owned and utilized by the company in order to support the parking needs of customers and staff members.

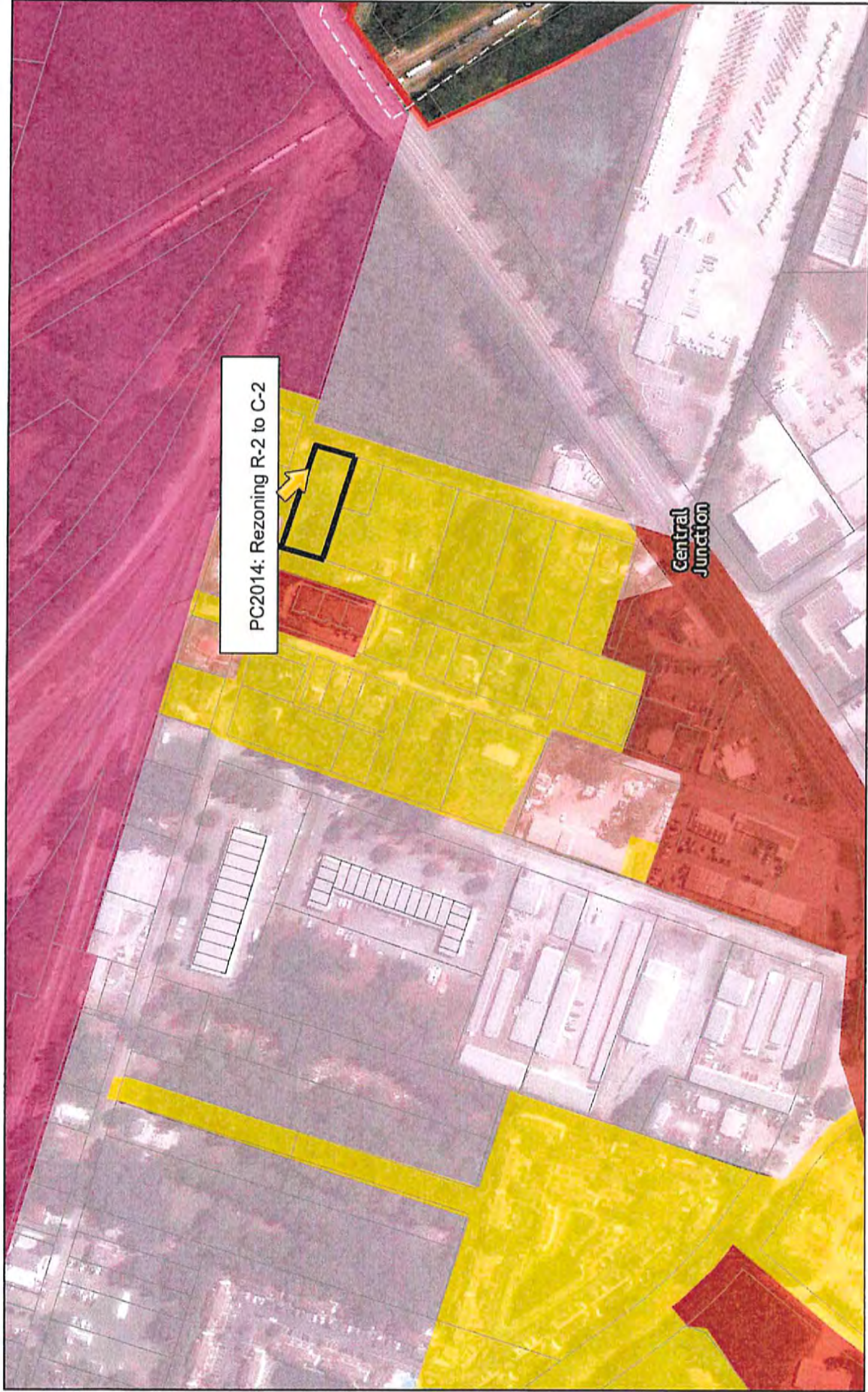
- 6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

No. The proposed rezoning and development of this property by the petitioner will improve not only the aesthetics of the area but potentially the value of adjacent properties which may lead to additional commercial development.

(Code 1976, § 8-3028; Ord. of 1-6-86(2), § 1; Ord. No. 2017-8, § 1, 10-16-17)

City Staff Position: The City Staff have reviewed the above criteria and would recommend consideration for approval of this request.

Parcel I.D. 6-0802 -05-019



8/21/2020, 4:42:21 PM

Chatham County Parcels

C-2 = Heavy Commercial

Zoning Classifications

I-2 = Industrial

R-2 = Residential

Garden City Limits

C-1 = Light Commercial

C-2A = Heavy Commercial with Alcoholic Sales

I-1 = Industrial

1:4,514

0 0.03 0.07 0.13 mi

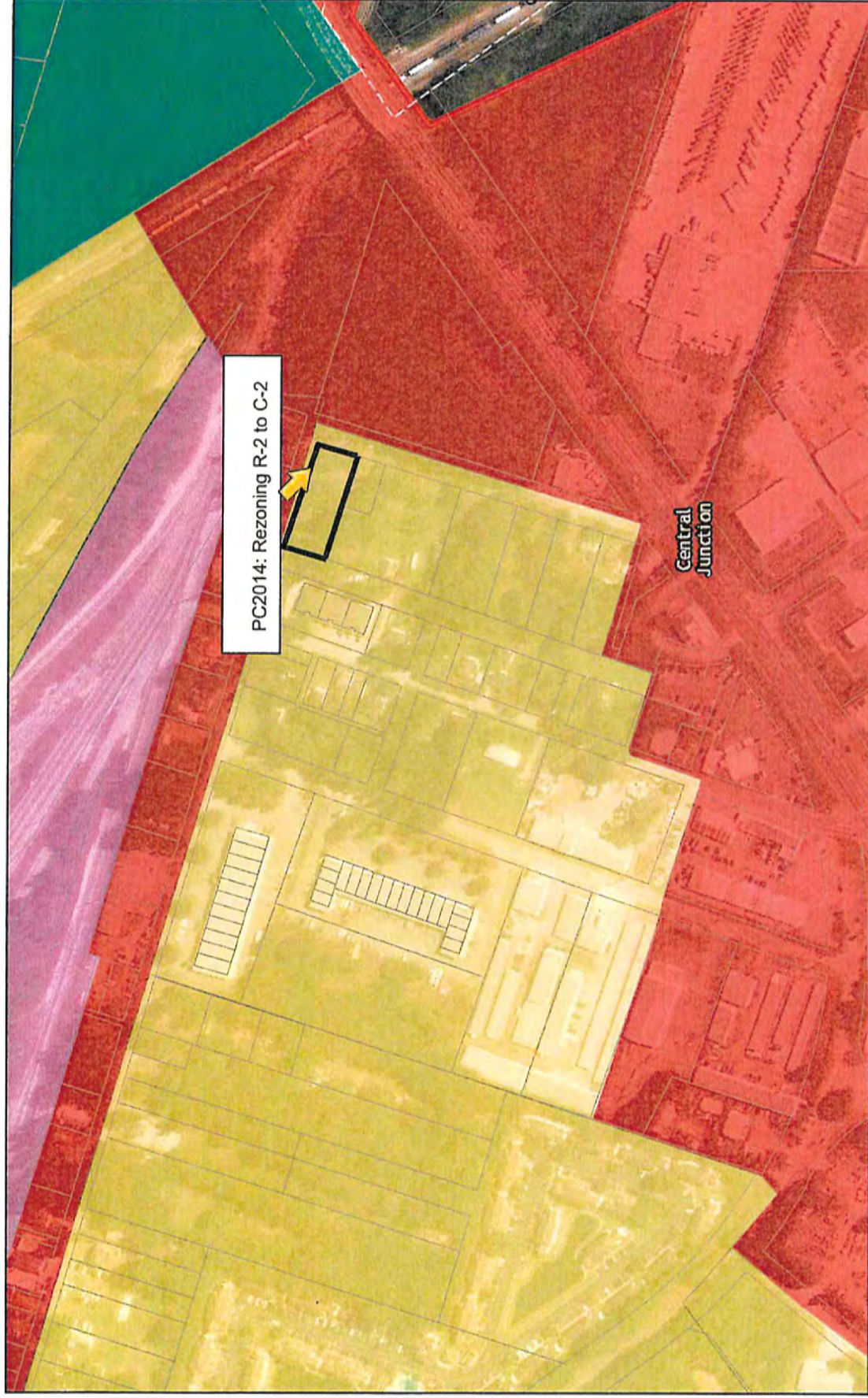
0 0.05 0.1 0.2 km

Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS,

Esri, HERE, Garmin, IPC | USDA FSA, GeoEye, Maxar |

Geo Rec

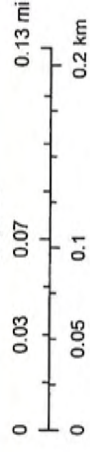
Parcel I.D. 6-0802 -05-019



8/21/2020, 4:40:08 PM

- ☐ Chatham County Parcels
- ☐ Future Land Use
- ☐ Residential
- ☐ Commercial
- ☐ Industrial
- ☐ Mixed Use
- ☐ Garden City Limits

1:4,514



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, Geo Rec
Esri, HERE, Garmin, IPC | USDA FSA, GeoEye, Maxar |

City of Garden City – Zoning Text Amendment Application



GARDEN CITY

Applicant Information

Applicant	
Name	Address
City of Garden City	100 Central Avenue Garden City GA 31405
Phone	Email
912-966-7777	srobider@gardencity-ga.gov
<input type="checkbox"/> Same as authorized agent <input type="checkbox"/> Check here to receive staff review comments via email	
Engineer/Surveyor	Contact (Individual Name)
Company Name	
N/A	N/A
Phone	Email
N/A	N/A
<input type="checkbox"/> Check here to receive staff review comments via email	
Authorized Agent (Requires Authorized Agent Form)	Contact (Individual Name)
Company Name	
N/A	N/A
Phone	Email
N/A	N/A
Campaign Contribution	
List below the names of local government officials, Garden City City Council, to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.	
Elected Official's Name	Amount or Description of Gift

I understand that I will need to attend or be represented by a duly authorized agent at the meeting of the Planning Commission and City Council and that my application cannot be approved unless I am represented.

C. Scott Robison
Print Name

[Signature]
Signature

8/10/20
Date

OFFICE USE ONLY		
Received By	Date Received	Case Number
		PC 2015
Submittal Format	Fee Amount Paid	Invoice Number
<input type="checkbox"/> Electronic <input type="checkbox"/> Paper <input type="checkbox"/> Both		

City of Garden City – Zoning Text Amendment Application



Development Information (If applicable)

Development Name

N/A

Property Address

N/A

Current Zoning	Proposed Zoning
N/A	N/A
Current Use	Proposed Use
N/A	N/A
Parcel ID	Total Site Acreage
N/A	N/A
Proposed Water Supply	Proposed Sewage Disposal
<input type="checkbox"/> Public <input type="checkbox"/> Private	<input type="checkbox"/> Public <input type="checkbox"/> Private

Zoning Classification Alteration Request

District/Classification: M

Code Section: Paragraph 14 and 15 Section 90-47(B)

Specific Request:

An ordinance to amend the zoning ordinance of Garden City, Georgia, as amended; to amend Paragraph 14 and 15 of Section 90-47(B) to permit Day Nurseries, Kindergartens, and Child Care Centers in all Mixed-Use zoning districts located within the City; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

Justification for Request:

To permit Day Nurseries, Kindergartens and Child Centers to operate in all mixed-use zoning districts within the City.

Please provide any additional information that you deem relevant.

- (14) *Day nurseries and kindergartens:* R-A(B), R-1(B), R-2(B), R-I-N, C-1, C-2(B). The following regulations shall apply to this use:
- a. One hundred square feet of outdoor play space shall be provided for each child in districts requiring board of appeals approval. In other districts, 100 square feet of outdoor play space is required per child in any group using the play area at one time.
 - b. Such uses shall only be permitted on a lot or plot of ground which abuts a collector street or a major arterial. The board of appeals shall be authorized to waive this requirement for uses with no more than 75 children if on the basis of evidence presented it finds that the traffic to be generated by a particular use can be accommodated on other streets without creating traffic congestion and traffic hazards on such streets which would be detrimental to the neighborhood served by such other streets.
 - c. The architectural character, including the orientation and exterior appearance of any structure, shall be characteristic of the neighborhood within which such structure is located.
 - d. Such use shall provide at least one parking space for each two employees, plus one additional space for each ten children.
 - e. Where an abutting use is residential, a visual buffer shall be provided and regularly maintained so as to shield all parking areas, play areas and outdoor activity areas from the abutting property. Such buffer shall consist of trees or other vegetation of such height and depth as determined by the board of appeals, or an appropriately designed fence or wall or a combination thereof.
 - f. One nonilluminated sign not to exceed three square feet in area shall be permitted in residential districts; provided that, where such use is adjacent to or directly across from a nonresidential use or district, the board of appeals may allow a principal use sign of up to 12 square feet in area when it is located on the side of the property facing the nonresidential use or district.
- (15) *Child care center:* R-2(B), R-I-N, C-1, C-2(B). The following regulations shall apply to this use:
- a. One hundred square feet of outdoor play space shall be provided for each child in districts requiring board of appeals approval. In other districts, 100 square feet of outdoor play space is required per child in any group using the play area at one time.
 - b. Such uses shall only be permitted on a lot or plot of ground which abuts a collector street or a major arterial. The board of appeals shall be authorized to waive this requirement if on the basis of evidence presented it finds that the traffic to be generated by a particular use can be accommodated on other streets without creating traffic congestion and traffic hazards on such streets which would be detrimental to the neighborhood served by such other streets. Approval for any center established requiring access along a residential or lesser classified street shall be limited to a maximum of 75 children during the daytime hours and no greater than 50 children between the hours of 9:00 p.m. and 6:00 a.m.
 - c. The architectural character, including the orientation and exterior appearance of any structure, shall be characteristic of the neighborhood within which such structure is located.
 - d. Such use shall provide at least one parking space for each two employees, plus one additional space per each ten children.
 - e. There shall be no onsite outdoor recreation activities after 9:00 p.m. or later than one hour after dusk, whichever occurs first.
 - f. Where an abutting use is residential, a visual buffer shall be provided and regularly maintained so as to shield all parking areas, play areas and outdoor activity areas from the abutting property. Such buffer shall consist of trees or other vegetation of such height and depth as determined by the board of appeals, or an appropriately designed fence or wall or a combination thereof.
 - g. One nonilluminated sign not to exceed three square feet in area shall be permitted in residential districts; provided that where such use is adjacent to or directly across from a nonresidential use or district the board of appeals may allow a principal use sign of up to 12 square feet in area when it is located on the side of the property facing the nonresidential use or district. Exterior drawings, graphics or pictorials are prohibited.

ORDINANCE 2020-

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF GARDEN CITY, GEORGIA, AS AMENDED; TO AMEND PARAGRAPHS 14 AND 15 OF SECTION 90-47(B) TO PERMIT DAY NURSERIES, KINDERGARTENS, AND CHILD CARE CENTERS IN ALL MIXED USE ZONING DISTRICTS LOCATED WITHIN THE CITY; TO REPEAL ALL ORDINANCES IN CONFLICT HERewith; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED by the Mayor and Council of Garden City, Georgia, and it is hereby ordained by the authority thereof that:

Section 1: Section 90-47(b), Paragraph 14 of the City's Code of Ordinances, entitled "Permitted Uses; Provisions Regarding Uses in Zoning Districts: Day Nurseries and Kindergartens," and Section 90-47(b), Paragraph 15 of the City's Code of Ordinances, entitled "Permitted Uses; Provisions Regarding Uses in Zoning Districts: Child Care Centers," are hereby amended to permit day nurseries, kindergartens, and child care centers to operate in all mixed use zoning districts within the City. As amended, said Paragraphs 14 & 15, shall read as follows:

"(14)Day nurseries and kindergartens: R-A(B), R-2(B), R-I-N, C-1, C-2(B), C-2A(B),C-2A(B&W) (B), & M. The following regulations shall apply to this use:

- a. One hundred square feet of outdoor play space shall be provided for each child in districts requiring Board of Appeals approval. In other districts, 100 square feet of outdoor play space is required per child in any group using the play area at one time.
- b. Such uses shall only be permitted on a lot or plot of ground which abuts a collector street or a major arterial. The Board of Appeals shall be authorized to waive this requirement for uses with no more than 75 children if on the basis of evidence presented it finds that the traffic to be generated by a particular use can be accommodated on other streets without creating traffic congestion and traffic hazards on such streets which would be detrimental to the neighborhood served by such other streets.
- c. The architectural character, including the orientation and exterior appearance of any structure, shall be characteristic of the neighborhood within which such structure is located.

- d. Such use shall provide at least one parking space for each two employees, plus one additional space for each ten children.
- e. Where an abutting use is residential, a visual buffer shall be provided and regularly maintained so as to shield all parking areas, play areas and outdoor activity areas from the abutting property. Such buffer shall consist of trees or other vegetation of such height and depth as determined by the Board of Appeals, or an appropriately designed fence or wall or a combination thereof.
- f. One non-illuminated sign not to exceed three square feet in area shall be permitted in residential districts; provided that, where such use is adjacent to or directly across from a nonresidential use or district, the Board of Appeals may allow a principal use sign of up to 12 square feet in area when it is located on the side of the property facing the nonresidential use or district."

(15) Child Care Center: R-2(B), R-I-N, C-1, C-2(B), C-2A(B), C-2A(B&W) (B) & M. The following regulations shall apply to this use:

- a. One hundred square feet of outdoor play space shall be provided for each child in districts requiring Board of Appeals approval. In other districts, 100 square feet of outdoor play space is required per child in any group using the play area at one time.
- b. Such uses shall only be permitted on a lot or plot of ground which abuts a collector street or a major arterial. The Board of Appeals shall be authorized to waive this requirement if on the basis of evidence presented it finds that the traffic to be generated by a particular use can be accommodated on other streets without creating traffic congestion and traffic hazards on such streets which would be detrimental to the neighborhood served by such other

streets. Approval for any center established requiring access along a residential or lesser classified street shall be limited to a maximum of 75 children during the daytime hours and no greater than 50 children between the hours of 9:00 p.m. and 6:00 a.m.

- c. The architectural character, including the orientation and exterior appearance of any structure, shall be characteristic of the neighborhood within which such structure is located.
- d. Such use shall provide at least one parking space for each two employees, plus one additional space per each ten children.
- e. There shall be no onsite recreation activities after 9:00 p.m. or later than one hour after dark, whichever occurs first.
- f. Where an abutting use is residential, a visual buffer shall be provided and regularly maintained so as to shield all parking areas, play areas and outdoor activity areas from the abutting property. Such buffer shall consist of trees or other vegetation of such height and depth as determined by the Board of Appeals, or an appropriately designed fence or wall or a combination thereof.
- g. One non-illuminated sign not to exceed three square feet in area shall be permitted in residential districts; provided that where such use is adjacent to or directly across from a nonresidential use or district, the Board of Appeals may allow a principal use sign of up to 12 square feet in area when it is located on the side of the property facing the nonresidential use or district. Exterior drawings, graphics or pictorials are prohibited."

Section 2. Subsection (f) of Section 90-49 of the

City's Code of Ordinances, entitled "Designation of Mixed-Use Districts, Permitted Uses" is hereby amended by deleting Subparagraph (d) of Paragraph (2) which currently excludes day nurseries and kindergartens from mixed-use zoning districts, and by replacing it with the following:

"(f)(2) Permitted Uses; Civic Functions:

(d) Public and private schools, including day nurseries , kindergartens and child care centers."

Section 3. This ordinance shall become effective on the date of passage.

Section 4. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

ADOPTED this _____ day of _____, 2020.

RHONDA FERRELL-BOWLES
Clerk of Council

RECEIVED AND APPROVED this the _____ day of _____, 2020.

