

A G E N D A
City Council Meeting
Monday, February 15, 2021 – 6:00 p.m.

➤ **OPENING**

- **Call to Order**
- **Invocation:** Paster Dale Simmons from Jasper Springs Baptist Church
- **Pledge of Allegiance**
- **Roll Call**
- **Presentation:** Garden City Police Appreciation Letter – Mr. Eddie Coleman, owner of Auto Shine

➤ **FORMAL PUBLIC COMMENT**

Formal Public Comment – City Council Agenda Protocol

The City of Garden City has identified this portion of the meeting to allow individuals an opportunity to formally address the City Council on issues of importance. Garden City requires that individuals who desire to formally address the City Council submit a written request form outlining the subject matter that they intend to discuss so that they can be placed on the meeting agenda. Members of the public desiring to be placed on the agenda to present or address matters to the City Council must submit a formal ***“REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA”*** form to the Office of the City Manager at least 10 days prior to the requested City Council meeting date that you wish to speak. City Council meetings are held on the first and third Monday of each month so the request must be submitted no later than 5:00 pm on the Friday which constitutes 10 days prior. The request can be done in person, regular mail, fax or e-mail and the speaker should obtain acknowledgement of the request from the City to demonstrate that the 10 day requirement has been met. The request form may be obtained from the Office of the City Manager and on the City’s website www.gardencity-ga.gov. The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Manager, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the completion of a request form does not entitle the speaker to be added to the agenda.

➤ PUBLIC HEARINGS

- **PC2101, Property Annexation & Rezoning:** Receipt of public comment on the City's request to annex property owned by Southern Region Industrial Realty, Inc. into the City of Garden City, Georgia, pursuant to Title 36, Chapter 36, Article 2 of the Official Code of Georgia annotated (To The 100% Method) to rezone said property to an "I-2" zoning classification.
- **Alcoholic Beverage License Application – Mizu Japanese Cuisine:** Receipt of public comment on an alcoholic beverage license application made by Jian Chen to sell wines, beer and/or malt beverages at Mizu Japanese Cuisine, Inc., 1450 Dean Forest Road, Suite A, Garden City.
- **Alcoholic Beverage License Application – Jasmine Package Shop:** Receipt of public comment on an alcoholic beverage license application made by Kirankumar Amin to sell liquor by the package and wines at Rang 17, Inc. (D/B/A Jasmine Package Shop), 4928 Ogeechee Road, Suite B. Garden City.

Speaking to a Public Hearing Item Protocol

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council's time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

***PROCEDURES FOR CONDUCTING PUBLIC HEARINGS ON PROPOSED ZONING DECISIONS BEFORE
GARDEN CITY'S MAYOR AND COUNCIL AND STANDARDS GOVERNING THE EXERCISE OF
CITY COUNCIL'S ZONING POWER***

Procedures for Conducting Public Hearings on Proposed Zoning Decisions:

All public hearings conducted by the Mayor and Council on Garden City, Georgia, on proposed zoning decisions shall be conducted as follows:

- (1) All public hearings by the Mayor and Council on zoning amendments shall be chaired by the Mayor.
- (2) The Mayor shall open the hearing by stating the specific zoning amendment being considered at the public hearing and further stating that printed copies of the adopted standards governing the exercise of the Mayor and Council's zoning power and the procedures governing the hearing are available to the public.
- (3) The Director of the City's Planning and Zoning Department shall advise the Mayor and Council of the recommendation of the Planning Commission when applicable.
- (4) The Mayor shall determine the number of attendees who desire to testify or present evidence at the hearing.
- (5) When there is a large number of individuals wishing to testify at a hearing, the Mayor may invoke time limits on individual speakers. In such cases, these time limits shall apply to all speakers. Proponents, including the petitioner or the petitioner's agent requesting the zoning decision, shall have no less than ten (10) minutes for the presentation of data, evidence, and expert opinions; opponents of the proposed decision shall have an equal minimum period of time. The Mayor may grant additional time; provided, however, an equal period of time shall be granted both sides.
- (6) The petitioner requesting such zoning decision, or the applicant's agent, shall be recognized first and shall be permitted to present and explain the request for the zoning decision. Thereafter, all individuals who so desire shall be permitted to speak in favor of the zoning decision.
- (7) After all individuals have had an opportunity to speak in accordance with subparagraph (6) above, those individuals present at the public hearing who wish to speak in opposition to the requested zoning decision shall have an opportunity to speak.
- (8) The Mayor may limit repetitious comments in the interest of time and may call for a show of hands of those persons present in favor of or opposed to the proposed decision.
- (9) It shall be the duty of the Mayor to maintain decorum and to assure the public hearing on the proposed decision is conducted in a fair and orderly manner.
- (10) Once all parties have concluded their testimony, the Mayor shall adjourn the public hearing.

Standards Governing the Exercise of The Zoning Powers of Garden City's Mayor and Council:

Prior to making a zoning amendment, the Mayor and Council shall evaluate the merits of a proposed amendment according to the following criteria:

- (1) Is this request a logical extension of a zoning boundary which would improve the pattern of uses in the general area?
- (2) Is this spot zoning and generally unrelated to either existing zoning or the pattern of development of the area?
- (3) Could traffic created by the proposed use or other uses permissible under the zoning sought traverse established single-family neighborhoods on minor streets, leading to congestion, noise, and traffic hazards?
- (4) Will this request place irreversible limitations or cause material detriment on the area similarly zoned as it is or on future plans for it?
- (5) Is there an imminent need for the rezoning and is the property likely to be used for the use requested?
- (6) Would the proposed use precipitate similar requests which would generate or accelerate adverse land use changes in the zone or neighborhood?

➤ **APPROVAL OF CITY COUNCIL MINUTES**

- Consideration of the Pre-agenda Session Minutes (2/1/21) and City Council Minutes (2/1/21).

➤ **CITY MANAGER REPORT**

- Monthly staff reports included with the agenda packet

➤ **ITEMS FOR CONSIDERATION**

- **Resolution, FY2020 Year-End Budget Amendment - General Fund:** A resolution by the Mayor and Council to amend the fiscal year 2020 General Operating Fund Budget; to adjust for the differences between the originally adopted and presently projected revenues and expenditures for certain various line items in the City's General Fund Budget.
- **Resolution, FY2020 Year-End Budget Amendment – Enterprise Funds:** A resolution by the Mayor and Council to amend the fiscal year 2020 budgets for the four Enterprise Funds; to adjust for the differences between the originally adopted and presently projected revenues and expenses for certain various line items in the budgets of the four different Enterprise Funds.
- **Resolution, FY2020 Year-End Budget Amendment – Special Revenue Funds:** A resolution by the Mayor and Council to amend the fiscal year 2020 budgets of the three Special Revenue Funds; to adjust for the differences between the originally adopted and presently projected revenues and expenses for certain various line items in the budgets of the three different Special Revenue Funds.
- **Resolution, FY2020 Year-end Budget Amendment – SPLOST Fund:** A resolution by the Mayor and Council to amend the fiscal year 2020 SPLOST Fund budget; to adjust for the difference between the originally adopted and presently projected revenues and expenses for certain various line items in the SPLOST Fund Budget.
- **Alcoholic Beverage License Application - Mizu Japanese Cuisine:** Consideration of an alcoholic beverage license application made by Jian Chen to sell wines, beer and/or malt beverages at Mizu Japanese Cuisine, Inc., 1450 Dean Forest Road, Suite A, Garden City.
- **Alcoholic Beverage License Application - Jasmine Package Shop:** Consideration of an alcoholic beverage license application made by Kirankumar Amin to sell liquor by the package and wines at Rang 17, Inc. (D/B/A Jasmine Package Shop), 4928 Ogeechee Road, Suite B. Garden City.

➤ **RECEIPT OF INFORMAL PUBLIC COMMENT:**

- **Procedure:** In an effort to best manage this section of the meeting, any person that desires to address the City Council must sign up using the process outlined on the website where this meeting is advertised. Once recognized by the Mayor, the person will be allowed to speak in accordance with the Informal Public Comment – Speaker Protocols outlined below.

Informal Public Comment – Speaker Protocol

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ **ADJOURN**

City of Garden City Rezoning Application



Development Information

Development Name (If applicable)

Southern Region Industrial Realty, Inc. - Annexation/Rezoning

Property Address

Travis Field Road

Legal Description - PT OF LOT 1 SOUTHERN REGION INDUSTRIAL REALTY INC SUB

Current Zoning	Proposed Zoning
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De-Annexed; City of Savannah	I-2
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Current Use	Proposed Use
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Vacant Land	Annexation
-------------	------------

Parcel ID	Total Site Acreage
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60986 01002	6.75
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Proposed Water Supply	Proposed Sewage Disposal
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<input type="checkbox"/> Public <input type="checkbox"/> Private	<input type="checkbox"/> Public <input type="checkbox"/> Private
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Describe the current use of the property you wish to rezone, including property characteristics (developed, wooded, cleared, etc.)

Wooded lot

Describe the use that you propose to make of the land after rezoning

To make the territory and its use contiguous to the existing corporate limits of Garden City, Georgia

Describe the uses of the other property in the vicinity of the property you wish to rezone

Industrial

Describe how your rezoning proposal will allow a use that is suitable in view of the uses and development of adjacent and nearby property

The proposal to annex with a rezoning to I-2 of the territory extends the City's boundaries of like and surrounding use.

Will the proposed zoning change result in a use of the property, which could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools? Describe the proposed access.

None

Please provide any additional information that you deem relevant.

See Petition for Annexation

City of Garden City Rezoning Application



GARDEN CITY

Applicant Information

Owner	
Name	Address
Southern Region Industrial Realty, Inc.	3 Commercial PL Unit 209 Norfolk, VA 23510
Phone	Email
N/A	N/A
Nature of Ownership Interest	
Is the Owner an: <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Firm <input type="checkbox"/> Corporation <input type="checkbox"/> Association	
Note: If a corporation, submit a list of officers, directors & major stockholders with name, address and title.	
If a partnership: Submit list of all partners with name, address and title.	
Engineer/Surveyor <input type="checkbox"/> Same as authorized agent <input type="checkbox"/> Check here to receive staff review comments via email	
Company Name	Contact (Individual Name)
Thomas & Hutton	N/A
Phone	Email
912-234-5300	N/A
Authorized Agent (Requires Authorized Agent Form) <input type="checkbox"/> Check here to receive staff review comments via email	
Company Name	Contact (Individual Name)
City of Garden City	Scott Robider
Phone	Email
912-966-7777	srobider@gardencity-ga.gov
Campaign Contribution	
List below the names of local government officials, Garden City City Council, to whom campaign contributions were made, within two (2) years immediately preceding the filing of this application, which campaign contributions total \$250.00 or more or to whom gifts were made having a total value of \$250.00 or more.	
Elected Official's Name	Amount or Description of Gift
N/A	N/A

I understand that I will need to attend or be represented by a duly authorized agent at the meeting of the Planning Commission and City Council and that my application cannot be approved unless I am represented.

C. Scott Robider

Print Name

Signature

1/13/21

Date

OFFICE USE ONLY		
Received By	Date Received	Case Number
Submittal Format <input type="checkbox"/> Electronic <input type="checkbox"/> Paper <input type="checkbox"/> Both	Fee Amount Paid	Invoice Number

ORDINANCE 2021-

TO ANNEX PROPERTY OWNED BY SOUTHERN REGION INDUSTRIAL REALTY, INC., INTO THE CITY OF GARDEN CITY, GEORGIA, PURSUANT TO TITLE 36, CHAPTER 36, ARTICLE 2, OF THE OFFICIAL CODE OF GEORGIA ANNOTATED (THE "100% METHOD"); TO REZONE SAID PROPERTY TO A "I-2" ZONING CLASSIFICATION; TO REPEAL ALL ORDINANCES IN CONFLICT HERewith; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

BE IT ORDAINED BY THE GOVERNING AUTHORITY OF THE CITY OF GARDEN CITY, GEORGIA:

Section 1: The following area owned by Southern Region Industrial Realty, Inc., and contiguous to the City of Garden City, Georgia is hereby annexed into and is made a part of said City pursuant to Title 36, Chapter 36, Article 2, of the Official Code of Georgia Annotated (the "100% method"):

ALL that certain lot, tract or parcel of land situate, lying and being in the 8th G.M. District, Chatham County, Georgia and being more particularly described as follows:

Commencing at an iron pipe at the intersection of the Eastern right of way line of Dean Forest Road/State Route 307 and the Southern right of way line of the Savannah and Atlanta railway; thence along the Eastern right of way line of Dean Forest Road/State Route 307 S 58°57'32" W a distance of 51.55 feet to an iron pipe; thence along the aforesaid right of way line S 31°02'38" E a distance of 19.00 feet to an iron pipe; thence along the aforesaid right of way line S 03°06'07" E a distance of 27.86 feet to an iron pipe; thence along the aforesaid right of way line S 58°57'23" W a distance of 35.42 feet to an iron pipe; thence along the aforesaid right of way line N 32°16'24" W a distance of 24.62 feet to an iron pipe; thence along the aforesaid right of way line N 31°02'38" W a distance of 19.00 feet to a concrete monument; thence along the aforesaid right of way line S 58°57'32" W a distance of 39.59 feet to an iron pipe; thence along the aforesaid right of way line with the arc of a curve turning to the left, having an arc length of 136.32 feet, a radius of 2799.81 feet, a chord length of 136.31 feet, and a chord bearing S 57°21'58" W to a concrete monument; thence S 34°01'42" E a distance of 40.00 feet to an iron pipe; thence along the aforesaid right of way line S 55°40'17" W a distance of 28.90 feet to an iron pipe; thence along the aforesaid right of way line N 34°37'42" W a distance of 40.00 feet to an iron pipe; thence along the aforesaid right of way line with the arc of a curve turning to the left, having an arc length of 201.76 feet, a radius of 2799.81 feet, a chord length of 201.72 feet, and a chord bearing S 53°18'25" W to a point; said point also being the point of beginning; thence departing the Eastern right of way line of Dean Forest/State Route 307 Road, along the former Dean Forest Road right of way with a curve turning to the right, having an arc length of 1125.30 feet, a radius of 567.14 feet, a chord length of 949.58 feet, and a chord bearing S 31°34'38" W to a point; thence along the former Dean Forest Road right of way S 88°12'51" W a distance of 256.06 feet to a point on the Eastern right of way line of Dean Forest Road/State Route 307; thence along the Eastern right of way line of Dean Forest Road/State Route 307 N 39°48'32" E a

distance of 544.54 feet to a point; thence along the aforesaid right of way line with the arc of a curve turning to the right, having an arc length of 485.92 feet, a radius of 2799.81 feet, a chord length of 485.31 feet, and a chord bearing N 44°34'17'' E to a point; thence along the aforesaid right of way line with a curve turning to the right, having an arc length of 83.02 feet, a radius of 2799.81 feet, a chord length of 83.02 feet, and a chord bearing N 50°23'34'' E to a point, the said point of beginning, having an area of 293,958 square feet of 6.75 acres.