DON BETHUNE
Mayor

Read first time:

Read second time and approved:



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735

COPY

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Date Filed 8/4/20
For the Year 2020
Expires on December 31 of the above year

Check type of License

License Fee

- ☐ Spirituous Liquors (Package)
☐ Spirituous Liquors (by the drink)
☒ Beer and/or malt beverages
☒ Wines
☒ Advertising Cost

\$2,722.00
\$2,722.00
\$682.00
\$236.00
\$75.00 - 534.⁰⁰

1/2 off
459

pd clctt
1110

Total: \$

- 1) Name of (proposed) business: Sai Shiv 1912 LLC
2) Location of business: 403 M US Hwy 80, Garden City GA 31408
3) Mailing address: 403 M US Hwy 80, Garden City GA 31408
4) Zoning District: _____
5) Business phone: 912-349-7618
6) Emergency phone: 912-441-4587
7) Applicant Name: Payal S. Shah Age: 32
8) Applicant's Home Address: 1679 Chatham Parkway Apt 1308B
9) Home phone: 781-827-1976
10) Ever held similar license? _____ Year _____
11) Date of Birth: _____
12) SSN: _____



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735

THIS PAGE FOR OFFICE USE ONLY

Application received by Katie Draeger Date 8/4/20

POLICE DEPARTMENT REVIEW

Fingerprinted by OK for license SLD Date 8/11/20

Separate report submitted to the City Administrator:

[Signature] Date 8/17/20
Police Chief

Public Hearing held on _____

Date advertised in Savannah Morning News _____

Action of Council ☐ Approval ☐ Denial

License(s) Issued + _____ Date _____



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735

COPY

ALCOHOLIC BEVERAGE LICENSE – MANAGER APPLICATION

This form must be completed if manager or other employee operates the business on behalf of the License Applicant. If this is a new manager (change from last year's application) an additional advertising cost fee of \$75.00 made payable to the City of Garden City must accompany this application.

Date Filed 8/4/20

For the Year 2020

Expires at December 31 of the above year

The merchant for which this manager license is being filed is applying for the following type of license:

- | | |
|--|------------|
| <input type="checkbox"/> Spirituous Liquors (package) | \$2,722.00 |
| <input type="checkbox"/> Spirituous Liquors (by the drink) | \$2,722.00 |
| <input type="checkbox"/> Beer and/or malt beverages | \$682.00 |
| <input type="checkbox"/> Wines | \$236.00 |
| <input type="checkbox"/> Advertising Cost | \$75.00 = |

TOTAL: 75.00

- Name of (proposed) business mini-mart
- Location of business 403M Hwy 80, Gardencity GA 31408
- Mailing address: 403M Hwy 80, Gardencity, GA 31408
- Zoning District _____
- Business Phone 912-349-7618
- Emergency Phone 912-401-4587
- Manager's Name NIKEN BUKANS EDENFIELD
- Date of Birth _____
- Manager's Home Address _____ AVE Savannah GA 31408
- Manager's Home Phone 781-827-1476
- Ever held similar license? NO Year _____
- Manager's Social Security Number _____
- Brief personal history of manager (include all businesses owned, and any place of residence during last five years)
associate degree business management 2 yrs
Pharmacy title Shift Supervisor 5 years



The City of Garden City, Georgia
100 Central Avenue, Garden City, Georgia 31405
Phone: 912.966.7777 Fax: 912.966.2735

THIS PAGE IS FOR OFFICE USE ONLY

Application received by Katie Draeger 8/4/20
Date

POLICE DEPARTMENT REVIEW

Fingerprinted by OK for license SPD 8/11/20
Name Date

SEPARATE REPORT SUBMITTED TO THE CITY ADMINISTRATOR

[Signature] 8/17/20
Police Chief Date

Public Hearing held on _____

Dates advertised in Savannah Morning News: _____

Action of Council ☐ Approval ☐ Denial

License(s) Issued By [Signature] _____
Date

MINUTES
City Council Meeting
Monday, August 17, 2020 – 6:00 p.m.

Call to Order: Mayor Bethune called the meeting to order at 6:00 p.m.

Opening: Mayor Bethune gave the invocation and led the City Council in the pledge of allegiance to the flag.

Roll Call

Council Members: Mayor Don Bethune, Mayor Pro-tem Bessie Kicklighter, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Jr., Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice.

Staff Members: Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Scott Robider, City Marshal; Pam Franklin, HR Director; Gil Ballard, Chief of Police, Corbin Medeiros, Fire Chief; Cliff Ducey, Recreation Director; and Benny Googe, Public Works Director.

Public Hearing

PC2012, Zoning Text Amendment: Mayor Bethune opened the public hearing to receive public comment on an ordinance to amend the Code of Ordinances for Garden City, Georgia, as amended by amending Chapter 90, Article II therefore to add the permanent and temporary storage of salvage cars or vehicles to the permitted uses listed in Code Section 90-47(b), which use shall be permitted in I-2 zoning districts in Garden City, Georgia, subject to certain restrictions; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

The City Marshal gave an overview of the zoning text amendment to add the permanent and temporary storage of salvage cars or vehicles to the permitted uses listed in Code Section 90-47(b), which use shall be permitted in I-2 zoning districts within the City.

Mayor Bethune asked if there was anyone who wished to speak for or against the zoning text amendment. There being no one wishing to speak, Mayor Bethune closed the public hearing.

City Council Minutes: Councilmember Tice made a motion to approved the July 20, 2020 pre-agenda session synopsis and city council minutes. The motion was seconded by Councilmember Kicklighter and passed without opposition.

City Manager Report: The City Manager stated that the departmental monthly reports were included in the agenda packet and asked if Council had any questions regarding the reports. There being no questions or comments, the City Manager gave a brief status report on the reopening of city hall and city facilities to the public. He stated that we will be studying how we can move forward on mandating the mask requirement.

City Manager recognized Benny Googe, Public Works Director and Robert Mack, Heavy Equipment Operator for their years of service to the City. He stated that Benny and Robert will be retiring at the end of the month. City Council congratulated them on their retirement and thanked them for their service to the City.

Items for Consideration

First Reading, Ordinance, Zoning Text Amendment: Clerk of Council read the first reading of the heading of an ordinance to amend the code of ordinances of Garden City, Georgia, as amended by amending Chapter 30, 90 Article 1 thereof, to add to section 90-5 the definitions of wood chipping/shredding and mulching, and to add wood chipping/shredding and mulching to the permitted uses listed in Section 90-47, which use shall be permitted in I-2 zoning districts in Garden City, Georgia, subject to certain conditions; to repeal all ordinance in conflict herewith; to provide an effective date; and for other purposes.

Councilmember Kicklighter made a motion to approve the ordinance on the first reading. The motion was seconded by Councilmember Tice and passed without opposition.

Councilmember Kicklighter made a motion to suspend the rules of council to hold the second reading of the ordinance. The motion was seconded by Councilmember Daniel and passed without opposition.

Second Reading, Ordinance, Zoning Text Amendment: Clerk of Council read the second reading of the heading of an ordinance to amend the code of ordinances of Garden City, Georgia, as amended by amending Chapter 30, 90 Article 1 thereof, to add to section 90-5 the definitions of wood chipping/shredding and mulching, and to add wood chipping/shredding and mulching to the permitted uses listed in Section 90-47, which use shall be permitted in I-2 zoning districts in Garden City, Georgia, subject to certain conditions; to repeal all ordinance in conflict herewith; to provide an effective date; and for other purposes.

Councilmember Tice made a motion to adopt the ordinance on the second reading. The motion was seconded by Councilmember Daniel and passed without opposition.

Resolution, Chatham County Emergency Operations Plan: Clerk of Council read the heading of a resolution by the Mayor and Council to authorize the City to adopt the January 2020 Chatham County Emergency Operations Plan, and to authorize the City's Mayor to execute the plan.

Councilmember Kicklighter made a motion to adopt the resolution. The motion was seconded by Councilmember Daniel and passed without opposition.

Resolution, P8/Strategic Garden City Holdings LLC Development Agreement: Clerk of Council read the heading of a resolution by the Mayor and Council to enter into a development agreement with P8/Strategic Garden City Holdings, LLC, for the development of properties on the east side of Old Dean Forest Road between Interstate 16 and Pine Meadow Drive; to authorize the City Manager to execute an agreement for said development.

Councilmember Ruiz made a motion to adopt the resolution. The motion was seconded by Councilmember Kicklighter and passed without opposition.

Resolution, Coronavirus Relief Fund (CRF) Agreement: Clerk of Council read the heading of a resolution by the Mayor and Council to authorize the execution of the Coronavirus Relief Fund (CRF) terms and conditions agreement; to authorize the acceptance of grant payments, including all understandings and assurances contained within such agreement; to direct and authorize the person identified as the official representative of the City, or the designee of the City to act in connection with the grant application; and to provide such additional information as may be required.

Councilmember Morris made a motion to adopt the resolution. The motion was seconded by Councilmember Kicklighter and passed without opposition.

Resolution, Community Garden Agreement (2nd Street): Clerk of Council read the heading of a resolution by the Mayor and Council to authorize the execution of a lease pursuant to which the City shall rent certain property located at 4115 Second Street in Garden City, Georgia, for the purpose of maintaining and managing a community garden thereon.

Councilmember Kicklighter made a motion to adopt the resolution. The motion was seconded by Councilmember Lassiter and passed without opposition.

Councilmember Kicklighter stated that if this works out maybe we can look at doing this in other neighborhoods within the City.

Resolution, Public Works Department and Water/Sewer Operations Vehicles: Clerk of Council read the heading of a resolution by the Mayor and Council to enter into purchase contracts with J.C. Lewis to sell the City (3) 2021 F-150 Crew Cab Trucks at the total price of \$90,078.00 and (1) 2021 F-350 Regular Cab Truck at the total price of \$36,438.84, and to authorize the City Manager to execute the purchase contracts.

Councilmember Daniel made a motion to adopt the resolution. The motion was seconded by Councilmember Kicklighter and passed without opposition.

Resolution, Pavement Repair Contract (Intersection of Main St. / Foundation Dr.): Clerk of Council read the heading of a resolution by the Mayor and Council to award a contract to R.B Baker Construction in the amount of \$25,750.00 for the road repair work at the intersection of Main Street and Foundation Drive, and to authorize the City Manager to execute the contract.

Councilmember Tice made a motion to adopt the resolution. The motion was seconded by Councilmember Ruiz and passed without opposition.

FY2020 Fee Schedule Revisions: Clerk of Council stated that we have for approval by Mayor and Council the revisions to the City's FY2020 fee schedule.

Informal Public Comment: Mayor Bethune opened the floor to receive public comment from the audience. There being no one requesting to address City Council, Mayor Bethune closed the informal public comment portion of the meeting.

Adjournment: There being no further items on the agenda to discuss, Mayor Bethune called for a motion to adjourn the meeting. Councilmember Tice made a motion to adjourn the meeting at approximately 6:21 p.m. The motion was seconded by Councilmember Lassiter and passed without opposition.

Transcribed & submitted by: Clerk of Council
Accepted & approved by: City Council 9/21/20

Synopsis
Pre-Agenda Session
Monday, August 17, 2020 – 5:00 p.m.

Call to Order: Mayor Bethune called the pre-agenda session to order at 5:00 p.m. Mayor Bethune offered the opening prayer.

Attendees:

Council Members: Mayor Don Bethune, Mayor Pro-tem Bessie Kicklighter, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Jr., Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice.

Staff Members: Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council; Scott Robider, City Marshal; Pam Franklin, HR Director; Gil Ballard, Chief of Police, Corbin Medeiros, Fire Chief; Cliff Ducey, Recreation Director; Katie Draeger, Revenue Collections/Utility Billing and Chris Snider, IT Technician.

Revenue & Expenditures Report as of 7/31/20: Finance Director gave an overview of the revenue and expenditures for the month of July. She stated that all of the funds are performing as expected. There being no questions or comments, City Council accepted the report as presented.

Cares Act Reimbursement Overview: City Marshal gave an overview of the CARES Act funding allocation of \$456,105 for Garden City. He stated that a CARES ACT resolution defining the scope and terms and conditions of the CARES Act is included in the agenda packet for your consideration.

Community Garden (4115 Second Street): City Marshal gave an overview of the community garden project and related expenses. He stated that included in the agenda packet is a resolution for your consideration to authorize the execution of the lease agreement between the City and Rose Walker, property owner (4114 Second Street) and waive the costs and fees that City would incur related to the installation of water service to 4115 Street.

2020 Police Pay Assessment and Pay Adjustment Request: Chief of Police gave an overview of his pay adjustment proposal. After a brief discussion, the City Council displayed a favorable consensus for Chief Ballard's request to move forward.

Public Works and Water/Sewer Operations Trucks: City Manager presented the quotes for (3) F-150 trucks and (1) F-350 truck for the Public Works and Water/Sewer Operations Department. He stated that included in the agenda packet is a resolution for your consideration to authorize the Public Works and Water/Sewer Operations Department to move forward with purchasing the trucks.

Pavement Repair (Intersection of Main St. / Foundation Dr.) Quotes: City Marshal gave an overview of the quotes received to repair the pavement at the intersection of Main Street and Foundation Drive. He stated that included in the agenda packet is a resolution for consideration to authorize the Public Works Water/Sewer Operations Department to purchase of the trucks.

P8/Strategic Garden City Holdings LLC Development Agreement: City Manager gave an overview of the development agreement. He stated that a resolution and draft agreement is before you tonight for consideration.

2020 Master Fee Schedule Updates: The City Marshal and Fire Marshal gave an overview of the updated schedule of fees for 2020. City Marshal stated that included in the agenda packet is the revised 2020 fee schedule for your consideration.

2020 Census Update: Officer Barbara O’Neal provided an update on the ongoing 2020 Census count activities.

There being no further items to discuss, Mayor Bethune closed the pre-agenda session.

Transcribed & submitted by: Clerk of Council
Accepted & approved by: City Council 9/21/20

MINUTES

Special Called City Council Meeting Thursday, August 27, 2020 – 5:00 p.m.

Call to Order: Mayor Bethune called the meeting to order at 5:00 p.m.

Opening: Mayor Bethune gave the opening prayer and led City Council in the pledge of allegiance to the flag.

Roll Call:

Council Members: Mayor Bethune, Mayor Pro-tem Kicklighter, Councilmember Daniel, Councilmember Lassiter, Councilmember Morris, Councilmember Ruiz and Councilmember Tice.

Staff Members: Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell-Bowles, Finance Director/Clerk of Council and Scott Robider, City Marshal.

Items for Consideration:

Resolution, Coronavirus Relief Fund (CARES Act): Clerk of Council read the heading of a resolution of the Mayor and Council of Garden City, Georgia, to authorize the spending of grant funds received from the Coronavirus Relief Fund in the amount of \$456,105.39 for reimbursement of payroll and benefit costs incurred during the eligible grant spending period on public safety employees whose services during such period have been dedicated to mitigating or responding to the COVID-19 public health emergency; and for other purposes.

City Marshal briefed City Council on the City's submittal for reimbursement of payroll and benefit costs for public safety personnel responding to the COVID-19 public health emergency.

Councilmember Morris stated that once the police pay is off-set then the money can be used. City Marshal stated that the funds first have to be captured and totaled and any remaining used for what is legally allowed.

Councilmember Kicklighter made a motion to approve the resolution. The motion was seconded by Councilmember Daniel and passed without opposition.

ClearWater Solutions, LLC Contract: Councilmember Kicklighter made a motion to go into executive session. City Attorney asked on what basis. Councilmember Kicklighter replied to discuss the contract. City Attorney said the contract needs to be discussed in open session.

Councilmember Morris expressed her concerns on what she considered to be a conflict of interest in regards to the City's contract with ClearWater Solutions. She stated that she would like to see the contract put out to bid and not let Clearwater bid. She stated that it would look less suspicious that way.

City Attorney stated that he had looked at the contract and determined that there was no conflict of interest based on his legal opinion. He stated that if Councilmember Morris has any specific reasons for feeling that a conflict exists, he would address them.

Councilmember Morris stated that she feels it's a conflict of interest if someone's immediate family member works for the company. She stated that the City Manager's wife is a ranking officer in the company and he knew that her company was about to be bought at the time of the bidding.

City Attorney stated that Ron's wife is not an employee of ClearWater. She is employed by Goodwyn, Mills and Cawood (GMC) who employs over 400 employees. At the time the bid was selected she wasn't even associated with GMC. She isn't connected to ClearWater, which is a separate and distinct company owned by GMC and others. He stated that you are talking about a lady who doesn't have anything to do with the contract and is neither an employee, owner, or other of ClearWater.

City Attorney stated that when the contract went out to bid, GMC hadn't bought Ron's wife's company. Ron discussed this at length with Council and recused himself from the bidding process. In fact, there was a grading system for each person who bid and ClearWater scored very well which is what Council based their decision on.

Councilmember Morris stated that it is how it is perceived if no other companies bid. It looks bad and not transparent.

City Attorney stated that the process was transparent and ethical based on his legal training. Councilmember Morris stated that I respect your opinion, but still feel there was a conflict of interest.

Mayor Bethune stated that when he worked with the City of Savannah Fire Department that it was not uncommon to only receive one bid. Even as a private contractor sometimes you only get one bid, but that doesn't make it suspicious.

Councilmember Lassiter stated that according to city ordinance that an employee shouldn't have an interest or be perceived to have an interest. He stated that we are paying \$57,000 per month and Port Wentworth has less population and their contract is \$99,000. He stated that he feels the contract needs to be reviewed before it is renewed.

Councilmember Lassiter stated that during the bidding process the City Manager recused himself from the bidding processing, but Ron was Jackie Jackson and Benny Googe's superior. Brennan Jones who was part of the selection team, he and Ron worked together before.

City Attorney stated that Council directed Ron to stay out of the bidding process. He stated that we are in open session and what you say has an effect on someone's reputation.

Councilmember Kicklighter stated that this has been vetted by Jim and GMA's attorneys.

Councilmember Ruiz stated that Jackie who was part of the selection team had training and a lot of knowledge in this area.

City Attorney stated that if there are issues in regards to whether Clearwater is doing its job, there is a 120- day notice escape hatch in the contract which gives the City leverage to negotiate issues such as costs.

City Manager stated that Rhonda did a cost analysis for Jackie and it was slightly less at the time.

Councilmember Morris stated that she felt it wasn't ethical telling them to put an employee such as the Code Enforcement Officer on payroll when he was retiring so he could continue to work for the City. She stated that she feels things have got to be transparent.

Mayor Bethune stated that the component relating to Larry Jones wasn't part of ClearWater's contract.

City Manager stated that Larry Jones, Code Enforcement Officer was retiring from the City and we were in the process of bring John Garrett on to take Larry's place. Our retirement policy states that an employee has to be separated from the City six months before they can return to work for the City a part-time. We needed Larry via contract to assist with the transition. COVID-19 began in March and John Garrett resigned from the City and Larry Jones didn't come back to work until the first week of June.

Councilmember Kicklighter asked if Larry was back with the City. City Manager replied yes, and we don't have to use this type of method in the future. Councilmember Kicklighter stated that to her perception is reality.

Councilmember Lassiter stated that if they have a facility in the public works building, are they testing for other municipalities?

Councilmember Lassiter expressed his concern that he felt his colleagues' minds are made up and that they don't feel this is unethical. He stated that you said GMA looked at it and didn't see where it's unethical. He stated that the State Attorney General's office has been contacted about the contract. Councilmember Daniel asked Councilmember Lassiter if she heard him correctly that the State Attorney General had been contacted. Councilmember Lassiter replied, you heard correct.

Mayor Bethune called for a motion. Councilmember Morris made a motion to not renew the ClearWater Solutions contract. The motion was seconded by Councilmember Lassiter. Councilmember Morris and Councilmember Lassiter voted in favor with Councilmember Daniel, Councilmember Kicklighter, Councilmember Ruiz, Councilmember Tice, and Mayor Bethune opposed. Mayor Bethune stated that the motion failed.