The above-described property is a portion of the property to which the Board of Tax Assessors for Chatham County, Georgia, has assigned a tax parcel number of 6-0986-01-002.

Section 2. The properties herein annexed shall have a zoning classification of I-2.

Section 3. This ordinance shall become effective on the 1st day of February, 2021.

Section 4. Within thirty (30) days following the last day of the quarter in which the annexation becomes effective, the City Clerk is instructed to send to Chatham County, Georgia, and the Georgia Department of Community Affairs, a report that includes certified copies of this Ordinance, the name of the county in which the property being annexed is located, and a letter from the City stating the intent to add the annexed area to census maps during the next regularly scheduled boundary and annexation survey of the City and stating that the survey map will be completed and returned to the Census Bureau.

Section 5. All ordinances and parts of ordinances in conflict with this ordinance are repealed.

ADOPTED this the ____ day of January, 2021, by the Mayor and Council of the City of Garden City,

RHONDA FERRELL-BOWLES,
Clerk of Council

RECEIVED AND APPROVED THIS ____ day of January, 2021.

DON BETHUNE, Mayor

Read first time:

Read second time and passed:

ACCEPTED this 19th day of October, 2020, by the Mayor and Council of Garden City,
Georgia, for processing purposes alone.

/s/ Rhonda Ferrell-Bowles
Rhonda Ferrell-Bowles,
Clerk of Council

RECEIVED AND APPROVED, this 19th day of October, 2020, for processing purposes
alone.

/s/ Don Bethune
Don Bethune, Mayor

EXHIBIT "A"

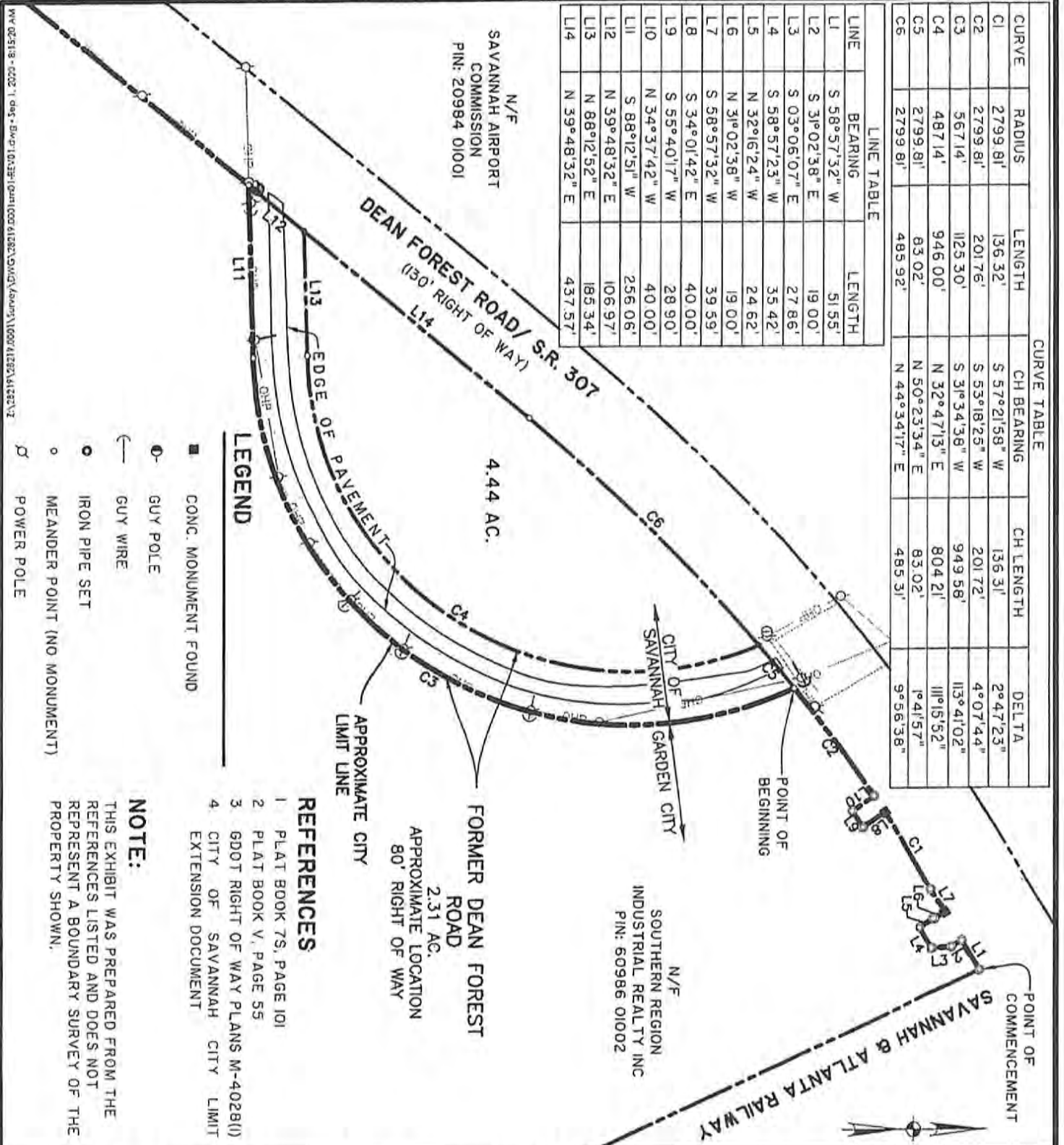
PROPERTY DESCRIPTION

A PORTION OF TAX PARCEL NUMBER 60986 01002

ALL THAT CERTAIN LOT, TRACT OR PARCEL OF LAND SITUATE, LYING AND BEING IN THE 8TH G.M. DISTRICT, CHATHAM COUNTY, GEORGIA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT AN IRON PIPE AT THE INTERSECTION OF THE EASTERN RIGHT OF WAY LINE OF DEAN FOREST ROAD/STATE ROUTE 307 AND THE SOUTHERN RIGHT OF WAY LINE OF THE SAVANNAH AND ATLANTA RAILWAY; THENCE ALONG THE EASTERN RIGHT OF WAY LINE OF DEAN FOREST ROAD/STATE ROUTE 307 S 58°57'32" W A DISTANCE OF 51.55 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE S 31°02'38" E A DISTANCE OF 19.00 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE S 03°06'07" E A DISTANCE OF 27.86 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE S 58°57'23" W A DISTANCE OF 35.42 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE N 32°16'24" W A DISTANCE OF 24.62 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE N 31°02'38" W A DISTANCE OF 19.00 FEET TO A CONCRETE MONUMENT; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE S 58°57'32" W A DISTANCE OF 39.59 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE WITH THE ARC OF A CURVE TURNING TO THE LEFT, HAVING AN ARC LENGTH OF 136.32 FEET, A RADIUS OF 2799.81 FEET, A CHORD LENGTH OF 136.31 FEET, AND A CHORD BEARING S 57°21'58" W TO A CONCRETE MONUMENT; THENCE S 34°01'42" E A DISTANCE OF 40.00 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE S 55°40'17" W A DISTANCE OF 28.90 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE N 34°37'42" W A DISTANCE OF 40.00 FEET TO AN IRON PIPE; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE WITH THE ARC OF A CURVE TURNING TO THE LEFT, HAVING AN ARC LENGTH OF 201.76 FEET, A RADIUS OF 2799.81 FEET, A CHORD LENGTH OF 201.72 FEET, AND A CHORD BEARING S 53°18'25" W TO A POINT; SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE DEPARTING THE EASTERN RIGHT OF WAY LINE OF DEAN FOREST/STATE ROUTE 307 ROAD, ALONG THE FORMER DEAN FOREST ROAD RIGHT OF WAY WITH A CURVE TURNING TO THE RIGHT, HAVING AN ARC LENGTH OF 1125.30 FEET, A RADIUS OF 567.14 FEET, A CHORD LENGTH OF 949.58 FEET, AND A CHORD BEARING S 31°34'38" W TO A POINT; THENCE ALONG THE FORMER DEAN FOREST ROAD RIGHT OF WAY S 88°12'51" W A DISTANCE OF 256.06 FEET TO A POINT ON THE EASTERN RIGHT OF WAY LINE OF DEAN FOREST ROAD/STATE ROUTE 307; THENCE ALONG THE EASTERN RIGHT OF WAY LINE OF DEAN FOREST ROAD/ STATE ROUTE 307 N 39°48'32" E A DISTANCE OF 544.54 FEET TO A POINT; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE WITH THE ARC OF A CURVE TURNING TO THE RIGHT, HAVING AN ARC LENGTH OF 485.92 FEET, A RADIUS OF 2799.81 FEET, A CHORD LENGTH OF 485.31 FEET, AND A CHORD BEARING N 44°34'17" E TO A POINT; THENCE ALONG THE AFORESAID RIGHT OF WAY LINE WITH A CURVE TURNING TO THE RIGHT, HAVING AN ARC LENGTH OF 83.02 FEET, A RADIUS OF 2799.81 FEET, A CHORD LENGTH OF 83.02 FEET, AND A CHORD BEARING N 50°23'34" E TO A POINT, THE SAID POINT OF BEGINNING, HAVING AN AREA OF 293,958 SQUARE FEET OR 6.75 ACRES

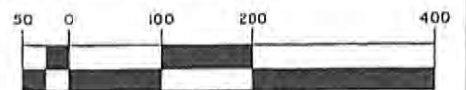
EXHIBIT "B"



THOMAS & HUTTON

50 Park of Commerce Way
Savannah, GA 31405 • 912.234.5300
www.thomasandhutton.com

EXHIBIT
**REMAINING PORTION
CITY OF SAVANNAH PROPERTY**
8TH GM DISTRICT, CITY OF SAVANNAH &
GARDEN CITY
CHATHAM COUNTY, GEORGIA
prepared for
CENTERPOINT PROPERTIES



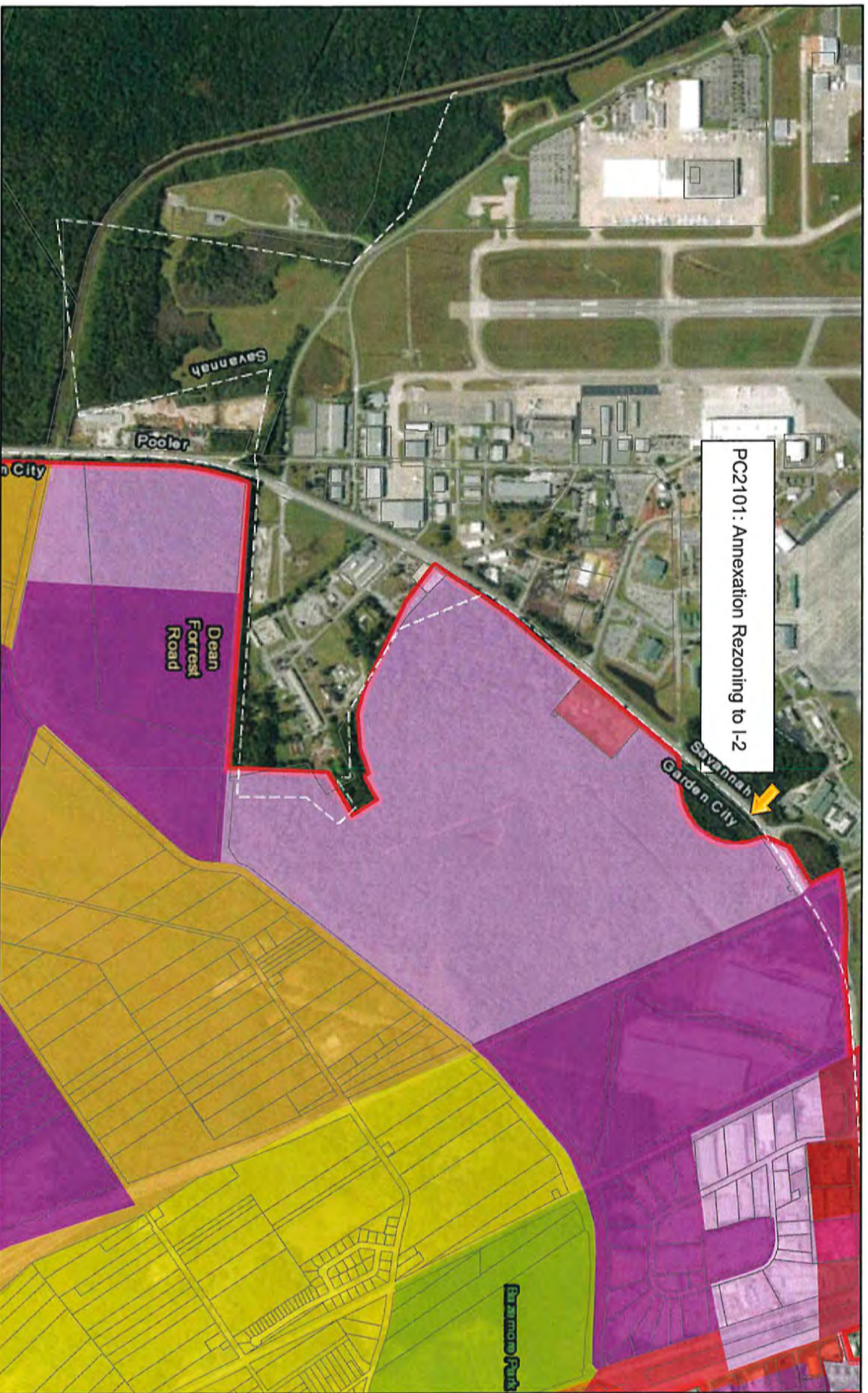
GRAPHIC SCALE
1 inch = 200 ft.

date drawn reviewed
03/12/2020 JBL WCP

job 28219

SHEET 1 OF 1

Southern Region Industrial Realty, Inc. Annexation Rezoning



2/4/2021, 3:13:03 PM

Chatham County Parcels C-2A = Heavy Commercial with Alcoholic Sales

Zoning Classifications I-1 = Industrial

C-2 = Heavy Commercial I-2 = Industrial

Future Land Use

Residential

1:18,056

0 0.13 0.25 0.5 mi
0 0.2 0.4 0.8 km

USDA FSA, GeoEye, Maxar, Esri, HERE, Garmin, IPC

Geo Rec
Esri, HERE, Garmin, IPC | USDA FSA, GeoEye, Maxar |

STATE OF GEORGIA)
)
COUNTY OF CHATHAM)

PETITION FOR ANNEXATION

October 13, 2020

To the Mayor and Council of Garden City, Georgia.

1. The undersigned, being the sole owner of one hundred (100%) percent of the real property within the territory described herein, does respectfully request that the Mayor and City Council of Garden City, Georgia, annex the territory described below to the City of Garden City, Georgia, and extend the City's boundaries to include the same.