Mayor Bethune stated that we will meet as a group to discuss the fees. City Manager stated that it would not be appropriate for him to have any involvement in any evaluation of Port Wentworth's contract, because of the issues discussed at the meeting this evening.

Councilmember Daniel stated that she has full confidence in Ron and was sorry that this was brought to the Attorney General's office.

Mayor Bethune stated that Ron was open and honest about this and I am glad to have him as our City Manager.

Councilmember Lassiter stated that this is not a personal attack against Ron. This is about City business. I don't feel that you can tell a new person on council that they can't look into things.

Adjournment: Mayor Bethune called for a motion to adjourn the meeting. Councilmember Kicklighter made a motion to adjourn the meeting at approximately 5:42 p.m. The motion was seconded by Councilmember Daniel and passed without opposition.

Transcribed & submitted by: Clerk of Council

Accepted & approved by: City Council 9/21/20

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL **DATE:** September 21, 2020

SUBJECT: Human Resources Department Report for AUGUST 2020

Report in Brief

Attached is the Human Resources Department's Month End Report.

Prepared by: Pam Franklin

Title: Human Resources Director

Attachment(s)

Human Resources Department / Month End Report

Recruitment/Positions filled

In addition to the continuous recruitment for Police Officer and/or Police Officer Recruit and Part-time Firefighters, the City has job opportunities for: a Heavy Equipment Operator and two Water Repair Technicians in the Public Works Department; and a Director of Human Resources.

New Hires

The City would like to welcome Steven Hutchinson as Police Officer and Jacquelyn Murray as Deputy Municipal Court Clerk.

Promotions/Milestones

Jon Bayer is Interim Public Work Director.

Employment Terminations

The City had one employee separate from employment during August and two employees retired from employment.

City Employment

The City ends the month of August with 98 full time employees.

The chart below illustrates the percentage distribution by department of full-time employees with actual employee count by department to the right of each department.

Active FT City Employees by Department

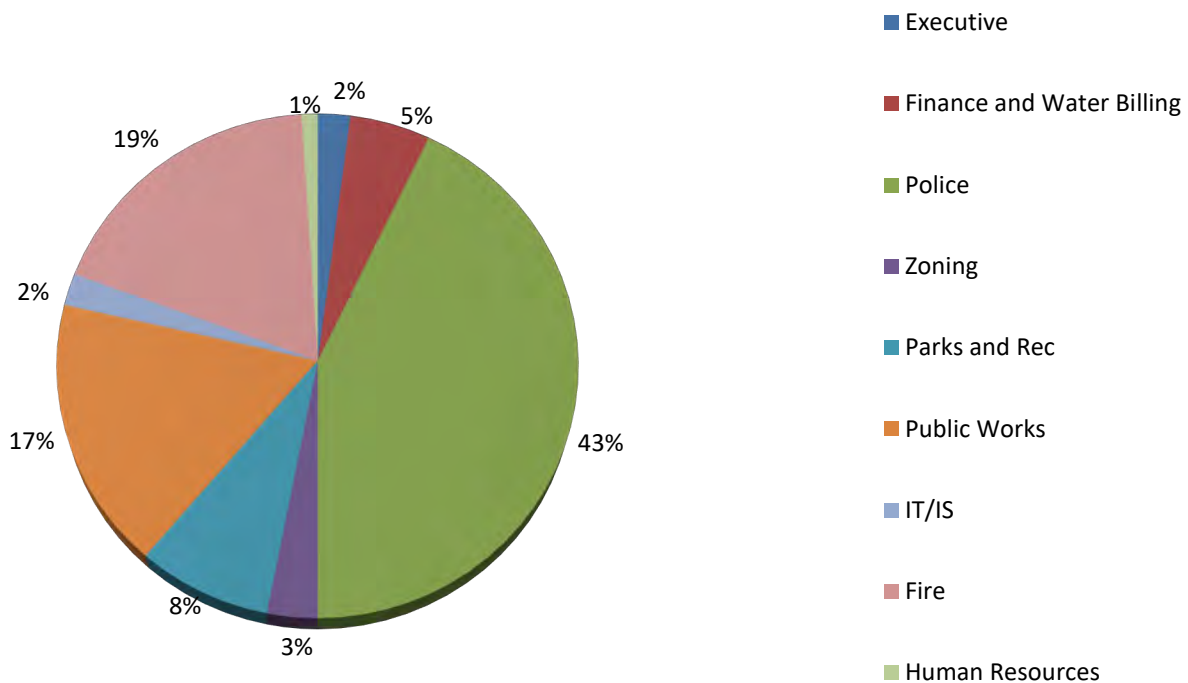


FIGURE 1 **NOTE: 2020 TOTAL COUNCIL APPROVED/BUDGETED POSITIONS IS 114**

ADDITIONAL PERSONNEL INFORMATION INCLUDING PART-TIME EMPLOYEES

This report normally covers the count for full-time employees only. In view of the current COVID-19 pandemic, I have included the count and employment status changes for all City employees to include part-time regularly scheduled, part-time casual (persons that have other employment and work as needed), as well as full-time employees.

TOTAL EMPLOYEES:	119
FULL TIME ONLY:	98
PART TIME:	4
PART-TIME CASUAL:	17

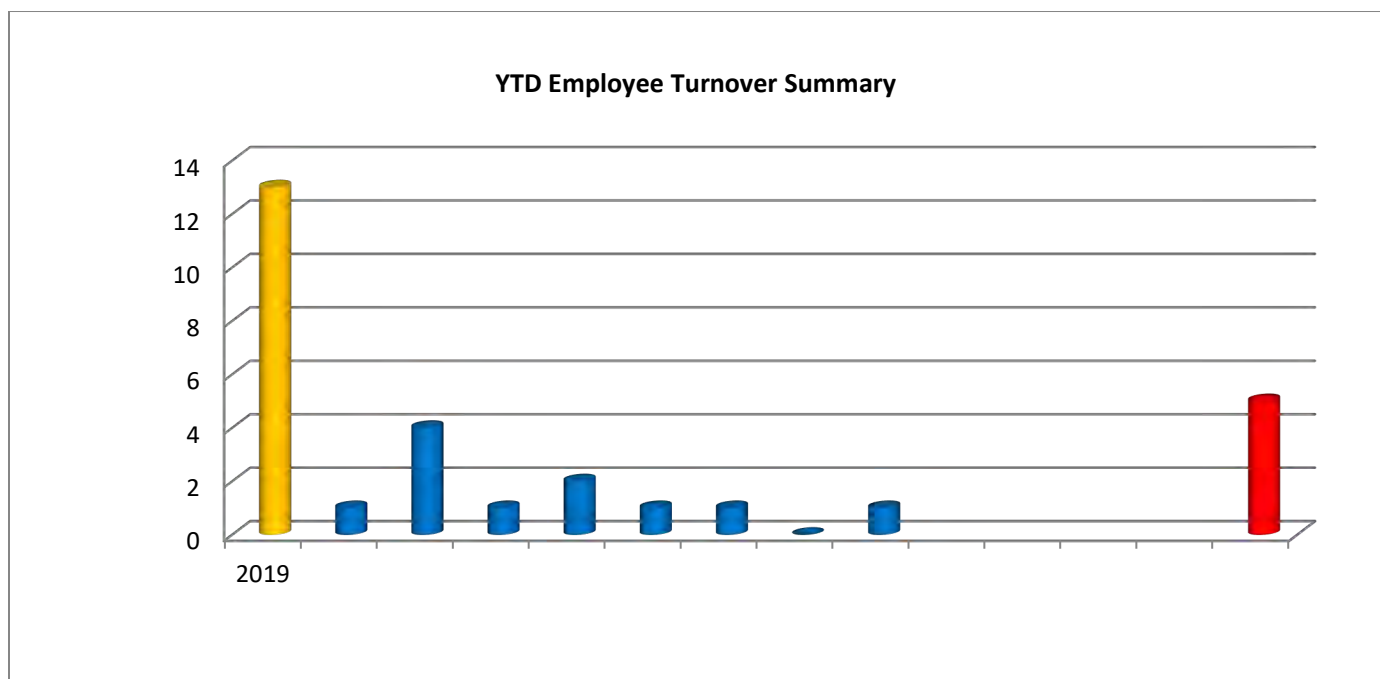
Details as to the status of all City employees beginning with January 1, 2020 through the current date, is included as an attachment.

EMPLOYEE TURNOVER DATA

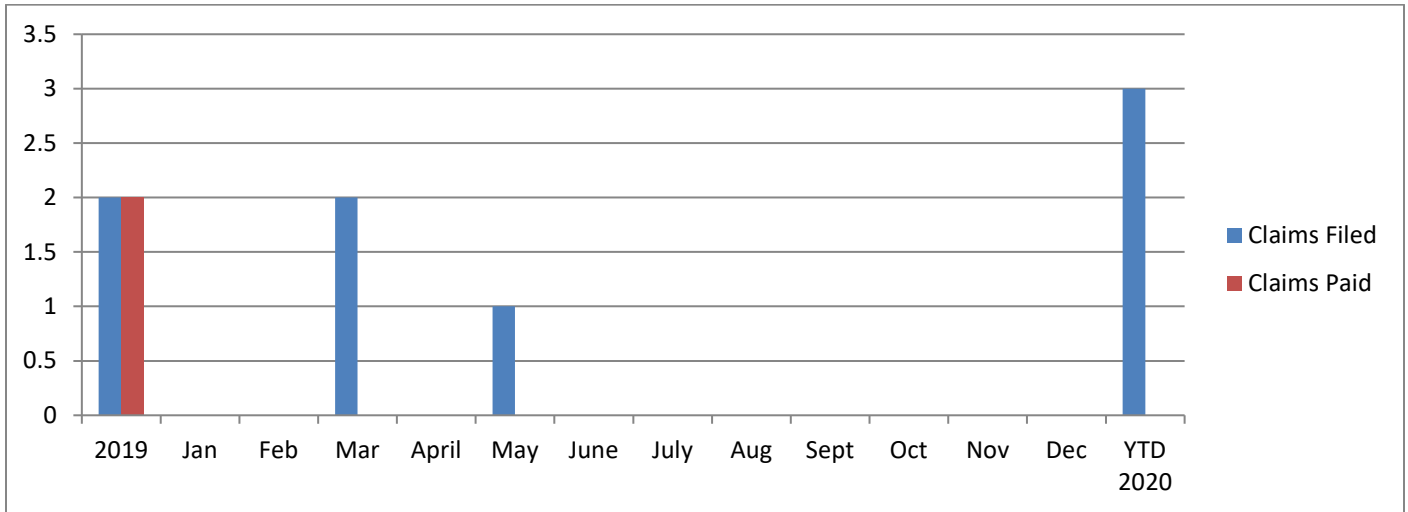
The City's turnover rate per month

- January 1%
- February 4%
- March 1%
- April 2%
- May 1%
- June 1%
- July 0
- Aug 1%

The graph below illustrates turnover in full time positions for current year 2020 compared to turnover occurring in the previous year, 2019.

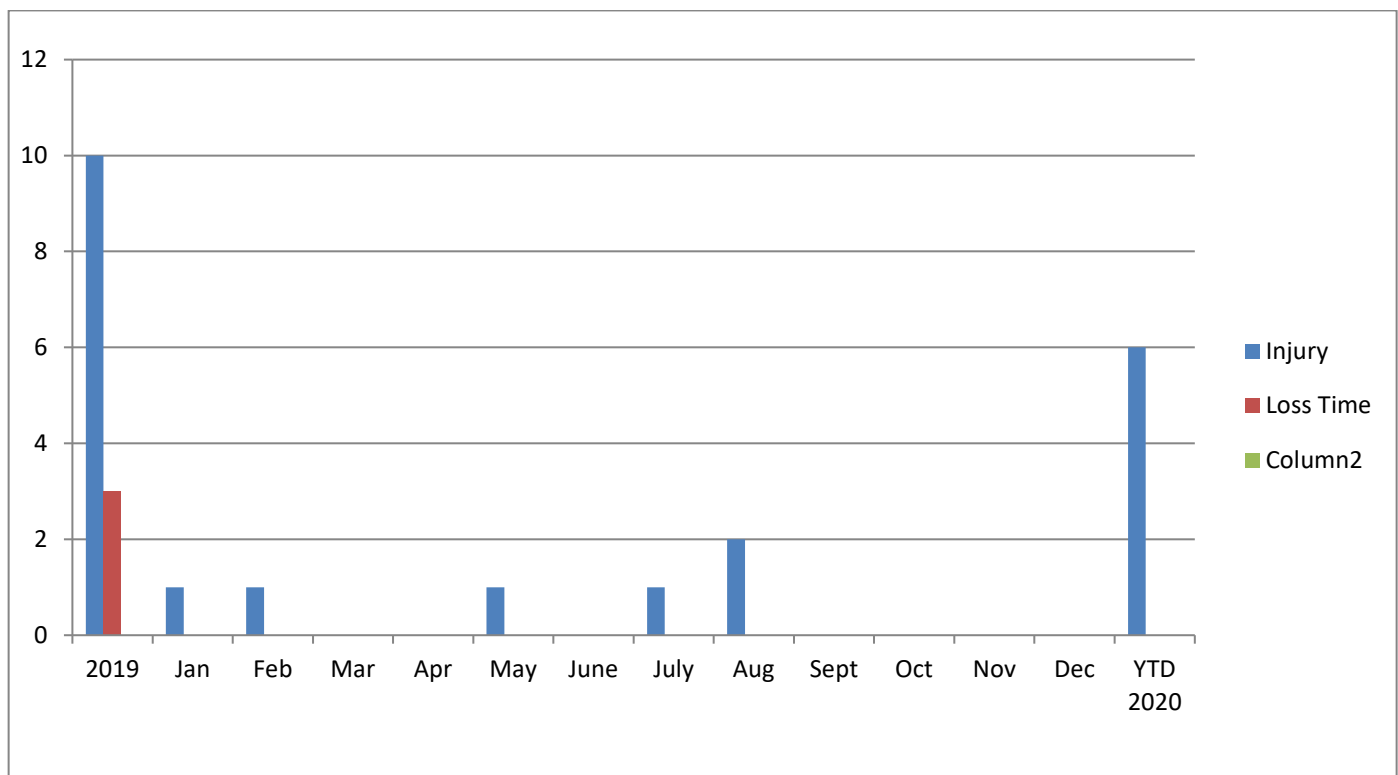


Unemployment Claims: One unemployment claim has been received to date with two claims filed, no change for August.



Workers Compensation

There were two unavoidable worker compensation claims in August with no loss time.



GARDEN CITY PERSONNEL DATA

Data as of 31-Aug-20

HIRED 2020

Job Title	Hire Date
FIREFIGHTER	2/7/2020
FIREFIGHTER	2/7/2020
FIREFIGHTER	2/7/2020
CODE ENFORCEMENT OFFICER	2/14/2020
FIRE MARSHALL	2/24/2020
POLICE RECRUIT	3/16/2020
POLICE RECRUIT	3/16/2020
POLICE OFFICER	8/24/2020
DEPUTY CLERK OF COURT	8/24/2020

Total New Employee Hires in FY2020 = 9

TERMED 2020

Job Title	Term Date	Reason
SPECIAL PROJECTS COOR.	1/2/2020	RESIGNED
FIREFIGHTER	2/2/2020	RESIGNED
FIREFIGHTER	2/4/2020	RESIGNED
POLICE OFFICER	2/7/2020	RESIGNED
MECHANIC	2/13/2020	PERM LAY OFF
CODE ENFORCEMENT OFFICER	2/14/2020	RETIRED
CODE ENFORCEMENT OFFICER	3/23/2020	RESIGNED
DETECTIVE	4/3/2020	RESIGNED
EXECUTIVE ASST., PD	4/24/2020	RETIRED
POLICE RECRUIT	5/27/2020	RESIGNED
POLICE OFFICER, K-9	6/16/2020	RESIGNED
FIREFIGHTER	8/7/2020	RESIGNED
PUBLIC WORKS DIRECTOR	8/28/2020	RETIRED
HEAVY EQUIPMENT OPERATOR	8/28/2020	RETIRED

Total Employees Termed or Separated in FY2020 = 14

Job Title	Lay-off date
PART-TIME	3/30/2020 (Status is INACTIVE)

Total Employees Furloughed in FY2020 = 1

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 9/21/2020
SUBJECT: *Technology Department Report for the Month of August 2020*

Report in Brief

The Technology and Building Department Monthly Status Report includes a wide variety of information in an effort to better inform the public and the City Council.

Prepared by: Benjamin Brengman
Title Director of Information Technology

Reviewed by: _____
Title _____

Attachment(s)

Technology Report

- Upgraded copier in the Patrol area.
- Repaired the Velocity microphone system.
- Updated laptops on for the Police Department.
- Began phase 2 of the security camera project.
- Began phase 1 on the server upgrade and network upgrade project.
- Performed normal maintenance on the servers.

Social Media

- Currently we have 1213 followers on Facebook and 499 followers on twitter.
- Working on updating the Garden City website.
- Please visit our website for the latest on COVID-19.

Building Maintenance

- Working on connecting the City Hall sprinkler system onto the new well water source.
- Maintenance on City Hall's HVAC was performed.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM
Parks & Recreation

TO: THE HONORABLE MAYOR AND CITY COUNCIL
2020

DATE: September 16,

SUBJECT: *Parks & Recreation 2020 August Report*

Report in Brief

The Parks & Recreation Monthly Status Report includes a summary of the monthly activities and projects of all divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month. Our staff continues to enjoy opportunities to provide quality programming and facilities to our residents. We encourage all residents to engage themselves in a program of choice and begin reaping the emotions and physical rewards associated with teamwork, interaction and physical and mental activity.

For all of us, young and old, regular physical activity needs to remain an important part of our lifestyle and is an important strategy for staying healthy. Physical activity fosters normal growth and development and can make people feel better, function better, sleep better and reduce the risk of a large number of chronic diseases.

During this pandemic please practice social distancing while staying physically active.

The operations detail contained in this report is for the Month of August 2020 and all related information is current as of September 15, 2020.

Prepared by: Cliff Ducey
Title Parks & Recreation Director

Reviewed by: _____
Title _____

Attachment(s)

**Parks & Recreation Department
Status Report
Summary - August 2020**

Adult/Youth/Sports Programs & Community Relations Activities/Events

Currently most of the Garden City Recreational indoor facilities are temporarily closed to the public due to the COVID-19 Pandemic.

We will open these facilities when we determine it is safe.

Adult Programs

Senior Center –Closed to the Public until further notice

- 1. The Garden City Senior Center staff delivers 57 goodie bags to Garden City seniors every Tuesday that normally attended the Garden City Senior Center.
- 2. The seniors have been receiving a newsletter with their bag. This newsletter contains games, suggestions for reading, a list of different virtual tours and a letter for encouragement from Judy!
- 3. Judy continues to make telephone calls to check on the seniors whom live alone.
- 4. We have also offered to pick up groceries and prescriptions if needed.
- 5. We also make sure the seniors have face masks if they need them.

Youth Programs

Cooper Center–Building closed to the Public at this time

The Parks and Recreation Department started a Fall Kids Café at the Cooper Center for school age kids that will run through the end of the year. We provide a free Breakfast and lunch Monday through Friday 11am 12noon (average 35 meals per day Grab and Go boxes only).

Free Grab & Go Meals for Children

September 14th Cooper Center Kids Café 11AM-12N



Free Grab & Go breakfasts and lunches will be distributed by the City of Garden City Parks & Recreation Department, beginning Monday, June 1st. The meal distribution is in partnership with America's Second Harvest of Coastal Georgia and is for children up to age 18.

Meals will be served from 11 a.m. to noon, Monday through Friday in front of Cooper Center 700 Davis Street Garden City GA.

The meals will be "drive by or walk up. Kids must be present to receive meals.



Sports Programs/Activities

Bazemore Park : Is open for limited baseball and softball practices. Baseball practices must be scheduled and approved through the Garden City Recreation office. Corona virus safety guidelines must be followed and all participants must sign the Bazemore Park Memorandum Acknowledgment form prior to entering the Park.

Garden City Stadium : The season opener high school football game for Garden City Stadium will be this Friday September 25th, 7:30pm.

Park Maintenance:

All Garden City Parks, Garden City Stadium and baseball fields are being maintained as usual by our Parks and Recreation maintenance staff. Garden City Football Stadium is being marked off weekly for football games.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: September 9, 2020

SUBJECT: *Planning and Economic Development Permitting and Inspections Monthly Status Report*

Report in Brief

The Department of Planning and Economic Development Monthly Status Report includes a summary of the monthly activities and projects of permitting and inspections within the department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for August 2020 and all related information is current as of September 1, 2020.

Prepared by: Tonya Roper

Title Staff

Reviewed by: Scott Robider

Title City Marshal

Attachment(s)

- Permits Issued (By Work Class)
- Scheduled Inspections
- Planning Commission Minutes

Planning and Economic Development Department

Monthly Status Report

Summary – August 2020

Permits

There were 36 permits issued during the month of July. *They included:*

New Construction Building Permits

- Please see attached sheet for listing of permits

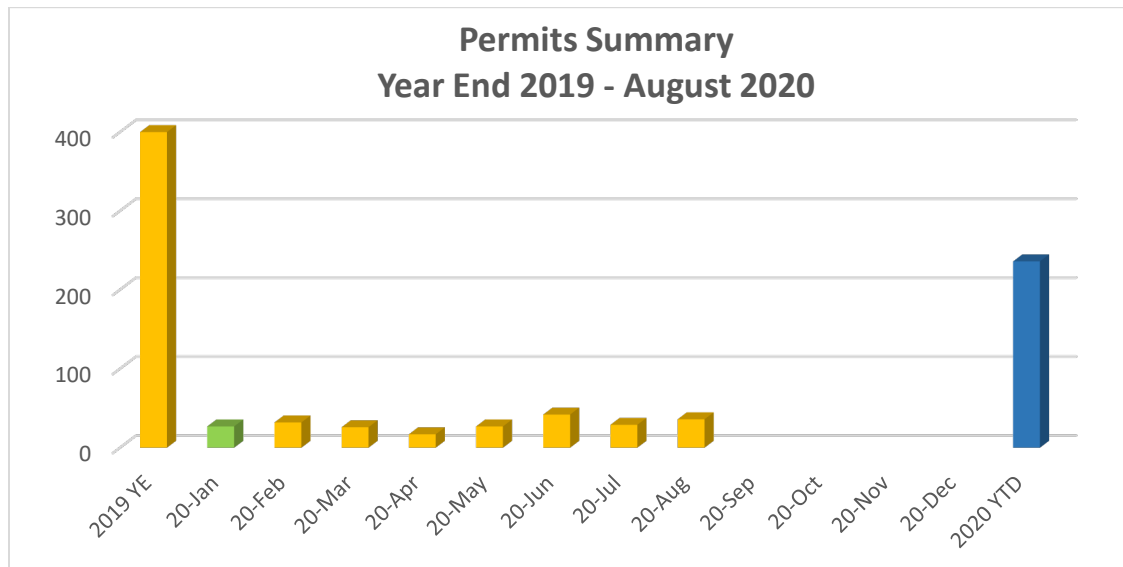
Renovation/Expansion Building Permits

- Please see attached sheet for listing of permits

Miscellaneous Permits

- Please see attached sheet for listing of permits

The graph below is a visual summary of the permits issued.



	<u>Number of Permits</u>
2019 Year End	447
Jan-20	27
Feb-20	32
Mar-20	26
Apr-20	17
May-20	27
Jun-20	42
Jul-20	29
Aug-20	36
Sep-20	
Oct-20	
Nov-20	
Dec-20	
2020 YTD	236

Inspections

Inspections scheduled during the month of August included:

- 6 Business License
- 28 Mechanical/Electrical/Plumbing
- 15 Building
- 8 Site (Property/Development/Preliminary/Demolition)

Permits Issued (By Work Class)

Permits Issued From Saturday, August 1, 2020 through Monday, August 31, 2020

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Commercial Permit Interior Finish for Leased Tenant						
COM-8-20-5422	SONNY PERDUE DR 00008	08/16/2020	07/16/2020	8,000,000.00	1,300	6-0924 -05-016
COM-8-20-5431	DEAN FOREST RD 001446 1448	08/19/2020	07/23/2020	9,000.00	1,200	6-0989 -01-071
Totals For Commercial Permit Interior Finish for Leased Te				8,009,000.00	2,500	
Commercial Permit LDA						
COM-8-20-5418	Pipemaker Canal R/W	08/03/2020	07/21/2020	0.00	5	32.112527:-81.186309
COM-8-20-5434	TRAVIS ROAD 000000	08/27/2020	08/03/2020	0.00	40	6-0986 -01-005
COM-8-20-5436	DEAN FOREST RD 001302	08/24/2020	01/07/2020	0.00	3	6-0990 -02-008
Totals For Commercial Permit LDA : 5 Permit(s)				0.00	48	
Commercial Permit Site Development						
COM-8-20-5435	TRAVIS ROAD 000000	08/27/2020	08/03/2020	0.00	40	6-0986 -01-005
COM-8-20-5437	DEAN FOREST RD 001302	08/24/2020	01/07/2020	0.00	3	6-0990 -02-008
Totals For Commercial Permit Site Development : 7 Permit				0.00	43	
Electrical Permit Commercial						
ELEC-8-20-5412	AUGUSTA RD 004309	08/06/2020	08/06/2020	0.00	0	6-0015 -02-004
ELEC-8-20-5425	LYNAH AV 001333	08/17/2020	08/13/2020	0.00	0	6-0802 -11-008
ELEC-8-20-5439	CHATHAM PARKWAY 001599	08/27/2020	08/21/2020	0.00	0	6-0830 -01-001
Totals For Electrical Permit Commercial : 3 Permit(s)				0.00	0	
Electrical Permit Residential						
ELEC-8-20-5414	BIG HILL RD 000104	08/12/2020	08/12/2020	0.00	0	6-0008 -01-017
ELEC-8-20-5415	GOVERNOR ST 002613	08/12/2020	08/03/2020	0.00	0	6-0926 -03-006
ELEC-8-20-5429	AUGUSTA RD 005132	08/19/2020	08/19/2020	0.00	0	6-0007 -02-007
ELEC-8-20-5432	ROMMEL AV 000074	08/20/2020	08/20/2020	0.00	0	6-0006 -03-006A
ELEC-8-20-5438	BYCK AV 000315	08/26/2020	08/25/2020	0.00	0	6-0017 -01-026
Totals For Electrical Permit Residential : 8 Permit(s)				0.00	0	
Fence Permit Residential						
FNCE-8-20-5440	VARNEDOE AV 000021	08/26/2020	08/21/2020	1,044.00	240	6-0013 -04-023

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Totals For Fence Permit Residential : 1 Permit(s)				1,044.00	240	
Fire Alarm Sprinkler Monitoring System						
FIRE-8-20-5421	SONNY PERDUE DR 00008	08/12/2020	07/28/2020	5,650.00	166,400	6-0924 -05-016
Totals For Fire Alarm Sprinkler Monitoring System : 1 Perm				5,650.00	166,400	
Occupant Business License						
OL-8-20-5407	HIGHWAY 80 002604	08/03/2020	07/31/2020	0.00	10,807	6-0926 -03-024
OL-8-20-5408	EXPORT BL 005555	08/04/2020	07/30/2020	0.00	5,000	6-0889 -02-010A
OL-8-20-5416	EXPORT BL 005578 A	08/11/2020	08/11/2020	0.00	1,911	6-0890 -01-019
OL-8-20-5419	BRYCE INDUSTRIAL DR 000027	08/11/2020	08/11/2020	0.00	2,720	6-0989 -01-067
OL-8-20-5426	LYNAH AV 001335	08/19/2020	08/11/2020	0.00	1,500	6-0802 -11-044
OL-8-20-5433	CHATHAM PKWY 001101	08/20/2020	07/27/2020	0.00	2,905	6-0798 -01-027
Totals For Occupant Business License : 6 Permit(s)				0.00	24,843	
Occupant Business License - Name Change						
OL-8-20-5411	MAIN ST 000021	08/06/2020	08/05/2020	0.00	0	6-0004 -01-016
Totals For Occupant Business License - Name Change : 7				0.00	0	
Residential Permit Alteration						
RES-8-20-5409	REDMOND AV 000014	08/03/2020	08/03/2020	12,000.00	294	6-0010 -02-007
Totals For Residential Permit Alteration : 1 Permit(s)				12,000.00	294	
Residential Permit Complete Structure for C.O.						
RES-8-20-5403	DANIEL AV 000018	08/03/2020	07/30/2020	160,000.00	2,100	6-0002 -02-043
Totals For Residential Permit Complete Structure for C.O. :				160,000.00	2,100	
Residential Permit MH Move						
RES-8-20-5413	DEAN FOREST RD 001602 LOT	08/10/2020	07/28/2020	6,000.00	980	6-0988 -02-003
RES-8-20-5424	SALT CREEK RD 000112 Lot 8	08/17/2020	07/29/2020	12,000.00	960	6-0990B-02-019
Totals For Residential Permit MH Move : 4 Permit(s)				18,000.00	1,940	
Sign Permit Permanent						
SIGN-8-20-5405	MINUS AV 000109 Suite B3 & B4	08/03/2020	07/31/2020	0.00	12	6-0015 -07-007A
SIGN-8-20-5406	SONNY PERDUE DR 000054	08/03/2020	07/31/2020	0.00	97	6-0883 -01-016
SIGN-8-20-5410	EXPORT BL 005555	08/05/2020	07/30/2020	597.75	35	6-0889 -02-010A
SIGN-8-20-5423	EXPORT BL 005528	08/17/2020	08/13/2020	0.00	21	6-0889 -01-005
SIGN-8-20-5427	AVIATION CT 000014	08/17/2020	08/14/2020	0.00	45	6-0892 -01-010

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
SIGN-8-20-5430	DEAN FOREST RD 001714	08/17/2020	08/13/2020	0.00	72	6-0924 -01-005B
Totals For Sign Permit Permanent : 6 Permit(s)				597.75	281	
Sprinkler Permit Commercial						
SPRK-8-20-5420	SONNY PERDUE DR 00008	08/12/2020	07/15/2020	272,630.00	166,400	6-0924 -05-016
Totals For Sprinkler Permit Commercial : 1 Permit(s)				272,630.00	166,400	
Tree Removal Permit Tree Removal						
COM-8-20-5404	SMITH AV 000081	08/03/2020	07/31/2020	0.00	0	6-0003 -03-005A
COM-8-20-5428	HIGHWAY 80 001909	08/17/2020	08/17/2020	0.00	0	6-0880 -01-006
Totals For Tree Removal Permit Tree Removal : 2 Permit(s)				0.00	0	

July 27, 2020 - August 2, 2020

July 2020							August 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	4						1
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30	31					

Monday, July 27

- 1:00pm - 2:00pm Tree Removal Inspection - Tom Butler 678-410-9769 (119 Smith Ave) - Danielle Smith
- 2:00pm - 3:00pm Final Inspection - Chris 740-507-4799 (203 Water Oak Way) - Danielle Smith
- 3:00pm - 3:30pm Final Inspection - Chris 740-507-4799 (205 Water Oak Way) - Danielle Smith

Tuesday, July 28

- 9:00am - 10:00am Tree Removal Inspection (69 Bays Avenue) - Tonya Roper
- 10:00am - 11:00am Tree Removal Inspection (Corner of Hickory & Smith) - Tonya Roper
- 11:00am - 12:00pm Sheerwall Inspection - Dwayne 677-3826 (100 Town Center Drive Bldg 100) - Tonya Roper

Wednesday, July 29

- 9:00am - 10:00am Foundation Inspection - Kevin 658-4674 (4055 6th Street) - Tonya Roper
- 10:00am - 11:00am MH Move Inspection - George 912-436-2069 (5019 Ogeechee Road) - Danielle Smith
- 10:00am - 11:00am OTC Inspection - Steve Kanner 231-3641 (1224 Dean Forest Road) - Tonya Roper
- 11:00am - 12:00pm OTC Fire Inspection - Matthew 912-663-7790 (2839 Highway 80) - Danielle Smith
- 1:00pm - 2:00pm Building/Environmental Violations (5519/5521/5525/5560 Export Blvd) - Tonya Roper
- 3:00pm - 4:00pm Final Electrical - Bob 352-238-4129 (4401 Augusta Road) - Tonya Roper

Thursday, July 30

- 9:00am - 10:00am MH Move Inspection - Barry 912-547-6426 (5019 Ogeechee Road) - Danielle Smith
- 1:00pm - 2:00pm Final Re-Inspection - Chris 740-507-4799 (203 Water Oak Way) - Danielle Smith

Friday, July 31

Saturday, August 1


Sunday, August 2

August 3, 2020 - August 9, 2020

August 2020							September 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

Monday, August 3

☐ **Send Zoning Amendments** (Chatham County) 

- 8:00am - 9:00am Tree Removal Inspection - Britt Bazemore 964-7894** (81 Smith Avenue) - Tonya Roper
- 9:00am - 10:00am Electrical Rough/HVAC Inspection - Kenny Harrelson 507-8615** (4018 Old Louisville Road - Social Hall) - Tonya Roper
- 6:00pm - 7:00pm City Council Pre-Agenda** (Conference Room) - Tonya Roper 

Tuesday, August 4

- 1:00pm - 2:00pm Nail Pattern - Seth 912-312-5532** (310 Salt Creek Road) - Tonya Roper
- 2:00pm - 3:00pm Address Assignment - CenterPoint Kahn Property** (Dean Forest Road (Travis Field Road)) - Tonya Roper

Wednesday, August 5

- 9:00am - 10:00am Nail Pattern - Brad 658-1890** (4309 Augusta Road Bldg 5 - Chatham City Apartments) - Tonya Roper
- 1:00pm - 2:00pm Electrical Final - Melvin 912-433-5847** (5008 Ogeechee Road Lot 15) - Tonya Roper
- 1:00pm - 2:00pm OTC / Fire Inspection - Lorne 412-6299** (5555 Export Blvd) - Danielle Smith

Thursday, August 6

- 9:00am - 11:00am OTC / Fire Inspection - Nikolai Semenchine 615-521-1338** (21 Main Street - American Inn & Suites) - Danielle Smith
- 9:00am - 10:00am Storm pipe Inspection - Vince 912-313-2914** (4903 Old Louisville Road) - Tonya Roper
- 12:00pm - 1:00pm Plumbing Inspection - Chris** (18 Daniel Avenue) - Tonya Roper
- 2:00pm - 3:00pm Electrical Inspection for Meter Replacement - Antonio 650-1811** (4309 Augusta Road) - Tonya Roper

Friday, August 7

- 9:00am - 10:00am Porch Inspection - Evelyn Chicas 755-6992** (2106 Shaw Avenue) - Tonya Roper

Saturday, August 8

Sunday, August 9

August 10, 2020 - August 16, 2020

August 2020							September 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

Monday, August 10

- 9:00am - 10:00am MH Inspection - Isamnar Sanchez 912-436-2069
- 10:00am - 11:00am Electrical Inspection - James Getty 656-3644 (60 Rommel Avenue) - Tonya Roper
- 1:00pm - 2:00pm Electrical Final/OTC Inspection- April Stone 912-604-8107 (309 Main Street Suite J) - Tonya Roper
- 2:00pm - 3:00pm Address Assignment - Habitat for Humanity Homes (Spivey Avenue Development) - Tonya Roper

Tuesday, August 11

- 9:00am - 9:30am Plumbing Rough - Brad 658-1980 (4309 Augusta Road Bldg 3 - Chatham City Apartments) - Tonya Roper
- 3:00pm - 5:00pm Building Inspector_Dr's Appt. (Out of Office) - Tonya Roper
- 5:30pm - 6:00pm Pre-Agenda (BOA/PC) (Conference Room) - Tonya Roper
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission (City Hall) - Tonya Roper
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission (City Hall) - Tonya Roper

Wednesday, August 12

- ☐ Mayor & Council Report (Rhonda - 12pm) - Tonya Roper
- 9:00am - 10:00am Preliminary MH Move Inspection - Eric 912-412-0817 (25 Leisure Drive) - Tonya Roper
- 1:00pm - 2:00pm Electrical - Dwayne 677-3826 (100 Town Center Drive Bldg 100) - Tonya Roper

Thursday, August 13

- 9:00am - 9:30am Slab inspection - Brad 658-1980 (4309 Augusta Road Bldg 3 - Chatham City Apts.) - Tonya Roper

Friday, August 14

- 8:00am - 9:00am Landscape Maintenance Agreement Inspection (199 West Chatham Blvd - Sunbelt) - Tonya Roper
- 9:00am - 10:00am Certificate of Occupancy - Scott 756-3805 (2 Bryce Industrial Drive) - Tonya Roper
- 10:00am - 11:00am T-Pole Inspection - Christopher Smith 770-572-5164 (18 Daniel Ave) - Danielle Smith


Saturday, August 15

Sunday, August 16

August 17, 2020 - August 23, 2020

August 2020							September 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

Monday, August 17

- 9:00am - 10:00am Temp Power - Scott Kieffer 663-3219 (409 Big Hill Road) - Tonya Roper
- 11:00am - 12:00pm Framing/MEP Rough - Seth 312-5532 (310 Salt Creek Road) - Tonya Roper
- 6:00pm - 7:00pm City Council Pre-Agenda (Conference Room) 

Tuesday, August 18

- 9:00am - 10:00am Final Electrical/ Final Inspection - Tom 507-8026 (20 Brampton Road) - Tonya Roper
- 10:00am - 11:00am NPDES Inspection - Morgan Fraser 912-271-8728 (174 Minus Ave) - Danielle Smith
- 10:00am - 11:00am OTC/Fire Inspection - Dino Dowl 912-228-8957 (12 Brampton Road Suite E) - Tonya Roper
- 11:00am - 12:00pm Framing Inspection - Mike 429-8740 (102 Bowman Ave) - Danielle Smith
- 2:30pm - 3:30pm 1608 Dean Forest Rd. (City Hall Training Room) - Tonya Roper

Wednesday, August 19

- 9:00am - 10:00am Nail Pattern - Ryan 912-667-1908 (2302 Godbee Avenue) - Tonya Roper
- 1:00pm - 2:00pm OTC/Fire Inspection - Brian Lee 912-312-3332 (5578A Export Blvd) - Tonya Roper

Thursday, August 20

- 9:00am - 10:00am Electrical Final - Steve 912-480-2918 (104 Big Hill Road) - Tonya Roper
- 3:00pm - 4:00pm Electrical Power Release - Joe Salter 921-9219 (74 Rommel Ave) - Danielle Smith

Friday, August 21

- 9:00am - 10:00am Electrical Power Release - Paul Bunch 507-7444 (61 Russell Ave) - Danielle Smith
- 10:00am - 11:00am OTC/Fire Inspection - James 659-8838 (27 Bryce Industrial Drive) - Tonya Roper
- 1:00pm - 2:00pm Insulation Inspection - Seth 312-5532 (310 Salt Creek Road) - Tonya Roper
- 2:00pm - 3:00pm Preliminary OTC Fire Inspection - Milton Tubbs 912-224-3820 (1335 Lynah Avenue Unit 115) - Tonya Roper

Saturday, August 22

Sunday, August 23

August 24, 2020 - August 30, 2020

August 2020							September 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

Monday, August 24

☐ **Bldg Inspector** (Out of Office)