2. The territory to be annexed, measuring 6.75 acres (2.31 acres of which constitutes public right-of-way), more or less, is currently within the incorporated limits of the City of Savannah which has agreed to de-annex it conditioned upon Garden City's agreeing to annex it once so de-annexed at which time the property will be unincorporated and contiguous (as defined in Official Code of Georgia Annotated Section 36-36-20) to the existing corporate limits of Garden City, Georgia.

3. The legal description of the territory under consideration for annexation is attached hereto as Exhibit "A," and a plat of survey showing the territory's metes and bounds is attached hereto as Exhibit "B", both Exhibits being incorporated herein by reference and made a part hereof. The territory is a portion of a tract having a Tax Map Number of 60986 01002.

4. It is requested that the territory proposed for annexation be zoned I-2 by the City.

WHEREFORE, the undersigned requests that the Mayor and Council of Garden City, pursuant to the provisions of Official Code of Georgia Annotated Section 36-36-20 et seq., does by proper ordinance annex the above-described territory so that such property may be included within the corporate limits of the City and made a part thereof.

Respectfully submitted this 13th day of October, 2020.

SOUTHERN REGION INDUSTRIAL
REALTY, INC.

By: Malcolm G. Roop
Malcolm G. Roop

Its: Real Estate Manager



MEMORANDUM

To: Garden City Planning Commission & Board of Appeals
From: Scott Robider
CC: Ron Feldner
Date: February 5, 2021
Re: PC2101 – Annexation Request for Southern Region Industrial, Inc.

PIN #60986-01-002 located on Dean Forest Road (Travis Field Rd) is currently owned by Southern Region Industrial Realty, Inc. (Norfolk Southern) and is comprised of approximately 257 acres which surrounds the Days Inn Hotel. The property is composed of two (2) contiguous tracts with the larger portion (250+/- acres) being located entirely within the jurisdictional limits of Garden City and the smaller portion (6.75+/- acres), 2 acres of which are public right-of-way, are located within the incorporated limits of City of Savannah. In order for the property to be developed in the future, it is essential that the entire tract be located within one (1) jurisdiction, which was the purpose of Garden City formally engaging the City of Savannah and Chatham County both of which have agreed to the annexation petition (documents attached).

In summary, the proposed annexation being considered at this time relates to only the 6.75 acres of land currently located within the Savannah City limits on the east side of Dean Forest Road. If approved by the Planning Commission and ultimately the City Council of Garden City, then these actions will result the annexation of the 6.75 acre area into Garden City. Once annexed, the 6.75 acres will be combined with the larger, contiguous 250 acres to form a single large tract of 257 acres wholly within the city limits of Garden City.

The City Staff has reviewed the request regarding the annexation and believes that this action is necessary and appropriate in order to prepare and situate this 257 acre property for the future development as well as to clean up this city limit irregularity that was caused by the construction of the current Dean Forest Road many years ago.

City Staff Recommendation: Based on the information described above and within the attached documents, the City staff recommends **approval** of this Annexation Request.



City of Garden City

100 Central Avenue, Garden City, Georgia 31405

Phone: 912.966.7777 Fax: 912.966.2735

Email: Occtax@gardencity-ga.gov

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Date Filed: 12/28/20

For the Year: 2021

Expires at December 31 of the above year.

Type of License (check all that apply)

- | | | | |
|--|------------|--|----------|
| <input type="checkbox"/> Spirituous Liquors (package) | \$2,722.00 | <input checked="" type="checkbox"/> Beer and/or malt beverages | \$682.00 |
| <input type="checkbox"/> Spirituous Liquors (by the drink) | \$2,722.00 | <input checked="" type="checkbox"/> Wines | \$236.00 |
| <input checked="" type="checkbox"/> Advertising Cost | \$75.00 | | |

TOTAL: \$ 918.00 ck # 0008

Business Information

Business Name: Mizu Japanese Cuisine Inc

D/B/A/ (if applicable): _____

Business Address: 1450 Dean Forest Rd Suite A Garden City GA 31405 Business Phone: 912-344-4535

Mailing Address: _____ (If different from Business Address) Emergency Phone: 215-268-4191

City: Garden City State: GA Zip Code: 31405

Business Email Address: Mizu1450@gmail.com

What other kinds of business will be conducted at this location? Japanese Food.

List all persons with a financial interest in the business:

(For corporations, include all stockholders who own more than 10% of the outstanding stock of the corporation.)

Name	Address	% Ownership
Jian Chen	107 Collins St Savannah GA 31404	100%

Has any person having an interest in said business been convicted of any violation of law other than a traffic violation? Served time in prison, or other correctional institution? ☐ Yes ☒ No

If Yes, describe circumstances: _____

THIS PAGE FOR OFFICE USE ONLY

Application received by: Katie Draeger Date: 12/28/20

POLICE DEPARTMENT REVIEW

Fingerprinted by: OK for License SKD Date: 1/19/21

Separate report submitted to the City Administrator:

 Date: 1/21/21
Police Chief

Public Hearing held on: February 15, 2021

Date advertised in Savannah Morning News: January 27, 28, 29-2021

Action of Council: ☐ Approval ☐ Denial

License(s) Issued: _____ Date: _____



City of Garden City

100 Central Avenue, Garden City, Georgia 31405

Phone: 912.966.7777 Fax: 912.966.2735

Email: Occtax@gardencity-ga.gov

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

Date Filed: 1-12-21

For the Year: 2021

Expires at December 31 of the above year.

Type of License (check all that apply)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Spirituous Liquors (package) \$2,722.00 | <input type="checkbox"/> Beer and/or malt beverages \$682.00 |
| <input type="checkbox"/> Spirituous Liquors (by the drink) \$2,722.00 | <input checked="" type="checkbox"/> Wines \$236.00 |
| <input checked="" type="checkbox"/> Advertising Cost \$75.00 | |

TOTAL: \$ 3033 pd cash

Business Information

Business Name: Rang 17, inc.

D/B/A/ (if applicable): Jasmine Package shop

Business Address: 4928 Du-rueh Rd suit B Business Phone: _____

Mailing Address: _____ (If different from Business Address) Emergency Phone: 407-314-6848

City: Savannah State: GA Zip Code: 31408

Business Email Address: _____

What other kinds of business will be conducted at this location? _____

Sell of liquor & wine

List all persons with a financial interest in the business:

(For corporations, include all stockholders who own more than 10% of the outstanding stock of the corporation.)

Name	Address	% Ownership
Kiran Kumar Amin	83 Harvest man Dr, Savannah, GA 31411	100 %

Has any person having an interest in said business been convicted of any violation of law other than a traffic violation? Served time in prison, or other correctional institution? ☐ Yes ☒ No

If Yes, describe circumstances: _____

THIS PAGE FOR OFFICE USE ONLY

Application received by: Kristen Dwyer Date: 1/12/21

POLICE DEPARTMENT REVIEW

Fingerprinted by: OK for license SKD Date: 1/21/21

Separate report submitted to the City Administrator:

[Signature] Date: 1/22/21
Police Chief

Public Hearing held on: February 15, 2021

Date advertised in Savannah Morning News: January 27, 28, 29-2021

Action of Council: ☐ Approval ☐ Denial

License(s) Issued: _____ Date: _____

MINUTES

City Council Meeting Monday, February 1, 2021 – 6:00 p.m.

Call to Order: Mayor Bethune called the meeting to order at 6:00 p.m.

Amendment to the Agenda: Councilmember Daniel made a motion to amend the agenda to consider the Ordinance to repeal Chapter 88, entitled “Weapons” in its entirety. The motion was seconded by Councilmember Tice and passed without opposition.

Opening: Pastor Eric Mason of Jesus First Community Church gave the invocation and Mayor Bethune led City Council in the pledge of allegiance to the flag.

Roll Call:

City Council Members: Mayor Don Bethune, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice. Absent: Mayor Pro-tem Bessie Kicklighter. Mayor Bethune stated the Mayor Pro-tem Kicklighter is feeling under the weather and could be here tonight.

Staff Members: Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell Bowles, Finance Director/ Clerk of Council; Scott Robider, Assistant City Manager; Ben Brengman, IT Director; Pam Sweeney, HR Director; Gil Ballard, Police Chief and Corbin Medeiros, Fire Chief.

Recognition of the Garden City Police Department’s State of Georgia Law Enforcement Re-Certification. Mayor and City Council congratulated the Police Chief and his staff for their hard work.

Formal Public Comment: Mayor Bethune stated that District Attorney Cook-Jones could not attend due to scheduling conflicts.

City Council Minutes: Councilmember Lassiter made a motion to approve the pre-agenda session synopsis dated 1/19/21 and city council meeting minutes dated 1/19/21. The motion was seconded by Councilmember Morris and passed without opposition.

City Manager Report: City Manager stated that he had no updates or announcements.

Items for Consideration:

Resolution, 2021 Police Vehicles: Clerk of Council read the heading of a resolution by the Mayor and Council to accept the proposal from Butler Chrysler Dodge Jeep Ram to sell the City two (2) 2021 Dodge Durango vehicles and to sell the City two (2) 2021 Dodge Charger vehicles and to authorize the City Manager to sign the purchase contract totaling \$112, 496.00 for the vehicles.

Councilmember Tice made a motion to adopt the resolution. The motion was seconded by Councilmember Daniel and passed without opposition.

First Reading - Ordinance, Text Amendment (Weapons): Clerk of Council read the first reading of the heading of an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, to repeal Chapter 88, entitled “Weapons”, in its entirety; to provide an effective date; and for other purposes.

Councilmember Tice made a motion to approve the ordinance on the first reading. The motion was seconded by Councilmember Lassiter and passed without opposition.

Councilmember Lassiter made a motion to suspend the rules of council and hold the second reading of the ordinance. The motion was seconded by Councilmember Morris and passed without opposition.

Second Reading - Ordinance, Text Amendment (Weapons): Clerk of Council read the second reading of the heading of an ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, to repeal Chapter 88, entitled “Weapons”, in its entirety; to provide an effective date; and for other purposes.

Councilmember Tice made a motion to adopt the ordinance on the second reading. The motion was seconded by Councilmember Daniel and passed without opposition.

Informal Public Comment: Mayor Bethune stated that no one signed up to address City Council.

Councilmember Morris recognized Councilmember Lassiter for completing his HRAC classes. Mayor and City Council congratulated Councilmember Lassiter on his accomplishment.

Adjournment: There being no further items to be discussed, Mayor Bethune called for a motion to adjourn the meeting. Councilmember Lassiter made a motion to adjourn the meeting at approximately 6:14 p.m. The motion was seconded by Councilmember Ruiz and passed without opposition.

Transcribed & submitted by: Clerk of Council

Accepted & approve by: City Council 2/15/21

SYNOPSIS

Pre-Agenda Session Monday, February 1, 2021 – 5:30 p.m.

Call to Order: Mayor Bethune called the pre-agenda session to order and gave the opening prayer.

Attendees:

City Council Members: Mayor Don Bethune, Councilmember Marcia Daniel, Councilmember Richard Lassiter, Councilmember Natalyn Morris, Councilmember Debbie Ruiz and Councilmember Kim Tice.
Absent: Mayor Pro-tem Bessie Kicklighter.

Staff Members: Ron Feldner, City Manager; James P. Gerard, City Attorney; Rhonda Ferrell Bowles, Finance Director/ Clerk of Council; Scott Robider, Assistant City Manager; Ben Brengman, IT Director; Pam Sweeney, HR Director; Gil Ballard, Police Chief and Corbin Medeiros, Fire Chief.

2021 Police Vehicles: Chief Ballard presented a request to order four (4) vehicles at an estimated cost of \$112,496. He stated that a total of \$170,000 was budgeted in the 2021 SPLOST Fund budget for the purchase of the vehicles and associated equipment. The lowest quote was from Butler Chrysler Dodge Jeep Ram in Beaufort, South Carolina. He stated that a resolution for the purchase of the vehicles is included in the council agenda packet for your consideration.

Employee Service Award Celebration: Pam Sweeny, HR Director reported that it is time to schedule the Employee Service Award Celebration which is held annually in the month of February. Staff is recommending that we consider delaying the event at this time due to COVID-19 and social distancing requirements. After a brief discussion, City Council recommended looking at holding the event in late spring or early summer, if things improve. HR Director stated that she will send out an email to notify those employees who are scheduled to receive service pins. City Manager stated that hopefully by summertime more people will have been vaccinated

Review of Council Agenda: City Manager reported on the council agenda items.

City Attorney reported that the agenda needed to be amended to include an ordinance to repeal Chapter 88, entitled “Weapons”, in its entirety in an effort to resolve an issue due to the subject matter of the Chapter regarding the regulations of the sale and distribution of firearms which falls within the sole authority of the State of Georgia based on the 2005 law.

Adjournment: There being no further agenda items to be discussed, Mayor Bethune and City Council adjourned the pre-agenda session at approximately 5:50 p.m.

Transcribed & submitted by: Clerk of Council
Accepted & approved by: City Council 2/15/21

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL **DATE:** February 9, 2021

SUBJECT: Human Resources Department Report for January 2021

Report in Brief

Attached is the Human Resources Department's Month End Report for January.

Prepared by: Pamela L. Sweeney

Title: Human Resources Director

Reviewed by: _____

Title _____

Human Resources Department / January Month-End Report

Recruitment/Positions Filled

In addition to the continuous recruitment for Police Officers and/or Police Officer Recruit and Part-time Firefighters, the City has job opportunities for: a Heavy Equipment Operator, a Water Repair Technician, 2 Public Works Technicians, a Water Operations Supervisor and a part-time Building Inspector.

New Hires

The City welcomed the following new employees in January: Scott Butts and Tyler Hall, both Police Recruits.

Promotions/Milestones

January Promotions: Joseph Matheny and Neomi Carter to Corporal and Shane Glasco, Chaisson Gideon and Roberto Rodriguez to Sergeant.

Employment Terminations

There were three (3) separations from employment: one involuntary resignation from the Police Department, one voluntary resignation from the Fire Department and one voluntary resignation from the Planning & Zoning Department.

City Employment

The City ends the month with 101 full-time employees.

The chart below illustrates the percentage distribution by department of full-time employees with actual employee count by department to the right of each department.