Tuesday, August 25

☒ **9:00am - 10:00am SIGN FOOTER INSPECTION - CHRIS**
912-677-5968 (5228 EXPORT BLVD - NGL TRANSPORTATION) - Tonya Roper

☒ **11:00am - 12:00pm Slab Inspection / Saw Pole - Clyde**
912-210-6832 (18 Daniel Ave) - Danielle Smith

Wednesday, August 26

☐ **Building Inspector** (Out of Office)

☒ **12:00pm - 1:00pm Electrical Power Release - Richard 313-6488**
 (315 Byck Ave) - Danielle Smith

Thursday, August 27

☐ **Building Inspector** (Out of Office)

☒ **12:00pm - 1:00pm Final Inspection - Isamar Sanchez**
912-596-4379 (1602 Dean Forest Rd Lot B23) - Danielle Smith

Friday, August 28

☐ **Building Inspector** (Out of Office)

☒ **12:00pm - 1:00pm Electrical Inspection - Philip Nease**
912-663-0477 (1599 Chatham Parkway - Ballpark) - Danielle Smith

Saturday, August 29

Sunday, August 30

August 31, 2020 - September 6, 2020

August 2020							September 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

Monday, August 31

- 8:00am - 9:00am MEP Rough / Framing - Sam Parker
478-954-8265 (1448 Dean Forest Road Suite C) - Danielle Smith
- 9:00am - 10:00am Brian Newberry - 912-978-2057 (City Hall - Training Room) - Tonya Roper
- 10:00am - 10:30am Plumbing Top Out - Hose Chihuahua
912-492-7853 (100 Town Center Drive - Clubhouse) - Danielle Smith
- 10:30am - 11:00am Plumbing Top Out - Hose Chihuahua
912-492-7853 (100 Town Center Drive - Maintenance Building) -
- 11:00am - 12:00pm Power Release Inspection - Paige Floyd
912-965-9009 (1333 Lynah Ave Unit C09) - Danielle Smith
- 12:00pm - 1:00pm Power Release Inspection - Paige Floyd
912-965-9009 (1333 Lynah Ave Unit C16) - Danielle Smith
- 1:00pm - 2:00pm Framing_MEP/ Open Trench Inspections - Ryan
- 2:00pm - 3:00pm Plumbing Topout_Elec Rough_Framing - Bruce
- 3:00pm - 4:00pm Site inspection (100 town center drive garden city)

Tuesday, September 1

- 9:00am - 10:00am MEP Rough_Framing - Dwayne 677-3826 (100 Town Center Drive _ Maintenance Bldg) - Tonya Roper
- 10:00am - 11:00am Underground Plumbing - Mousa
262-321-1655 (109 Minus Ave Suite B3 & B4) - Danielle Smith

Wednesday, September 2

- 10:00am - 11:00am Fence Inspection (See Below) - Todd
912-655-0545 (32 Minis Ave) - Danielle Smith
- 11:00am - 12:00pm Live Underground Plumbing - Mousa
262-321-1655 (109 Minus Ave Suite B3 & B4) - Danielle Smith
- 12:00pm - 1:00pm Electrical Rough - Frank 313-5985 (14 Redmond Avenue) - Tonya Roper

Thursday, September 3

- 9:00am - 10:00am Rebar Inspection - Sam 478-954-8265 (1448 Dean Forest Road Unit C) - Tonya Roper
- 10:00am - 11:00am Final Electrical / Final Sign - Colleen
352-304-5500 (165 Main Street) - Danielle Smith
- 11:00am - 12:00pm Construction Status (4912 Old Louisville Road Building 700) - Tonya Roper
- 1:00pm - 2:00pm Insulation - Ryan 912-667-1908 (2302 Godbee Avenue) - Tonya Roper
- 2:00pm - 3:00pm Temp Power Inspection - Mike Powell 429-8740 (102 Bowman Ave) - Danielle Smith

Friday, September 4

- 8:30am - 9:30am Framing - Mosse 262-321-1655 (109 Minus Avenue B3 & B4) - Tonya Roper
- 9:30am - 10:30am Electrical Rough - Ryan Forkner 912-704-4984 (109 Minus Ave Suite B3 & B4) - Danielle Smith

Saturday, September 5

Sunday, September 6

Board of Zoning Appeals/Planning Commission
August 11, 2020 - 6:00PM

Opening: Chairman Billy Jackson welcomed everyone and called the meeting to order.

Roll Call: Vice-Chair Misty Selph, Parliamentarian Jenecia Perry, Jeff Ashley, Nancy Cox, Jimmy Crosby, Gary Monroe and Charles Orrel. Absent: None

Staff: Scott Robider; Acting Planning and Zoning Director

Visitors: Enclosed

Board of Appeals

No cases to be heard

Planning Commission

PC2012: City of Garden City request an ordinance to amend the Code of Ordinances for Garden City, Georgia as amended by amending Chapter 90, Article II therefore to add the permanent and temporary storage of salvage cars or vehicles to the permitted uses listed to Code Section 90-47(b), which use shall be permitted to I-2 zoning districts in Garden City, Georgia subject to certain restrictions; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purpose.

Chairman Jackson opened the floor for comments, questions and those in favor of the request.

Scott Robider; Acting Planning and Zoning Director stated the text amendment is to amend the ordinance to address cosmetic operations to allow the City additional room to enhance requirements.

Commissioner Monroe stated this amendment helps to ensure the wellbeing of citizens and community.

Chairman Jackson asked will the unloading and loading of cars be included or regulated by the police department.

Scott Robider: Acting Planning and Zoning Director said this will enhance requirements on the site itself and the impact on the neighboring community.

Chairman Jackson asked for further comments; being none he called for those in opposition. With on opposition Chairman Jackson called for a motion. Commissioner Perry made a motion to recommend to Council to approve PC2012: City of Garden City request an ordinance to amend the Code of Ordinances for Garden City, Georgia as amended by amending Chapter 90, Article II therefore to add the permanent and temporary storage of salvage cars or vehicles to the permitted uses listed to Code Section 90-47(b), which use shall be permitted to I-2 zoning

districts in Garden City, Georgia subject to certain restrictions; to repeal all ordinances in conflict herewith; to provide an effective date; and for other purpose. Commissioner Crosby second the motion; vote passes without opposition.

PC1925: A public hearing for a request by Jay Maupin, Maupin Engineering for site plan review for proposed development of a Sleep Inn Hotel of Parcel 6-0020-04-004. The hearing is scheduled for site plan review and public comment.

Chairman Jackson opened the floor for comments, questions and those in favor of the request.

Jay Maupin stated he is here along with HOS Management for proposed development of a 1.47 acres C2A parcel as a Sleep Inn brand. The development is a newer modern interior corridor hotel. Mr. Maupin said he has been asked to make modifications to the buffer and technical reviews by the third-party reviewer, the Fire Marshal and City Manager.

Commissioner Perry said please elaborate on parking spaces. Is parking designed to accommodate for tour buses?

Mr. Maupin replied the development will have 72 spaces, the hotel will face Highway 80 and accessed via the Quick-Stop and Highway 80 with buffering to include a 6ft fence, 6ft ditch and a 4ft retaining wall. Trees and shrubs are to be planted along the back with landscaping and lighting standards inside an island. There will be no sidewalks publicly connected, no lighting in the rear but there will be façade and canopy lighting.

Commissioner Perry said what are your plans for emergency access?

Vice-Chair Selph said are sprinklers required?

Mr. Maupin said there will be access around the building. There has been no traffic study required. Sprinklers are provided throughout the building; hydrants will be up front and at Delettre and sprinklers provided with back flow preventions.

Commissioner Perry said is this a raised elevation and what are plans for detention?

Mr. Maupin said plans have been addressed regarding the stormwater ditch and basin area and raised finished floor of the building – 9ft elevation with 10 ½ ft finished floor. He said the detention will be a downstream underground system for a 3-story structure plus roof with lighting on the side that faces Highway 80.

Vice-Chair Selph said what are your plans for signage and lighting facing Highway 80?

Mr. Maupin said signage will be on the building only. Lighting standards will be in accordance to state standards with Georgia Power.

Commissioner Monroe said what is the square footage – staffing and parking spaces do not accommodate units and staff.

Mr. Maupin said the owner can discuss employee staffing but there will be 70 rooms and 72 parking spaces.

Anil Patel; HOS Management said the hotel is staffed with 25 employees for shifts 7am-3pm, 3pm-11pm and 11pm-7am. Each shift is at least one person for reception and one for housekeeping with the maximum of eight people during the 7am-3pm shift.

Mr. Maupin said a hotel is not 100% occupied and modern visitors do not use vehicles.

Commissioner Monroe said this is a tourism city and full occupancy is possible during St. Patrick's weekend which requires additional employees. He said how much will be occupied with regards to parking and the easement – there needs to be traffic lines as this is a high traffic area.

Mr. Maupin said the entrance and exit will be improved with resurfacing.

Mr. Patel stated the hotel industry does not generate that much traffic – two days running at 30% occupancy.

Scott Robider; Acting Planning and Zoning Director said this is not single source entrance and exit – Burnsed and Highway 80; the City has researched and this is a public access easement, the combined were planned to the overall development.

Vice-Chair Selph said what is the number of parking spaces with this size of hotel development?

Evan Bennett; Hussey Gay Bell Engineering and the City's third-party reviewer stated the parking is one space per room.

Chairman Jackson said they have met the requirement per the City ordinance.

Scott Robider; Acting Planning and Zoning Director said we cannot assume occupancy capacity.

Commissioner Monroe said what is the social impact on the immediate and surrounding area?

Mr. Maupin said there is no impact to the surrounding community. The water supply increases the flow in pressure. The hotel adds value to the community by offering 25 new jobs and provides hotel/motel tax for the City.

Commissioner Orrel said what is your room for access?

Mr. Maupin said there is access room for passenger vehicles, there is no service access road for dumpsters and no access for 18-wheelers.

Harold Yellin; Hunter Maclean Attorneys said this owner has developed hotels in Savannah and it's important to understand C2A zoning district which comes with a number of uses. The purpose of a C2A zoning district is to create and protect areas in which heavy commercial and certain industrial like activities are permitted, including any activities related to the sale or

consumption of alcoholic beverages. Hotels are permitted as a matter of right – no variances for height or parking. He said other jurisdictions are given 25% reduction and if you look at maximum capacity this building does not meet full capacity; we have met or exceeded requirements. He said the hotel will provide shuttle service.

Commissioner Monroe said which areas are you protecting the site or the surrounding area; will the use protect the area?

Mr. Yellin said every district requires protection; the City Attorney is best to define your City's ordinance. The use protects the facility – the development changes the landscape by building development; nothing can protect everything. The drainage issues are to be addressed by the engineer.

Commissioner Perry said the site is mixing strangers with residents.

Mr. Yellin said I live in downtown Savannah in the mix of retail and restaurants – other uses could be more impactful but that's my personal experience.

Chairman Jackson asked for further questions or comments; being none he called for those in opposition.

Scott Robider; Acting Planning and Zoning Director stated that everyone will speak for three minutes which is the requirement for all public meetings. Jay Maupin has agreed to listen and respond but is not required to do so.

Lorraine Barnes; 4th Street said there are six hotels in Garden City – why do we need more hotels? There is crime in Garden City and schools are being torn down; we need retail stores or grocery stores.

Leonard Harris said what we want you to consider is improving the rights of the citizens and embrace the freedom of civil law.

Odell Caine; 4009 1st Street said my property has flooded and I understand the hotel but when it floods what will happen with my property? The hotel will be a problem for my equipment – we understand progress but help the citizens – this cost me money.

Vice-Chair Selph said Scott Robider will address the concerns of your property.

Commissioner Monroe said what are the plans for site prep evaluation to anticipate runoff?

Mr. Maupin said the ditch is to be broaden and deeper to carry the water current, the base elevation will be hurricane height with a finished floor of 10 ½, the runoff into the parking rear is taken from 5 to 1 which ties into the Dundee canal.

Scott Robider; Acting Planning and Zoning Director said the site plan is designed to contain its runoff.

Lena Harris said there is a moral and social issue – the impact of the hotel will not be good which is a concern of ours. She asked if there are plans to hire the people from the neighborhood?

Leonard McCoy said this is an economic displacement project. We met with Mr. Patel and he has predatory practices. Mr. McCoy said as a former planning and zoning member the issue is not compliance – we want discretion of what is in our community. We will protest if hotel is approved – the residents don't want it.

Councilman Richard Lassiter; District 4 said the community met at the Cooper Center and the meeting was not successful. Approving this project will cause increased crime rate as this is possibly an extended stay that can bring about drugs, crime and prostitution. An enlarged buffer will not prevent this; as a community we welcome economic development.

Dr. Johnson said based on the City's seal this development infringes on the rights of citizens; all money is not good money. He said I ask you to consider living in a community – this is the potential for an increase in crime and if we are going to be a City in progression it is justice to preserve the seal at all times. He said developments are put in our area but the owners do not live here.

Commissioner Orrel said this is an emotional issue and when someone owns property; they have met the requirements to invest in a property.

Commissioner Monroe said we have the right as a Board to protect the residents. Garden City has lost residents and is unable to grow because of commercial and industrial infringement. Development is a business like no other and the risk outweighs the reward. He said the site plan has not proven itself with regards to easement, lighting, and street signage.

Commissioner Perry said all residents are saying this is a problem and what they see is strangers and not neighbors.

Vice-Chair Selph said what are plans for stripping and directional arrows?

Mr. Maupin replied we are anticipating addressing stripping, we don't believe we were rude and the owner wants to hire from the surrounding area.

Commissioner Monroe said if there is no structural design how are the requirements of the easements met? He said there is also the concern of the overall safety of the occupants and residents. The police reports have been pulled and there is a significant amount of crime. Commissioner Monroe said Highway 80 Quick-stop is prone to violations and this facility can correct or contribute to it.

Scott Robider; Acting Planning and Zoning Director said the City Attorney reviewed the easements and stripping modifications and it has been worked with Planning. He said I cannot expound on the reports – we are consistently enforcing within the area as these are existing problems not new ones. With the Hwy 80 Quick-stop we are dealing with an abandoned lot; we can place pressure on the property owner.

Chairman Jackson called for further comments, questions. With no further comments he called for a motion. Vice-Chair Selph made a motion to remove the tabled vote. Commissioner Crosby second the motion. Vote passes without opposition. Commissioner Crosby made a motion to approve PC1925: A request by Jay Maupin, Maupin Engineering for site plan review for proposed development of a Sleep Inn Hotel of Parcel 6-0020-04-004. Vice-Chair Selph seconds the motion; vote passes by majority with Commissioner Monroe and Commissioner Perry voting in opposition.

Commissioner Jackson called for a motion to adjourn. Vice-Chair Selph made a motion to adjourn; Commissioner Cox seconds the motion; vote passes without opposition.

Respectfully submitted
TTR

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 9/21/2020

SUBJECT: *Public Works & Water Operations Monthly Status Report*

Report in Brief

The Public Works & Water Operations Departments Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Department. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of August and all project related information is current as of 8/31/2020.

Prepared by: Frank Sypeck
Title Public Works Administration

Reviewed by: Jon Bayer
Title Interim Public Works Director

Attachment(s)

Public Works Department Monthly Status Report Summary – August 2020

Operations & Maintenance

Public Works personnel completed 30 **Resident Requests**, and 107 **Work Orders** for the month of **August**. They included:

Storm Drainage:

- Ditch Maintenance (Backhoe): 7,276 feet
- Canal Maintenance (Kubota Sidecutter): 9.9 miles
- Underground stormwater utility point repairs: 60 feet pipe repair, multiple storm drains and inverts cleaned
- Storm Drains Vacuumed: \$1,500 (3rd Party)

Streets:

- \$2,637 for 3rd party street/asphalt repairs
- Routine City street and right of way shoulder maintenance
- Dirt/gravel roads scraped/graded: All dirt roads scraped
- Minor pothole/asphalt repair by staff (Beasley, Varnedoe, Salt Creek, 4th)

Street Sweeping:

- 18.5 miles

Signs & Markings:

- Multiple Knockdowns/replacements/cleaned/new (Export)

Street Lights:

- 0 Street light outage/replacements
- 0 New Street light requests

Mixed Dry Trash Collection by City:

- 15.26 Tons Collected Total Mixed Dry Trash (\$69.21 / ton)
- 95.63 Tons Collected YTD taken to Savannah Regional Landfill
- 2 Truckloads Dry Trash taken to Savannah Inert Landfill
- 20 Truckloads Dry Trash YTD taken to Savannah Inert Landfill

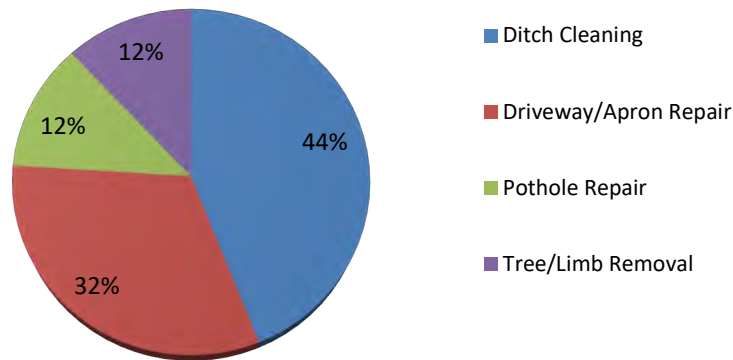
Trees:

- \$1,200 spent for tree removal, tree trimming, and debris removal (3rd Party) (Redmond, Rommel)

Other:

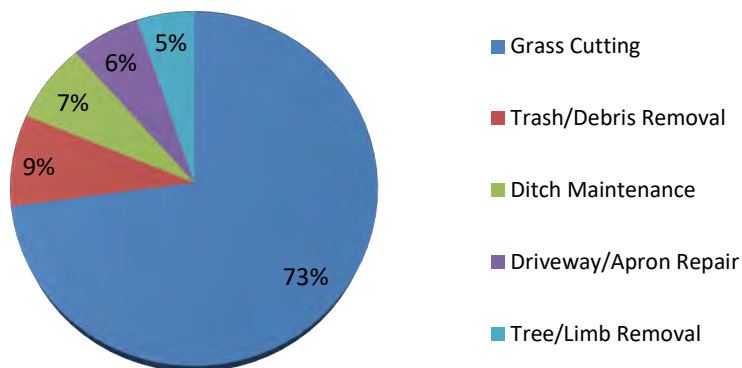
Service Request – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a “**Service Request**” is generated. This builds a computerized record of all requests made.

August's Top Service Requests



Work Order – A “**work order**” is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

August's Top Work Order Types



Summary – August 2020

Water Operations & Maintenance

87 **Service Orders** were received, and >>>>>>>> **41** **Work Orders**
_____ Water/Sewer crews handled **128** total _____
for the month of **August** . They included:

Water: 32 Work Orders

- **Produced** 38.085 Million gallons of drinking water for the month
- **Hydrant Services**
 - 0 Hydrant Replacements
 - 2 Hydrant Repairs
- **Water Line Services**
 - 10 Lateral Line Repairs, Installs, Replacements, and Maintenance
 - 1 Main Line Repairs, Installs, Replacements, and Maintenance
- **Water Valve Services**
 - 135 Location Services. Continued marking for major projects - The Mega Rail/Bridge project, and Fiber optic installation on (1) Hwy 21 from Bourne Ave to Oak St, Minus Ave & 1st St to Hwy 80 (2) Chatham Pkwy from 16 to Hwy 80, Heidt Ave, Junction to Alfred.
 - 0 Valve Replacements
 - 2 Valve Installations
 - 80 Water Cut-Ons
 - 11 Reconnects– Delinquent Water Bills
 - 56 Water Cut-Offs
- **Meter Services**
 - 3 Meter and MXU investigations
 - 14 Maintenance services
 - 17 Meter and MXU replacements
 - 108 City initiated Re-Reads
 - 0 Customer Requested Re-Reads
 - 0 Corrected Readings

- * Meter investigations consist of checking meters for accuracy and checking for leaks as requested by residents.
- * Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.
- * City initiated Re-Reads occur any time a meter reader is requested to re-read a meter to confirm a high or low bill and, if needed, to give a courtesy notification of a possible leak. A re-read does not necessarily indicate a problem with the reading or the meter.
- * Corrected Readings are any time after a re-read there is a change needed.

Sewer: 9 Work Orders, including

- ***Sewer Cleanout Services***
 - 2 Repairs
 - 0 Replacements
- ***Gravity Main Services***
 - 0 Inspections
 - 0 Repair
 - 0 Sanitary Sewer Overflow Event
- ***Sewer Lateral Services***
 - 2 Blockages Cleared
 - 0 Lateral Repairs
- ***Manhole Services (flushing & repairs)***
 - 5 Inspections and Maintenance
 - 0 Repairs

Wastewater Treatment Plant and Water System

- ClearWater Solutions (CWS) submitted the MOR for water, DMR for wastewater, and all paperwork pertaining to those reports for the month.
- The wastewater treatment plant treated and discharged a total daily average of 0.9 MG for the month.
- The water system withdrew a total of 38.085 MG from well facilities and used 0.077 MG from Savannah I & D purchase system (Town Center Water System).
- During the month 1,944 lbs. dry solids were removed from the wastewater treatment plant.
- The in-house laboratory continued to analyze most all NPDES permit and process control tests, except for the annual tests that are contracted with the EPD laboratory.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL **DATE: 09-14-2020**

SUBJECT: *Police Department Monthly Status Report*

Report in Brief

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of August 2020.

Prepared by: Lindsay Stumpf
Title: Executive Assistant / Accreditation
Manager

Reviewed by: Gilbert C. Ballard
Title: Chief of Police

Attachment(s)

**Police Department
Monthly Status Report
Summary – August 2020
Operations**

Calls for Service

There was a total of 1,531 calls for service and self-initiated activity in the month of August 2020, for a total of 14,201 calls for service year to date.

Current month's calls included:

Offenses:

Assault	22	Burglary	7
Robbery	3	Larceny	35
M.V. Theft	8	Narcotics	7
Rape	0	Murder	1
All Others	1,403	Accidents	43

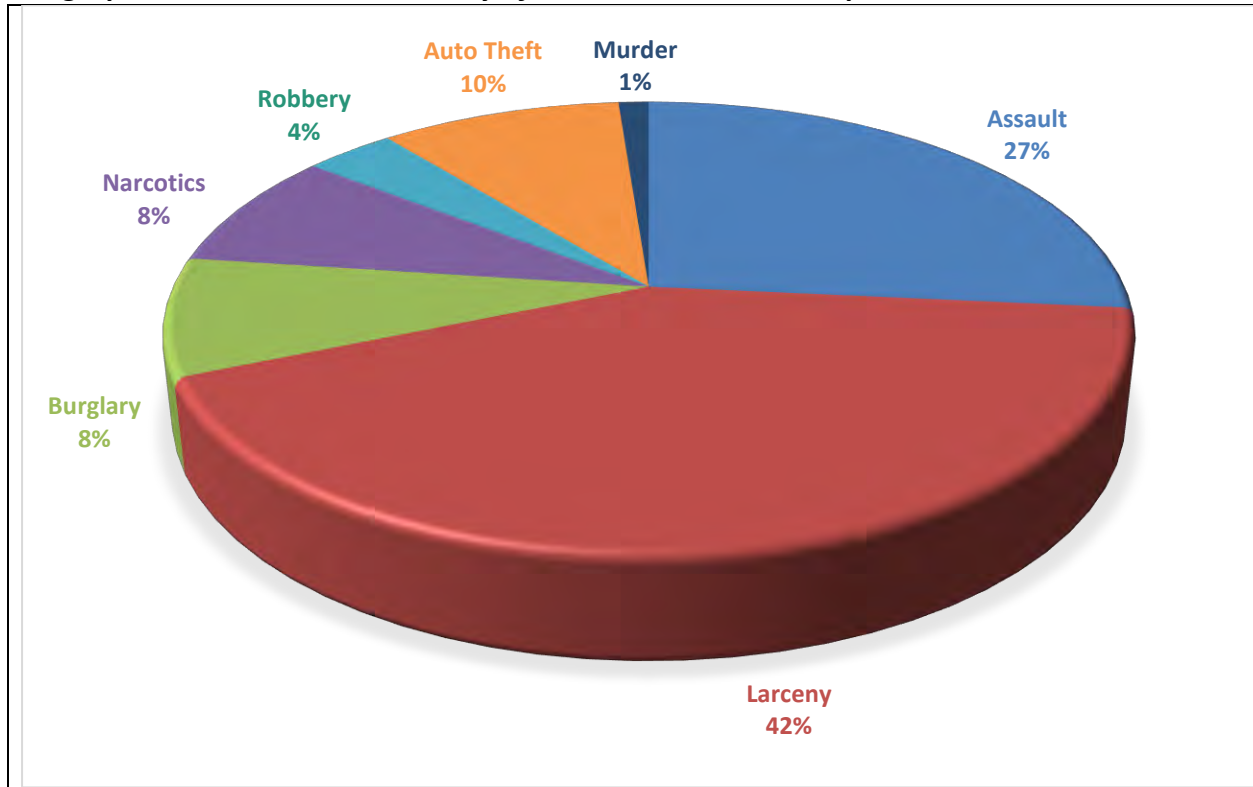
Adult & Juvenile Arrest/Charge Summary

The following is the total of ***Adult and Juvenile Arrests*** made by this department this month. These statistics represent arrests made for Criminal Code as well as Municipal Ordinance violations.

Arrests

Adult Arrests	Juvenile Arrests
41	0

The graph below is a visual summary of the Current Month's Top 7 Criminal Violations.



Current Month's Top 8 Criminal Violations by District

Mayor Bethune and Mayor Pro Tem/Council Member at Large Kicklighter

	<i>Daniel District 1</i>	<i>Ruiz District 2</i>	<i>Morris District 3</i>	<i>Lassiter, Jr. District 4</i>	<i>Tice District 5</i>
Assault	1	3	7	3	8
Larceny	4	7	7	9	8
Burglary	3	2	0	2	0
Narcotics	0	3	0	2	2
Robbery	2	0	0	0	1
Auto Theft	1	0	2	4	1
Rape	0	0	0	0	0
Murder	0	0	0	1	0

Traffic Violations

There was a total of 566 traffic citations during the month of August 2020. *They included:*

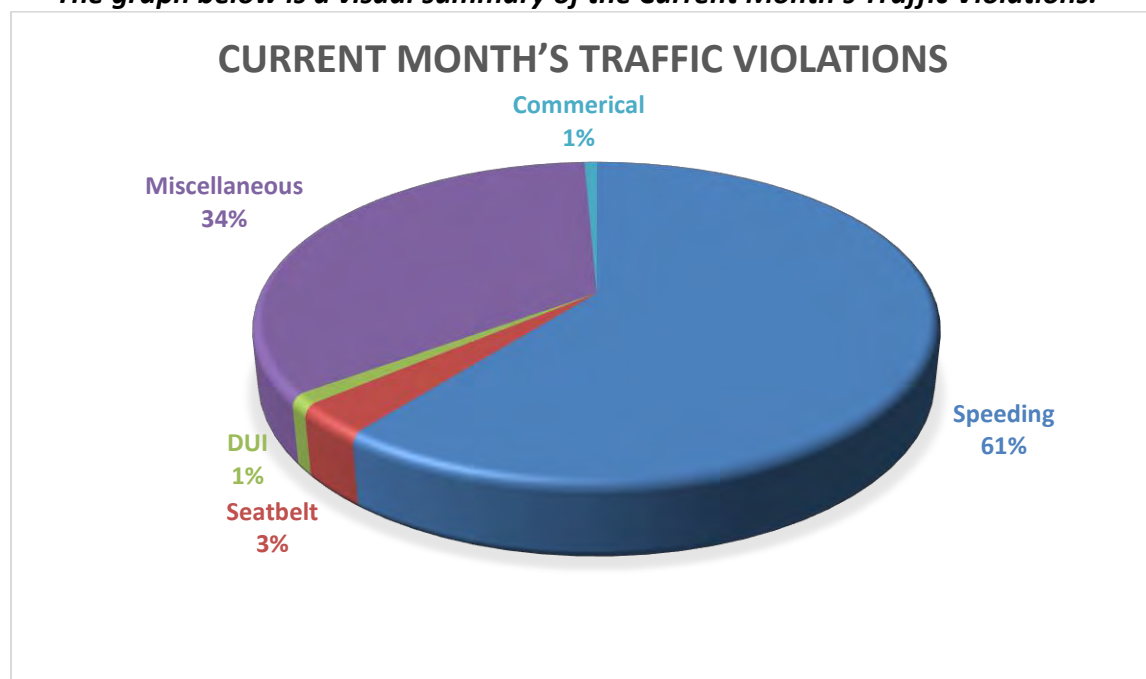
Traffic Citations Issued

Speeding Violations	346	Fatalities	0
Written Warnings	167	Miscellaneous Citations	196
Seat Belt Violations	18	Total Citations/Warnings	733
DUI's	6		

Commercial Vehicle Unit(s) Citations Issued

Total Citations Issued 4

The graph below is a visual summary of the Current Month's Traffic Violations.



Open Records Request

The Garden City Records Clerk received and processed 365 Open Records request for the month of August 2020. A total of 2,655 Open Records Request have been processed from January 1, 2020 to August 31, 2020.

Code Enforcement

Dates for this summary are August 2020:

Cases in Compliance	70
Illegal Signs Removed	64
Property/Violation Re-inspection's	128
Properties Maintained in Lieu of Liens	12
Notice of Violations Issued	68
Court Cases Pending	3
Vehicles Tagged for Tow	7
Vehicles Removed/Remediated by or 3 rd Party	5
Vehicles Towed	2
Roll-out Cart Violations	0
Business License Inspections	0
Storm Water Inspections	0

Municipal Court Summary

During the month of August 2020, the Garden City Municipal Court handled 905 cases for a current annual total of 11,853 cases.

➤ Total Traffic Citations and Criminal Cases handled in court	621
➤ Total Traffic Citations and Criminal Cases passed to another court date	213
➤ Cases issued probation	71

Training

During the month of August 2020, police personnel reported a total of 401 hours of training resulting in an average of 11.46 hours of training per Officer. Some of the special training classes the officers attended during the month of June were:

Ethics & Integrity, Below 100 Intensive, and Implicit Cognition: Intuition, Heuristics, and Biases

Items of Interest for August 2020

- The Garden City Police Department hired a new patrol officer and deputy court clerk.
- APO O'Neal assisted with the 2020 Census

REPORT TO MAYOR AND CITY COUNCIL

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: September 21, 2020

SUBJECT: *Fire Department August 2020 Report*

Report in Brief

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the Month(s) of August of 2020, and all related information is current as of September 8, 2020.

Prepared by: Scott Kimball
Title Assistant to
Corbin Medeiros
Chief of Fire

Reviewed by: Corbin Medeiros
Title Chief of Fire

Attachment(s)

Calls for Service in August of 2020

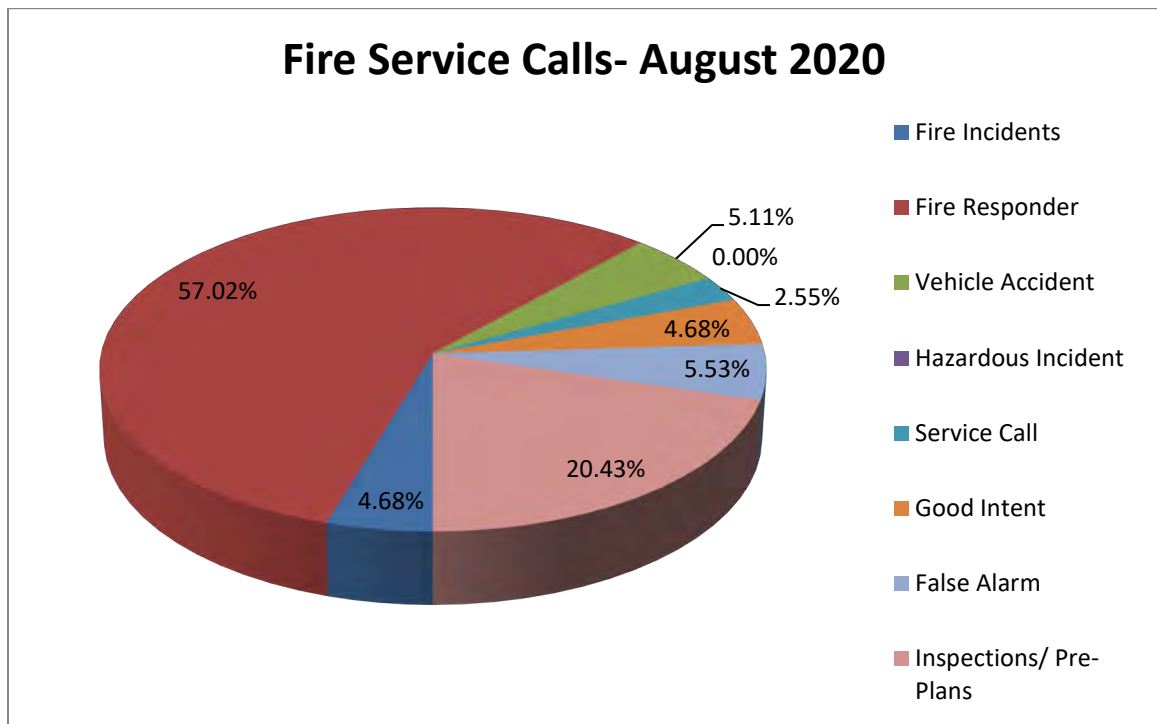
There was a total of 178 calls for service in the month of August, 2020, for a total of 1305 calls for service year to date.

Current month's calls included:

Incident Type:

Fire Incidents	11	Good Intent	11
Fire Responder	134	False Alarm	13
Vehicle Accident	12	Service Call	6
Hazardous Incident	0	Inspections/ Pre Plans	48
Weather Related	0	Public Education	0

The graph below is a visual summary of the Current Month's Fire Service Calls.



Department Activities/ Events

Department Training

In July fire personnel reported a total of 346.72 hours of training resulting in an average of 18.25 hours of training per Firefighter.

Fire Inspector

Captain Roberts attended Fire Inspector 1 at the GPSTC campus in Forsyth.

Fire Investigation

Assisted Pooler Fire Department and Alcohol, Tobacco, and Firearms with a Fire Investigation.
Assisted Port Wentworth Fire Department with a Fire Investigation.

Fire

COVID 19 April 27 responding to limited medical calls.

Fire Marshal's

Here's the break down by Inspection Type and the plan reviews by project:

Annual Inspection (initial inspection):	19
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RE-Inspection:	14
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Certificate of Occupancy:	1
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Consultation Site Visit:	4
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Fire Protection Equipment Inspection:	2
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Pre-Plan

Occupational Tax Certificate (new tenant):	8
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Total number of Inspections:	48
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As you can notice, this month was not as much as July. We had a lot more re-inspections and the month September, I will be focusing on Annual. Captain Brannen is on still on medical leave, he was very helpful with dealing and performing annual fire inspection, scheduling any re-inspection and updating Elite content. There is a lot of administration work to be done, so I will be out performing inspections mostly in the mornings and office work after lunch.

Plan Review

Dustcom Revised Site 3hrs

Mr. Fuel 2hrs

Groves k-12 8hrs

Total of hours: +/- 13 hrs

Community Relations Activities/Events

Senior Center Blood Pressure Checks

During the month of August, the Department suspended conducting weekly blood pressure checks at the Senior Center on Tuesdays. Do to CVID 19

Department Instructed CPR Class

During the month August, the department American Heart Association Training Site conducted Heart Saver First Aid /CPR AED K-12 (1 class) for a total of 24 students and BLS (9 classes) for a total of 40 students.

Looking Ahead

- Bringing more state certified training to the City of Garden City which will be made available to surrounding municipalities and the Georgia Port Authority.
- Assisting and attending state certified classes that are offered in surrounding municipalities.
- Broadening the community outreach with continued programs such as Remembering When, community CPR classes, the smoke detector program, and Close Before you Doze.
- Pursuing various grants for department equipment.

ORDINANCE 2020-09

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR GARDEN CITY, GEORGIA, AS AMENDED, BY AMENDING CHAPTER 90, ARTICLE II THEREOF, TO ADD THE PERMANENT AND TEMPORARY STORAGE OF SALVAGE CARS OR VEHICLES TO THE PERMITTED USES LISTED IN CODE SECTION 90-47(b), WHICH USE SHALL BE PERMITTED IN I-2 ZONING DISTRICTS, IN GARDEN CITY, GEORGIA, SUBJECT TO CERTAIN RESTRICTIONS; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED by the Mayor and Council of Garden City, Georgia, and it is hereby ordained by the authority thereof that:

Section 1. Chapter 90, Article II, Section 90-47(b), of the Code of Ordinances of Garden City, Georgia, as amended, entitled "Zoning; Permitted Uses," is hereby amended by adding the following paragraph 126 permitting the permanent and temporary storage of salvage cars or vehicles in I-2 Zoning Districts;

"126. Permanent or Temporary storage of salvage cars or vehicles: I-2

The following standards shall apply:

- (a) *Site plan review.* A site plan shall be submitted for review and approval by the Planning Commission prior to the issuance of any permits or a business license for the proposed site. No use or development shall be allowed on the site that is not shown on the approved site development plan. Such plans shall include gross acreage, the number, type and location of buildings, parking/loading areas, and service drives, building heights, open space, setbacks, buffer strips, the location and design of fences and materials of construction, and such other information as may be reasonably required by the Planning Commission.
- (b) *Buffers and screens.* A screening fence shall be erected entirely around the use. The screening fence shall be constructed of brick, stone, masonry units, or other similar material, excluding tin, wood, plastic, doors, woven wire, salvage material or other similar products. A minimum of a 25-foot-wide irrigated landscaping buffer or a natural buffer at least 50 feet in width shall be established along the exterior of the fence. Where such operation has frontage on an expressway, major arterial, secondary arterial, or minor arterial road, or faces a residential area, the required fence shall be not less than 10 feet, nor more than 12 feet, in height. On all other sides, the screen shall be no less than 10 feet tall nor more than 12 feet in height. No materials shall be stored or

stacked above the height of the screening fence.

- (c) *Burning.* There shall be no onsite burning of materials except within a furnace or incinerator approved by the county health department and appropriate state regulatory agencies.
- (d) *Access.* Access shall be only from a collector street or a secondary arterial or major arterial road. There shall be a minimum of one 30-foot wide entrance drive and one 30-foot wide exit drive. All entrance and exit drives shall have gates which shall be set back a minimum of 60 feet from the entrance/exit property lines.
- (e) *Separation from other uses.* The use shall be separated from the following uses by the distances indicated, as measured in a straight line which is the shortest distance from the property line of the proposed storage facility to (i.e., the distance being measured from the closest point of each property):
 - 1. the property line of a dwelling unit: 1,500 feet.
 - 2. a residential zoning district: 1,500 feet.
 - 3. a C-1 zoning district: 1,500 feet.
 - 4. any other business zoning district or property line of a business use: 100 feet.
- (f) *Dismantling activities.* There shall be no dismantling of salvage cars or vehicles on the premises.
- (g) *Nonconforming salvage yards.*

Any yard storing salvage cars or vehicles in operation prior to _____, 2020, shall have one year from such date to comply with the terms and provisions of this Ordinance with the exception of the provisions of Subsection (e), the requirement for an irrigated landscaped buffer or natural buffer located adjacent to the exterior of a screening fence which may be waived by the building official if the existing fence construction and maintenance is in compliance with Subsection (b)."