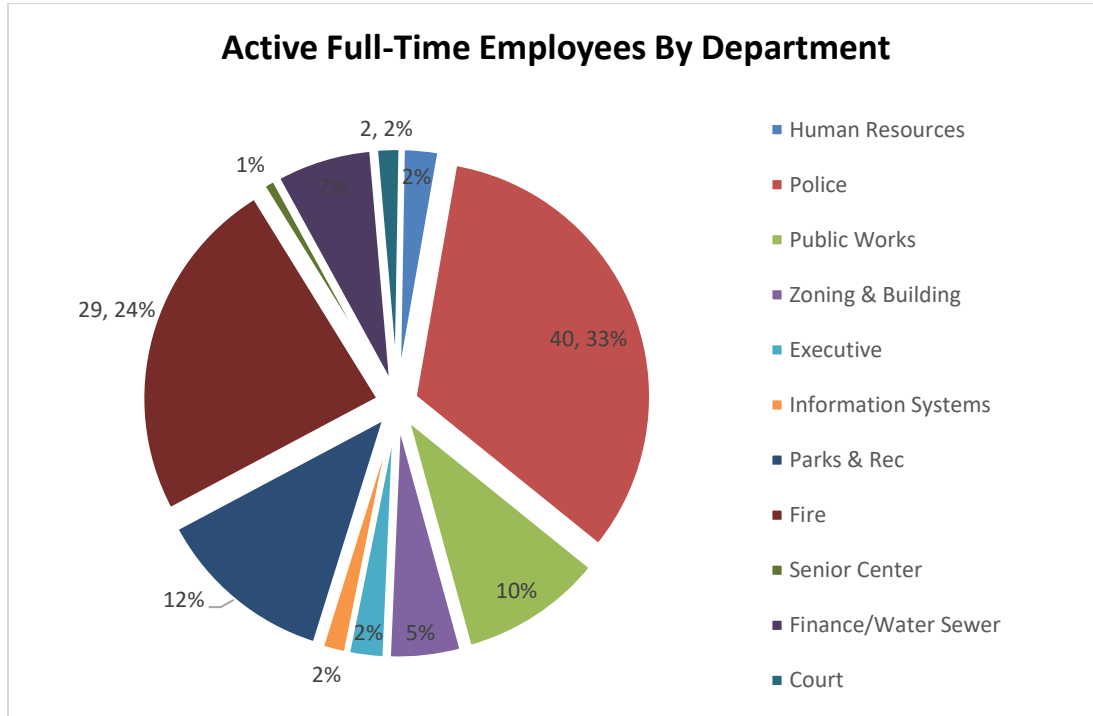


FIGURE 1 NOTE: 2021 TOTAL COUNCIL APPROVED/BUDGETED POSITIONS IS

Additional Personnel Information Including Part-Time Employees

This report normally covers the count for full-time employees only. In view of the current COVID-19 pandemic, I have included the count and employment status changes for all City employees to include part-time regularly scheduled, part-time casual (persons that have other employment and work as needed), as well as full-time employees.

TOTAL EMPLOYEES:	121
FULL TIME ONLY:	101
CONTRACTOR/TEMP:	1
PART TIME:	7
PART-TIME CASUAL:	12

Details as to the status of all City employees beginning with January 1, 2021 through the current date, is included as an attachment.

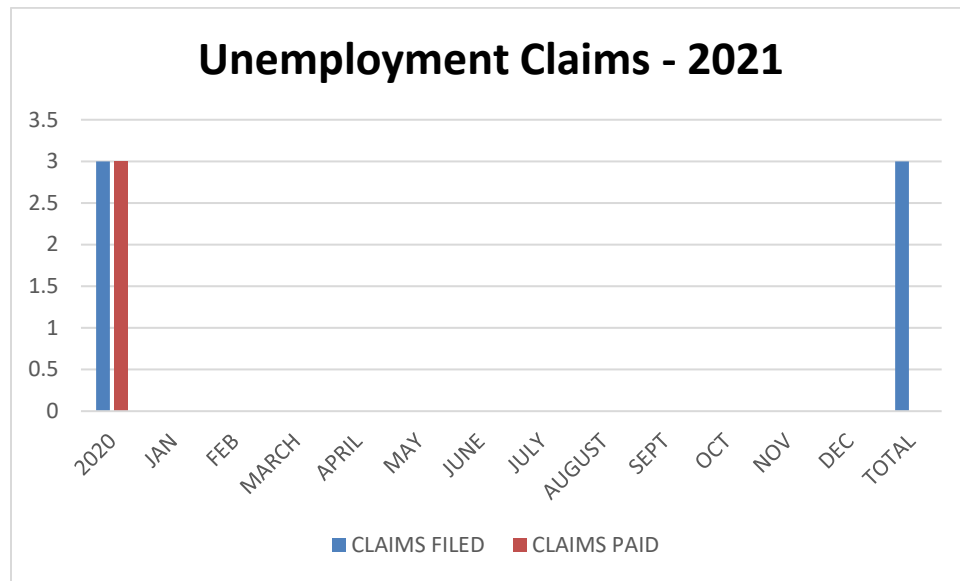
Employee Turnover Data Per Month

- January 3%
- February %
- March %
- April %
- May %
- June %
- July %
- Aug %
- Sept %
- Oct. %
- November %
- December %

The graph below illustrates turnover in full time positions for current year 2021 compared to turnover occurring in the previous year, 2020.

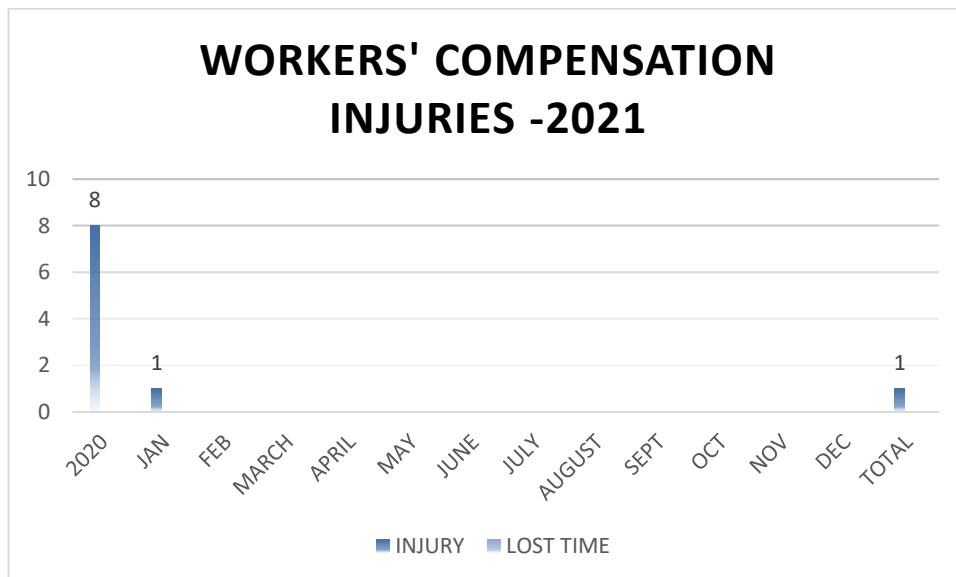


Unemployment Claims: No unemployment claims were received during the month of January.



Workers' Compensation

There was 1 workers' compensation accident during the month of January (in the Public Works' Department).



GARDEN CITY PERSONNEL DATA

New Hires – 2020

Job Title

Police Recruit – 2

Hire Data

1/5/2021

Separations – 2020

Job Title

Police Officer

Deputy Fire Marshall

Building Inspector (Part-time)

Hire Data

1/14/2021

1/20/2021

1/27/2021

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: 2/15/2021
SUBJECT: *Technology Department Report for the Month of January 2021*

Report in Brief

The Technology and Building Department Monthly Status Report includes a wide variety of information in an effort to better inform the public and the City Council.

Prepared by: Benjamin Brengman
Title Director of Information Technology

Reviewed by: _____
Title _____

Ron Feldner, City Manager

Attachment(s)

Technology Report

- Setup laptops to 10 City employees.
- Working on updating the Garden City website.
- Rewired the MDF room.
- Installed the new phone system.
- Fiber installation was in completed.

Social Media

- Currently we have 1283 followers on Facebook and 496 followers on twitter.
- Please visit our website for the latest on COVID-19.

Building Maintenance

- Repaired gates in the Police department parking lot.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: 02/15/2021

SUBJECT: *Public Works & Water Operations Monthly Status Report*

Report in Brief

The Public Works & Water Operations Departments Monthly Status Report includes an extensive summary of the monthly activity of all divisions within the Department. This report also provides information regarding key projects and/or activities throughout the month.

The operations detail contained in this report is for the month of December and all project related information is current as of 01/31/2020.

Prepared by: Lynnette S. Hymes
Title Executive Assistant

Reviewed by: Jon Bayer
Title Public Works Director

Attachment(s)

**Public Works Department
Monthly Status Report
Summary – January 2021**

Operations & Maintenance

Public Works personnel completed 16 Resident Requests, and 89 Work Orders for the month of January. They included:

Storm Drainage:

- Ditch Maintenance (Backhoe): 21,800
- Canal Maintenance (Kubota Side cutter): 4.06 miles
- Underground stormwater utility point repairs: 0 feet pipe repair, multiple storm drains and inverts cleaned
- Storm Drains Vacuumed: -0-

Streets:

- \$1,323.00 for 3rd party street/asphalt repairs
- Routine City street and right of way shoulder maintenance
- Dirt/gravel roads scraped/graded: All dirt roads scraped
- Minor pothole/asphalt repair by staff (Telfair, Salt Creek)

Street Sweeping:

- 76.47 miles

Signs & Markings:

- Multiple Knockdowns/replacements/cleaned/new (Airport Rd. 5th Street, Junction)

Street Lights:

- 0
- 0

Mixed Dry Trash Collection by City:

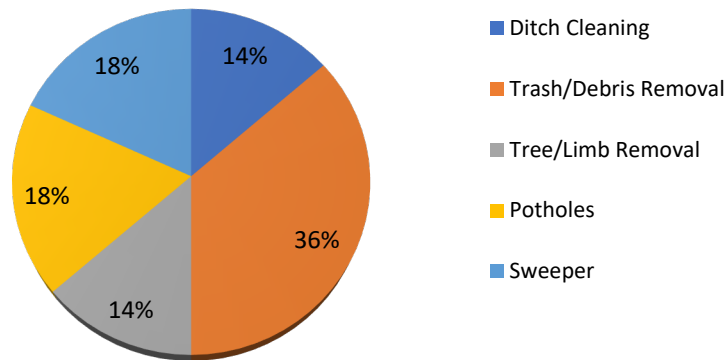
- 00.00 Tons Collected Total Mixed Dry Trash (\$66.66/ ton)
- 00.00 Tons Collected YTD taken to Savannah Regional Landfill
- 00.00 Truckloads Dry Trash taken to Waste Management (0.00/ton)
- 00.00 Truckloads Dry Trash YTD taken to Waste Management

Trees:

Other:

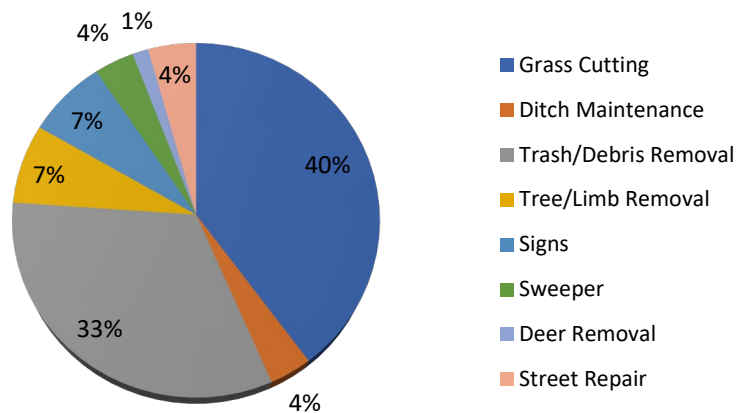
Service Request – Every time a request for Public Works service is made by phone call, written request, email request, or an actual one-on-one request to a PW employee, a “**Service Request**” is generated. This builds a computerized record of all requests made.

January's Top Service Requests



Work Order – A “**work order**” is created each time a work crew or individual is assigned a task either because of service requests, pre-planned maintenance projects, or by other situations as they arise. This produces a database of work accomplished and the time and materials it took to do the work.

January's Top Work Order Types



Summary – January 2021

Water Operations & Maintenance

70 Service Orders were received, and >>>>>>>>> 30 Work Orders
Water/Sewer crews handled 100 totals
for the month of January . They included:

Water: 21 Work Orders

- Produced 28.440 Million gallons of drinking water for the month
- Hydrant Services
 - 0 Hydrant Replacements
 - 1 Hydrant Repairs
- Water Line Services
 - 1 Lateral Line Repairs, Installs, Replacements, and Maintenance
 - 0 Main Line Repairs, Installs, Replacements, and Maintenance
- Water Valve Services
 - 109 Located Services. Continued marking for major projects - The Mega Rail/Bridge Project, Brampton Road and Main Street, Prosperity Drive. Sonny Purdue install permanent markers at various locations. Airport Park at Dean Forest, Town Center and Big Hill Road.
 - 0 Valve Replacements
 - 1 Valve Installations
 - 46 Water Cut-Ons
 - 8 Reconnects– Delinquent Water Bills
 - 60 Water Cut-Offs
- Meter Services
 - 2 Meter and MXU investigations
 - 0 Maintenance services
 - 4 Meter and MXU replacements
 - 92 City initiated Re-Reads
 - 0 Customer Requested Re-Reads
 - 0 Corrected Readings

- * Meter investigations consist of checking meters for accuracy and checking for leaks as requested by residents.
- * Maintenance Services consist of repairs made for leaks at the meter, register repairs, box or lid replacements, as well as, requested cleaning services for apartments.
- * City initiated Re-Reads occur any time a meter reader is requested to re-read a meter to confirm a high or low bill and, if needed, to give a courtesy notification of a possible leak. A re-read does not necessarily indicate a problem with the reading or the meter.
- * Corrected Readings are any time after a re-read there is a change needed.

Sewer: 9 Work Orders, including

- Sewer Cleanout Services
 - 1 Repairs
 - 2 Replacements
- Gravity Main Services
 - 0 Inspections
 - 0 Repair
 - 0 Sanitary Sewer Overflow Event
- Sewer Lateral Services
 - 1 Blockages Cleared
 - 0 Lateral Repairs
- Manhole Services (flushing & repairs)
 - 87 Inspections and Maintenance
 - 0 Repairs

Wastewater Treatment Plant and Water System

- ClearWater Solutions (CWS) has submitted the MOR for water, DMR for wastewater, and all paperwork pertaining to them for the month.
- The treatment plant treated and discharged a total daily average of 1.0 MG for the month.
- The water system withdrew a total of 28.440 MG from well facilities and used 0.164 MG from Savannah I & D purchase system (Town Center Water System).
- During the month 1,386 lbs. dry solids were removed from the WPCP.
- The in-house laboratory continued to analyze most all NPDES permit and process control tests, except for the annual tests that are contracted with EPD.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL

DATE: February 2, 2020

SUBJECT: *Planning and Economic Development Monthly Status Report*

Report in Brief

The Department of Planning and Economic Development Monthly Status Report includes a summary of the monthly activities and projects of permitting and inspections within the department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for January and all related information is current as of February 1, 2021.

Prepared by: Tonya Roper

Title Staff

Reviewed by: Scott Robider

Title Assistant City Manager

Attachment(s)

- Permits Issued (By Work Class)
- Scheduled Inspections
- Planning Commission Minutes
- Code Enforcement Activity Report

Planning and Economic Development Department

Monthly Status Report

Summary – January 2021

Permits

There were 20 permits issued during January 2021. *They included:*

New Construction Building Permits

- Please see attached sheet for listing of permits

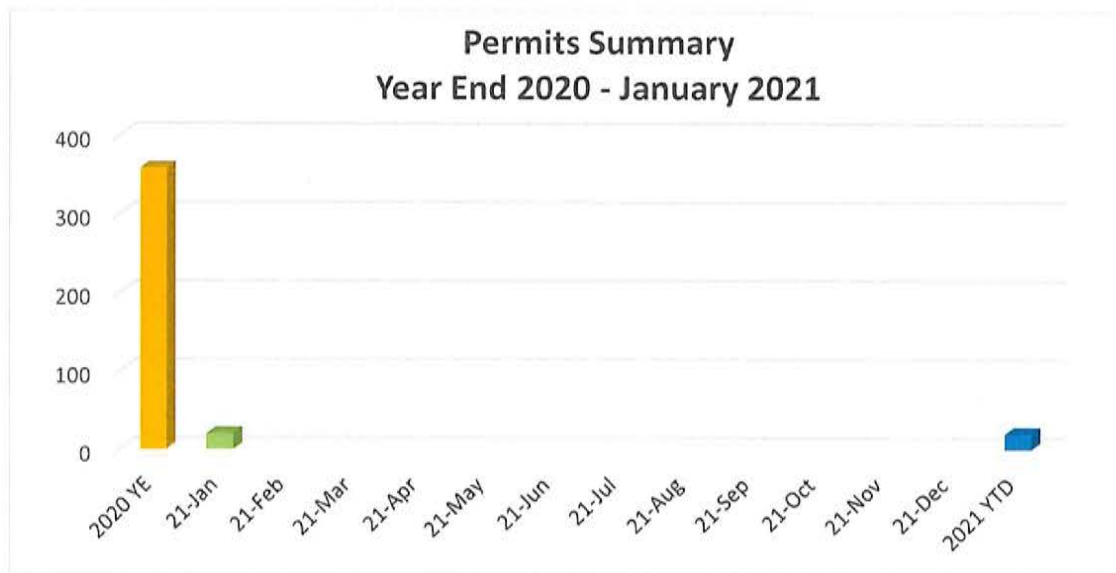
Renovation/Expansion Building Permits

- Please see attached sheet for listing of permits

Miscellaneous Permits

- Please see attached sheet for listing of permits

The graph below is a visual summary of the permits issued.



	<u>Number of Permits</u>
2020 Year End	358
Jan-21	20
Feb-21	
Mar-21	
Apr-21	
May-21	
Jun-21	
Jul-21	
Aug-21	
Sep-21	
Oct-21	
Nov-21	
Dec-21	
2021 YTD	20

Inspections

Inspections scheduled during the month included:

- 4 Business License
- 35 Mechanical/Electrical/Plumbing
- 44 Building
- 10 Site (Property/Development/Preliminary/Demolition)

Permits Issued (By Work Class)

Permits Issued From Friday, January 1, 2021 through Sunday, January 31, 2021

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
Commercial Permit Antenna Modification						
COM-1-21-5582	AUGUSTA RD 005005	01/27/2021	01/14/2021	25,000.00	220	6-0008 -01-002
Totals For Commercial Permit Antenna Modification : 1 Pe				25,000.00	220	
Commercial Permit Move						
COM-1-21-5574	OLD DEAN FOREST RD 001522	01/07/2021	01/05/2021	0.00	1,536	6-0988 -02-015
Totals For Commercial Permit Move : 2 Permit(s)				0.00	1,536	
Commercial Permit Renovation						
COM-1-21-5575	AUGUSTA RD 004805 144 MICH	01/04/2021	12/28/2020	10,500.00	915	6-0013 -03-015A
COM-1-21-5581	AUGUSTA RD 004241	01/25/2021	01/08/2021	0.00	3,482	6-0015 -02-001L
Totals For Commercial Permit Renovation : 4 Permit(s)				10,500.00	4,397	
Commercial Permit Shell Only						
COM-1-21-5576	BEASLEY RD 000145	01/06/2021	12/22/2020	50,000.00	5,000	6-0966 -01-004
Totals For Commercial Permit Shell Only : 5 Permit(s)				50,000.00	5,000	
Demolition Permit Part of a Structure Only						
DEMO-1-21-5586	PRISCILLA D THOMAS WY 0001	01/29/2021	01/28/2021	115,000.00	163,710	6-0014 -01-029
Totals For Demolition Permit Part of a Structure Only : 1 P				115,000.00	163,710	
Electrical Permit Residential						
ELEC-1-21-5567	OLD DEAN FOREST RD 001518	01/04/2021	01/04/2021	0.00	0	6-0988 -02-017
ELEC-1-21-5571	DEAN FOREST RD 001602	01/05/2021	01/04/2021	0.00	0	6-0988 -02-003
ELEC-1-21-5578	LIVE OAK LANE 000108	01/14/2021	12/04/2020	0.00	0	6-0887 -05-024
ELEC-1-21-5585	3RD ST 004017	01/27/2021	01/22/2021	0.00	0	6-0019 -07-013
Totals For Electrical Permit Residential : 4 Permit(s)				0.00	0	
Fire Alarm Commercial						
FIRE-1-21-5577	SUNSHINE AVE 000108	01/05/2021	12/21/2020	13,619.00	7,438	6-0989 -01-076
Totals For Fire Alarm Commercial : 1 Permit(s)				13,619.00	7,438	
Occupant Business License						

Permit	Location Address	Issued	App Date	Valuation	Square Feet	Parcel Number
OL-1-21-5569	DEAN FOREST RD 001620	01/05/2021	12/15/2020	0.00	7,360	6-0988A-02-009
OL-1-21-5570	CHATHAM PARKWAY 000150	01/05/2021	12/17/2020	0.00	27,000	6-0801 -02-002A
OL-1-21-5572	OGEECHEE RD 005108	01/05/2021	01/05/2021	0.00	831	6-0990C-03-020
OL-1-21-5587	OLD DEAN FOREST RD 001522	01/27/2021	01/27/2021	0.00	1,440	6-0988 -02-015
Totals For Occupant Business License : 4 Permit(s)				0.00	36,631	
Plumbing Permit Residential						
PLUM-1-21-5579	OGLESBY AV 000132	01/19/2021	01/13/2021	0.00	0	6-0013 -01-014
Totals For Plumbing Permit Residential : 1 Permit(s)				0.00	0	
Residential Permit Repair						
RES-1-21-5573	GRIFFIN AV 000312	01/07/2021	12/28/2020	20,000.00	900	6-0925 -01-005
Totals For Residential Permit Repair : 1 Permit(s)				20,000.00	900	
Sign Permit Permanent						
SIGN-1-21-5568	SONNY PERDUE DR 00008	01/04/2021	12/21/2020	0.00	135	6-0924 -05-016
Totals For Sign Permit Permanent : 1 Permit(s)				0.00	135	
Sign Permit Temporary						
SIGN-1-21-5584	CONSTANTINE RD 000000	01/27/2021	01/21/2021	0.00	32	6-0989 -01-078
Totals For Sign Permit Temporary : 2 Permit(s)				0.00	32	
Well Permit Deep Well						
WELL-1-21-5580	PINELAND DR 005112	01/25/2021	01/08/2021	0.00	200	6-0990 -06-001
Totals For Well Permit Deep Well : 1 Permit(s)				0.00	200	

December 28, 2020 - January 3, 2021

December 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
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Monday, December 28

☐ **Building Inspector** (Out of Office) - Tonya Roper

Tuesday, December 29

☒ **8:30am - 10:00am Screw Pattern - Milton 677-3826** (100 Town Center Drive Bldg 7000 2nd Floor) - Danielle Smith

☒ **10:00am - 11:00am Plumbing Inspection - Amanda 912-330-4773** (379 Priscilla D Thomas Way) - Danielle Smith

☒ **2:00pm - 3:00pm Nailing Inspection - Naser 601-832-7243** (4015 4th Street) - Danielle Smith

Wednesday, December 30

☒ **8:00am - 9:00am Site Inspection** (100 Town Center Drive - Tapestry Park) - Tonya Roper

☒ **10:00am - 11:00am Bond Beam - Mike 912-690-0043** (4219 Augusta Road - Parkers) - Danielle Smith

☒ **12:00pm - 1:00pm MEP/Framing Inspection - Naser 601-832-7243** (4015 4th Street) - Danielle Smith

☒ **1:00pm - 2:00pm Final Inspection (Garage) - Gary 604-2695** (2613 13th Street) - Danielle Smith

Thursday, December 31

☐ **New Year's Eve** (United States - City Hall Closed)

Friday, January 1

☐ **New Year's Day - Observed** (City Hall Closed)

☒ **2:00pm - 3:00pm iSolve Reminder** (Office) - Tonya Roper

Saturday, January 2

Sunday, January 3

January 4, 2021 - January 10, 2021

January 2021							February 2021						
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Monday, January 4

- ☐ **Send Zoning Amendments** (Chatham County)
- 8:00am - 9:30am Insulation Inspection - Milton 677-3826** (100 Town Center Drive Bldg 7000 4th Floor) - Danielle Smith
- 1:00pm - 2:00pm Footing Inspection - Tim 478-357-2286** (5525 Export Blvd) - Danielle Smith
- 2:00pm - 3:00pm Power Release Inspection - Richard 575-3523** (10 Village Dr) - Danielle Smith
- 6:00pm - 7:00pm City Council Pre-Agenda** (Conference Room) - Tonya Roper

Tuesday, January 5

- 8:30am - 9:30am Footer Inspection - Tim 478-357-2286** (5525 Export Blvd) - Tonya Roper
- 8:30am - 9:30am Temporary Power - Construction Office- Brian 912-531-4272** (1514 Old Dean Forest Road - Coastal Commerce) -
- 9:00am - 11:00am Fire Inspection - Billy 912-308-1494** (19 Colonial Trail) - Tonya Roper
- 9:30am - 10:30am Sewer Main Inspection - Clyde 210-6832** (18 Daniel Avenue) - Tonya Roper
- 11:00am - 11:30am Grease Trap Inspection- Scott 912-644-0448** (4219 Augusta Road - Parker's) - Tonya Roper
- 11:30am - 12:00pm Bond Beam Inspection - Mike 690-0043** (4219 Augusta Road - Parker's) - Tonya Roper
- 1:00pm - 2:00pm Power Release / Final Inspection - Barry 912-547-6426** (112 Salt Creek Road Lot 8) - Danielle Smith
- 2:00pm - 4:00pm Nail Pattern - Milton 912-677-3826** (100 Town

Wednesday, January 6

- 8:00am - 9:00am Site Inspection** (100 Town Center Drive - Tapestry Park) - Tonya Roper
- 9:00am - 10:00am Framing/MEP Roughs - Nasar 601-832-7243** (4015 4th Street) - Tonya Roper
- 11:00am - 12:00pm Sign Footing Inspection - David 404-561-8655**
- 11:30am - 1:00pm Fire Wall Inspection - Milton 677-3826** (100 Town Center Drive Bldg 5000) - Danielle Smith
- 1:00pm - 2:00pm OTC / Fire Inspection - Kaan 344-7951** (5108 Ogeechee Road - Driveline) - Danielle Smith
- 2:30pm - 3:30pm Power Release - Richard 572-3523** (1602 Dean Forest Road Lot A45) - Danielle Smith

Thursday, January 7

- 8:00am - 9:00am Landscape Maintenance Agreement Release Inspection** (270 Alfred Street) - Tonya Roper
- 1:00pm - 2:00pm Slab Inspection - Mike 690-0043** (4219 Augusta Road - Parker's) - Danielle Smith

Friday, January 8

- 8:30am - 9:30am Final (Garage) - John Meeks 912-313-7363** (2104 Shaw Avenue) - Tonya Roper
- 10:00am - 11:00am Final Inspection MH - Jay Wells 414-9694** (112 Salt Creek Road Lot 8) - Tonya Roper
- 11:00am - 12:00pm Preliminary MH Move Inspection - Rob Glidden 912-704-4106** (52 Nicholson Drive Savannah, GA 31408) - Tonya Roper
- 1:00pm - 1:30pm Construction Complaint - Latoya Dargan 912-321-1215** (224 Big Hill Road) - Tonya Roper

Saturday, January 9

Sunday, January 10

January 11, 2021 - January 17, 2021

January 2021

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February 2021

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Monday, January 11

- 9:00am - 9:30am Staff Meeting - Robert Wellmaker (Planning Office) - Tonya Roper
- 10:00am - 11:00am Electrical Rough - Randy Giles 667-9999 (9 Telfair Place) - Tonya Roper
- 11:00am - 11:30am Woody Palmer - 770-584-1456 (City Hall Training Room) - Tonya Roper

Tuesday, January 12

- 8:30am - 10:00am Temp Power Inspection - Milton 677-3826 (100 Town Center Drive Bldg 4000 1st Floor) - Danielle Smith
- 2:00pm - 2:30pm Insulation Inspection - Naser 601-832-7243 (4015 4th Street) - Danielle Smith
- 2:30pm - 3:00pm T-Pole Inspection - Naser 601-832-7243 (4015 4th Street) - Danielle Smith
- 3:00pm - 3:30pm Framing/Electrical/Plumbing - John 912-631-8811 (4219 Augusta Road - Parker's) - Tonya Roper
- 5:30pm - 6:00pm Pre-Agenda (BOA/PC) (Conference Room) - Tonya Roper
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission (City Hall) - Tonya Roper
- 6:00pm - 7:00pm Zoning Board of Appeals/Planning Commission (City Hall) - Tonya Roper

Wednesday, January 13

- ☐ Mayor & Council Report (Rhonda - 12pm) - Tonya Roper
- 8:00am - 9:00am MEP/Framing/ Site Inspection - Milton 912-677-3826 (100 Town Center Drive Bldg 6000 1st Floor - Tapestry
- 9:00am - 10:30am Final Inspection - John Newton 478-494-7190 (2604 Highway 80 - Stafford Nut & Bolt) - Danielle Smith
- 10:30am - 12:00pm Temp Power Inspection - Milton 677-3826 (100 Town Center Drive Bldg 4000 2nd Floor) - Danielle Smith
- 12:30pm - 2:00pm Insulation Inspection - Milton 677-3826 (100 Town Center Drive - Tapestry Park Bldg 5000) - Tonya Roper
- 1:00pm - 2:00pm Insulation Inspection - Naser 601-832-7243 (4015 4th Street Code 1919) - Danielle Smith
- 2:00pm - 3:00pm OTC / Fire Inspection - Len 912-289-7233 (411-C Telfair Road) - Danielle Smith
- 3:00pm - 4:00pm Framing Inspection - John 912-631-8811 (4219 Augusta Road - Parker's) - Danielle Smith

Thursday, January 14

- 8:30am - 10:00am Temp Power Inspection - Milton 677-3826 (100 Town Center Drive Bldg 4000 3rd Floor) - Danielle Smith
- 10:00am - 12:00pm MEP/Framing - Milton 677-3826 (100 Town Center Drive Bldg 6000 2nd Floor - Tapestry Park) - Tonya Roper
- 12:30pm - 2:00pm Nail Pattern - Milton 677-3826 (100 Town Center Drive Bldg 7000 4th Floor) - Tonya Roper
- 2:00pm - 3:00pm MH Final Inspection - Barry Smoak 912-547-6426 (112 Salt Creek Road Lot 8) - Tonya Roper
- 3:00pm - 3:30pm Final Inspection - Paul Belden 912-667-8318 (55 Main Street) - Tonya Roper