(h) *Fire Prevention Regulations.*

- 1. Operators of storage yards for salvaged vehicles shall apply for and obtain operating permits from the City's Fire Marshal's Office certifying that the facility is operating in compliance with the International Fire Code and the City's Fire Prevention Code. Such operating permits are not transferable and must be annually renewed.
- 2. An operator of a storage yard for salvaged vehicles shall place and maintain a sign outside the storage facility legible from the

nearest public right-of-way which lists the names and telephone numbers of one or more persons in Chatham County who may be contacted to give City officials/employees admittance to the yard in the event of an emergency.

3. Fire extinguishers shall be present at each storage yard for salvaged vehicles.

4. No toxic pollutants of any kind shall be discharged into the City's sanitary sewer system. Transmission fluid, motor oil or other related pollutants resulting from the storage of junk or salvaged material may be stored at the site in only leak-proof, EPA-approved containers, but may not exceed 500 gallons in quantity at a given time. The disposal of such pollutants shall only be made in accordance with the applicable state and local laws and regulations.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. This ordinance shall become effective on the date of passage.

ADOPTED THIS ____ day of September, 2020.

Rhonda Ferrell-Bowles, Clerk of Council

RECEIVED AND APPROVED THIS _____ day of September, 2020.

Don Bethune, Mayor

Read First Time: _____

Read Second Time and Passed: _____

RESOLUTION

A RESOLUTION AUTHORIZING GARDEN CITY, GEORGIA, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE SAVANNAH-CHATHAM COUNTY METROPOLITAN PLANNING ORGANIZATION FOR ASSISTANCE IN ADMINISTERING FUNDS IN THE AMOUNT OF \$120,000.00 AWARDED TO THE CITY BY THE FEDERAL HIGHWAY ADMINISTRATION FOR THE PURPOSE OF CONDUCTING AN ACCESS MANAGEMENT STUDY FOR STATE HIGHWAY 21 BETWEEN SR 25 AND GRANGE ROAD IN CONNECTION WITH REDEVELOPMENT ACTIVITIES TO BE GENERATED BY THE CONSTRUCTION OF THE NEW SCHOOL COMPLEX PLANNED FOR THE GROVES HIGH SCHOOL SITE; AUTHORIZING THE CITY TO PAY THE REQUIRED LOCAL MATCH FOR THE PROJECT; AUTHORIZING THE CITY MANAGER TO TAKE SUCH ACTION AND EXECUTE ALL DOCUMENTS NECESSARY TO CARRY-OUT OF TERMS AND PROVISIONS OF THE MEMORANDUM OF UNDERSTANDING; AND FOR OTHER PURPOSES.

WHEREAS, in February 2020, Garden City was awarded a Federal Highway Administration Planning Grant in the amount of \$120,000.00 (the "Grant") to undertake the study and evaluation of the 3.5-mile corridor of State Highway 21 between SR 25 and Grange Road where redevelopment activities are anticipated in connection with the construction of the future Savannah Chatham County Public School System multi-school campus complex at the Groves High School site, the purpose of said study and evaluation being to determine the need for the implementation of new access management policies and the construction of supplemental transportation improvements to adequately serve the increased levels of freight, local traffic, commuters, and pedestrians anticipated during and after the school complex is constructed (the "Project"); and,

WHEREAS, the Grant, having a local match requirement of twenty (20%) of the contracted cost of the Project, not to exceed \$30,000.00, was obtained through an application filed on the City's behalf, and at the City's request, by the Chatham County-Savannah Metropolitan Planning Commission (the "MPC") which has since obtained authorization for the Project from the Georgia Department of Transportation; and,

WHEREAS, the City is presently desirous of requesting the MPC – an experienced forum for local decision-making regarding federal transportation funds -- to presently provide consulting services in connection with (a) issuing a request for proposals from qualified engineering consultants to perform the scope of work necessary to complete the Project; (b) reviewing the proposals received in response to the request for proposals; and (c) negotiating the final scope of work and fee for the Project (estimated at \$150,000.00) with the selected engineering consultant meeting the qualifications set forth in the request for proposals; and,

WHEREAS, MPC has offered to provide the above-mentioned consulting services in the form of a Memorandum of Understanding (MOU) with the City setting forth the duties of each party with regard to the Project and the expenditure of the Grant funds (a form of the MOU being attached hereto as Exhibit “A”) provided that the City commit to fund the local match of approximately \$30,000.00 so that the project implementation process can be formulated and commence in the coming weeks; and,

WHEREAS, the City’ FY2020 budget allocates monies sufficient to cover the amount of the Grant’s local matching requirement for projects of the type to be undertaken pursuant hereto; and,

WHEREAS, City Council finds it in the best interest of the City to receive the Grant as aforesaid, to provide the necessary matching funds to receive same, and to enter into a Memorandum of Understanding with the MPC similar in form to the MOU attached hereto as Exhibit “A” for assistance with administering the Grant monies in compliance with all applicable federal, state, and local requirements;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, as follows:

Section 1. The findings and recitations set out in the preamble of this Resolution are found to be true and correct and are hereby adopted by the Mayor and Council and made a part hereof for all purposes.

Section 2. The Mayor and Council hereby approve the City's receipt of the Grant in the amount of \$ 120,000.00, and the payment by the City of matching funds up to \$30,000.00 from its General Fund.

Section 3. The City Manager is authorized to execute all contracts and agreements related to such Grant monies, including a Memorandum of Understanding with the MPC similar in form to that which is attached hereto as Exhibit "A". after being further negotiated and fine-tuned by the City Attorney.

Section 4. The City Manager is further designated as the City's official representative who shall have authority to accept, reject, alter, or terminate such Grant, and approve any authorized expenditure pursuant to the Grant on behalf of the City.

Section 5. The sections, paragraphs, sentences, clauses and phrases of this Resolution are severable and if any phrase, clause, sentence, paragraph or section of this Resolution be declared invalid by the final judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Resolution.

Section 6. This Resolution shall be and become effective from and after its adoption.

ADOPTED this ____ day of September, 2020.

RHONDA FERRELL-BOWLES
Clerk of Council

RECEIVED AND APPROVED this _____ day of September, 2020.

DON BETHUNE, Mayor

STATE OF GEORGIA)
)
COUNTY OF CHATHAM)

**MEMORANDUM OF UNDERSTANDING
BETWEEN GARDEN CITY GEORGIA
AND
THE CHATHAM COUNTY SAVANNAH
METROPOLITAN PLANNING COMMISSION**

WHEREAS, the Metropolitan Planning Organization (MPO), staffed by the Chatham County Savannah Metropolitan Planning Commission (MPC) provides a forum for local decision-making regarding federal transportation funds for urbanized areas; and

WHEREAS, the Coastal Region (CORE) MPO Board sets regional, long-term transportation policy; prioritizes projects; and approves the long-range plan, short-range TIP, and other required documents for federal transportation funding in coordination with the County and local municipalities; and

WHEREAS, Garden City, Georgia (hereinafter Garden City) has proposed to undertake an access management study for SR 21 between SR 25 and Grange Road (hereafter referred to as Project) in Chatham County, Georgia; and

WHEREAS, at Garden City's request the MPC applied for and was awarded Federal Highway Administration Planning (FHWA PL) Funds for the Project. The PL Funds Review Committee voted yes for approval of this application request and provided the GDOT project ID for this study of P.I. No. 0017427; and

WHEREAS, Garden City has also requested that the MPC administer the award of the Federal Planning Funds and the Contract for the Project; and

WHEREAS, the parties have agreed to enter into this Memorandum of Understanding (MOU) to set forth duties of each party with regard to the Project and the expenditure of the federal Planning funds for P.I. No. 0017427.

NOW, THEREFORE, the parties, for good and valuable consideration, the sufficiency of which is hereby acknowledged, and incorporating the foregoing recitals as if set forth at length below, agree as follows:

1.

The MPC was awarded PL funds in the amount of \$120,000 for the Project which shall be spent in accordance with the state and federal regulations applicable to the funding P.I. No. 0017427.

2.

Garden City will pay the required local match for the Project, which will be 20% of the contracted cost of the Project, not to exceed \$30,000.

3.

The MPC, working in consultation with Garden City, will issue a Request for Proposals (RFP) seeking qualified engineering consultants to perform the scope of work necessary to complete the Project.

4.

The MPC and Garden City will jointly review the proposals received in response to the RFP. The parties will negotiate the final scope of work and fee for the Project with the selected engineering consultant meeting the qualifications set forth in the RFP and applicable state and federal regulations.

5.

TERM

The term of this MOA shall begin on _____, 2020 and shall end on _____, 202_.

6.

Termination

This MOA may be terminated by either party in accordance with the state and federal regulations regarding the expenditure of PL funding.

7.

Notices

Whenever either party desires to give notice to the other, such notice must be in writing, sent by certified United States mail, postage prepaid, return receipt requested, or sent by commercial express carrier with acknowledgement of delivery, or by hand delivery with a request for a written receipt of acknowledgement of delivery, addressed to the party for whom it is intended at the place last specified. The place for giving notice shall remain the same as set forth herein until changed in writing in the manner provided in this section. For the present, the parties designate the following:

Notice to Garden City shall be sent to:

Ron Feldner, City Manager
RFeldner@gardencity-ga.gov
100 Central Avenue
Garden City, GA 31405

Notice to the Chatham County -- Savannah Metropolitan Commission shall be sent to:

Melanie Wilson, Executive Director
110 E State Street
Savannah GA, 31401

8.
Jurisdiction and Venue

This MOA and its performance shall be construed in accordance with and governed by the laws of the State of Georgia. Venue shall lie in the Superior Court of Chatham County, Georgia.

9.
Prior Agreements

This MOA represents the final and complete understanding of the parties and incorporates or supersedes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein. The parties agree that there is no commitment, agreement, or understanding concerning the subject matter of this MOA that is not contained in this written document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representation or agreement, whether oral or written.

10.
Terms and Conditions

The parties specifically acknowledge that the award of P.I. No. 0017427 was made in accordance with the applicable state and federal regulations and may be subject to special conditions. This MOA is intended to comply with all such provisions. As between the conditions in P.I. No. 0017427 Grant and its applicable regulations and the terms of this MOA, the regulations and the conditions of the P.I. No. 0017427 Grant shall control. A copy of the Grant information is attached hereto as Exhibit 1.

SIGNATURES APPEAR ON THE NEXT PAGE

WITNESS, the following authorized signatures made under seal as of the date hereinabove stated.

GARDEN CITY, GEORGIA

By: _____
Don Bethune, Mayor

Attest: _____
Rhonda Ferrell-Bowles, Clerk of Council

Received and approved this _____ day of _____, 2020.

METROPOLITAN PLANNING COMMISSION:

By: _____
Joseph Ervin, Chairman

Attest: _____

Title: _____

Signed, sealed and delivered
This _____ day of _____,
2020, in the presence of:

Witness

Notary Public

A RESOLUTION APPROVING A PROFESSIONAL PLANNING SERVICES AGREEMENT WITH THE CHATHAM COUNTY-SAVANNAH METROPOLITAN PLANNING COMMISSION PROVIDING ASSISTANCE TO GARDEN CITY WITH UPDATING THE CITY'S EXISTING 2016-2036 COMPREHENSIVE PLAN; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT AND TO TAKE SUCH ACTION AS IS NECESSARY TO CARRY OUT THE TERMS AND PROVISIONS THEREOF; AND FOR OTHER PURPOSES.

WHEREAS, the City is required to prepare a five-year update to its 2016-2036 Comprehensive Plan in accordance with the Rules of the Georgia Department of Community Affairs Minimum Standards and Procedures for Local Comprehensive Planning in order to retain its Qualified Local Government status as it relates to the receipt of financial resources from the State to aid in the implementation of the Plan, such as loans and grants from State agencies such as the Georgia Environmental Finance Authority and the Georgia Department of Transportation; and,

WHEREAS, the above-mentioned five-year update must be approved by the Georgia Department of Community Affairs by October 31, 2021; and,

WHEREAS, the City is desirous of immediately enlisting the services of the Chatham County – Savannah Metropolitan Planning Commission (the “MPC”) to assist with the update process in an effort to streamline the complicated update process through collaboration with the Cities of Savannah and Pooler as well as unincorporated Chatham County, for whom the MPC is already providing assistance with their respective comprehensive plans; and,

WHEREAS, the scope of work to be provided to the City by the MPC for the update process is set forth in that certain Professional Planning Services Agreement attached hereto as Exhibit “A” which includes, but is not limited to, (i) reviewing the City’s existing Comprehensive Plan and Short-Term Work Program and identifying the status of each project listed therein; (ii) assisting the City’s selected steering committee and committee of stakeholders composed of a cross-section of the community to establish goals, objectives, and strategies to guide the future of the community; (iii) contacting representatives of other agencies affiliated with the governments of Chatham County, the City of Savannah, and the State of Georgia, to advise such agencies of the findings of the steering and stakeholder committees, and soliciting the agencies’ input in preparing the goals, objectives, and strategies to guide the future of the community; (iv) assisting the City with conducting public hearings to first brief the community on the update process and to obtain input, and then to brief the community on the contents of the Plan update and provide opportunity for public comment once the Plan update is drafted and made available for public review; (v) assembling input received from public hearings, the recommendations of the steering and stakeholder committees, and governmental agencies, and assisting the City with preparing documents in the Comprehensive Plan format required by the Georgia Department of Community Affairs Minimum Standards and Procedures for Local Comprehensive Planning (Chapter 110-2-1) to reflect updated goals, policies, and strategies based on such input; and (vi) providing

professional planning in accordance with local statutes, ordinances, and the Rules of the Georgia Department of Community Affairs, and provide assistance for the elements required to be addressed in the Plan; and,

WHEREAS, the services offered by the MPC pursuant to the attached Agreement go far beyond making sure that the City's Comprehensive Plan contains state-required minimum elements, and includes enriching the City's Comprehensive Plan with other elements to ensure that the document is fully responsive to the needs of the City's local government, business, and the general public; and,

WHEREAS, the compensation due MPC for its services performed pursuant to the attached Agreement is the amount \$9,600.00 as broken down on Exhibit "B" thereto based on hours spent and billing rates which are more than reasonable considering the comprehensiveness of the update process;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, as follows:

Section 1. The Mayor and Council hereby approves the City's entering into a professional planning services agreement with the MPC whereunder the MPC shall provide assistance to the City with updating the City's 2016-2036 Comprehensive Plan in return for the lump sum payment of \$9,600.00, said agreement taking the form of the Agreement attached hereto as Exhibit "A" together with any changes negotiated by the City Manager and the City Attorney.

Section 2. The City Manager is authorized execute the above-mentioned negotiated agreement on behalf of the City and to take whatever action he deems necessary to further the intent of this Resolution.

Section 3. This Resolution shall be and become effective from and after its adoption.

ADOPTED this ____ day of September, 2020.

RHONDA FERRELL-BOWLES
Clerk of Council

RECEIVED AND APPROVED this _____ day of September, 2020.

DON BETHUNE, Mayor

**PROFESSIONAL PLANNING SERVICES AGREEMENT
BETWEEN GARDEN CITY, GEORGIA
AND THE CHATHAM COUNTY – SAVANNAH METROPOLITAN
PLANNING COMMISSION**

This Professional Planning Services Agreement ("Agreement"), made and entered on this the day of _____, 2020 ("Effective Date"), by and between Garden City, Georgia hereinafter referred to as "the City" and the Chatham County-Savannah Metropolitan Planning Commission hereinafter referred to as the "MPC".

- I DESCRIPTION OF PROJECT:** The MPC and the City agree that the Professional Planning Services, hereinafter referred to as the "Project" is as described in Exhibit A, which is attached to and incorporated herein by reference, and entitled the "Scope of Work". The City agrees to engage the MPC and the MPC hereby agrees to perform the services stipulated in this Agreement in accordance with the terms and conditions contained herein. The MPC and the recognize that, while performing the services under this Agreement, the Project may need to be reduced, expanded, or otherwise modified. Any such modification to the Project shall be accomplished through a written amendment to this Agreement.
- II SCOPE OF PLANNING SERVICES:** The MPC agrees to perform those services described in Exhibit A and unless modified in writing by both parties, the duties of the MPC shall not be construed to exceed those services specifically set forth herein.
1. Scope of Planning Services. The MPC agrees to perform those tasks ("Work") described in the documents entitled Scope of Work, which is attached hereto and incorporated herein as Exhibit A.
 2. Change of Scope of Planning Services. City may, at any time during the term of this Agreement, make changes to scope of the Work provided under this Agreement and its technical provisions. If any such change causes any increase or decrease in the MPC's cost of performing any part of its obligations under this Agreement, upon the MPC's request and City's written authorization, an equitable adjustment shall be made in the Agreement price, and a written amendment of such adjustment shall be made. Any claim by the MPC for an equitable adjustment shall be made in writing and delivered to City prior to proceeding with the additional services. No additional services shall be performed until written authorization is received from City and an amendment is made to this Agreement. Nothing in this subparagraph shall excuse the MPC from proceeding with performance of its obligations under this Agreement in accordance with the original terms and conditions contained herein and any approved changes.

IV. AGREEMENT TERM:

1. Agreement Term. This Agreement shall commence on the Effective Date and the MPC shall complete the Work no later than October 31, 2021 ("Completion Date").
2. Notwithstanding Paragraph III(A) above or any other provision in this Agreement, City shall have the unilateral right to terminate this Agreement at any point during any term of this Agreement, without cause, by providing thirty (30) days written notice to the MPC of its desire to terminate.

M. SCOPE OF CITY SUPPORT: City agrees to provide the following:

1. All criteria and full information as to City's requirements for the Project.
2. Available information and data pertinent to the Project.
3. Timely reviews of Work product.
4. City shall appoint a City representative with respect to work to be performed under this Agreement. Said City representative shall have complete authority to transmit instructions, receive information, and interpret and define City policies. The MPC shall be entitled to rely on representations made by said City representative unless otherwise directed in writing by City.

V. COMPENSATION: Compensation for services provided shall be as set forth in Exhibit B, Compensation and Terms and Conditions of Payment, which is attached hereto and incorporated herein by reference.

VI. RESPONSIBILITY OF THE MPC:

1. Professional Services. The MPC is employed to render professional services only, and any payments made to the MPC are compensation solely for such services rendered and recommendations made in carrying out the Work. The MPC shall follow the standard of care applicable to the practice of the planning profession to make findings, provide opinions, make factual presentations, and provide professional advice and recommendations.

VI. INDEMNIFICATION:

1. To the fullest extent permitted by Georgia law, the MPC shall indemnify and hold harmless the City, and its elected officials, officers, directors, partners, employees, agents from and against all claims, costs, losses, and damages arising out of or relating to the MPC's performance of the Work, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by any negligent or

intentional act or omission of the MPC, any subcontractor, or any individual or entity directly or indirectly employed by the MPC or subcontractor to perform any of the Work or anyone for whose acts any of them may be liable.

VII. SUBCONTRACTS: The MPC shall be entitled, to the extent determined appropriate by the MPC, to subcontract any portion of the Work to be performed under this Agreement. The MPC shall be responsible for all work product and actions of all subcontractors.

IX. SUSPENSION OF WORK: City may suspend, in writing, all or a portion of the Work. The MPC may request that the Work be suspended by notifying City, in writing, of circumstances that are interfering with the normal progress of Work. The MPC may suspend work on Project in the event City does not pay any invoice when due.

X. TERMINATION OF WORK:

In addition to the provisions set forth above in Section III (B), this Agreement be terminated as follows:

1. The City may terminate all or a portion of the Work covered by this Agreement for its convenience at any time by providing ten (10) calendar days' prior written notice to the MPC.
2. City or the MPC may terminate work if the other party fails to perform in accordance with the provisions of this Agreement by providing fifteen (15) calendar days' prior written notice to the other by certified mail with receipt for delivery returned to the sender. In the event of termination, the MPC shall perform such additional work as is necessary for the orderly filing of documents and closing of Project and all finished or unfinished documents, maps, studies, work papers and reports prepared by the MPC under this Agreement shall be the sole property of the City. The MPC shall be compensated for work satisfactorily performed prior to the effective date of termination, plus work required for filing and closing as described in this Article.