Friday, January 15

- 8:30am - 10:00am Temp Power Inspection - Milton 677-3826 (100 Town Center Drive Bldg 4000 4th Floor and 1st Floor) - Danielle Smith
- 10:00am - 12:00pm MEP/Framing - Milton 677-3826 (100 Town Center Drive Bldg 6000 3rd Floor) - Tonya Roper
- 12:00pm - 1:00pm Framing and MEP - Brad 658-1980 (4309 Augusta Road Bldg 3 - Chatham City Apartments) - Tonya Roper
- 1:00pm - 2:00pm Structure Inspection Request 1904 U.S. Highway 80 (1904 U.S. Highway 80) - Tonya Roper
- 2:00pm - 3:00pm Inspection Schedule Request (9 Hawkinsville Road) - Tonya Roper
- 2:00pm - 3:00pm iSolve Reminder (Office) - Tonya Roper

Saturday, January 16

Sunday, January 17

January 18, 2021 - January 24, 2021

January 2021

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February 2021

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Monday, January 18

☐ MLK Observed (City Hall Closed) 🗓️

6:00pm - 7:00pm City Council Pre-Agenda (Conference Room) 🗓️

Tuesday, January 19

8:30am - 9:30am Final Inspection - Tim Risney 478-357-2286 (5525 Export Blvd) - Tonya Roper

9:30am - 10:30am Insulation / Ceiling Cover Up Inspection - John 912-631-8811 (4219 Augusta Road - Parker's) - Danielle Smith

10:30am - 11:30am Fence Final Inspection - Donald 803-201-1773

1:00pm - 2:00pm Preliminary MH Placement - Gus Curry 803-640-6022 (4005 3rd Street) - Tonya Roper

Wednesday, January 20

8:00am - 9:00am Site Inspection (100 Town Center Drive - Tapestry Park) - Tonya Roper 🗓️

9:00am - 11:00am Insulation Inspection - Brad 658-1980 (4309 Augusta Road Bldg 3) - Danielle Smith

11:00am - 12:00pm Framing - Kenneth 912-663-7144 (144 Michelle Street - Tristan (Plantation) Townhomes) - Tonya Roper

1:00pm - 2:00pm Electrical Final Inspection - Tommy 313-1477 (95 Main Street - Modular Unit - ILA) - Tonya Roper

2:00pm - 2:30pm FOIA Request (443 Telfair Road) - Tonya Roper

2:30pm - 3:30pm Plumbing Final - Vernon 429-6742 (801 Davis Avenue - Habitat for Humanity) - Tonya Roper

Thursday, January 21

9:00am - 10:00am Site Inspection Follow-up (2 Sonny Perdue Drive) - Tonya Roper

10:00am - 11:00am Bond Beam Inspection - Butch 912-313-2859 (2612 Woodlawn Avenue) - Tonya Roper

11:00am - 12:00pm Fire/Final Inspection - Tyler 912-777-2385 (4219 Augusta Road - Parker's) - Tonya Roper

1:00pm - 2:00pm Sign Footer - Jason 912-675-5456 (8 Sonny Perdue Drive) - Tonya Roper

2:00pm - 3:00pm MH Move Inspection - Greg Reid 912-272-1432 (1522 Dean Forest Road) - Danielle Smith

Friday, January 22

8:30am - 10:00am OTC/Fire Inspection - Chuck Smoak 912-856-7011 (150 Chatham Parkway - Richelieu) - Danielle Smith

11:00am - 12:00pm Burger King Plan Review (Office - Bluebeam) - Danielle Smith

Saturday, January 23

Sunday, January 24

January 25, 2021 - January 31, 2021

January 2021							February 2021						
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31													

Monday, January 25

- 8:30am - 9:30am Final MH Inspection - Jay Wells 912-414-9694 (112 Salt Creek Road Lot 8) - Tonya Roper
- 9:30am - 10:30am Final Inspection - Mike 912-690-0043 (4219 Augusta Road - Parker's) - Tonya Roper
- 1:00pm - 2:00pm Power Release Inspection - Jim 912-657-3602 (108 Live Oak Lane) - Danielle Smith
- 2:00pm - 3:00pm Plumbing Inspection - Keith Moultrie 844-8702 (132 Oglesby Avenue) - Tonya Roper

Tuesday, January 26

- 9:00am - 10:00am Final Inspection - Ruben 912-665-8768 (801 Davis Avenue) - Tonya Roper
- 9:00am - 10:00am Meeting (Planning Department) - Tonya Roper
- 10:00am - 12:00pm Screw Pattern - Caleb 912-429-8488 (100 Town Center Drive Bldg 5000 - Left side) - Tonya Roper
- 12:30pm - 2:30pm Insulation Inspection - Caleb 912-429-8488 (100 Town Center Drive Bldg 6000) - Tonya Roper

Wednesday, January 27

- 8:00am - 9:00am Site Inspection (100 Town Center Drive - Tapestry Park) - Tonya Roper
- 9:30am - 10:30am FW: Garden City, GA - ICD demonstration (<https://global.gotomeeting.com/join/385329789>) - Mailman, Dennis
- 11:00am - 1:00pm MEP Final - Caleb 912-429-8488 (100 Town Center Drive - Bldg 1000) - Danielle Smith
- 1:30pm - 2:30pm Meeting - Robert Wellmaker (Planning office) - Tonya Roper

Thursday, January 28

- 8:30am - 10:30am Screw Pattern - Caleb 912-429-8488 (100 Town Center Drive Bldg 5000 Right Breezeway) - Tonya Roper
- 12:30pm - 3:00pm Final Inspection - Caleb 912-429-8488 (100 Town Center Drive - Bldg 1000 and Clubhouse) - Tonya Roper

Friday, January 29

- 8:15am - 9:15am Meeting (Planning Office) - Tonya Roper
- 10:00am - 11:00am Preliminary MH Inspection - George 912-436-2069/912-656-0397 or Greg Reid 912-272-1432 (5019 C-Ogeechee Road) - Tonya Roper
- 11:00am - 1:00pm Screw Pattern Inspection - Caleb 912-429-8488 (100 Town Center Drive Bldg 5000 Right Breezeway) - Tonya Roper
- 1:30pm - 2:30pm Electrical Final - Greg Reid 272-1432 (1522 Old Dean Forest Road) - Tonya Roper
- 2:00pm - 3:00pm iSolve Reminder (Office) - Tonya Roper

Saturday, January 30

Sunday, January 31

Board of Zoning Appeals/Planning Commission
January 12, 2021 - 6:00PM

Board of Appeals

No petitions filed

Planning Commission

No petitions filed

Respectfully submitted
TTR

Jonathan Trego

JAN2021 Activity Report

Signs- 92

Sanitation Citations- 245

Courtesy Notices and Violation Notices-49

Re-inspections- 47

Cases Closed (Compliance or dismissed)- 30

Vehicles Tagged Derelict or tagged for tow- 54

Vehicles Towed- 6

Vehicles MBO or brought into compliance- 15

Court Citations- 5

Misc Inspections (including zoning checks, permit checks, routine inspections)- 31

Housing Codes- 1

Direct Fines (Penalties added to Utility Bill)- 3 (Total: 2638.00 USD)

Properties that the City worked on (including cutting, cleaning, debris removal) and billed-

Properties Secured by City: 0

Properties Secured by owner (voluntary compliance): 0

CE Condemnations (Placards posted- including for unfit, unsecure, unsafe): 1

Memorandum

To: Scott Robider
From: Jonathan Trego – Code Officer
Date: 2/8/2021
Re: Council Report

Sir,

The Code Enforcement Unit activity report for the month of January 2021 is as follows;

Notice of Violations Issued = 49

Cases in Compliance = 30

Property/Violation Re-inspection's = 47

Illegal Signs Removed = 92

Properties Maintained in Lieu of Liens = 2

Court Cases Pending = 5

Vehicles Tagged for Tow = 54

Vehicles Removed/Remediated by or 3rd Party = 15

Vehicles Towed = 6

Roll-Out Cart Violations Issued = 245

Structural Condemnations = 1

Misc. Inspections (Zoning, Permit Checks, Business License Checks) = 31

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM *Parks & Recreation*

TO: THE HONORABLE MAYOR AND CITY COUNCIL **DATE:** February 9th 2021

SUBJECT: *Parks & Recreation 2021 January Report*

Report in Brief

The Parks & Recreation Monthly Status Report includes a summary of the monthly activities and projects of all divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month. Garden City Parks and Recreation Department January report. Our staff continues to enjoy opportunities to provide quality programming and facilities to our residents. We encourage all residents to engage themselves in a program of choice and begin reaping the emotions and physical rewards associated with teamwork, interaction and physical and mental activity.

The operations detail contained in this report is for the Month of January 2021 and all related information is current as of February 9, 2020.

Prepared by: Cliff Ducey
Title Parks & Recreation Director

Reviewed by: _____
Title _____

Attachment(s)

**Parks & Recreation Department
Status Report
Summary - January 2021**

Adult/Youth/Sports Programs & Community Relations Activities/Events

Currently the Garden City Senior Center temporarily closed to the public due to the COVID-19 Pandemic.

Adult Programs

Senior Center –Closed to the Public until further notice

- 1. The Garden City Senior Center staff prepares and delivers 58 goodie bags to Garden City seniors every Tuesday that normally attended the Garden City Senior Center.
- 2. The seniors have been receiving a newsletter with their bag. This newsletter contains games, suggestions for reading, a list of different virtual tours and a letter for encouragement from Judy!
- 3. Judy continues to make telephone calls to check on the seniors whom live alone.
- 4. We have also offered to pick up groceries and prescriptions if needed.

Looking ahead >>>Garden City Center is planning a pre –Easter outdoor Lunch on April 1st on the tennis courts at the Garden City Senior Center.
We will be providing a free Catered lunch to Garden City Senior Citizens.

We hope to reopen our Senior Center late spring. Our Garden City Seniors are looking forward to getting back to exercising, going on trips, playing games, watching movies, listening to lecturers, eating, shopping, and just hanging out with friends at the Garden City Senior Center.

Youth Programs

Cooper Center—Building closed to the Public at this time

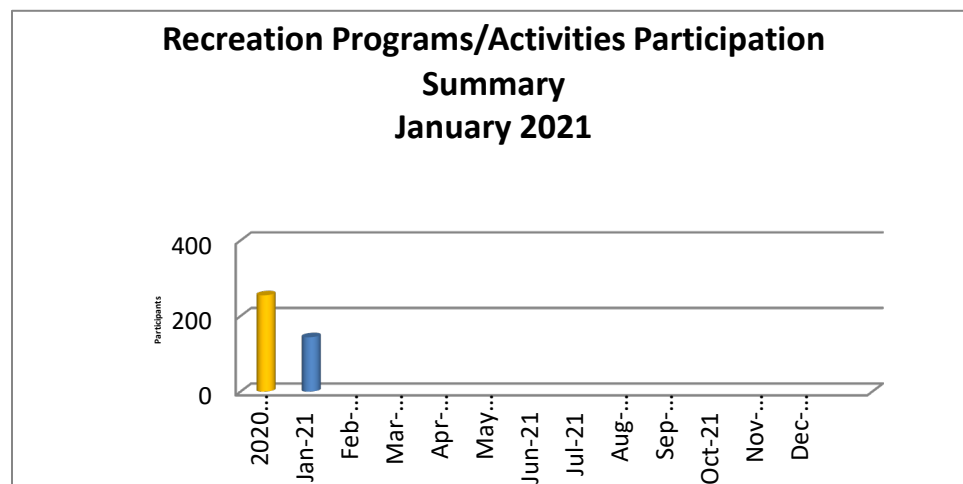
The Parks and Recreation Department started a year-round Kids Café at the Cooper Center for school age kids. We provide a free Breakfast and lunch Monday through Friday 11am 12noon (average 35 meals per day Grab and Go boxes only).

Sports Programs/Activities

During the month of January, 144 Youths participated in Garden City's Youth Sport Programs.

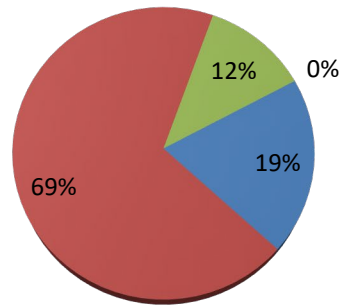
- Basketball season underway (we have 10 teams).
- Basketball -123
- Gymnastics - 21
- **Upcoming Sports Programs/Events**
- **Garden City will host the 2021 Georgia Recreation & Parks Association Class A District 2 Basketball Playoffs for 8 & Under Boys February 23rd & 25th at the Garden City Gym.**
- **Sign-ups**
 - Baseball registration underway (ages 6- 14).
 - Softball registration underway (ages 6-12).
 - T-Ball registration underway (ages 3-5).Sign-up taken at Garden City Gym Monday –Friday 8:30am – 5pm

The graphs below are visual summaries of the number of participants in Garden City's Recreation Programs/Activities.



January Participation

■ kids café' ■ Basketball ■ Gymnastics



Parks Maintenance/Improvement Projects

Project Name: Bazemore Park Baseball Season Prep. Over seed infields and reshape infield base cut-outs.

Start Date: January 13th 2021

Status: in process

Project is underway by Parks and Recreation Staff.

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR AND CITY COUNCIL **DATE: 02-08-2021**

SUBJECT: *Police Department Monthly Status Report*

Report in Brief

The Police Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/or activities throughout the month.

The operations detail contained in this report is for the month of January 2021.

Prepared by: Lindsay Stumpf
Title: Executive Assistant / Accreditation
Manager

Reviewed by: Gilbert C. Ballard
Title: Chief of Police

Attachment(s)

**Police Department
Monthly Status Report
Summary – January 2021
Operations**

Calls for Service

There was a total of 1,574 calls for service and self-initiated activity in the month of January 2021, for a total of 1,574 calls for service year to date.

Current month's calls included:

Offenses:

Assault	19	Burglary	4
Robbery	1	Larceny	19
M.V. Theft	1	Narcotics	10
Rape	0	Murder	0
All Others	1,473	Accidents	47

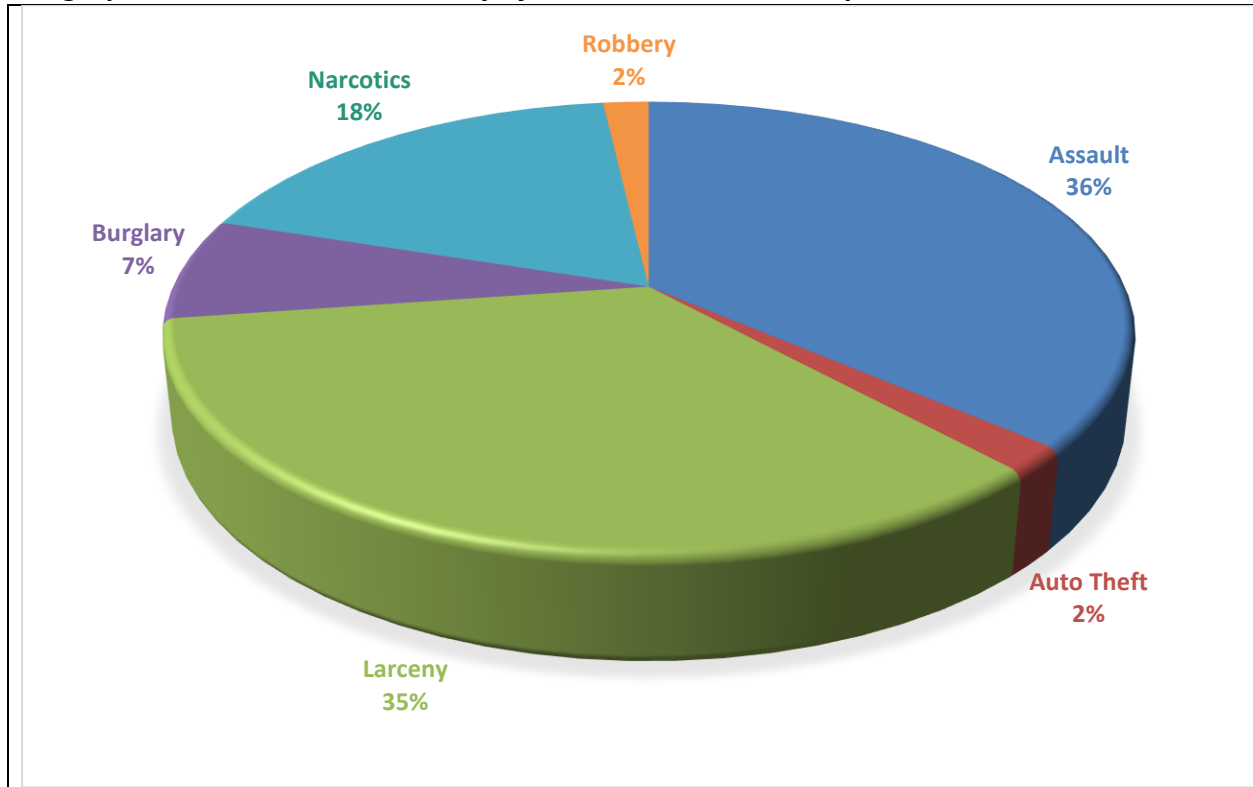
Adult & Juvenile Arrest/Charge Summary

The following is the total of ***Adult and Juvenile Arrests*** made by this department this month. These statistics represent arrests made for Criminal Code as well as Municipal Ordinance violations.

Arrests

Adult Arrests	Juvenile Arrests
47	0

The graph below is a visual summary of the Current Month's Top 6 Criminal Violations.



Current Month's Top 7 Criminal Violations by District

Mayor Bethune and Mayor Pro Tem/Council Member at Large Kicklighter

	<i>Daniel District 1</i>	<i>Ruiz District 2</i>	<i>Morris District 3</i>	<i>Lassiter, Jr. District 4</i>	<i>Tice District 5</i>
Assault	4	3	1	3	8
Larceny	4	3	3	3	6
Burglary	3	1	0	0	0
Narcotics	2	1	2	3	2
Robbery	0	0	1	0	0
Auto Theft	0	1	0	0	0
Rape	0	0	0	0	0

Traffic Violations

There was a total of 793 traffic violations during the month of January 2021. ***They included:***

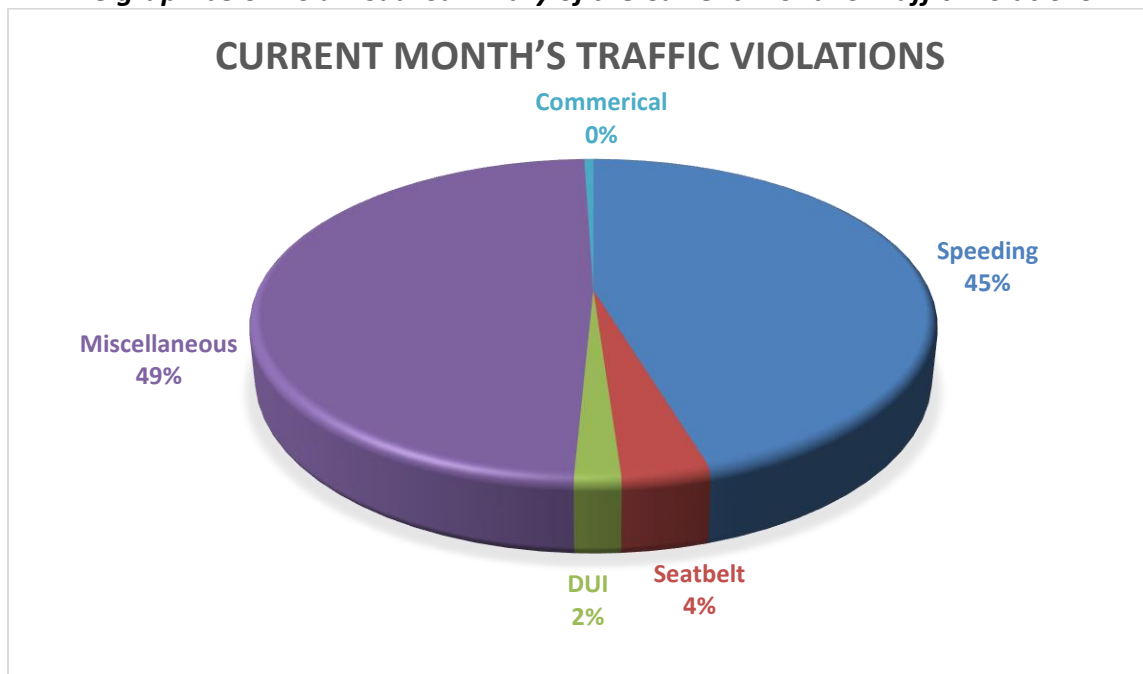
Traffic Citations Issued

Speeding Violations	266	Fatalities	1
Written Warnings	205	Miscellaneous Citations	286
Seat Belt Violations	21	Total Citations/Warnings	793
DUI's	11		

Commercial Vehicle Unit(s) Citations Issued

Total Citations Issued 3

The graph below is a visual summary of the Current Month's Traffic Violations.



Open Records Request

The Garden City Records Clerk received and processed 390 Open Records request for the month of January 2021. A total of 390 Open Records Request have been processed from January 1, 2021 to January 31, 2021.

Municipal Court Summary

During the month of January 2021, the Garden City Municipal Court handled 426 cases for a current annual total of 426 cases.

- Total Traffic Citations and Criminal Cases handled in court 314
- Total Traffic Citations and Criminal Cases passed to another court date 30
- Cases issued probation 82

Training

During the month of January 2021, police personnel reported a total of 139 hours of training resulting in an average of 3.97 hours of training per Officer. Some of the special training classes the officers attended during the month of January were:

Autism & De-Escalation, Fingerprint Classification, Building Positive Police-Community Relations, De-Escalation Options for Gaining Compliance, Fundamentals of Drug Identification, & Cultural Awareness

Items of Interest for January 2021

- Det. Cpl. Buchanan was named Officer of the Year for 2020.
- The Garden City Police Department held a promotions ceremony, promoting two officers to corporal and three corporals to sergeant.
- Chief Ballard attended the Georgia Association of Chiefs of Police Winter Conference

REPORT TO MAYOR AND CITY COUNCIL

TO: THE HONORABLE MAYOR AND CITY COUNCIL DATE: February 15, 2021

SUBJECT: *Fire Department January 2021 Report*

Report in Brief

The Fire Department Monthly Status Report includes an extensive summary of the monthly activity of the divisions within the Department. This report also provides information regarding key items of interest and/ or activities throughout the month.

The operations detail contained in this report is for the Month(s) of January of 2021, and all related information is current as of February 15, 2021.

Prepared by: Scott Kimball
Title Assistant to
Corbin Medeiros
Chief of Fire

Reviewed by: Corbin Medeiros
Title Chief of Fire

Attachment(s)

Calls for Service in January of 2021

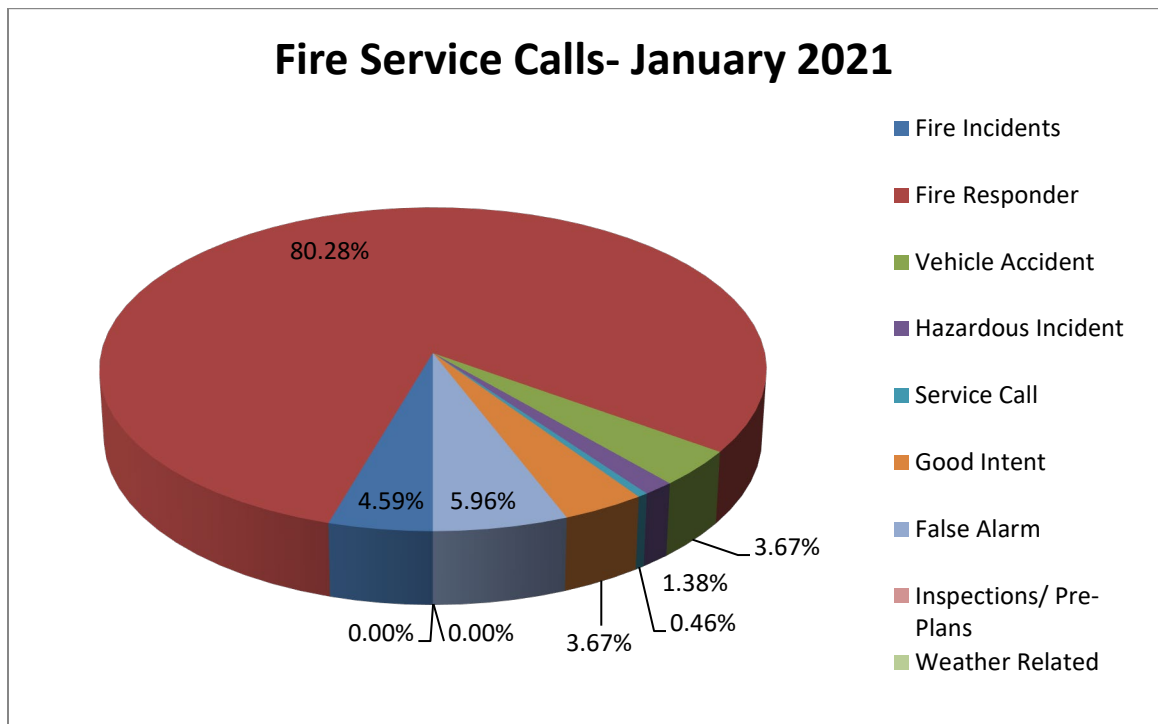
There were a total of 184 calls for service in the month of January, 2021, for a total of 184 calls for service year to date.

Current month's calls included:

Incident Type:

Fire Incidents	10	Good Intent	8
Fire Responder	175	False Alarm	13
Vehicle Accident	8	Service Call	1
Hazardous Incident	3	Inspections/ Pre-Plan	0
Weather Related	0	Public Education	0

The graph below is a visual summary of the Current Month's Fire Service Calls.



Department Activities/ Events

Department Training

In January fire personnel reported a total of 334.25 hours of training resulting in an average of 17.59 hours of training per Firefighter.

Fire Inspector 1

Sgt Gregory attended Fire Instructor II at the GPSTC campus in Forsyth.

Georgia Fire Inspectors Association Meeting / Training

Chief Medeiros, Assistant Chief Lewis, Captains Roberts, Johnson, and Safety Officer Kimball attended online.

Captain Nevarez attended the meeting and was sworn in as a Georgia Fire Inspectors Association board member at the GPSTC campus in Forsyth.

Fire Marshal's Office

Annual Inspection (initial inspection):	9
RE-Inspection:	
Certificate of Occupancy:	6
Consultation Site Visit:	2 NO PERSON at location
Fire Protection Equipment Inspection:	4
Fire Wall (Tapestry Apt)	2
Pre-Plan	
Occupational Tax Certificate (new tenant):	1
Total number of Inspections:	24

As you can notice, this month was slow and focusing on HWY 17 (Ogeechee Road)
I will be assigning inspections and pre-plans to the companies by Street in their area.

Plan Review

Burger King	4	\$200
K-12 School with Craig Landolt	5	00
Total of Hours:	+/- 9 hrs	\$200

Court Fees:

Total Fee Collected:

Community Relations Activities/Events

Senior Center Blood Pressure Checks

During the month of August, the Department suspended conducting weekly blood pressure checks at the Senior Center on Tuesdays due to COVID 19.

Department Instructed CPR Class

During the month January, the department American Heart Association Training Site conducted no classes.

Looking Ahead

- Bringing more state certified training to the City of Garden City which will be made available to surrounding municipalities and the Georgia Port Authority.
- Assisting and attending state certified classes that are offered in surrounding municipalities.
- Broadening the community outreach with continued programs such as Remembering When, community CPR classes, the smoke detector program, and Close Before you Doze.
- Pursuing various grants for department equipment.

RESOLUTION

A RESOLUTION TO AMEND THE FISCAL YEAR 2020 GENERAL OPERATING FUND BUDGET; TO ADJUST FOR THE DIFFERENCES BETWEEN THE ORIGINALLY ADOPTED AND PRESENTLY PROJECTED REVENUES AND EXPENDITURES FOR CERTAIN VARIOUS LINE ITEMS IN THE CITY'S GENERAL FUND BUDGET.

WHEREAS, an amendment in the General Fund Budget is needed to adjust for the differences between the originally adopted revenues and expenditures for various line items as set forth in the attached Exhibit "A" after taking into account money actually received and spent as of December 31, 2020 from the FY2020 General Operating Fund Budget, as opposed to the originally budgeted revenues and expenditures.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of Garden City, Georgia in regular session assembled, do approve an amendment to the FY2020 General Fund Operating Budget to accurately reflect the difference between the originally adopted revenues and expenditures and the amended revenues and expenditures based on actual revenues and expenditures as of December 31, 2020, with respect to each of the City's various departments as set forth on the attached Exhibit "A".

ADOPTED BY the Mayor and Council of the City of Garden City, Georgia, this 15th day of February, 2021.