3. In the event of the MPC's and/or the City's noncompliance with the requirements of this Agreement, this Agreement may be canceled, terminated or suspended in whole or part.

1. Either party may terminate this Agreement without cause by giving the other party thirty (30) days written notice.
2. If this Agreement is terminated, all finished or unfinished documents prepared by the MPC under this Agreement shall, at the discretion of the City become the City's property.
3. The MPC shall be entitled to compensation for any Work completed on said Project.

XI. CONFLICT OF INTEREST:

1. The MPC certifies that, to the best of its knowledge, no circumstances exist which will cause a conflict of interest in performing the services required by this Agreement, that no official or employee of City, nor any public agency or official affected by this Agreement, has any pecuniary interest in the business of the MPC or its subcontractors and that no person associated with the MPC or its subcontractors has any interest that would conflict in any manner or degree with the performance of this Agreement.
2. Should the MPC become aware of any circumstances which may cause a conflict of interest during the term of this Agreement, the MPC shall immediately notify City in writing.

XII. OWNERSHIP OF DOCUMENTS: All documents developed by the MPC as a result of this Agreement shall become the property of the City; however, the MPC may utilize any information developed for inclusion in the Chatham County Comprehensive Plan or other documentation as may be required by the State of Georgia or any federal agency.

XIII. CONFIDENTIALITY: Subject to the requirements of the Georgia Open Records Act, any report, information, data, etc., given to, prepared or assembled by the MPC, under this Agreement, will not be made available to any individual or organization without the prior written approval of the City.

XIV. NOTICES: All notices shall be in writing and delivered in person or transmitted by certified mail, postage prepaid. Notices shall be addressed to the Project contacts as follows:

**Chatham County – Savannah
Metropolitan Planning Commission**
Melanie Wilson
MPC, Executive Director
110 East State Street
Savannah, GA 31401

City of Garden City
Ron Feldner
Garden City, City Manager
100 Central Avenue
Garden City, GA 31405

XV. EXHIBITS: The exhibits referred to in and attached to this Agreement are incorporated herein in full by reference.

XL PROJECT CONTACTS:

Melanie Wilson
MPC Executive Director
110 East State Street
Savannah, GA 31401

Ron Feldner
Garden City, City Manager
100 Central Avenue
Garden City, GA 31405

CITY OF GARDEN CITY

Name: Ron Feldner
Title: City Manager

Date

**CHATHAM COUNTY – SAVANNAH
METROPOLITAN PLANNING COMMISSION**

Name: Melanie Wilson
Title: Executive Director

Date

**EXHIBIT A
SCOPE OF WORK**

SCOPE OF WORK

The following is the scope of work to be performed by the MPC for the City with the general Work Tasks described first and the specific details within each task detailed thereafter.

A. Work Tasks:

Task 1 – Existing Plan Assessment

The MPC will conduct a thorough review and assessment of the existing City Comprehensive Plan (Plan), including any subsequent updates. The focus of the assessment must, at a minimum, encompass the following tasks:

- Review the most recent Short-Term Work Program (STWP) 5-year action plan and identify the status of each project listed.
- Review the recommendations and proposals of other related plans and the status and relevancy of each document (including, but not limited to the 2016 Garden City Comprehensive Plan) for reference in the updated Comprehensive Plan as appropriate.

1.1 The City will provide the MPC with the following data, as available, including (but not limited to) the following:

- Applicable GIS data
- Previous studies completed within the study area
- Land use plan, existing and proposed
- Zoning plan/document, existing and proposed
- Current projects under construction and proposed, approved plans and programs, etc.
- Current infrastructure projects
- New or renovations to government facilities planned in the short and/or long term for the area
- Aerial photographs
- Previous and/or current market studies
- Previous and/or current demographic information
- Previous and/or current housing and employment data
- Comprehensive plans for the previous 10 years
- Proposed public transportation projects and/or plans
- Historic information: buildings, districts, landmarks, etc.
- Traffic volume data
- Asset management information, such as pavement and sidewalk condition

Task 2 -Public Input

Community participation and public hearings will be central to the process. The goal of this task is to develop a local planning outreach process that promotes the involvement of all stakeholders in the study area. The City will identify all stakeholders and facilitate their involvement in the planning process. This process will be documented through meeting notices, meeting summaries, and other written communications. Responses and acknowledgement of public comments will be addressed in the final Plan. The public involvement process shall, at a minimum, include the following components:

- *Project Management Team*

The MPC at the direction of the City shall establish a Project Management Team that includes representative members. This team shall meet or hold a regularly scheduled call to discuss Plan progress and advise the City and the MPC on public involvement and other various planning process issues. A Master Project Schedule and Work Plan will be developed and maintained to guide the process.

- *General Public Meetings*

During the study process, both the City and the MPC shall make a reasonable effort to involve all stakeholders in the study area, including property owners, residents, business, and employers/employees. The public involvement process will include a variety of methods to reach the broadest possible range of stakeholders as possible with noted social face-to-face limitations due to COVID-19 and social distancing CDC recommendations (i.e., Council meetings, surveys, social media, City website, etc.). Two (2) General Public Meetings in a format determined by the Project Management Team will be held. The following topics must be addressed during the Public meetings:

1. An overview of the study process, goals of the study, key dates, and opportunities for public input.
2. Solicitation of opinions on goals and objectives of the study.
3. A review of preliminary findings, presentation of the draft Plan and gathering public comments.
4. Where final Plan documents can be obtained or viewed.

In addition to the above, the public engagement process may include:

- **Website and Social Media** – MPC Staff can provide messages to be posted on the City's website and/or Facebook pages by City staff. All messages shall be posted to the City's website and/or

- social media sites by a designated Garden City staff member.
- Community Surveys – An online community survey will be established and posted on the City’s website to engage and understand the community’s needs and concerns. The survey process shall be overseen by a designated Garden City staff member with assistance from MPC staff.

Task 3 - Update Plan

Review the existing Plan(s) and update the goals, policies and strategies based on Tasks 1 and 2 findings, along with changing conditions and priorities in the community. Prepare a detailed concept plan.

Task 4- Prepare Project Deliverables

The goal of this task is to compile the results of the overall work effort, the study process, relevant findings, and recommendations into a final Plan document. The final Plan document shall include an executive summary and the following deliverables:

- **Summaries of the Plan development process:**
 - a) A description of the study process and methodology, data gathering techniques, findings, and outcomes.
 - b) A description of the public participation process used to achieve a community supported Plan and public improvements program.
- **Existing conditions summary, including:**
 - a) Maps and other graphic representations to support the Plan.
 - b) Existing and projected applicable data such as population, employment data, etc.

Task 5- Deliverables

- The MPC will provide the following final deliverables:
 1. One (1) printed unbound copy of the complete final report and appendices (8.5x11)
 2. Three (3) “Thumb drives”/”Flash Drives” with the following:
 - PDF file of final report and all appendices
 - A Power Point Slide Presentation summarizing the final report
 - 5-Year Short Term Work Program in Excel
 - All electronic files in their original format with supporting graphics and GIS shapefiles

B. Work Details:

SERVICES PROVIDED BY THE MPC: The MPC shall perform and complete in a satisfactory manner the following services:

1. The MPC shall attend a Kick-Off Public Hearing (virtual or in-person depending on CDC safety recommended guidelines due to COVID-19) with the City Council to explain the general planning process to the community and receive preliminary input as well as have Community Stakeholders assigned for participation.
2. The MPC shall attend workshop(s) (virtual or in-person depending on CDC safety recommended guidelines due to COVID-19) in accordance with the Timeline of Services detailed below to discuss and prioritize the preliminary Community Goals to identify the community's direction and to serve as a guide for implementation.

Out of this workshop a list of Needs and Opportunities will be developed and followed up with implementation measures in the Community Work Program. The new Community Work Program shall cover the five-year period from November 2021 – October 2026.

3. The MPC shall facilitate the public, and Stakeholder input and feedback.
4. The MPC shall provide professional planning in accordance with local statutes, ordinances and the Rules of the GA Department of Community Affairs, (DCA) Chapter 110-12-1, Minimum Standards and Procedures for Local Comprehensive and provide planning assistance for the following Required Plan Elements:
 - A. Community Assessment and Community Profile
 - B. Community Goals and Strategies
 - C. Economic Development
 - D. Land Use
 - E. Transportation
 - F. Housing
 - G. Broadband Services
 - H. Natural Resources
 - I. Quality of Life (shown at the County-level):
 - a. Crime
 - b. Health
 - c. Education
 - d. Historic and Cultural Resources
 - J. Community Strategic Plan and Work Program
 - K. Community Participation Program

SERVICES PROVIDED BY THE CITY: The City shall furnish data and aid with tasks as follows:

1. The City shall designate a Representative as the primary contact for the project.
2. Identification of Stakeholders – The City shall compile a list of stakeholders. Members of the governing authority must be included among the stakeholders and be actively involved to include serving on the Steering Committee.
3. The City must form a Steering Committee to oversee and participate and include members of the governing authority, local economic development practitioners and local government staff.
4. The City will oversee translating any pertinent documents into Spanish for use during the project.
5. First Required Public Hearing – a first public hearing must be held at the inception of the planning process. The purpose of this hearing is to brief the community on the process and to obtain input.
6. The City shall forward a certification stating that it considered the Regional Water Plan and Environmental Planning Criteria while drafting the Comprehensive Plan to the MPC.
7. Second Public Hearing – In accordance with the GA Department of Community Affairs, (DCA) Chapter 110-12-1, Minimum Standards and Procedures for Local Comprehensive Planning, a second public hearing must be held once the Plan has been drafted and made available for public review. The purpose is to brief the community on the contents of the Plan and provide opportunity for final suggestions.
7. Submittal of Plan for review and comment by the Georgia Department of Community Affairs (DCA).
8. Notification to all interested parties for final review and comment.
9. Submittal of the Plan to the Georgia Coastal Regional Commission (CRC) for potential conflicts with neighboring jurisdictions.
10. With the help of the MPC, any requested changes by the DCA and CRC must be addressed through revision and resubmittal to the CRC and DCA.
11. Adoption of the Final Plan to maintain Qualified Local Government (QLG) Status.
12. Notification of Local Adoption via Final Resolution sent to CRC and DCA.
13. Publication of the Final Plan on City's website.

C. PROJECT CONTACTS:

MPC

Melanie Wilson
Executive Director
110 East State Street
Savannah, GA 31401

City

Ron Feldner
City Manager
100 Central Avenue
Garden City, GA 31405

TIMELINE OF SERVICES:

Following a kick-off meeting with City staff to confirm project scope, the MPC team will complete the following tasks to update to the City's Comprehensive Plan:

Task 1 – Existing Plan Assessment (4 weeks)

Thorough review and assessment of the existing City Comprehensive Plan, other related plans and proposals.

Task 2 -Public Input (6 weeks)

Community participation and public hearings will be central to the process. The City will identify all stakeholders and facilitate their involvement in the planning process. The public involvement process shall, include the following components:

- Project Management Team of Staff and Elected Officials
- Two (2) General Public meetings
- Public engagement process to include Social Media, 30-day Online Community Survey, and Website presence (to be posted on the City's website, social media pages by City staff)

Task 3 – Prepare Draft Plan (8 weeks)

Review the existing Plan(s) and update the goals, policies and strategies based on Tasks 1 and 2 along with changing conditions and priorities in the community. Prepare a detailed Plan for final approval by Garden City's staff and elected officials.

Tasks 4 & 5- Package and Prepare Final Project Deliverables (6 weeks)

- One (1) printed unbound copy of the complete final report and appendices (8.5x11)
- Three (3) "Thumb drives" / "Flash Drives" with electronic deliverables and files

SCHEDULE:

Project Kick-off and staff meetings (2 weeks) Begins October 2020

Existing and Proposed Plan review and assessment (4 weeks) Begins November 2020

Public Input and Meetings (6 weeks) January 2021

Final Plan Development (8 weeks) Begins March 2020

Plan Submittal to State offices for review (6 weeks) Begins May 2021

Final Plan Distribution (2 weeks) July 2021

EXHIBIT B
COMPENSATION AND TERMS AND CONDITIONS OF PAYMENT

Compensation:

The City shall compensate the MPC for services performed in accordance with Article II Scope of Planning Services and Exhibit A of this Agreement.

1. The MPC shall invoice the City on a quarterly basis for all hours and expenses incurred in performance of its obligations under this Agreement.
2. The City shall compensate the MPC for conducting the services specified in Article II of this Agreement in an amount of \$9,600 (nine thousand six hundred dollars).
3. The MPC will not invoice the City in excess of the amount stated above without first obtaining written approval of the City.

Invoices shall be submitted to:

City of Garden City
Attn: Ron Feldner
City Manager
100 Central Avenue
Garden City, GA 31405

Payments shall be made within thirty (30) days of receipt of the invoice. Payments shall be submitted to:

Metropolitan Planning Commission
Attn: Pamela Everett
Assistant Executive Director, Operations & Compliance
110 East State Street
Savannah, GA 31401

FEE:

Payment shall be for by a lump sum amount of (\$9,600.00).

COST PROPOSAL AND BILLING RATES

Cost Proposal:

The following represents the MPC's not-to-exceed price for the proposed City of Garden City Comprehensive Plan project.

Task 1 – Existing Plan Assessment (40 hours)

Task Total.....\$1,750.00

Task 2 -Public Input (20 hours)

Task Total.....\$2,000.00

Task 3 – Prepare Concept Plan (80 hours)

Task Total.....\$4,000.00

Task 4- Prepare Project Deliverables (60 hours)

Task Total.....\$1,700.00

Task 5- Package Final Deliverables (1 hour)

Task Total.....\$150.00

PROJECT LUMP SUM TOTAL.....\$9,600.00

Billing Rates:

Project Manager (PM): \$65/hour

Senior Planner (SP): \$45/hour

Planner (P): \$35/hour

Senior GIS Staff (SG): \$50/hour

GARDEN CITY RESOLUTION

WHEREAS, Garden City, Georgia, desires to enter into a contract for the installation of certain water system improvements extending public water service to two (2) warehouse facilities to be constructed on the East side of Dean Forest Road, which installation work is composed of the following divisions: (1) making a connection to the existing City of Savannah I&D 24-inch water main located on the West side of Dean Forest Road near Prosperity Drive, installing a metering station at such connection, and running the water main under Dean Forest Road to a point on the eastern right-of-way line of Dean Forest Road; (2) extending the water main from the eastern right-of-way line of Dean Forest Road eastward along Prosperity Drive to a point where Prosperity Drive intersects the western boundary line of one of the warehouse properties, measuring approximately 264 acres, which is owned by Savannah Main Gate, LLC, and located on Chatham County Tax Parcel 6-930-01-002; and (3) extending the water main southward from Prosperity Drive along the eastern right-of-way line of Dean Forest Road to Airport Park Drive for use by the second warehouse property, measuring approximately 67 acres, which is owned by P8/Strategic Garden City Holdings, LLC, and located on Chatham County Tax Parcels 6-0989-04-002B, 6-0989-04-002, and 6-0989-04-002A (the "Contract Work"); and,

WHEREAS, the City, through its engineering consultant, Thomas & Hutton, solicited competitive bids for the performance of the Contract Work, as reflected in plans and specifications developed by the engineering company, through proper advertisement pursuant to Official Code of Georgia Annotated Section 36-91-21, the cost of which has been estimated at approximately Two Million (\$2,000,000.00) Dollars; and,

WHEREAS, the opening of the bids on the date set forth in the bid invitation disclosed the following bid amounts for the Contract Work:

<u>Contractor</u>	<u>Bid Amount</u>
Griffin Contracting	\$1,673,776.00
BRW Construction	\$1,702,091.00
Dustcom Limited	\$1,722,334.00

and;

WHEREAS, Thomas & Hutton has determined that the bid of \$1,673,776.00 submitted by Griffin Contracting is the lowest and most responsible responsive bid for the performance of the Contract Work; and,

WHEREAS, the Contract Work will necessitate oversight, inspection, and administration by Thomas & Hutton at the additional cost of \$99,770.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, that based upon the recommendations of Thomas & Hutton, Griffin Contracting's bid of \$1,673,776.00 for the performance of the Contract Work be accepted and that a contract for the performance of the Contract Work at the aforesaid amount be awarded to such contractor with provisions set forth therein addressing any legitimate change orders or work plan modifications which may arise due to unforeseen/unanticipated field conditions.

BE IT FURTHER RESOLVED that the City Manager is authorized to negotiate the terms and provisions for such contract with Griffin Contracting, and to execute same in the name of the City, with the City Clerk's attestation to said Manager's signature.

BE IT FURTHER RESOLVED that all of the Contract Work and any contractor change orders be jointly funded by Savannah Main Gate, LLC (paying 62%), and by P8/Strategic Garden City Holdings, LLC (paying 38%), pursuant to the terms and provisions of the City's development agreements with the two developers as previously approved by the Mayor and Council.

BE IT FURTHER RESOLVED that the City Manager execute, on behalf of the City, an Engineering Task Order with Thomas & Hutton to provide construction administration for the Contract Work at the cost of \$99,770.00 which shall be funded by the City's Water & Sewer Enterprise Fund.

ADOPTED AND APPROVED this ____ day of September, 2020.

RHONDA FERRELL-BOWLES, Clerk of Council

Received and approved this ____ day of September, 2020.

DON BETHUNE, Mayor

GARDEN CITY RESOLUTION

WHEREAS, Garden City, Georgia, desires to enter into a contract for the repair of portions of the Camellia Avenue and Azalea Avenue drainage system, and for the replacement of components of the Leon Village Drainage improvements (the "Contract Work") pursuant to plans and specifications developed by the City's engineering consultant, Maxwell Reddick and Associates, after surveying the pipeline systems and discovering substantial damage which has contributed to the current malfunctioning of the pipelines; and,

WHEREAS, the City solicited competitive bids through proper advertisement pursuant to Official Code of Georgia Annotated Section 36-91-21 for the performance of the Contract Work for which the City has budgeted the amount of \$99,900.00; and,

WHEREAS, the opening of the bids on the date set forth in the bid invitation disclosed the following job quotes:

<u>Contractor</u>	<u>Bid Amount</u>
Preferred Site Construction	\$ 94,700.00
Tim Lanier Construction	\$ 120,550.00
APAC Atlanta	\$ 186,430.00

and;

WHEREAS, Maxwell Reddick Associates has determined that the quote of \$94,700.00 submitted by Preferred Site Construction is the not only the lowest responsive bid, but it is also the most responsible bid for the performance of the Contract Work based on its past experience with witnessing the bidder's exemplary work on projects of similar scope and nature as the Contract Work;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Garden City, Georgia, that based upon the recommendation of Maxwell Reddick Associates, Preferred Site Construction's bid of \$94,700.00 for the performance of the Contract Work be accepted and that a contract for the performance of the Contract Work at the aforesaid amount be awarded to such contractor with provisions set forth therein addressing any legitimate change orders or work plan modifications which may arise due to unforeseen/unanticipated field conditions.

BE IT FURTHER RESOLVED that the Contract Work will be funded from the City's SPLOST funds and Stormwater Utility Enterprise Funds that are available in the City's FY2020 budget.

BE IT FURTHER RESOLVED that the City Manager is authorized to negotiate the contract for the Contract Work with Preferred Site Construction (with assistance from the City Attorney), and to execute same in the name of the City, with the City Clerk's attestation to said Manager's signature.

ADOPTED AND APPROVED this ____ day of September, 2020.

RHONDA FERRELL-BOWLES, Clerk of Council

Received and approved this ____ day of September, 2020.

DON BETHUNE, Mayor