RHONDA FERRELL BOWLES, Clerk of Council

Received and approved this 15th day of February, 2021

DON BETHUNE, Mayor

EXHIBIT “A”

General Fund

FY20 Unaudited Year-End General Fund Budget Amendment Summary

<u>GENERAL FUND</u>	2020 Adopted	2020 Amended	\$ Change	% Change
Revenues				
General Fund Operating Revenue	9,195,423	9,342,593	147,170	
Operating Revenues	9,195,423	9,342,593	147,170	
Appropriation of Prior Year's Fund Balance	957,611	-	(957,611)	
General Fund Revenue Total	10,153,034	9,342,593	(810,441)	-8%
Operating & Capital Expenditures				
Legislative	\$ 82,750	68,900	(13,850)	-17%
Executive	405,759	450,408	44,649	11%
Information Technology/ Bldg. Maint.	655,025	599,575	(55,450)	-8%
Finance	226,457	165,610	(60,847)	-27%
Human Resources	179,960	203,920	23,960	13%
Municipal Court	100,000	89,000	(11,000)	-11%
Police	4,390,054	4,162,000	(228,054)	-5%
Emergency Management	11,000	3,500	(7,500)	-68%
Public Works	1,074,350	988,500	(85,850)	-8%
Fleet Maintenance	189,821	101,000	(88,821)	-47%
Senior Center	199,975	148,475	(51,500)	-26%
Parks and Recreation	1,049,200	790,035	(259,165)	-25%
Planning, Zoning & Building	395,540	395,570	30	0%
Operating & Capital Expenditures	8,959,891	8,166,493	(793,398)	-9%
Transfers Out				
Transfer Out From General Fund to Fire Protection Fund	1,193,143	1,176,100	(17,043)	
Transfers Out	1,193,143	1,176,100	(17,043)	-1%
GENERAL FUND BUDGET TOTAL	10,153,034	9,342,593	(810,441)	-8%
Net Surplus (Loss)	-	-		

RESOLUTION

A RESOLUTION TO AMEND THE FY2020 BUDGETS FOR THE FOUR ENTERPRISE FUNDS; TO ADJUST FOR THE DIFFERENCES BETWEEN THE ORIGINALLY ADOPTED AND PRESENTLY PROJECTED REVENUES AND EXPENSES FOR CERTAIN VARIOUS LINE ITEMS IN THE BUDGETS OF THE FOUR DIFFERENT ENTERPRISE FUNDS.

WHEREAS, an amendment in the Fire Protection Fund Budget, the Stormwater Fund Budget, Sanitation Fund Budget, and the Water/Sewer Fund Budget is needed to adjust for the differences between the originally adopted revenues and expenditures for various line items as set forth in the attached Exhibit “A” after taking into account money actually received and spent as of December 31, 2020 from the FY2020 Budget for the four Enterprise Funds, as opposed to the originally budgeted revenues and expenditures.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of Garden City, Georgia in regular session assembled, do approve an amendment in the Fire Protection Fund Budget, the Stormwater Fund Budget, the Sanitation Fund Budget, and the Water/Sewer Fund Budget in order to accurately reflect the differences between the originally adopted revenues and expenses and the amended revenues and expenses for the FY2020 Enterprise Funds based on actual income and expenses as of December 31, 2020, with respect to each of the City’s various departments as set forth on the attached Exhibit “A”.

ADOPTED BY the Mayor and Council of the City of Garden City, Georgia, this 15th day of February, 2021.

RHONDA FERRELL BOWLES
Clerk of Council

Received and approved this 15th day of February, 2021

DON BETHUNE
Mayor

EXHIBIT “A”

Enterprise Funds

FY20 Unaudited Year-End Fire Protection Fund Budget Amendment Summary

<u>Fire Protection Fund</u>				
	2020 Adopted	2020 Amended	\$ Change	% Change
Revenue				
Operating Revenue	751,500	757,109	5,609	
Operating Revenues	751,500	757,109	5,609	
Transfer in from SPLOST Fund	170,010	152,714	(17,296)	
Transfer in from General Fund	1,193,143	1,176,100	(17,043)	
Transfer In From Other Funds	1,363,153	1,328,814	(34,339)	
Revenue Total	2,114,653	2,085,923	(28,730)	-1%
Expenditures				
Operating	2,114,653	2,057,923	(56,730)	
Capital Outlay Expenditures	-	28,000	28,000	
Operating & Capital Expenditures Subtotal	2,114,653	2,085,923	(28,730)	
Operating & Capital Budget Total	2,114,653	2,085,923	(28,730)	-1%
Net Surplus (Loss)	-	-	-	

FY20 Unaudited Year-End Stormwater Fund Budget Amendment Summary

<u>Stormwater Fund</u>				
	2020 Adopted	2020 Amended	\$ Change	% Change
Revenue				
Revenue	927,585	1,003,000	75,415	
Total Revenue	927,585	1,003,000	75,415	8%
Expenditures				
Operating	902,685	811,000	(91,685)	
Capital Improvement Expenditures	24,900	192,000	167,100	
Total Operating & Capital Expenditures	927,585	1,003,000	75,415	8%
Total Expenditures	927,585	1,003,000	75,415	8%
Net Surplus (Loss)	-	-	-	

FY20 Unaudited Year-End Sanitation Fund Budget Amendment

<u>Sanitation Fund</u>				
Expenditure Description	2020 Adopted	2020 Adopted	\$ Change	% Change
Revenue				
Revenue	396,262	401,612	5,350	
Transfer in From Stormwater Fund	30,000	42,404	-	
Total Revenue	426,262	444,016	17,754	4%
Expenditures				
Operating	401,262	410,516	9,254	
Dry Trash Disposal	25,000	33,500	8,500	
Total Expenditures	426,262	444,016	17,754	4%
Net Surplus (Loss)	-	-	-	

Exhibit “A”

Enterprise Funds (Continued)

FY20 Unaudited Year-End Water/Sewer Fund Budget Amendment Summary

<u>Water/Sewer Fund</u>				
Expenditure Description	2020 Adopted	2020 Amended	\$ Change	% Change
Revenue				
Operating Revenue	4,193,729	5,008,494	814,765	
GEFA Loan Proceeds	475,000	-	(475,000)	
FEMA Reimbursement	675,000	-		
Total Revenue	5,343,729	5,008,494	(335,235)	-6%
Operating Expenditures:				
Wastewater Treatment & Collection	1,104,100	1,076,350	(27,750)	
Water Treatment	529,985	513,927	(16,058)	
W/S Distribution, Billing & Repair	1,579,012	1,659,600	80,588	
Debt Service	776,280	732,676	(43,604)	
Total Operating Expenditures	3,989,377	3,982,553	(6,824)	
Capital Improvement Project Expenditures				
WWTP Headworks Replacement	500,000	-	(500,000)	
GPA Joint Force Main Relocation	100,000	-	(100,000)	
SCADA System Replacement	350,000	-	(350,000)	
Town Center Irrigation System	277,000	-	(277,000)	
Nelson Bishop Sewer Line Replacement	-	350,000	350,000	
Machinery - W/S Repair	28,681	-	(28,681)	
Vehicles	98,671	40,000	(58,671)	
Total Capital Expenditures	1,354,352	390,000	(964,352)	
Total Expenditures	5,343,729	4,372,553	(971,176)	-18%
Net Surplus (Loss)	-	635,941		

RESOLUTION

A RESOLUTION TO AMEND THE FY2020 BUDGETS FOR THE THREE SPECIAL REVENUE FUNDS; TO ADJUST FOR THE DIFFERENCES BETWEEN THE ORIGINALLY ADOPTED AND PRESENTLY PROJECTED REVENUES AND EXPENSES FOR CERTAIN VARIOUS LINE ITEMS IN THE BUDGETS OF THE THREE DIFFERENT SPECIAL REVENUE FUNDS.

WHEREAS, an amendment in the Confiscated Assets Fund Budget, the Hotel/Motel Tax Fund Budget, and the Tourism Fund Budget is needed to adjust for the differences between the originally adopted revenues and expenditures for various line items as set forth in the attached Exhibit “A” after taking into account money actually received and spent as of December 31, 2020 from the FY2020 Budget for the three Special Revenue Funds, as opposed to the originally budgeted revenues and expenditures.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of Garden City, Georgia in regular session assembled, do approve an amendment in the Confiscated Assets Fund Budget, the Hotel/Motel Tax Fund Budget, and the Tourism Fund Budget in order to accurately reflect the differences between the originally adopted revenues and expenses and the amended revenues and expenses for the FY2020 Special Revenue Funds based on actual income and expenses as of December 31, 2020, with respect to each of the City’s various line items as set forth on the attached Exhibit “A”.

ADOPTED BY the Mayor and Council of the City of Garden City, Georgia, this 15th day of February, 2021.

RHONDA FERRELL BOWLES
Clerk of Council

Received and approved this 15th day of February, 2021

DON BETHUNE
Mayor

EXHIBIT “A”

Special Revenue Funds

FY20 Unaudited Year-End Confiscated Assets Fund Budget Amendment Summary

<u>Confiscated Assets Fund</u>				
	2020 Adopted	2020 Amended	\$ Change	% Change
Revenue				
Cash Confiscation	2,500	5,000	2,500	
Other Refunds	2,500	1,000	(1,500)	
Total Revenue	5,000	6,000	1,000	20%
Expenditures				
Dues & Fees	-	625	625	
Education & Training	-	3,175	3,175	
Supplies	1,000	-	(1,000)	
Small Equipment	1,000	200	(800)	
Canine Supplies	3,000	2,000	(1,000)	
Total Expenditures	5,000	6,000	1,000	20%
Net Surplus (Loss)	-	-		

FY20 Unaudited Year-End Hotel/Motel Tax Fund Budget Amendment Summary

<u>Hotel/Motel Tax Fund</u>				
Description	2020 Adopted	2020 Amended	\$ Change	% Change
Hotel/Motel Taxes	362,000	217,025	(144,975)	
Hotel/Motel Penalties & Interes	-	13	13	
Interest Revenues	-	3	3	
Total Revenue	362,000	217,041	(144,959)	-40%
Expenditures				
Payments to Other Agencies (Sav. Trade Ctr.)	60,345	36,137	(24,208)	
Payments to CVB (Garden City Convention Visitors Bureau)	-	30,722	30,722	
Transfers Out to General Fund	181,000	114,625	(66,375)	
Transfers Out to Tourism Board	120,655	35,557	(85,098)	
Total Expenditures	362,000	217,041	(144,959)	-40%
Net Surplus (Loss)	-	-		

FY20 Unaudited Year-End Tourism Fund Budget Amendment Summary

<u>Tourism Board Fund</u>				
	2020 Adopted	2020 Amended	\$ Change	% Change
Revenue				
Hotel/Motel Taxes	120,655	41,995	(78,660)	
Tourism Board Interest Earned Income	200	5	(195)	
Other Revenues	31,000	-	(31,000)	
Prior Year Fund Balance	246,345	-	(246,345)	
Total Revenue	398,200	42,000	(356,200)	-89%
Expenditures				
Personnel	30,000	-	(30,000)	
Advertising	70,000	-	(70,000)	
Dues & Fees	45,000	-	(45,000)	
Contracts & Agreements	45,000	42,000	(3,000)	
General Supplies & Materials	58,200	-	(58,200)	
Food, Flowers & Banquets (Special Events, etc.)	150,000	-	(150,000)	
Total Expenditures	398,200	42,000	(356,200)	-89%
Net Surplus (Loss)	-	-		

RESOLUTION

A RESOLUTION TO AMEND THE FISCAL YEAR 2020 SPLOST FUND BUDGET; TO ADJUST FOR THE DIFFERENCES BETWEEN THE ORIGINALLY ADOPTED AND PRESENTLY PROJECTED REVENUES AND EXPENSES FOR CERTAIN VARIOUS LINE ITEMS IN THE SPLOST FUND BUDGET.

WHEREAS, an amendment in the SPLOST Fund Budget is needed to adjust for the differences between the originally adopted revenues and expenditures for various line items as set forth in the attached Exhibit “A” after taking into account money actually received and spent as of December 31, 2020 from the FY2020 SPLOST Fund Budget, as opposed to the originally budgeted revenues and expenditures.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of Garden City, Georgia in regular session assembled, do approve an amendment in the SPLOST Fund Budget to accurately reflect the differences between the originally adopted revenues and expenses and the amended revenues and expenses for the FY2020 SPLOST Fund based on actual income and expenses as of December 31, 2020, as set forth on the attached Exhibit “A”.

ADOPTED BY the Mayor and Council of the City of Garden City, Georgia, this 15th day of February, 2021.

RHONDA FERRELL BOWLES, Clerk of Council

Received and approved this 15th day of February, 2021

DON BETHUNE, Mayor

EXHIBIT “A”

SPLOST FUND

FY20 Unaudited Year-End SPLOST Fund Budget Amendment Summary

SPLOST FUND		
Description	2020 Adopted	2020 Amended
SPLOST Revenue	1,555,000	1,519,053
Capital Lease Proceeds (PD Vehicles)	300,000	291,673
Interest Earnings (City Hall Refinancing)	-	758
State Aid (LMIG) (\$100,000)	100,000	92,265
GDOT Grant (Wheathill Road/Priscilla D. Thomas Way Construction) (\$900,00)		
Property Sale - (Prosperity Drive)	-	28,331
General Long-term Debt Issued (City Hall Refinance 4-30-20)		5,070,000
Total Revenues	1,955,000	7,002,080
Town Center Development (Infrastructure)	254,112	165,000
SCCPSS Robert W. Groves K-12 Project	-	10,000
City Street Paving & Right of Way Improvements:	-	-
Chatham Parkway Improvements	-	-
Wheathill Road/Priscilla D. Thomas Way Construction	150,000	-
Dean Forest Road/Prosperity Drive Traffic Signal	50,000	5,000
Public Works Street Paving & ROW Improvements	100,000	285,000
Fire Station #2 (Hwy. 80) Facility Renovations/Upgrades	-	5,000
Fire Department Vehicles & Equipment:	-	-
FY20 GCFD Replacement of Bay Station Radios	-	30,000
FY21 GCFD 1.75 Fire Hose	8,800	-
FY21 GCFD Vehicle Computers / CAD Integration	30,000	-
FY21 Gear Waster	-	-
GCFD Fire Extinguisher Trainer	20,634	-
Police Department Vehicles & Equipment:	-	-
GCPD Vehicles +Equipment	300,000	300,000
GCPD Other Equipment		-
Debt Service:	-	-
City Hall Debt Service	647,188	5,693,452
City Hall Loan Interest	72,188	91,848
City Hall Debt Issuance Cost	-	87,118
Tanker Truck - Capital Lease Payment (FY15-FY20)	52,631	25,371
Tanker Truck - Capital Lease - Interest	259	259
GCPD FY18 (6) Vehicles - Capital Lease Payment (FY18-FY21)	93,452	93,452
GCPD Vehicles Interest - FY18 Capital Lease	5,727	5,727
GCPD FY20 (6) Vehicles - Capital Lease Payment (FY20-FY23)	-	48,509
GCPD Vehicles Interest - FY20 Capital Lease	-	3,630
Transfer Out to Fire Protection Fund:	-	-
Pumper Trucks Debt Service (\$152,715)	152,715	152,714
Fire Protection Fund Equipment (Less Than \$5,000 ea. / 1yr Life)	17,295	-
Total Expenditures	1,955,000	7,002,080
Net Surplus (Loss)	-	-